



**CITY COUNCIL/SUCCESSOR AGENCY/
FINANCING/POWER/
CALIFORNIA CHOICE ENERGY AUTHORITY
REGULAR MEETING
AGENDA**

Tuesday

September 26, 2017

Regular Meeting – **5:00 p.m.**

Council Chambers – Lancaster City Hall

The City Clerk/Agency/Authority Secretary hereby declares the agenda was posted
by 5:00 p.m. on Friday, September 22, 2017

at the entrance to the Lancaster City Hall Council Chambers.

44933 Fern Avenue, Lancaster, CA 93534

LEGISLATIVE BODY

City Council/Successor Agency/Financing/Power/ California Choice Energy Authority

Mayor/Chair R. Rex Parris

Vice Mayor/Vice Chair Marvin Crist

Council Member/Agency Director/Authority Member Raj Malhi

Council Member/Agency Director/Authority Member Ken Mann

Council Member/Agency Director/Authority Member Angela Underwood-Jacobs

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AGENDA ITEMS TO BE REMOVED

Sometimes it is necessary to remove items from the agenda. We apologize for any inconvenience this may cause you.

PUBLIC BUSINESS FROM THE FLOOR - AGENDIZED ITEMS

Any person who would like to address the Legislative Bodies on any agendized item is requested to complete a speaker card for the City Clerk/Agency/Authority Secretary and identify the agenda item you would like to discuss. Each person will be given an opportunity to address the Legislative Body at the time such item is discussed. Speaker cards are available at the rear of the Council Chambers and your speaker card must be filled out *prior* to the agenda item being called. We respectfully request that you fill the cards out completely and print as clearly as possible. Following this procedure will allow for a smooth and timely process for the meeting and we appreciate your cooperation. *Individual speakers are limited to three (3) minutes each.*

Consent Calendar items under the Legislative Body may be acted upon with one motion, a second and the vote. If you desire to speak on an item or items on the Consent Calendar, you may fill out one speaker card for the Consent Calendar. You will be given three minutes to address your concerns before the Legislative Body takes action on the Consent Calendar.

CALL TO ORDER

City Council/Successor Agency/Financing/Power/California Choice Energy Authority

ROLL CALL

City Council Members /Agency Directors /Authority Members: Malhi, Mann, Underwood-Jacobs; Vice Mayor/Vice Chair Crist, Mayor/Chair Parris

INVOCATION

Pastor John Meadors, Christian Life Assembly

PLEDGE OF ALLEGIANCE

PRESENTATION

1. Recognition of Lancaster Community Contributor, Mrs. Linda Lawson – Community Health Care Leader
Presenter: Mayor Parris

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COUNCIL ACTIONS

MINUTES

M 1. Approve the City Council/Successor Agency/Financing/ Power/ California Choice Energy Authority Regular Meeting Minutes of September 12, 2017.

CONSENT CALENDAR

CC 1. Waive further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

CC 2. Approve the Check and Wire Registers for August 13, 2017, through September 2, 2017 in the amount of \$14,067,962.09. Approve the Check Register as presented.

At each regular City Council Meeting, the City Council is presented with the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects for checks and Automated Clearing House (ACH) payments issued the prior two to three weeks. This process provides the City Council the opportunity to review the expenses of the City. The justifying backup information for each expenditure is available in the Finance Department.

CC 3. Accept and approve the August 2017, Monthly Report of Investments as submitted.

Each month, the Finance Department prepares a report listing the investments for all separate entities under the jurisdiction of the City as identified in the City's Comprehensive Annual Financial Report.

CC 4. Adopt **Resolution No. 17-42**, declaring the City Council's intention to renew the Lancaster Tourism Business Improvement District (TBID) and establishing the time and place of a public meeting and a public hearing thereon and giving notice hereof.

Destination Lancaster's member hotels have unanimously petitioned to renew the district for another five-year term beginning on February 1, 2018. As outlined in the Management District Plan (Attachment 1), the district will include all lodging businesses in the City of Lancaster with an AAA rating of two diamonds or higher. The proposed TBID charge would remain at the current rate of 2% of the nightly room rate. As in the current Management District Plan, the Destination Lancaster Board of Directors will have the option to raise the rate to a maximum of 3% in future years. Destination Lancaster will continue to be governed by a Board of Directors which represents a partnership between the City, member hotels, and key local stakeholders. The nine-member board will include two City representatives, two representatives of the Antelope Valley Fair, one representative of the Chamber of Commerce, and four representatives of member hotels.

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- CC 5.** Program income from the U.S. Department of Housing and Urban Development (NSP 1) and Program income from the U.S. Department of Urban Development (NSP 3)
- a. Appropriate Program Income revenues of \$1,433,779.00 for funds received from the sale of Neighborhood Stabilization Program (NSP 1) homes pursuant to the Housing and Economic Recovery Act of 2008, for program expenditures in Account No. 363-4542-770.
 - b. Appropriate Program Income revenues of \$453,235.39 for funds received from the sale of Neighborhood Stabilization Program (NSP 3) homes pursuant to the Dodd-Frank Act of 2010, for program expenditures in Account No. 363-4542-771.

The request for the appropriation will make funds available to allow the acquisition, rehabilitation, and resell of foreclosed homes in the expanded target areas. The U.S. Department of Housing and Urban Development allows the City to expand the target areas as a Substantial Amendment.

- CC 6.** Approve agreement for acquisition of real property between the City of Lancaster and The Bank of New York Mellon FKA The Bank of New York, as trustee for the certificate-holders of the CWABS, Inc., Asset-Backed Certificates, Series 2006-18 for property located at 1227 Pasteur Drive, as part of the approved Neighborhood Stabilization Program (NSP 3).

On February 22, 2011, pursuant to the Dodd-Frank Act of 2010, the City Council received and appropriated \$2,364,566 for the Neighborhood Stabilization Program from the U.S. Department of Housing and Urban Development for NSP 3. The City received \$1,096,136 in Program Income revenues from the sales of the NSP 3 homes which will be used to acquire, rehabilitate, and then resell the foreclosed homes. In addition, the City has \$492,959 available from the original NSP 3 award, both of which will be used to purchase, rehabilitate, and then resell foreclosed homes in the expanded target areas as outlined in the Second Substantial Amendment to the Community Development Block Grant (CDBG) Consolidated Annual Action Plan approved May 27, 2014.

- CC 7.** Adopt **Ordinance No. 1033**, moving the date of the City's General Municipal Election from the second Tuesday in April of even-numbered years to the first Tuesday after the first Monday in June or such other month as the State Wide Direct Primary Election may be held per state law of even-numbered years beginning in 2022 and amending section 2.040.020 of the Lancaster Municipal Code pertaining to the selection of the Vice Mayor.

As the Council elected to consolidate with the June statewide election date, if SB 568 is enacted, the City's elections would be held on the first Tuesday after the first Monday in March of even numbered years. Once adopted, the City Clerk will forward the Ordinance to the Los Angeles Board of Supervisors for its approval.

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PUBLIC HEARINGS

PH 1. Ordinance and Resolution regarding the establishment of an expedited, streamlined permitting process for electric vehicle charging stations

Recommendations:

- a. Introduce **Ordinance No. 1034**, amending title 15 of the Lancaster Municipal Code by adding Chapter 15.46 (Electric Vehicle Charging Systems), establishing procedures for an expedited, streamlined permitting process for electric vehicle charging stations as required by Government Code Section 65850.7
- b. Adopt **Resolution No. 17-43**, amending Resolution No. 15-29, revising the established Citywide Fee Schedule and establishing an Electric Vehicle Charging System Permit Fee

In 2015, the State of California adopted Assembly Bill 1236 (2015, Chiu, codified as Government Code Section 65850.7), which requires local jurisdictions with a population less than 200,000 residents to adopt an ordinance to create an expedited, streamlined permitting process for electric vehicle charging stations. In accordance with Government Code Section 65850.7, the Ordinance provides that the building official shall implement an expedited, streamlined permitting process for electric vehicle charging stations, adopt the checklist described in the attachment, and ensure that the permitting process and checklist be published on the City's website. Additionally, the Ordinance provides that the building official shall allow for electronic submittal of permit applications. As set forth in Government Code Section 65850.7, the Ordinance also provides that electric vehicle charging stations approved by the City shall meet the requirements of the California Electrical Code, the National Electrical Manufacturers Association, and accredited testing laboratories, such as Underwriters Laboratories, and applicable rules of the Public Utilities Commission.

PH 2. Amendment to Title 10 of the Lancaster Municipal Code and revision to Citywide Fee Schedule

Recommendations:

- a. Introduce **Ordinance No. 1035**, amending Title 10 of the Lancaster Municipal Code by adding Section 10.04.055 (Restriction of Oversized Vehicle Parking) to Chapter 10.04 (Traffic Code), to establish a general prohibition on the parking of oversized vehicles on all public streets, alleys, rights-of-way and publicly owned lots.
- b. Adopt **Resolution No. 17-44**, amending Resolution No. 15-29 revising the established Citywide Fee Schedule and establishing an additional parking bail fee for oversized vehicle parking.

In recent years the number of oversized vehicles parked within Lancaster City limits has increased exponentially causing an increase of calls to the Lancaster Sheriff Station and the City of Lancaster Public Safety Department in relation to various issues of public safety. Oversized vehicle parking interferes with and obstructs visual access to streets, traffic control signs and signals, other vehicles, pedestrians, bicycles and sidewalks. This creates a serious risk of vehicular collisions as well as injury to school children and other pedestrians, drivers and bicyclists, particularly at intersections, crosswalks, driveways and alleys. These risks are present in both commercial areas and on residential streets.

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NEW BUSINESS

NB 1. Community Homeless Initiative Update

Recommendation:

Receive update regarding Community Homeless Initiative

NB 2. Authorization to Use Biological Impact Fee Funds for the Acquisition of 80 Acres of Conservation Property by Wildlands, Inc.

Recommendation:

Adopt **Resolution No. 17-45**, authorizing funding for the purchase of 80 acres of conservation property by Wildlands, Inc. and appropriate \$392,000.00 from the Biological Impact Fee fund balance to Account No. 224-4520-912, Property Acquisitions.

On October 28, 2005, the City Council adopted Ordinance No. 848, Biological Impact Fee, to deal with the cumulative impacts and “incremental loss” of habitat issues raised by the California Department of Fish and Wildlife in response to City environmental documents. The ordinance added Section 15.66 to the Lancaster Municipal Code to allow for the establishment of a biological mitigation fee. The intent of the fee was to provide mitigation for regional-level impacts in the expectation that other jurisdictions would also ultimately contribute their fair share toward such a mitigation effort, preferably through the proposed West Mojave Coordinated Management Plan (WMCMP). Wildlands, Inc., has identified an 80-acre parcel for the City to consider for acquisition funding. The property (Long Canyon Ranch Preserve Expansion) totals 80 acres, and is located to the west of Lancaster (APN 3279-023-008) near the Arthur B. Ripley Desert Woodland State Park, the Neenach Wildlife Preserve, and the Angeles National Forest. Acquisition of this property would provide conservation habitat in perpetuity.

NB 3. Lease of Former Lancaster Community Shelter Building at 44611 Yucca Avenue to Nonprofit Organization for Use as a Community Center

Recommendation:

Adopt **Resolution No. 17-46**, authorizing the City Manager and City Attorney or their designees to enter into a lease agreement with a to-be-established nonprofit organization for use of the former Lancaster Community Shelter building at 44611 Yucca Avenue as a community center.

As the City of Lancaster owns the former shelter facility building, the City now has a remarkable opportunity to transform the former shelter from a vacant space into a community center that provides a resource for a wide variety of resident services. However, this will only be possible and truly successful by partnering with the community and tapping into the great well of talent and good will that has always existed in the Antelope Valley.

