

# PERSONNEL ANALYSIS

# Personnel by Department and Division

Department	Division	Position	2016-2017 Adopted	2017-2018 Adopted
<b>CITY MANAGER'S OFFICE</b>				
		City Manager	1	1
		Deputy City Manager	1	1
		Assist. To the City Manager	1	1
		Executive Assistant	1	1
		Administrative Assistant	1	1
		Secretary II	1	1
		Administrative Clerk	0.75	0.75
		Management Analyst II	1	1
		Community Services Officer	2	2
		<i>Subtotal Admin</i>	<b>9.75</b>	<b>9.75</b>
	<b>City Attorney</b>			
		Assistant City Attorney	1	1
		Claims Assistant	1	0
		Management Analyst I	0	1
		<i>Subtotal City Attorney</i>	<b>2</b>	<b>2</b>
	<b>Communications</b>			
		Communications Manager	1	1
		Management Analyst I	1	1
		Assist. Communications Specialist	1	1
		<i>Subtotal Communications</i>	<b>3</b>	<b>3</b>
<b>TOTAL CITY MANAGER'S OFFICE</b>			<b>14.75</b>	<b>14.75</b>
<b>ADMINISTRATIVE SERVICES</b>				
	<b>City Clerk</b>			
		City Clerk	1	1
		Deputy City Clerk	1	1
		Administrative Clerk	1	1
		<i>Subtotal City Clerk</i>	<b>3</b>	<b>3</b>
	<b>Information Technology (IT)</b>			
		IT/Customer Care Manager	0	1
		Sr. Information Tech Analyst	0	1
		Information Tech Analyst I	0	1
		Information Tech Analyst II	0	2
		GIS Technician	0	1
		Information Tech Specialist	0	1
		<i>Subtotal IT</i>	<b>0 *</b>	<b>7</b>

\*IT was a part of the Finance Dept. in previous fiscal years

Department	Division	Position	2016-2017 Adopted	2017-2018 Adopted
<b>Lancaster Choice Energy</b>				
		Energy Manager	2	1
		Treasury Manager	1	0
		Sr. Project Coordinator	1	0
		Project Assistant	2	3
		Secretary I	1	1
		<i>Subtotal Lancaster Choice Energy</i>	<b>7</b>	<b>5</b>
<b>Programs</b>				
		Energy Manager	0	1
		Project Assistant	1	1
		<i>Subtotal Programs</i>	<b>1</b>	<b>2</b>
<b>Emergency Services</b>				
		Projects Coordinator	1	1
<b>TOTAL ADMINISTRATIVE SERVICES</b>			<b>12</b>	<b>18</b>

## FINANCE

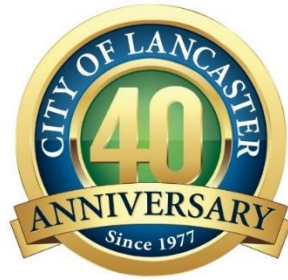
		Director of Finance	1	1
		Assistant Finance Director	1	1
		Operations Manager	1	0
		Sr. Operations Manager	0	1
		Treasury Manager	0	1
		Accounting Supervisor	1	1
		Accountant I	1	2
		Finance Operations Supervisor	1	1
		Purchasing Agent	1	1
		Administrative Assistant	1	1
		Payroll Technician	1	1
		Administrative Clerk	1	0
		Business Services Tech I	2	3
		Account Clerk II	1	1
		Account Clerk III	1	1
		Finance Operations Tech	2	1
		Business Services Tech II	1	1
		Buyer	1	1
		IT/Customer Care Manager	1	0 *
		Sr. Information Tech Analyst	1	0 *
		Information Tech Analyst I	1	0 *
		Information Tech Analyst II	2	0 *
		GIS Technician	1	0 *
		Information Tech Specialist	1	0 *
		<i>* Division moved to Administrative Services</i>		
<b>TOTAL FINANCE</b>			<b>25</b>	<b>19</b>

Department	Division	Position	2016-2017 Adopted	2017-2018 Adopted
<b>HUMAN RESOURCES</b>				
		Human Resources Manager	1	1
		Sr. Human Resources Analyst	2	2
		Management Analyst II	0	1
		Human Resources Analyst	1	1
		Human Resources Assistant	2	2
<b>TOTAL HUMAN RESOURCES</b>			<b>6</b>	<b>7</b>
<b>PUBLIC SAFETY</b>				
		Director of Public Safety	1	1
		Sr. Operations Manager	0	1
		Management Analyst I	1	1
		Management Analyst II	1	1
		Administrative Assistant	1	1
		Parking Enforcement Aide	4	4
		Public Safety Services Specialist	2	2
		Community Services Officer	2	2
<b>TOTAL PUBLIC SAFETY</b>			<b>12</b>	<b>13</b>
<b>ECONOMIC DEVELOPMENT</b>				
		Director of Economic Development	1	1
		Management Analyst II	1	1
		Project Assistant	2	3
<b>TOTAL ECONOMIC DEVELOPMENT</b>			<b>4</b>	<b>5</b>
<b>HOUSING &amp; NEIGHBORHOOD REVITALIZATION</b>				
		Director of Housing & Neighborhood Revitalization	1	1
		Sr. Projects Coordinator	2	2
		Administrative Clerk	1	1
		Projects Coordinator	3	3
		Administrative Assistant	1	1
		Business License Enforce. Officer	1	0
		Community Services Officer	1	0
		Code Enforcement Officer	9	10
		Code Enforcement Officer II	1	1
<b>TOTAL HOUSING &amp; NEIGHBORHOOD REVITALIZATION</b>			<b>20</b>	<b>19</b>