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NB 4. Amendment to Acquisition and Management Agreement between the City of Lancaster and Aero View, LLC for the Law Enforcement Aerial Platform System (LEAPS)

Recommendation:

Authorize the City Manager or his designee to execute an Amendment to the November 8, 2011 Acquisition and Management Agreement between the City of Lancaster and Aero View, LLC for the Law Enforcement Aerial Platform System (LEAPS), to extend the term of the Agreement on a month-to-month basis from October 1, 2017 through June 30, 2018, the end of the current fiscal year.

The Los Angeles County Sheriff's Department (LASD) and residents, businesses, and visitors to Lancaster have benefitted from the public safety enhancements and services provided by LASD's use of LEAPS. In addition to funding and maintaining the largest law enforcement contract with LASD of any contract city in Los Angeles County, the Lancaster City Council has fully funded and provided LEAPS to LASD for almost 5 years. LEAPS has proven to be an effective force multiplier and law enforcement tool in maintaining public safety in Lancaster. Staff and LASD have been working with Aero View on potential system upgrades, improved operational protocols, and costs efficiencies. Approval of the month-to-month contract extension before Council will ensure no interruption in LEAPS service, while allowing all parties to continue to work towards a full contract proposal for Council to consider.

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COUNCIL AGENDA

CA 1. Consider nomination and appointment of Marvin Kropke as Deputy Mayor
Presenter: Mayor Parris

CA 2. Consideration of appointments/re-appointments to the following Positions/Commissions:
Presenter: Mayor Parris

Human Relations Liaison to Mayor:

Appoint:
Sue Dell

Education Liaison to Mayor:

Appoint:
Dr. David Vierra

Lancaster Planning Commission:

Re-appoint:
James Vose
Diana Cook
Thomas (Randy) Hall
Cassandra Harvey
Andrew Mercy
Sandy Smith

Criminal Justice Commission:

Re-appoint:
Dr. Mark Brown
Howard Harris
Jin Hur
Jeff Little
Liza Rodriguez
Appoint:
Tim Fuller

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Architectural and Design Commission:

Re-appoint:

April Bartlett
Angela Hearn
Timothy Wiley

Appoint:

Sheldon Carter
Adam Chant
Shannon McDonald

Lancaster Homeless Impact Commission:

Appoint:

Sgt. Teresa Dawson
Nigel Holly
James Lake
Dr. Arisah Muhammad
Donna Termeer

Lancaster Healthy Community Commission:

Appoint:

Steven Derryberry
Barbara Fahey
Michelle Fluke
Mike Kuban
Denise Latanzi
Yoab Martinez

COUNCIL REPORTS

- CR 1.** Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County
Presenter: Council Member Underwood-Jacobs

- CR 2.** Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority
Presenters: Vice Mayor Crist and Council Member Underwood-Jacobs

- CR 3.** Council Reports

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CALIFORNIA CHOICE ENERGY AUTHORITY

No action required at this time.

LANCASTER HOUSING AUTHORITY

No action required at this time.

LANCASTER FINANCING AUTHORITY

No action required at this time.

LANCASTER POWER AUTHORITY

No action required at this time.

LANCASTER SUCCESSOR AGENCY

No action required at this time.

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS

CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

This portion of the agenda allows an individual the opportunity to address the Legislative Bodies on any item ***NOT ON THE AGENDA*** regarding City/Agency/Authority business and speaker cards must be submitted ***prior*** to the beginning of this portion of the Agenda. Please complete a speaker card for the City Clerk/Agency/Authority Secretary and identify the subject you would like to address. We respectfully request that you fill the cards out completely and print as clearly as possible. Following this procedure will allow for a smooth and timely process for the meeting and we appreciate your cooperation. State law prohibits the Legislative Body from taking action on items not on the agenda and your matter may be referred to the City Manager/Executive Director. ***Individual speakers are limited to three (3) minutes each.***

COUNCIL / AGENCY / AUTHORITY COMMENTS

**CITY OF LANCASTER, CALIFORNIA
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CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2) – two potential cases.
2. Conference with Legal Counsel – Anticipated Litigation: consideration of initiation of litigation pursuant to Government Code Section 54956.9(d) (4) - two potential cases.
3. Conference with Legal Counsel--Existing Litigation - Government Code Section 54956.9(d) (1)
4. Estarella v. City of Lancaster, LASC Case No.BC527749
5. Dunnagan v. City of Lancaster, LASC Case No. BC 615917
6. Simmons v. City of Lancaster, LASC Case No. BC 615471
7. Celebron v. City of Lancaster, LASC Case No. BC 615587
8. Bootleggers 2 v. City of Lancaster, LASC Case No. BS169660
9. Byrd v. City of Lancaster, LASC Case No. MC 026025
10. Antelope Valley Groundwater Cases
Included Actions:
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.
Superior Court of California, County of Los Angeles, Case No. BC325201;
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.
Superior Court of California, County of Kern, Case No. S-1500-CV-254-348
Wm. Bolthouse Farms, Inc. v. City of Lancaster, Diamond Farming Co. v. City of Lancaster,
Diamond Farming Co. v. Palmdale Water District
Superior Court of California County of Riverside, consolidated actions;
Case Nos. RIC 353 840, RIC 344 436, RIC 344 668
Santa Clara Case No. 1-05-CV 049053

ADJOURNMENT

Next Regular Meeting:

Tuesday, October 10, 2017 - 5:00 p.m.

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MEETING ASSISTANCE INFORMATION

In compliance with the Americans with Disabilities Act, this meeting will be held at a location accessible to persons with disabilities; if you need special assistance to participate in this meeting, please contact the City Clerk at (661)723-6020. Services such as American Sign Language interpreters, a reader during the meeting, and/or large print copies of the agenda are available. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. Due to difficulties in securing sign language interpreters, five or more business days notice is strongly recommended. For additional information, please contact the City Clerk at (661)723-6020.

AGENDA ADDENDUM INFORMATION

On occasion items may be added after the agenda has been mailed to subscribers. Copies of the agenda addendum item will be available at the City Clerk Department and are posted with the agenda on the windows of the City Council Chambers. For more information, please call the City Clerk Department at (661) 723-6020.

All documents available for public review are on file with the City Clerk Department.

M 1
09/26/17
MVB

**LANCASTER
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CALL TO ORDER

Mayor Parris called the meeting of the Lancaster City Council/Successor Agency/Financing/Power/California Choice Energy Authority to order at 5:07 p.m.

ROLL CALL

PRESENT: Council Members/Agency Directors/Authority Members: Malhi, Mann, Vice Mayor/Vice Chair Crist, Mayor/Chair Parris

EXCUSED: Council Member/Agency Director/Authority Member Underwood-Jacobs

On a motion by Council Member Mann and seconded by Vice Mayor Crist, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority excused Council Member/Agency Director/Authority Member Underwood-Jacobs from the meeting, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Underwood-Jacobs

STAFF MEMBERS:

City Manager/Executive Director; Deputy City Manager/Deputy Executive Director; City Attorney/Agency/Authority Counsel; City Clerk/Agency/Authority Secretary; Assistant to the City Manager; Development Services Director; Senior Operations Manager; Planning Director; Economic Development Director; Finance Director; Housing Director; Public Safety Director

INVOCATION

David Paul

PLEDGE OF ALLEGIANCE

Council Member Malhi

AGENDA ITEMS TO BE REMOVED

The City Manager stated Item No. PH 1 is being removed from the agenda because the appellant has withdrawn the appeal.

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/
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M 1. MINUTES

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority approved the City Council/Successor Agency/Financing/Power/California Choice Energy Authority Regular Meeting Minutes of August 8, 2017, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Underwood-Jacobs

M 2. MINUTES

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority approved the *Amended* City Council/Successor Agency/Financing/ Power Authority Regular Meeting Minutes of December 8, 2015 amending a typographical error for Item No. CC 6; the correct Resolution No. (13-50) was provided correctly in the Staff Report and incorrectly on the Agenda and in the Minutes, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Underwood-Jacobs

CITY COUNCIL CONSENT CALENDAR

Mayor Parris stated he needs to recuse himself from Item No. CC 5 because Deputy Mayor Szeto is employed by his law firm.

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council approved the Consent Calendar with exception of Item No. CC 5, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Underwood-Jacobs

Mayor Parris left the dais at this time.

Addressing the City Council on Item No. CC 5:

David Paul – supports having an active Deputy Mayor to represent the Mayor at events.

On a motion by Council Member Mann and seconded by Council Member Malhi, the City Council approved Item No. CC 5, by the following vote: 3-0-1-1; AYES: Malhi, Mann, Crist; NOES: None; RECUSED: Parris; ABSENT: Underwood-Jacobs

Mayor Parris returned to the dais at this time.

CC 1. ORDINANCE WAIVER

Waived further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

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CC 2. CHECK REGISTERS

Approved the Check and Wire Registers for July 16, 2017, through August 12, 2017 in the amount of \$24,766,720.25.

CC 3. ORDINANCE NO. 1030

Adopted **Ordinance No. 1030**, adopting the Avanti North Specific Plan (SP No. 15-01) on 237.25± gross acres bounded by Avenue K, 62nd Street West, Avenue K-8, and 70th Street West.

CC 4. ORDINANCE NO. 1031

Adopted **Ordinance No. 1031**, (the “Ordinance”), amending section 2.04.030 of the Lancaster Municipal Code relating to City Council compensation.

CC 5. ORDINANCE NO. 1032

Adopted **Ordinance No. 1032**, (the “Ordinance”), amending section 2.04.080 of the Lancaster Municipal Code relating to the position of Deputy Mayor.

CC 6. INVESTMENT REPORT

Accepted and approved the July 2017, Monthly Report of Investments as submitted

CC 7. LANCASTER CHOICE ENERGY’S (LCE) 2016 POWER CONTENT LABEL

Endorsed the accuracy of information presented in Lancaster Choice Energy’s (LCE) 2016 Power Content Label based on staff’s review and independent auditor report.

CC 8. BID NO. 642-16, EMULSIFIED ASPHALT MATERIALS

Approved an increase in the purchase amount of Bid No. 642-16, Emulsified Asphalt Materials, to VSS Emultech in the amount of \$245,784.00 to support of the City’s Revive 25 Pavement Management Program.

CC 9. BID NO. 661-17, RECLAIMED ASPHALT PAVEMENT SCREENING MATERIALS

Approved an increase in the purchase amount of Bid No. 661-17, Reclaimed Asphalt Pavement Screening Materials, to Reclaimed Aggregates Inc., in the amount of \$109,860.00 to support the City’s Revive 25 Pavement Management Program.

CC 10. DEVELOPMENT IMPROVEMENTS UNDERTAKING AGREEMENT

Approved and accepted an amendment to the Development Improvements Undertaking Agreement submitted by PARC Land Holdings, LLC (“Developer”), for Site Plan Review No. 15-03, located on the northwest corner of Avenue H and Division Street, extending the date of completion to December 29, 2018.

CC 11. SUBDIVISION UNDERTAKING AGREEMENT

Approved and accepted substitution of the Subdivision Undertaking Agreement and securities submitted by FH II, LLC (“Subdivider”) in place of the Subdivision Undertaking Agreement and securities submitted by Trimark Pacific – Heritage 43, LLC, for Tract Map No. 63346, located on the southwest corner of Avenue J-4 and 37th Street West.

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CC 12. SUBDIVISION UNDERTAKING AGREEMENT

Approved and accepted substitution of the Subdivision Undertaking Agreement and securities submitted by FH II, LLC (“Subdivider”) in place of the Subdivision Undertaking Agreement and securities submitted by Trimark Pacific – Heritage 43, LLC, for Tract Map No. 63595, located on the northwest corner of Avenue J-6 and 37th Street West.

CC 13. MULTI-YEAR PROFESSIONAL SERVICE AGREEMENTS

Approved Multi-Year Professional Service Agreements with each of the pre-qualified consulting firms for labor compliance services for public works projects, and authorized the City Manager, or his designee, to sign all documents and execute all task orders within existing signature authority limits.

PH 1. APPEAL OF PLANNING COMMISSION’S APPROVAL OF CONSTRUCTION AND OPERATION OF A 583,000 SQUARE-FOOT MEDICAL CANNABIS CULTIVATION AND MANUFACTURING FACILITY ON 32 ACRES AT THE SOUTHEAST CORNER OF WILLIAM J. BARNES AVENUE AND 47TH STREET WEST WITHIN SPECIFIC PLAN NO. 95-02 (FOX FIELD INDUSTRIAL CORRIDOR SPECIFIC PLAN)

This item was removed from the agenda as the appellant withdrew the appeal.

NB 1. ORDINANCE RELATED TO SENATE BILL 415 (SB 415) REQUIRING CHANGE IN ELECTION DATE

The City Manager and City Clerk presented the staff report for this item.

Addressing the City Council on this item:

David Paul – recommends adopting an ordinance that states the City will not certify an election unless 25% of Lancaster citizens vote.

Michael Rives – discussed his history of running for office, discussed district elections and putting Lancaster candidates on the November ballot.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council introduced **Ordinance No. 1033**, moving the date of the City’s General Municipal Election from the second Tuesday in April of even-numbered years to the first Tuesday after the first Monday in June, or such other month as the State Wide Direct Primary Election may be held per state law, of even-numbered years beginning in 2022 and amending section 2.040.020 of the Lancaster Municipal Code pertaining to the selection of the Vice Mayor, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: Underwood-Jacobs

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CR 1. COUNCIL REPORTS

Vice Mayor Crist discussed the recent Antelope Valley Fair, the Lancaster Jethawks' success in moving on to the League Championship, a recent Desert Haven event, the Fallen Heroes event, the recent Sanitation District meeting and discussed the upcoming grand opening for Cali Café.

Council Member Malhi discussed the recent Celebrate America event and thanked staff for their hard work for the event and discussed the Desert Haven and Fallen Heroes events.

Planning Commission Chairman Vose stated the Planning Commission will begin working on the 'Community Benefit Agreement' ordinance at the upcoming Planning Commission meeting.

The City Council further discussed the Community Benefit Agreement.

CALIFORNIA CHOICE ENERGY AUTHORITY

No action required at this time.

LANCASTER HOUSING AUTHORITY

No action required at this time.

LANCASTER FINANCING AUTHORITY

No action required at this time.

LANCASTER POWER AUTHORITY

No action required at this time.

LANCASTER SUCCESSOR AGENCY

No action required at this time.

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENT

The City Manager discussed emergency action plans for City events and commended staff for their excellent work with the recent lightning and thunderstorm at the Celebrate America event. Two brief videos showcasing the City's fall event lineup and the first pitch being thrown out at a Lancaster Jethawks game were shown.

CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT

The City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized item.

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/
FINANCING/POWER/CALIFORNIA CHOICE ENERGY AUTHORITY
MINUTES

September 12, 2017

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

Addressing the City Council at this time:

Perry Credle – discussed the new position of Deputy Mayor.

Toreano Nulkeburger – discussed his experience with various agencies with regard to his daughter.

Duane Spoelstra – discussed issues he’s having with homeless near his business and discussed an article from a newspaper regarding sanitizing streets.

Fran Sereseres – discussed upcoming earthquake preparedness classes at the Senior Center, discussed recent homeless meeting and the use of mobile homes, discussed the Zika and West Nile viruses.

Anita Marie Bordlemay – discussed a criminal case against her.

Michael Rives – thanked staff for repairing a traffic signal and discussed earthquake preparedness.

COUNCIL / AGENCY COMMENTS

Mayor Parris discussed plans for addressing the homeless issues facing the community. Also, Mayor Parris discussed developing and coordinating a program for community education to provide information for what to do in the event of an earthquake and discussed having staff work to ensure the City will be self-sufficient with regard to power in the event of an emergency.

ADJOURNMENT

Mayor Parris stated the City Council meeting will be adjourned in memory of Irma “Babe” Story.

Babe, at 95, was the “last survivor of three Antelope Valley women who were among the Women Airforce Service Pilots” who performed various duties during WWII “so that men would be freed up to fly in combat.” She is the recipient of a Congressional Gold Medal, WWII Victory Medal and WWII America Campaign Medal. Babe came to Lancaster at age 1 and learned to fly in a pilot training program through Antelope Valley Junior College and the Antelope Valley Flying Service which was owned by aviatrix Florence “Pancho” Barnes. After the WASPs were deactivated in 1944, Babe “continued flying as an instructor in Pennsylvania,” flew charter flights and “managed the Lancaster airport for a crop dusting company.” She became a pilot for an electrical contracting company and spent 32 years working in “government construction such as space-launch facilities, hangars, and runways.” She leaves behind a sister and many nieces and nephews.

Mayor Parris adjourned the meeting at 6:15 p.m. and stated the next City Council/Successor Agency/Financing/Power/California Choice Energy Authority meeting will be held on Tuesday, September 26, 2017 at 5:00 p.m.

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/
FINANCING/POWER/CALIFORNIA CHOICE ENERGY AUTHORITY
MINUTES
September 12, 2017

PASSED, APPROVED and ADOPTED this 26th day of September, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
CITY CLERK
AGENCY/AUTHORITY SECRETARY

R. REX PARRIS
MAYOR/CHAIRMAN

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/POWER/CALIFORNIA CHOICE
ENERGY AUTHORITY

I, _____, _____ of the City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original City Council/Successor Agency/Financing/Power/California Choice Energy Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this _____ day of _____, _____.

(seal)

STAFF REPORT
City of Lancaster

Date: September 26, 2017
To: Mayor Parris and City Council Members
From: Pamela Statsmann, Finance Director
Subject: **Check Registers – August 13, 2017 through September 2, 2017**

CC 2
09/26/17
MVB

Recommendation:

Approve the Check Registers as presented.

Fiscal Impact:

\$14,067,962.09 as detailed in the Check Registers.

Background:

At each regular City Council Meeting, the City Council is presented with check and ACH/wire registers listing the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects issued the prior three to four weeks. This process provides the City Council the opportunity to review the expenditures of the City. Claims are paid via checks, Automated Clearing House (ACH) payments, or federal wires. The justifying backup information for each expenditure is available in the Finance Department.

Check Nos.:	7389481 – 7389904	\$ 8,880,788.52
ACH/wire Check Nos.:	101009874 – 101009894	<u>\$ 5,187,173.57</u>
		\$14,067,962.09
Voided Check No.:	N/A	
Voided ACH/wire No.:	N/A	

PS:sp

Attachments:

Check Register
ACH/wire Register

City of Lancaster Check Register



From Check No.: 101009874 - To Check No.: 101009894

From Check Date: 08/13/17 - To Check Date: 09/02/17

Printed: 9/7/2017 14:29

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
101009874	08118	BYD ENERGY LLC	STREETLIGHTS(1421)	202,439.21	483 4755665	202,439.21
101009875	08118	BYD ENERGY LLC	STREELIGHTS(1440)	206,089.20	483 4755665	206,089.20
101009876	08118	BYD ENERGY LLC	STREETLIGHTS(720)	103,044.60	483 4755665	103,044.60
101009877	08118	BYD ENERGY LLC	STREETLIGHTS(1440)	206,089.20	483 4755665	206,089.20
101009878	08118	BYD ENERGY LLC	STREETLIGHTS(240)	34,348.20	483 4755665	34,348.20
101009879	08118	BYD ENERGY LLC	STREETLIGHTS(720)	103,044.60	483 4755665	103,044.60
101009880	A7515	U S BANK	DEBT SVC DUE-2016 BOND-8/15/17	756,014.32	483 4755978	756,014.32
101009881	C9589	U S BANK CORP PAYMENT SYSTEMS	08/10/17-CALCARD STATEMENT	84,339.04	101 2601000	84,339.04
101009882	08026	INLAND EMPIRE ENERGY CENTER	10/17-ENERGY PROCUREMENT	49,500.00	490 4370653	49,500.00
101009883	05987	THE VISITORS BUREAU/LANCASTER	06/17 TBID FEES	43,916.71	101 2501000	43,916.71
101009884	08118	BYD ENERGY LLC	RESIDENTIAL STREETLIGHTS(1080)	154,566.90	483 4755665	154,566.90
101009885	07101	CALPINE ENERGY SOLUTIONS LLC	INV #CALP2017-10PREPAY	14,000.00	490 4370653	14,000.00
101009886	08118	BYD ENERGY LLC	RESIDENTIAL STREETLIGHTS(720)	103,044.60	483 4755665	103,044.60
101009887	08327	EDF TRADING NORTH AMERICA, LLC	07/17-ENERGY CHARGES	62,010.00	490 4370653	62,010.00
101009888	08118	BYD ENERGY LLC	RESIDENTIAL STREELIGHTS(149)	21,324.51	483 4755665	21,324.51
101009889	D4202	U S BANK	DEBT SVC DUE-AD 93-3-09/02/17	494,718.61	811 4100908	494,718.61
101009890	07172	ENERGY AMERICA, LLC	06/17-LCE ENERGY CHARGES	2,253,813.00	490 4370301 490 4370653	34,178.52 2,219,634.48 2,253,813.00
101009891	07936	WESTERN ANTELOPE DRY RANCH LLC	07/17-LCE ENERGY CHARGS-SPOWER	169,744.29	490 4370653	169,744.29
101009892	D2727	BANC OF AMERICA PUBLIC CAPITAL	2011 ENERGY CONSERVATION	73,170.35	101 4330603	73,170.35
101009893	05945	CUTWATER INVESTORS SRVCS CORP	07/17-INVESTMENT ADVISORY SRVC	2,367.86	101 4310301	2,367.86
101009894	A7515	U S BANK	DEBT SERVICE-89-1-09/17	49,588.37	830 4300908	49,588.37

Chk Count 21

Check Report Total 5,187,173.57

City of Lancaster Check Register



From Check No.: 7389481 - To Check No.: 7389904

From Check Date: 08/13/17 - To Check Date: 09/02/17

Printed: 9/7/2017 14:37

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7389481	00107	A V PRESS	07/17-ON THE NET ADS	90.00	101 4305205	90.00
7389482	00107	A V PRESS	PAC-07/17 ADVERTISING	550.00	402 4650205	550.00
7389483	C2060	CA WATER SERVICE COMPANY	07/10/17-08/08/17 WATER SVC	253.86	482 4636654	253.86
7389484	D2652	L A CO REGISTRAR-RECORDER	CUP 1713-ACCEPTANCE AFFIDAVIT	21.00	101 4782361	21.00
7389485	1215	L A CO WATERWORKS	06/05/17-08/02/17 WATER SVC	7,686.70	203 4636654 363 4542770 482 4636654	1,167.25 52.14 6,467.31
				<u>7,686.70</u>		<u>7,686.70</u>
7389486	08320	LUKE, MELISSA	CLAIM #028-17-SETTLEMENT	253.00	109 4330300	253.00
7389487	1705	QUARTZ HILL WATER DISTRICT	07/03/17-08/01/17 WATER SVC	10,811.75	101 4634654 203 4636654 482 4636654	6,228.37 857.10 3,726.28
				<u>10,811.75</u>		<u>10,811.75</u>
7389488	03154	SO CA EDISON	07/01/17-08/01/17 ELECTRIC SVC	223.11	483 4755660	223.11
7389489	03154	SO CA EDISON	07/05/17-08/03/17 ELECTRIC SVC	1,647.09	483 4785652	1,647.09
7389490	03154	SO CA EDISON	07/05/17-08/03/17 ELECTRIC SVC	1,949.28	203 4636652	1,949.28
7389491	03154	SO CA EDISON	07/05/17-08/14/17 ELECTRIC SVC	3,051.41	203 4636652 482 4636652 484 4755652	446.54 2,441.84 163.03
				<u>3,051.41</u>		<u>3,051.41</u>
7389492	03154	SO CA EDISON	06/27-08/10/18 ELECTRIC SVC	20,518.66	101 4631652 101 4633652 101 4651652 203 4636652 363 4542770 363 4542771 482 4636652 483 4785652 483 4785660 484 4755652	1,279.74 13,972.33 2,877.13 96.47 11.33 25.16 293.83 56.46 1,879.04 27.17
				<u>20,518.66</u>		<u>20,518.66</u>
7389493	03154	SO CA EDISON	07/05/17-08/04/17 ELECTRIC SVC	28,689.60	101 4631652 101 4633652	9,621.89 2,895.60