Department	Division	Position	2016-2017 Adopted	2017-2018 Adopted
<b>PARKS, RECREATION &amp; ARTS</b>				
<i>Admin</i>				
		Director of Parks, Recreation & Arts	1	1
		Administrative Assistant	1	1
		Secretary II	1	1
		Administrative Clerk	1	0
		Recreation Supervisor I	1	1
		Recreation Program Coordinator	2	2
		<i>Subtotal PRA - Admin</i>	<b>7</b>	<b>6</b>
<i>Parks &amp; Facilities</i>				
		Parks Manager	2	2
		Parks Supervisor	1	1
		Facilities Maintenance Coordinator	2	2
		Maintenance Lead Worker	3	3
		Facilities Maintenance Worker	1	1
		Sr. Custodian	1	1
		Groundskeeper	1	1
		Maintenance Worker I/II	14	14
		<i>Subtotal PRA - Parks &amp; Facilities</i>	<b>25</b>	<b>25</b>
<i>Recreation</i>				
		Sr. Operations Manager	1	1
		Recreation Program Coordinator	3	4
		Recreation Supervisor I	2	2
		Recreation Supervisor II	2	2
		<i>Subtotal PRA - Recreation</i>	<b>8</b>	<b>9</b>
<i>Arts</i>				
		Sr. Operations Manager	1	1
		Technical Director	1	1
		Recreation Supervisor I	2	2
		Recreation Program Coordinator	1	1
		<i>Subtotal PRA - Arts</i>	<b>5</b>	<b>5</b>
<b>TOTAL PARKS, RECREATION &amp; ARTS</b>			<b>45</b>	<b>45</b>

Department	Division	Position	2016-2017 Adopted	2017-2018 Adopted
<b>DEVELOPMENT SERVICES</b>				
<i>Admin</i>				
		Director of Development Services	1	1
		Sr. Management Analyst	1	1
		Administrative Assistant	2	1
		<i>Subtotal Development Services Admin</i>	<b>4</b>	<b>3</b>
<i>City Engineering &amp; Community Development</i>				
		Director of Planning	1	1
		City Engineer	1	1
		Administrative Assistant	1	0
		Secretary I	1	1
		Secretary II	1	1
		Administrative Clerk	0	1
		Management Analyst I	0	1
		Management Analyst II	1	0
		Principal Planner	2	2
		Associate Planner	0	1
		Assistant Planner	3	2
		Community Development Technician	3	3
		Chief Building Official	1	1
		Principal Plan Check Engineer	1	1
		Senior Plan Check Engineer	1	1
		Development Services Project Coordinator	1	1
		Senior Building Inspector	1	1
		Building Inspector II	1	1
		Sr. Civil Engineer	0	1
		Associate Traffic Engineer	1	0
		Principal Traffic Engineering Technician	1	1
		Traffic Engineering Technician	1	1
		Engineering Technician	0	1
		Maintenance Worker I/II	8	7
		Traffic Signal Electrician	1	1
		Traffic Signal Technician	2	2
		<i>Subtotal City Engineering &amp; Community Development</i>	<b>34</b>	<b>34</b>
<i>Development Engineering &amp; Capital</i>				
		Capital Program Manager	1	1
		Secretary II	1	1
		Management Analyst I	1	1

Department	Division	Position	2016-2017 Adopted	2017-2018 Adopted
		Projects Assistant	0	1
		Sr. Civil Engineer	1	1
		Associate Civil Engineer	2	2
		Assistant Engineer	4	3
		Sr. Construction Manager	1	1
		Sr. Construction Project Inspector	2	2
		Public Works Inspector II	6	6
		Public Works Inspector I	0	1
		Capital Program Technician	1	1
		Utilities Division Manager	1	1
		Engineering Technician	1	1
		Senior Engineering Technician	3	3
		Community Development Technician	1	1
		<i>Subtotal Development Engineering &amp; Capital Programming</i>	<b>26</b>	<b>27</b>
<b>Public Works</b>				
		Public Works Manager	1	1
		Maintenance Services Manager	1	1
		Asst. Utilities Services Mgr.	0	1
		Sr. Projects Coordinator	1	1
		Management Analyst I	1	2
		Secretary II	1	1
		Administrative Clerk	1	1
		Public Works Supervisor	3	2
		Environmental Compliance Officer	1	1
		Environmental Compliance Inspector II	1	1
		Environment Compliance Technician	1	1
		Recycling Coordinator	1	0
		Lead Maintenance Worker	5	4
		Lead Equipment Mechanic	1	1
		Heavy Equipment Mechanic	1	1
		Light Equipment Mechanic	2	2
		Maintenance Worker I/II	25	19
		Traffic Signal Electrician	1	1
		Utility Maintenance Worker I/II	14	15
		Industrial Waste Tech I	2	1
		Industrial Waste Tech II	1	1
		Lead Utility Maintenance Worker	2	2
		<i>Subtotal Public Works</i>	<b>67</b>	<b>60</b>
<b>TOTAL DEVELOPMENT SERVICES</b>			<b>131</b>	<b>124</b>
<b>TOTAL AUTHORIZED POSITIONS</b>			<b>269.75</b>	<b>264.75</b>



## City of Lancaster