City of Lancaster Check Register



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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
					101 4634652	4,383.10
					101 4635652	10,836.23
					101 4810403	392.41
					483 4785660	560.37
				28,689.60		28,689.60
7389494	03154	SO CA EDISON	07/01/17-08/01/17 ELECTRIC SVC	29,290.44	483 4752652	20.98
					483 4755660	29,269.46
				29,290.44		29,290.44
7389495	1907	SO CA GAS COMPANY	03/17/17-07/17/17 GAS SVC	2,763.17	101 4632655	2,763.17
7389496	C2555	TIME WARNER CABLE	08/17-TV SVC-LCE/EXERCISE RM	11.14	101 4315651	11.14
7389497	C2555	TIME WARNER CABLE	08/17-ROADRUNNER SERVICE	228.52	101 4315651	228.52
7389498	C8487	U S TREASURY	2015 TAXES DUE PER IRS AUDIT	1,120.00	101 4310304	1,120.00
7389499	C8487	U S TREASURY	2015 1099 PENALTIES	8,840.00	101 4310304	8,840.00
7389500	06066	A T & T	DOJ-07/17-TELEPHONE SERVICE	331.21	101 4315651	331.21
7389501	A2225	A V AIRPORT EXPRESS, INC	BUS(2)-RAGING WTRS-07/27/17	2,390.00	101 4640271	2,390.00
			BUS(2)-AQRM OF PCFC-08/03/17	2,483.50	101 4640271	2,483.50
				4,873.50		4,873.50
7389502	D0815	A V COURT REPORTERS	REPORTING-CUP17-07/27/17	450.00	101 2185719	450.00
7389503	C0077	A V E K	BACTERIOLOGICAL TESTS(2)	50.00	485 4755402	50.00
			NSC-07/17-BACTERIOLOGICAL TEST	20.00	101 4635301	20.00
				70.00		70.00
7389504	01039	A V FORD LINCOLN MERCURY	HYBRID BATTERY PACK-EQ1510	132.95	101 4810207	132.95
			REC AND HOUSNG ASSY-EQ3822	93.06	203 4752207	93.06
				226.01		226.01
7389505	02357	A V TRANSIT AUTHORITY	JULY 17-ANNUAL SENIOR PASSES	750.00	204 4330770	375.00
					207 4330301	375.00
				750.00		750.00
7389506	06294	A V WEB DESIGNS	NSC-08/17-MONTHLY HOSTING CHGS	99.95	101 4660301	99.95
			PAC-08/17-MONTHLY HOSTING CHGS	99.95	402 4650301	99.95
				199.90		199.90
7389507	07489	ACCESSO SHOWARE	PAC-07/17-TICKET SALES	2,362.25	402 4650302	2,362.25
7389508	05445	ADELMAN BROADCASTING, INC	PS-07/17-ADVERTISEMENTS	900.00	101 4810205	900.00
			PS-07/17-ADVERTISEMENTS	1,140.00	101 4810205	1,140.00
				2,040.00		2,040.00

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7389509	05694	ADVANTEC CONSULTING ENGINEERS	CP06007-TRAFFIC SIGNAL UPGRDS CP06007-TRAFFIC SIGNAL UPGRDS	13,755.00 7,955.00 <u>21,710.00</u>	217 16TS029924 217 16TS029924	13,755.00 7,955.00 <u>21,710.00</u>
7389510	00338	ALL-PHASE ELECTRIC SUPPLY CO	FIBERLITE BOXES/FIBERLITE LIDS	2,816.63	483 4785665	2,816.63
7389511	05265	ALTMAN PLANTS	OMP-FLOWERS(62 FLATS)	505.69	101 4634265	505.69
7389512	C4026	AMARANT, JEREMY	MAR-JUNE 17-PDW-MNWLK PRSNTTNS	500.00	101 4680225	500.00
7389513	C6143	AMERICAN BUSINESS MACHINES	IMAGE RUNNER ADV COPIER	28.14	101 4310254	28.14
7389514	D3147	AMERICAN PLUMBING SERVICES,INC	AHP-TOILET REPAIRS	143.30	101 4631402	143.30
7389515	D3188	AMERICAN RED CROSS	LIFEGUARD CLASS(7)	245.00	101 4642301	245.00
7389516	D3517	AMERICASPRINTER.COM	MOAH-CATALOGS(2500)	1,766.54	101 4644251	1,766.54
7389517	04190	AMERIPRIDE SERVICES	UNIFORM CLEANINGS	50.93	101 4753209	50.93
7389518	05179	ARAMARK UNIFORM SVCS	UNIFORM CLEANINGS	112.65	480 4755209	112.65
7389519	04446	AUTO PROS	SMOG INSPECTION-EQ1742 SMOG INSPECTION-EQ1739	45.00 45.00 <u>90.00</u>	101 4780207 101 4620207	45.00 45.00 <u>90.00</u>
7389520	04151	AXES FIRE INC	FIRE CERTS(12)	146.00	101 4545207 101 4632207 101 4634207 101 4761207 203 4752207 203 4752207 203 4752207 203 4752207 203 4785207 480 4755207 480 4755207 480 4755207 483 4755207	10.50 10.50 10.50 10.50 10.50 10.50 10.50 10.50 10.50 10.50 20.00 10.50 <u>146.00</u>
7389521	06165	B S N SPORTS, INC	NSC-PORTABLE ANCHR PEGS(7SETS)	497.09	101 4660251	497.09
7389522	D0879	B'S EMBROIDERY ETC	SHIRTS/HATS	1,834.31	203 4752209	1,834.31
7389523	03485	BAKERSFIELD TRUCK CENTER	RADIATOR-EQ3776 BLOWER MOTOR-EQ3826 ELBOW/HOSE-EQ3776	1,551.64 140.83 14.76 <u>1,707.23</u>	203 4752207 203 4752207 203 4752207	1,551.64 140.83 14.76 <u>1,707.23</u>

City of Lancaster Check Register



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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7389524	06992	BREMER WHYTE BROWN & O'MEARA	CLAIM #011-15/CLGL-1328A1 CLAIM #062-15/CLGL-0002A2 CLAIM #062-15A/CLGL-0003A2 CLAIM #048-15/CLGL-0004A2	30.30 6,410.81 4,791.25 2,793.50 <u>14,025.86</u>	109 4330300 109 4330300 109 4330300 109 4330300	30.30 6,410.81 4,791.25 2,793.50 <u>14,025.86</u>
7389525	04636	CAYENTA/N HARRIS COMPUTER CORP	TG-CAYENTA CONF-11/13-17/17	1,675.00	101 4320256	1,675.00
7389526	07545	COSTAR REALTY INFORMATION INC	07/17-PROFESSIONAL SERVICES	1,055.03	101 4540301	1,055.03
7389527	A9377	DAVIS COMMUNICATIONS	CERTIFICATES(2000) ED-DOMAIN RNWL-LAND LANCASTER	1,080.28 170.00 <u>1,250.28</u>	101 4100301 101 4540340	1,080.28 170.00 <u>1,250.28</u>
7389528	07048	DEANA'S EQUIPMENT RENTAL, INC	RE-HAULING SERVICES RE-HAULING SERVICES RE-HAULING SERVICES	4,320.00 2,160.00 2,160.00 <u>8,640.00</u>	206 12ST036924 209 12ST037924 209 12ST037924	4,320.00 2,160.00 2,160.00 <u>8,640.00</u>
7389529	D3792	DEFALCO, CATHY	CD-MILAGE-SAN DIEGO-8/14/17	199.02	490 4370203	199.02
7389530	03311	DELTA LIQUID ENERGY	PROPANE-EQ3409	18.99	203 4752217	18.99
7389531	00432	DEPT OF JUSTICE	07/17-FINGERPRINT APPS	608.00 <u>608.00</u>	101 4320301 101 4643308	576.00 32.00 <u>608.00</u>
7389532	06150	DIRECTV	MOAH-08/17-BUSINESS INFO	49.24	101 4315651	49.24
7389533	03072	DONNELL PRINTING	DAILY WORKSHEET PADS(50)	267.91	101 4810253	267.91
7389534	08052	ELERT & ASSOC NETWORK DIV INC	06/17-CONSULTING SERVICES 07/17-CONSULTING SERVICES	19,692.36 6,228.75 <u>25,921.11</u>	109 4315301 109 4315301	19,692.36 6,228.75 <u>25,921.11</u>
7389535	C6890	E Z DIRECT, INC	PAC-MAILING SERVICES PAC-LABELS/MAILING	1,586.00 225.00 <u>1,811.00</u>	402 4650211 402 4650211	1,586.00 225.00 <u>1,811.00</u>
7389536	00617	FEDERAL EXPRESS CORPORATION	EXPRESS MAILINGS EXPRESS MAILINGS	110.94 67.97 <u>178.91</u>	209 12ST032924 210 12ST036924 101 4620212 210 15SW017924	77.04 33.90 27.35 40.62 <u>178.91</u>
7389537	A2326	FESTIVAL FUN PARKS LLC	DAY CAMP EXCURSION-07/27/17	5,279.95	101 4640270	5,279.95
7389538	A8286	FLAG SYSTEMS	PAC-SOUND RNTL-PHIL VASSAR	2,650.00	402 4650602	2,650.00

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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7389539	07970	FORENSISGROUP INC	CLAIM #062-15/CLGL-0002A2	12,832.50	109 4330300	12,832.50
7389540	07981	FRABER PROPERTIES II LLC	CP16003-SENIOR CNTR RENOVATION	15,510.00	261 11BS025924	15,510.00
7389541	08066	FRANKLINCOVEY CLIENT SALES INC	PARTICIPATION KITS(30)	1,325.76	101 4320245	1,325.76
			CONSULTANT FEE	3,900.00	101 4320245	3,900.00
				<u>5,225.76</u>		<u>5,225.76</u>
7389542	07369	FRONTIER COMMUNICATIONS CORP	07/28-08/27/17-CIRCUIT SVC	358.22	101 4315651	358.22
7389543	02536	GRACE RESOURCES CENTER	06/17-CDBG SHELTER PRGRM/FINAL	5,155.66	361 4541776	5,155.66
7389544	05789	H D SUPPLY WATERWORKS, LTD	OMP-COUPPLINGS(2)	341.74	101 4634404	341.74
			OMP-COUPPLING	355.29	101 4634404	355.29
				<u>697.03</u>		<u>697.03</u>
7389545	00822	H W HUNTER, INC	STARTER-EQ7505	176.11	480 4755207	176.11
7389546	C9195	HENRY, GLENITA DANYELL	DH-MILEAGE-SEATTLE-07/11-13/17	64.41	361 4541213	64.41
7389547	819	HERC RENTALS INC	OMP-BOOM RENTAL-12/12-21/16	1,727.65	101 4634602	1,727.65
			OMP-ROLLER RENTAL-06/15-19/17	587.25	101 4634602	587.25
				<u>2,314.90</u>		<u>2,314.90</u>
7389548	00828	HINDERLITER, DELLAMAS & ASSOC	1ST QTR 2017-SALES TAX	991.67	101 4310304	991.67
7389549	08289	HUNGRY EAR AGENCY	DEP-MARTIN BARRE-09/16/17	1,125.00	402 4650318	1,125.00
7389550	D4004	J P POOLS	TBP-SPLASH PAD MAINTENANCE	1,120.00	101 4631670	1,120.00
7389551	01419	JOHNSTONE SUPPLY	JRP-AC PUMPS(2)	113.72	101 4631403	113.72
7389552	D1903	KERN MACHINERY INC-LANCASTER	TIRES(2)-EQ5845	414.43	101 4634207	414.43
			LMS-OIL	42.27	101 4632230	42.27
				<u>456.70</u>		<u>456.70</u>
7389553	D3470	L A CO DEPT OF PUBLIC HEALTH	ANNUAL FEES FOR COMM EVENTS	311.00	101 4684222B	77.75
					101 4684222C	77.75
					101 4684222M	77.75
					101 4684222S	77.75
				<u>311.00</u>		<u>311.00</u>
7389554	D2287	LANCASTER CODE ENFRMNT ASSN	UNION DUES-PP 16-2017	270.00	101 2171000	270.00
7389555	1203	LANCASTER PLUMBING SUPPLY	EPL-ASSY BONNETS(2)	161.42	101 4631403	161.42
7389556	08074	LAW OFF GL MARCUS & H TARAZI	CLAIM #037-15/CLGL-1370A1	20,000.00	109 4330300	20,000.00
7389557	D3426	LAW OFFICES CHRISTOPHER RAMSEY	CLAIM #046-15/CLGL-1351A1	684.00	109 4330300	684.00

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7389558	05599	LEE, WATSON W S	07/17-FINGERPRINT ANALYSIS	782.81	101 4820301	782.81
7389559	06663	MASON, MELINDA	ALL STAR PRESS CONF-PHOTO SVCS NNO SAFETY-PHOTOGRAPHY SVCS	50.00 50.00 <u>100.00</u>	101 4305301 101 4305301	50.00 50.00 <u>100.00</u>
7389560	C8380	MC CORMICK ELECTRIC & CONST	OMP-LIGHTING REPAIRS AHP-LIGHTING REPAIRS LMS-SEWAGE PUMP REPAIRS OMP-ELECTRICAL REPAIRS PBP-LIGHTING REPAIRS	270.00 522.00 220.00 816.00 952.00 <u>2,780.00</u>	101 4634402 101 4631402 101 4632402 101 4634402 101 4631402	270.00 522.00 220.00 816.00 952.00 <u>2,780.00</u>
7389561	D3578	MINUTEMAN PRESS	STREET SWEEPING(5000 FLYERS)	247.35	101 4305301	247.35
7389562	05773	MORRISON WELL MAINTENANCE	NSC-07/17-BACTERIOLOGICAL TEST	500.00	101 4635301	500.00
7389563	C9177	MUNISERVICES, LLC	LTC DISCOVERY-06/30/17	7,641.64	101 4310304	7,641.64
7389564	D1878	MURPHY & EVERTZ,ATTYS AT LAW	07/17-LEGAL SRVCS-AV GRNDWTR 07/17-LEGAL SRVCS-GENERAL	1,912.50 1,156.00 <u>3,068.50</u>	101 4400303 101 4400303	1,912.50 1,156.00 <u>3,068.50</u>
7389565	07509	NAPA AUTO PARTS	CLEANER/GRAPHITE/SILICONE	496.34	101 4753214	496.34
7389566	07509	NAPA AUTO PARTS	AIR FILTERS(2)-EQ6821 LOCK CYLNDR/ROTORS-EQ7766 CREDIT-LOCK CYLINDER-EQ7766 TAPE(2)-EQ5503 MUD FLAPS(2)-EQ3750 CUTOFFS(4)-EQ3831 MUD FLAPS(12) BRAKE PADS/MOTOR-EQ3822 CONNECTOR-EQ3301 BRAKE PADS-EQ3822 CREDIT-BRAKE PADS-EQ3822 FUEL INJECTOR-EQ3822 COUPLING-EQ3776 BRAKE ROTORS/PADS-EQ7768 AIR FILTER-EQ3384	20.39 242.45 (52.60) 41.95 18.40 49.69 110.39 76.98 13.78 88.48 (56.61) 62.81 2.92 128.85 22.66 <u>770.54</u>	101 4545207 101 4761207 101 4761207 101 4633207 203 4752207 203 4752207 203 4752207 203 4752207 203 4752207 203 4752207 203 4752207 203 4752207 203 4752207 203 4752207 203 4752207 251 4783207 203 4752207	20.39 242.45 (52.60) 41.95 18.40 49.69 18.40 18.40 18.40 18.40 18.40 18.40 18.39 76.98 13.78 88.48 (56.61) 62.81 2.92 128.85 22.66 <u>770.54</u>
7389567	D0217	NATIONAL PAYMENT CORPORATION	07/17-DOCULIVERY ITEM CHARGE	193.05	101 4310302	193.05

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7389568	06605	NC4 PUBLIC SECTOR LLC	07/17-08/18-ANNUAL MTNC	12,803.00	101 4315302	12,803.00
7389569	08007	O S T S INC	CPR/FIRST AID CLASSES(2)	1,800.00	101 4320301	1,800.00
7389570	A7221	P E R S LONG TERM CARE PROGRAM	LONG TERM CARE PREM-PP 16-2017	2,171.87	101 2170200	2,171.87
7389571	05741	P P G ARCHITECTURAL FINISHES	JRP-BUCKET GRIDS(2)	4.68	101 4631403	4.68
			EDP-PAINT	77.95	101 4631403	77.95
			LMS-FIELD PAINT	136.82	101 4632404	136.82
			NSC-FIELD MARKING PAINT	945.89	101 4635404	945.89
			JRP-PAINT/TAPE/BRUSHES	306.72	101 4631403	306.72
			NSC-FIELD PAINT	189.17	101 4635404	189.17
				<u>1,661.23</u>		<u>1,661.23</u>
7389572	06984	PACIFIC DESIGN & INTEGRATION	07/17-BROADCAST MANAGER SVCS	3,381.00	101 4305302	3,381.00
7389573	D1916	PARCELQUEST	17/18-PARCELQUEST RENEWAL	8,400.00	251 4315302	8,400.00
7389574	05998	PAVING THE WAY FOUNDATION	CMMNTY SPPRT/GOOD CTZNSHP PRGM	480.00	399 4820776	480.00
			CMMNTY SPPRT/GOOD CTZNSHP PRGM	1,968.00	399 4820776	1,968.00
				<u>2,448.00</u>		<u>2,448.00</u>
7389575	05602	PETROLEUM EQUIPMENT CONST SRV	07/17-DESIGNATED OPERATOR INSP	125.00	101 4753402	125.00
7389576	06160	PRIME TIME PARTY RENTALS	NNO-TENTS/TABLES/CHAIRS	1,770.00	101 4820251	1,770.00
			DAY CAMP-JUMPER	450.00	101 4640251	450.00
				<u>2,220.00</u>		<u>2,220.00</u>
7389577	06607	PUMPMAN INC	20 E/AVE K-PUMP SYSTEM REPAIRS	6,264.00	484 4755409	6,264.00
7389578	07002	READYREFRESH BY NESTLE	07/17-WTR COOLER RENTAL/WATER	8.73	402 4650257	8.73
7389579	C9590	RECLAIMED AGGREGATES INC	RAP CHIPS/TRUCKING	4,095.78	209 12ST035924	4,095.78
7389580	08119	RNS COMMUNICATIONS INC	USED OIL RECYCLING AD	650.00	330 4755775	650.00
7389581	D3947	S G A CLEANING SERVICES	OMP-PAINT METAL COVERS	398.00	101 4634402	398.00
			OMP-FENCE REPAIRS	485.00	101 4634402	485.00
			LMS-SINK REPAIRS	185.00	101 4632402	185.00
			JRP-WATER VALVE REPAIRS	168.00	101 4631402	168.00
			EDP-CARPET CLEANING	345.00	101 4631402	345.00
			JRP-CARPET CLEANING	185.00	101 4631402	185.00
				<u>1,766.00</u>		<u>1,766.00</u>
7389582	A8260	SAGE STAFFING	PUBLIC SAFETY STFF-07/17-07/21	447.60	101 4820301	447.60
			CM/GWD-CAP ENG-7/24-7/28/17	1,289.60	209 12ST037924	1,289.60
			PUBLIC SAFETY STFF-07/24-7/28	447.60	101 4820301	447.60
				<u>2,184.80</u>		<u>2,184.80</u>

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7389583	06664	SEA SUPPLY	NSC-CN LNR/T PPR/TW/DSNFCTNT	1,212.62	101 4635406	1,212.62
7389584	05149	SIERRA DOOR SYSTEMS	PAC-DOOR REPAIRS	1,448.00	402 4650402	1,448.00
7389585	07368	SIX FLAGS MAGIC MOUNTAIN	DAY CAMP EXCURSION-06/29/17	2,369.97	101 4640270	2,369.97
7389586	01816	SMITH PIPE & SUPPLY INC	NSC-ROTORS(24)	606.83	101 4635404	606.83
			AHP-FITTINGS(25)	13.14	101 4631404	13.14
			EDP-SOLENOID	70.72	101 4631404	70.72
			AHP-PVC/CONNECTORS	50.09	101 4631404	50.09
			JRP-VALVE/PLIERS	154.03	101 4631404	154.03
			JRP-BURY KITS/CONNECTORS	14.58	101 4631404	14.58
			AHP-VALVES/CMNT/PRMR/PAINT	254.34	101 4631404	254.34
			JRP-PVC	2.20	101 4631404	2.20
			WCP-ROTORS(20)	132.08	101 4631404	132.08
			AHP-VALVES(3)	383.59	101 4631404	383.59
			STP-PVC/CEMENT/PRIMER	177.32	101 4631404	177.32
			PBP-SOLENOIDS/DIAPHRM ASSYS	157.29	101 4631404	157.29
				<u>2,016.21</u>		<u>2,016.21</u>
7389587	06429	STANTEC CONSULTING SRVCS INC	CP17012-TRAFFIC ENGINRNG SVCS	35,954.15	209 16ST007924	35,954.15
7389588	05413	STATEWIDE TRAFFIC SAFETY/SIGNS	TRAFFIC CONES/STENCILS	743.70	483 4755208	743.70
7389589	01821	STERND AHL ENTERPRISES INC	PAINT STRIPER RENTAL	6,160.00	209 12ST037924	6,160.00
7389590	2009	THE TIRE STORE	TIRES(2)-EQ3820	152.08	203 4752207	152.08
7389591	04239	TIM WELLS MOBILE TIRE SERVICE	TIRES(4)-EQ3368	422.51	203 4752207	422.51
			REPAIR-EQ6810	15.00	251 4783207	15.00
				<u>437.51</u>		<u>437.51</u>
7389592	D3099	TPX COMMUNICATIONS	08/17-TELEPHONE SERVICE	10,260.29	101 4315651	10,260.29
7389593	C6713	TRI-STAR SAFETY SERVICES	SOLAR COMPUTER REPAIR-EQ1511	360.00	101 4810207	360.00
			BOARD REPAIR-EQ3408	2,917.61	203 4752207	2,917.61
				<u>3,277.61</u>		<u>3,277.61</u>
7389594	D4202	U S BANK	07/17-12/17 ADMIN FEES	750.00	811 4100301	750.00
7389595	2106	U S POSTMASTER	POSTAGE PERMIT #192	10,200.00	101 4305211	6,120.00
					101 4643211	4,080.00
				<u>10,200.00</u>		<u>10,200.00</u>
7389596	07025	U-HAUL	MOAH-TRUCK RENTAL-08/05/17	260.26	101 4644602	260.26
7389597	C4011	UNITED RENTALS	OMP-PUMP/HOSE/RNTL-08/09-10/17	81.23	101 4634602	81.23
7389598	2228	VALLEY CONSTRUCTION SUPPLY INC	WIRE MESH(25 SHEETS)	570.67	209 12ST035924	570.67

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			WIRE MESH(5 SHEETS)	114.13	209 12ST035924	114.13
				684.80		684.80
7389599	C7740	VISION INTERNET PROVIDERS	08/17 WEB HOSTING	1,000.00	101 4305301	1,000.00
7389600	07169	VIVINT SOLAR DEVELOPER LLC	RFND-SOLAR-PMT 17-03084	187.20	251 3201104	187.20
7389601	04496	VULCAN MATERIAL WESTERN DIV	COLD MIX	276.29	203 4752410	276.29
			COLD MIX	159.94	203 4752410	159.94
				436.23		436.23
7389602	D0296	WATKINS, DONALD	DW-PR DM-SAN DIEGO-08/20-23/17	224.00	330 4755775	224.00
7389603	08317	WATTCO EQUIPMENT INC	LED TRAFFIC ADVISOR	608.42	483 4755752	608.42
7389604	31026	WAXIE SANITARY SUPPLY	OMP-CLNR/BRM/DSNFCTNT/GLVS	742.81	101 4634406	742.81
			CH-PPR TWL/GLVS/RSPRTR/CVRS	1,894.53	101 4633406	1,894.53
			CDRST-SWEEPERS/TRSHCANS	665.61	101 4651406	665.61
				3,302.95		3,302.95
7389605	D2896	WHITE NELSON DIEHL EVANS LLP	FY16/17-INTERIM AUDIT	1,900.00	101 4310304	1,900.00
7389606	2400	XEROX CORPORATION	07/17-COPIER LEASE-GYA 112199	2,025.21	101 4310254	2,025.21
7389607	07568	CITY OF COMMERCE	PROP A FUND EXCHNG-7/18/17	1,425,000.00	207 4330991	1,425,000.00
7389608	C7946	L A CO DEPT ANIMAL CARE&CONTRL	06/17-HOUSING COSTS	76,808.41	101 4820363	76,808.41
7389609	1214	L A CO SHERIFF'S DEPT	06/17 LAW ENFORCEMENT SVCS	2,017,855.50	101 4820354	1,847,533.88
					101 4820357	170,321.62
				2,017,855.50		2,017,855.50
7389610	A8656	KIMLEY-HORN & ASSOCIATES INC	CDP1310-P/PM SVC-06/30/17-AV K	6,665.00	210 15BR004924	6,665.00
			CDP1310-P/PM SVC-06/30/17-AV M	7,482.50	210 15BR005924	7,482.50
			CDP1310-P/PM SVC-06/30/17-AV G	8,926.75	210 15BR006924	3,206.42
					210 15BR006924	5,720.33
			CDP1310-P/PM SVC-06/30/17-AV J	2,185.00	210 15BR007924	2,185.00
			CDP1310-P/PM SVC-06/30/17-AV L	2,920.00	210 15BR008924	2,920.00
			CDP1310-P/PM SVC-06/30/17-AV L	6,707.25	210 15BR008924	6,707.25
			CP14010-AVE J PA/ED-06/30/17	54,945.34	210 15BR007924	54,945.34
				89,831.84		89,831.84
7389611	1916	STRADLING, YOCCA, CARLSON, RAUTH	02/16-LEGAL SERVICES	1,795.66	991 4540303	1,795.66
			03/17-LEGAL SERVICES	815.10	991 4540303	815.10
			05/17-LEGAL SERVICES	7,934.00	101 4400303	7,934.00
			05/17-CA CLEAN ENERGY AUTH	1,787.50	490 4370303	1,787.50
			05/17-COLLINS V LANCASTER	87.60	101 4400303	87.60
			05/17-LEGAL SERVICES	1,449.86	991 4540303	1,449.86
			06/17-LEGAL SERVICES	52,680.45	101 4400303	74.80
					101 4400303	790.30

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					101 4400303	852.50
					101 4400303	1,375.00
					101 4400303	1,827.80
					101 4400303	2,148.90
					101 4400303	2,805.00
					101 4400303	4,469.30
					101 4400303	14,117.70
					101 4400303	18,143.50
					209 15ST026924	1,285.31
					490 4370303	495.00
					811 4100303	40.20
					811 4100303	933.65
					830 4300303	167.65
					830 4300303	338.45
					830 4300303	643.78
					830 4300303	874.50
					830 4300303	939.61
					991 4540303	357.50
			06/17-LEGAL SERVICES	7,934.00	101 4400303	7,934.00
				<u>74,484.17</u>		<u>74,484.17</u>
7389612	A6479	TAFT ELECTRIC COMPANY	PHOTOCELLS LED STREETLIGHTS	4,067.56	483 4755665	4,067.56
			RFP 658-17-STREETLIGHT CONVRSN	158,856.00	483 4755665	158,856.00
				<u>162,923.56</u>		<u>162,923.56</u>
7389613	05834	VENCO WESTERN, INC	07/17-PERIMETER AREAS MTNC	24,448.14	203 4636264	24,448.14
			07/17-LMD MAINTENANCE	43,217.02	482 4636402	43,217.02
			07/17-LANC BUSINESS PARK MNTC	3,626.23	482 4636401	3,626.23
				<u>71,291.39</u>		<u>71,291.39</u>
7389614	08323	ALBALADEJO, NANISHKA	RFND-RNTL DEP-OMP-08/05/17	100.00	101 2182001	100.00
7389615	07666	BEAZER HOMES HOLDING LLC	RFND-PERMIT FEE-PMT1605069	730.00	251 3201100	730.00
7389616	01708	BLUE CROSS OF CALIFORNIA	09/17 RETIREE HEALTH INSURANCE	43,309.55	101 2166110	958.66
					109 1101000	42,350.89
				<u>43,309.55</u>		<u>43,309.55</u>
7389617	08324	BURNIAS, GREG	RFND-RNTL DEP-RDP-08/12/17	105.50	101 2182001	105.50
7389618	C2060	CA WATER SERVICE COMPANY	07/12/17-08/14/17 WATER SVC	2,068.97	482 4636654	2,068.97
7389619	07597	GUARDIAN LIFE INSURANCE CO	09/17 EMPLOYEE LIFE INSURANCE	8,038.08	101 2166200	4,341.92
					101 2166300	541.27
					101 2170215	3,154.89
				<u>8,038.08</u>		<u>8,038.08</u>
7389620	08247	ICM PARTNERS	DEP-HOWIE MANDEL-09/23/17	10,000.00	402 4650318	10,000.00
7389621	01550	KAISER FOUNDATION HEALTH PLAN	09/17 COBRA HEALTH INSURANCE	523.37	101 2166130	523.37

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7389622	01550	KAISER FOUNDATION HEALTH PLAN	09/17 RETIREE HEALTH INS	15,317.20	109 1101000	15,317.20
7389623	A2073	LANCASTER PERF ARTS CNTR FNDTN	RSD-GALA/AUCTION DONATIONS	7,154.00	101 2102600	7,300.00
					101 4643235	(146.00)
				<u>7,154.00</u>		<u>7,154.00</u>
7389624	08325	MCKINLEY, JACQUELYNE	RFND-JRP PRESCHOOL REG	109.00	101 2182001	109.00
7389625	06826	RUDOLPH, RINGO	CS-PERF-MUSIC-08/31/17	400.00	101 4680225	400.00
7389626	03154	SO CA EDISON	07/11/17-08/09/17 ELECTRIC SVC	1,223.60	203 4636652	65.70
					482 4636652	1,131.94
					484 4755652	25.96
				<u>1,223.60</u>		<u>1,223.60</u>
7389627	03154	SO CA EDISON	06/20/17-08/07/17 ELECTRIC SVC	6,195.14	483 4785652	6,162.03
					483 4785660	33.11
				<u>6,195.14</u>		<u>6,195.14</u>
7389628	03154	SO CA EDISON	07/06/17-08/17/17 ELECTRIC SVC	6,753.76	101 4633652	23.74
					203 4636652	95.07
					363 4542770	11.26
					480 4755652	336.90
					482 4636652	377.54
					483 4785652	178.98
					483 4785660	50.12
					484 4755652	106.36
					485 4755652	5,573.79
				<u>6,753.76</u>		<u>6,753.76</u>
7389629	1907	SO CA GAS COMPANY	07/17/17-08/15/17 GAS SVC	495.44	101 4632655	495.44
7389630	A1393	TEAMSTERS LOCAL 911	08/17 UNION DUES	3,988.00	101 2157000	3,988.00
7389631	C2555	TIME WARNER CABLE	08/09/17-09/08/17-BASIC TV	23.16	101 4315651	23.16
7389632	C9385	U S POSTAL SERVICE	MAIL METER POSTAGE-#38903247	10,000.00	101 4620211	10,000.00
7389633	08328	URBANSKI, JUSTIN	REISSUE CHECK #311841	340.05	101 2140000	340.05
7389634	07922	VILLANI, TERI	CS-PERF-MUSIC-08/24/17	400.00	101 4680225	400.00
7389635	03672	A T & T	08/07-09/06/17 TELEPHONE SVC	1,308.60	101 4820651	1,308.60
7389636	A5389	A V FAIR	07/17-WATCH & WAGER COMM	3,431.94	101 2189000	3,431.94
7389637	00107	A V PRESS	07/17-LEGAL ADS	9,929.81	101 4110263	2,233.00
					101 4782263	6,249.34
					213 4644403	521.59

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			07/17-ADVERTISING	59.60	252 15ST038924	925.88
				9,989.41	101 4755355	59.60
						9,989.41
7389638	07944	A V WATERMASTER	2016 ANNUAL PRODUCTION REPORT	10.00	485 4755310	10.00
7389639	06294	A V WEB DESIGNS	PAC-05/17-MONTHLY HOSTING CHGS	99.95	402 4650301	99.95
			PAC-06/17-MONTHLY HOSTING CHGS	99.95	402 4650301	99.95
			PAC-07/17-MONTHLY HOSTING CHGS	99.95	402 4650301	99.95
				299.85		299.85
7389640	05694	ADVANTEC CONSULTING ENGINEERS	CP16001-ITS EXPANSION PROJECT	14,230.00	217 11TS001924	13,180.00
					321 11TS001924	1,050.00
			CP16001-TRAFFIC SIGNAL UPDATES	23,620.00	217 16TS028924	11,810.00
					321 16TS028924	11,810.00
			CP06007-TRAFFIC SIGNAL UPGRADS	5,010.00	217 16TS029924	5,010.00
			CP06007-TRAFFIC SIGNAL UPGRADS	4,320.00	217 16TS029924	4,320.00
				47,180.00		47,180.00
7389641	04760	AMERINAT	07/17-MONTHLY SERVICE FEE	577.44	306 4542301	577.44
7389642	04190	AMERIPRIDE SERVICES	UNIFORM CLEANINGS	50.93	101 4753209	50.93
7389643	05179	ARAMARK UNIFORM SVCS	UNIFORM CLEANINGS	171.06	480 4755209	171.06
7389644	05187	ATKINSON MASONRY	2299 W AVE J-WALL REPAIRS	475.00	482 4636462	475.00
			20TH W/MINTER-WALL REPAIRS	435.00	482 4636462	435.00
				910.00		910.00
7389645	04151	AXES FIRE INC	FIRE CERTIFICATIONS(11)	146.50	101 4632207	11.50
					101 4634207	11.50
					101 4635207	11.50
					101 4662207	11.50
					203 4752207	11.50
					203 4785207	11.50
					480 4755207	11.50
					480 4755207	11.50
					483 4755207	11.50
					483 4785207	11.50
					484 4752207	11.50
					484 4752207	20.00
			PAC-FIRE CRTS/EXTS/HYDRO TSTS	1,124.10	402 4650402	1,124.10
			CH-FIRE CRTS/HYDRO TSTS/EXT	477.52	101 4633402	477.52
			MOAH-FIRE CRTS/EXTS/HYDRO TSTS	640.08	101 4633402	640.08
				2,388.20		2,388.20
7389646	06799	BRAUN BLAISING SMITH WYNNE PC	06/17-LCE-LEGAL CONSULTING	23,336.82	490 4370303	23,336.82
7389647	04142	BRINKS INC	CH-08/17-TRANSPORTATION SVCS	178.69	101 3501110	178.69

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7389648	D1872	CA WATER ENVIRONMENTAL ASSN	BS-CWEA MEMBERSHIP RENEWAL	85.00	101 4320311	85.00
7389649	08310	CALTERRA GRADING & SITE SVCS	1338 INDIAN SAGE-CONCRETE RPRS 1338 INDIAN SAGE-PLUMBNG RPRS	1,680.00 1,200.00 <u>2,880.00</u>	306 4542682 306 4542682	1,680.00 1,200.00 <u>2,880.00</u>
7389650	08218	CHERRY, KEVIN	07/17 SPORTS OFFICIAL	330.00	101 4641308	330.00
7389651	A0886	DAISY'S COSTUMES	MGC-MRS CLAUSE COSTUME RNTL	45.00	101 4684222M	45.00
7389652	06248	DARYL'S PLUMBING	44188 GLENRAVEN-CLEAR STOPPAGE	75.00	363 4542770	75.00
7389653	A9377	DAVIS COMMUNICATIONS	07/17-YOLO-WEB SUPPORT	425.00	306 4542355	425.00
7389654	D3792	DEFALCO, CATHY	C-PR DM-SACRAMENTO-8/22-24/17	160.00	490 4370201	160.00
7389655	A0925	DESERT HAVEN ENTERPRISES	852 W H14-BOARD UP/PAINT NSP1-MONTHLY SERVICE 2649 REGAL-BOARD UP/TRASH RMVL 43847 HEATON-TRASH REMOVAL 10TH ST W-TRASH REMOVAL	1,421.00 449.44 2,102.00 252.00 282.74 <u>4,507.18</u>	101 4545940 363 4542770 101 4545940 306 4542682 306 4542682	1,421.00 449.44 2,102.00 252.00 282.74 <u>4,507.18</u>
7389656	00414	DESERT LOCK COMPANY	PAC-PANIC BAR REPAIR PAC-KEYS(4) CH-KEYS/TAG/RING	72.50 25.94 7.43 <u>105.87</u>	402 4650403 402 4650403 101 4633403	72.50 25.94 7.43 <u>105.87</u>
7389657	05473	DEWEY PEST CONTROL	MLS-08/17-PEST CONTROL WH-08/17-PEST CONTROL CH-08/17-PEST CONTROL CDR ST-08/17-PEST CONTROL LUC-08/17-PEST CONTROL SVC	90.00 70.00 140.00 90.00 75.00 <u>465.00</u>	101 4633301 101 4633301 101 4633301 101 4633301 101 4633301	90.00 70.00 140.00 90.00 75.00 <u>465.00</u>
7389658	07715	E C M C	LEVY PROCEEDS	49.14	101 2159000	49.14
7389659	08287	EXECUTIVE-SUITE SERVICES INC	07/17-MONTHLY JANITORIAL SRVCS	577.00	203 4752402	577.00
7389660	06677	FORZA CONSTRUCTION INC	43741 12TH-BOARD UP/PAINT	5,466.00	101 4545940	5,466.00
7389661	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER TAX WITHHOLDING ORDER TAX WITHHOLDING ORDER	100.00 155.00 154.88 <u>409.88</u>	101 2159000 101 2159000 101 2159000	100.00 155.00 154.88 <u>409.88</u>
7389662	07369	FRONTIER COMMUNICATIONS CORP	07/25-08/24/17 TELEPHONE SVC	579.26	101 4633651	579.26
7389663	07665	FRONTIER ENERGY INC	LCE-07/17-PROFESSIONAL SVCS	3,911.00	490 4370301	2,613.09

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					251 4783207	16.00
					251 4783207	16.00
					480 4755207	12.50
				236.50		236.50
7389678	07464	MORGAN SOLAR USA INC	07/17-NSC-SOLAR POWER	338.58	101 4635652	338.58
7389679	D1167	MUNICIPAL CODE CORPORATION	WEBSITE UPDATE/GRAPHICS	1,018.40	101 4110360	1,018.40
7389680	C9177	MUNISERVICES, LLC	PRPRTY LNK SVC FEE-07/17-09/17	1,250.00	101 4310304	1,250.00
7389681	07509	NAPA AUTO PARTS	ALARM-EQ7512	28.34	101 4761207	28.34
			SWITCH/WIRES-EQ6822	20.25	101 4545207	20.25
			WIRES-EQ6822	3.56	101 4545207	3.56
			PRIMARY WIRES-EQ6822	59.00	101 4545207	59.00
			ALARM-EQ6822	28.34	101 4545207	28.34
			ALARM-EQ5668	28.34	101 4633207	28.34
			REFRIGERANT-EQ3776	284.62	203 4752207	284.62
			FITTINGS(2)-EQ3998	10.68	480 4755207	10.68
			SWITCHES(2)-EQ5668	18.14	101 4633207	18.14
			PIGTAIL/RESISTOR-EQ6807	63.91	101 4545207	63.91
			DIESEL EXHAUST FLUID-EQ3981	218.49	483 4755207	218.49
			RADIATOR FAN ASSY-EQ3998	97.07	480 4755207	97.07
			BRAKE PADS/SPARK PLUGS-EQ5710	131.13	101 4635207	131.13
			RADIATOR/RESERVOIR-EQ3763	301.52	203 4752207	301.52
			OIL PRESSURE SWITCH-EQ3769	20.50	203 4752207	20.50
			BLOWER MOTOR-EQ3412	79.23	203 4752207	79.23
				1,393.12		1,393.12
7389682	D2822	NATIONAL CINEMEDIA, LLC	THEATER ADS-06/16-07/20/17	413.75	101 4684222	413.75
7389683	07490	NEOGOV	INSIGHT/PE LICENSES	23,496.00	101 4320301	23,496.00
7389684	A7221	P E R S LONG TERM CARE PROGRAM	08/17-RETIREE LONG TERM CARE	3,108.55	109 1101000	3,108.55
7389685	D1515	PACIFIC STATE APPRAISAL	1816 LINDA AVE-APPRAISAL	350.00	363 4542770	350.00
			44503 2ND ST E-APPRAISAL	350.00	363 4542770	350.00
			647 W AVE J11-APPRAISAL	350.00	363 4542771	350.00
			43741 GADSDEN AVE-APPRAISAL	350.00	363 4542770	350.00
				1,400.00		1,400.00
7389686	02257	QUALITY SURVEYING, INC	CP16009-2017 PVMNT MNGMNT PRGM	3,500.00	203 12ST034924	2,527.00
					209 12ST035924	973.00
				3,500.00		3,500.00
7389687	05864	QUINN COMPANY	ELEMENT-EQ3778	42.02	203 4752207	42.02
7389688	C9590	RECLAIMED AGGREGATES INC	RAP CHIPS/TRUCKING	3,325.80	209 12ST035924	3,325.80
7389689	06518	ROBERT E CENDEJAS,ATTY AT LAW	03-04/17-LGL SVC-SLS TX ALLCTN	742.50	101 4400303	742.50

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			06-07/17-LGL SVC-SLS TX ALLCTN	866.25	101 4400303	866.25
				1,608.75		1,608.75
7389690	05943	ROBERTSON'S	CONCRETE	326.70	203 4752410	326.70
			CONCRETE	163.35	203 4752410	163.35
				490.05		490.05
7389691	03962	SAFETY KLEEN	HAZ WASTE PARTS WASHER	141.09	101 4753657	141.09
7389692	A8260	SAGE STAFFING	PBLIC SFTY STFF-07/31-08/04/17	820.61	101 4820301	820.61
7389693	06268	SANTA FE GUN GALERIA	CA-STATUES/NETS	1,000.00	101 4684222C	1,000.00
7389694	08278	SEAMLESS DOCS	SEAMLESSDOCS USER LICENSE	10,000.00	251 4315302	10,000.00
7389695	D2568	SEQUOIA PACIFIC SOLAR I, LLC	CH-07/17(97566.56 KWH)	9,756.66	101 4633652	9,756.66
			MTNC YD-07/17(46858.44 KWH)	4,685.84	101 4633652	4,685.84
			OMP-07/17(2271.53 KWH)	2,271.53	101 4634652	2,271.53
			PAC-07/17(39174.8 KWH)	3,917.48	402 4650652	3,917.48
			LMS-07/17(50566.56 KWH)	5,056.66	101 4632652	5,056.66
				25,688.17		25,688.17
7389696	1894	SIGNS & DESIGNS	CV/SY-NAMEPLATE/FACEPLATE	30.81	101 4783259	30.81
7389697	5210	SLATER PIANO SERVICE	PAC-PIANO REPAIRS	375.00	101 4680225	375.00
7389698	06429	STANTEC CONSULTING SRVCS INC	CP17011-STREET REHABLTATN/RPRS	14,035.02	209 12ST032924	14,035.02
7389699	D2143	STREAMLINE AUDIO VISUAL, INC	CS-SOUND RENTALS-07/28/17	1,570.00	101 4680225	1,570.00
7389700	06759	STRINGFELLOW, KIMBERLY A	MOAH-TRANSPORTATION SERVICE	62.00	101 4644251	62.00
7389701	C5522	THOMSON REUTERS-WEST PMT CEN	07/17-INFORMATION CHARGES	492.82	101 4400301	492.82
7389702	04239	TIM WELLS MOBILE TIRE SERVICE	SERVICE CALL/REPAIR-EQ3368	95.00	203 4752207	95.00
			TIRE/SERVICE CALL-EQ4328	287.73	203 4785207	287.73
			SERVICE CALL/REPAIR-EQ3773	100.00	203 4752207	100.00
			REPAIR-EQ5842	6.00	101 4632207	6.00
				488.73		488.73
7389703	A7515	U S BANK	06/17-ADMIN FEE	199.86	101 4310301	199.86
7389704	D1583	UNIVERSITY OF ANTELOPE VALLEY	PF-CATERING-04/23/17	1,000.00	101 4682222	1,000.00
7389705	06076	V S S EMULTECH	PMRE(3430.97 GAL)	7,548.13	206 12ST036924	7,548.13
7389706	05834	VENCO WESTERN, INC	REMEDIAL IRRIGATION REPAIRS	31.51	482 4636404	31.51
			REMEDIAL IRRIGATION REPAIRS	1,682.30	482 4636404	1,682.30
				1,713.81		1,713.81

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7389707	04496	VULCAN MATERIAL WESTERN DIV	COLD MIX	273.23	203 4752410	273.23
			ASPHALT	160.32	203 4752410	160.32
			COLD MIX	171.41	203 4752410	171.41
			COLD MIX	284.71	203 4752410	284.71
			COLD MIX	471.20	209 12ST036924	471.20
			COLD MIX	159.94	203 4752410	159.94
			COLD MIX	182.88	203 4752410	182.88
			COLD MIX	289.29	203 4752410	289.29
				<u>1,992.98</u>		<u>1,992.98</u>
7389708	06888	W S P P INC	WSPP MEMBERSHIP FEE	25,000.00	491 4370206	25,000.00
7389709	A5062	WAGNER CUSTOM POOLS & SPAS INC 647 W J11-DRAIN/CLEAN POOL		850.00	363 4542771	850.00
7389710	31026	WAXIE SANITARY SUPPLY	CDR ST/FRSHNR/T PPR/TWLS/CLNR	1,886.81	101 4633406	1,886.81
7389711	C6406	WELLS, KATHY	KW-MILAGE-SAN DIEGO-8/07-10/17	196.88	490 4370203	196.88
7389712	08288	WIER, DAVID	07-08/17-VOLUNTR MEAL ALLOWNCE	252.00	101 4305301	54.00
					101 4305301	198.00
				<u>252.00</u>		<u>252.00</u>
7389713	01708	BLUE CROSS OF CALIFORNIA	09/17 EMPLOYEE HEALTH INS	116,008.97	101 2166110	78,629.94
					101 2166120	29,126.07
					109 1101000	8,252.96
				<u>116,008.97</u>		<u>116,008.97</u>
7389714	01550	KAISER FOUNDATION HEALTH PLAN	09/17 EMPLOYEE HEALTH INS	185,544.48	101 2166130	(523.37)
					101 2166130	186,067.85
				<u>185,544.48</u>		<u>185,544.48</u>
7389715	1215	L A CO WATERWORKS	06/08/17-08/15/17 WATER SVC	57,322.49	101 4633654	318.46
					101 4634654	25,492.59
					101 4636402	1,360.65
					203 4636654	13,114.49
					363 4542770	48.58
					363 4542771	108.58
					482 4636654	16,879.14
				<u>57,322.49</u>		<u>57,322.49</u>
7389716	05228	METLIFE	09/17 DNTL/VSN/DISABILITY INS	57,196.73	101 2166140	(1,202.94)
					101 2166140	(1,101.60)
					101 2166140	(550.80)
					101 2166140	(200.49)
					101 2166140	(137.72)
					101 2166140	34,114.98
					101 2166145	1,793.91
					101 2166150	(106.62)
					101 2166150	(95.04)

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					101 2166150	(47.52)
					101 2166150	(17.77)
					101 2166150	(17.77)
					101 2166150	4,193.72
					101 2166155	497.56
					101 2166400	(59.10)
					101 2166400	10,741.93
					109 1101000	(177.83)
					109 1101000	(35.54)
					109 1101000	1,617.07
					109 1101000	7,988.30
				57,196.73		57,196.73
7389717	07732	3 PHASES RENEWABLES INC	LCE-04/17-ENERGY/RECS	150,579.60	490 4370653	150,579.60
7389718	06344	AERO VIEW LLC	09/17-LEAPS SERVICES	89,991.00	101 4820301	89,991.00
7389719	07101	CALPINE ENERGY SOLUTIONS LLC	06/17-LCE-BACK OFFICE SERVICES	69,720.00	490 4370301	69,720.00
7389720	00781	GRANITE CONSTRUCTION CO.	CP16009-2016 PVMNT MNGMNT-3	348,229.17	203 12ST034924	31,021.61
					206 12ST035924	314,927.56
					209 12ST035924	2,280.00
			CP17002-2017 SIDEWALK REPRS-2	24,323.80	210 12ST036924	24,323.80
				372,552.97		372,552.97
7389721	1916	STRADLING, YOCCA, CARLSON, RAUTH	06/17-LEGAL SERVICES	1,729.00	991 4540303	1,729.00
			06/17-LEGAL SERVICES	70,917.11	101 4400303	19.20
					101 4400303	247.50
					101 4400303	486.20
					101 4400303	522.50
					101 4400303	614.13
					101 4400303	1,100.00
					101 4400303	1,945.90
					101 4400303	3,221.40
					101 4400303	5,568.70
					101 4400303	6,123.90
					101 4400303	6,231.34
					101 4400303	17,313.57
					101 4400303	17,866.65
					209 15ST026924	3,270.89
					490 4370303	299.20
					490 4370303	2,997.50
					811 4100303	22.20
					830 4300303	1,012.97
					830 4300303	1,139.06
					832 4300303	556.80
					991 4540303	357.50
				72,646.11		72,646.11
7389722	2003	TIP TOP ARBORISTS, INC	07/17-TREE TRIMMING	109.50	483 4636267	109.50

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			07/17-TREE TRIMMING/REMOVAL	5,903.50	482 4636267	5,903.50
			VARIOUS TREE TRIMMING/REMOVAL	57,684.50	203 4636267	57,684.50
				<u>63,697.50</u>		<u>63,697.50</u>
7389723	C6285	CITY TRAFFIC ENGINEERS ASSOC	TN/MS/NH-WRKSHP REGISTRATION	225.00	101 4783200	225.00
7389724	08333	EXPO NAILS	RFND-BUS RNWL FEES #10029088	152.60	101 2179004	1.00
					101 3102200	89.00
					101 3102250	27.00
					101 3102300	35.60
				<u>152.60</u>		<u>152.60</u>
7389725	02108	FRANCHISE TAX BOARD	W/H ORDER-367746102466805057	85.00	101 2177001	85.00
7389726	08108	HINCHCLIFFE, CHARLES E	CS-PERF-MUSIC-09/07/17	500.00	101 4680225	500.00
7389727	D4132	KEAY, BOBBI	DEP-BOBBI KEAY-09/09/17	3,000.00	101 4684222C	3,000.00
7389728	1214	L A CO SHERIFF'S DEPT	07/17-SPECIAL EVENT-JULY 4TH	1,358.69	101 4820355	1,235.17
					101 4820357	123.52
				<u>1,358.69</u>		<u>1,358.69</u>
7389729	1215	L A CO WATERWORKS	06/19/17-08/22/17 WATER SVC	43,444.15	101 4631654	10,249.18
					101 4634654	8,702.37
					203 4636654	577.23
					482 4636654	23,915.37
				<u>43,444.15</u>		<u>43,444.15</u>
7389730	D2287	LANCASTER CODE ENFRMNT ASSN	UNION DUES-PP 16-2017	330.00	101 2171000	30.00
					101 2171000	300.00
				<u>330.00</u>		<u>330.00</u>
7389731	A2073	LANCASTER PERF ARTS CNTR FNDTN	JP-GALA/AUCTION DONATIONS	487.50	101 2102600	500.00
					101 4643235	(12.50)
				<u>487.50</u>		<u>487.50</u>
7389732	C4163	NICK'S ELECTRIC GATES, INC	RFND-BUS LIC FEES-BUSA17-00614	212.50	101 2179004	1.00
					101 3102200	89.00
					101 3102250	78.00
					101 3102300	44.50
				<u>212.50</u>		<u>212.50</u>
7389733	A7221	P E R S LONG TERM CARE PROGRAM	LONG TERM CARE PREM-PP 17-2017	2,171.87	101 2170200	2,171.87
7389734	08334	SMITH, ADDIE	RFND-SWIM CLASS REG	78.00	101 2182001	78.00
7389735	1907	SO CA GAS COMPANY	07/18/17-08/22/17 GAS SVC	1,975.15	101 4631655	1,086.74
					101 4633655	643.75
					101 4634655	28.32
					101 4635655	38.20

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					101 4651655	16.16
					402 4650655	161.98
				1,975.15		1,975.15
7389736	C2555	TIME WARNER CABLE	09/17-TV SERVICE-CITY MANAGER	63.68	101 4315651	63.68
7389737	C2555	TIME WARNER CABLE	08/14-09/13/17-BROADBAND SVC	144.99	101 4820651	144.99
7389738	07169	VIVINT SOLAR DEVELOPER LLC	RFND-SOLAR PERMIT-PMT1605575	187.20	251 3201104	187.20
7389739	07169	VIVINT SOLAR DEVELOPER LLC	RFND-SOLAR PERMIT-PMT1702301	187.20	251 3201104	187.20
7389740	07169	VIVINT SOLAR DEVELOPER LLC	RFND-SOLAR PERMIT-PMT1702717	187.20	251 3201104	187.20
7389741	07169	VIVINT SOLAR DEVELOPER LLC	RFND-SOLAR PERMIT-PMT1703764	187.20	251 3201104	187.20
7389742	06043	A V 4-H LEADERS COUNCIL	08/17-CAKE DECORATING INSTRCTN	96.00	101 4643308	96.00
7389743	A5389	A V FAIR	REIMB-4TH OF JUL-FIRE MARSHALL	854.88	101 4687222	854.88
7389744	06294	A V WEB DESIGNS	PAC-12/16-MONTHLY HOSTING CHGS	99.95	402 4650301	99.95
			PAC-01/17-MONTHLY HOSTING CHGS	99.95	402 4650301	99.95
				199.90		199.90
7389745	06352	AGILITY RECOVERY SOLUTIONS	09/17-READYSUITE	665.00	101 4315302	665.00
7389746	08217	AGUILERA, DAVID	08/17 SPORTS OFFICIAL	418.00	101 4641308	418.00
7389747	C6143	AMERICAN BUSINESS MACHINES	06/17-06/18-MTNC CONTRACT	295.00	101 4310254	295.00
7389748	D1663	AMERICAN IRON WORK	LMS-GATE LATCH REPAIRS	615.00	101 4632402	615.00
7389749	D3147	AMERICAN PLUMBING SERVICES,INC	EPL-TOILET REPAIRS	142.50	101 4631402	142.50
			LMS-UNCLOG DRAINS	190.00	101 4632402	190.00
			LMS-BACKFLOW REPAIRS	968.94	101 4632404	968.94
			PDW-TROUBLESHOOT UNCLOG SEWER	95.00	101 4634402	95.00
				1,396.44		1,396.44
7389750	04760	AMERINAT	03/17-MONTHLY SERVICE FEE	577.44	306 4542301	577.44
7389751	04190	AMERIPRIDE SERVICES	UNIFORM CLEANINGS	78.25	101 4753209	78.25
			UNIFORM CLEANINGS	50.93	101 4753209	50.93
				129.18		129.18
7389752	02693	ANDY GUMP, INC	HP-FENCE RNTL-07/27-08/23/17	17.70	101 4634602	17.70
			RDP-FENCE RNTL-08/11-09/07/17	33.43	101 4634602	33.43
				51.13		51.13
7389753	05179	ARAMARK UNIFORM SVCS	UNIFORM CLEANINGS	112.65	480 4755209	112.65
			UNIFORM CLEANINGS	115.01	480 4755209	115.01

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				227.66		227.66
7389754	08130	ARTAROUND STUDIO	08/17-KIDSWORKS INSTRUCTION	216.00	101 4643308	216.00
7389755	D2995	ARTILLERY, LLC	MOAH-06/17-07/17-ADVERTISEMENT	1,250.00	101 4644205	1,250.00
7389756	06738	ASPEN ENVIRONMENTAL GROUP	CP15010-06/17-PROGRESS REPORT	1,482.29	210 15ST057924	1,482.29
7389757	05187	ATKINSON MASONRY	25 E/LANC BLVD-WALL REPAIRS 30 E/AVE K-WALL REPAIRS	740.00 475.00 <u>1,215.00</u>	482 4636462 482 4636462	740.00 475.00 <u>1,215.00</u>
7389758	06440	AUTRY, SHAKIRA	08/17 SPORTS OFFICIAL	176.00	101 4641308	176.00
7389759	C4028	AVANT, DEREK	08/17 SPORTS OFFICIAL	40.00	101 4641308	40.00
7389760	D0879	B'S EMBROIDERY ETC	LMS-UNIFORM SHIRTS NSC-UNIFORM SHIRTS/HATS UNIFORM SHIRTS/HATS	541.88 1,157.23 1,432.27 <u>3,131.38</u>	101 4632209 101 4635209 101 4633209	541.88 1,157.23 1,432.27 <u>3,131.38</u>
7389761	01580	BASS, LYNNETTE	08/17-MOMMY/DADDY/ME INSTRUCTR 08/17-JRP SUMMER PLY INSTRUCTR 08/17-JRP SUMMER PLY INSTRUCTR	702.00 912.60 1,292.85 <u>2,907.45</u>	101 4643308 101 4643308 101 4643308	702.00 912.60 1,292.85 <u>2,907.45</u>
7389762	08216	BASURTO, TYLER	08/17 SPORTS OFFICIAL	242.00	101 4641308	242.00
7389763	07666	BEAZER HOMES HOLDING LLC	RFND-PERMIT FEES PMT17-01944	331.65	101 2172000 101 2174000 101 3210100 251 2170000 251 3201100	4.03 247.86 3.70 2.00 74.06
			RFND-PERMIT FEES PMT17-01949	331.65	101 2172000 101 2174000 101 3210100 251 2170000 251 3201100	4.03 247.86 3.70 2.00 74.06
			RFND-PERMIT FEES PMT17-01952	331.65	101 2172000 101 2174000 101 3210100 251 2170000 251 3201100	4.03 247.86 3.70 2.00 74.06
			RFND-PERMIT FEES PMT17-02370	331.65	101 2172000 101 2174000 101 3210100 251 2170000 251 3201100	4.03 247.86 3.70 2.00 74.06
			RFND-PERMIT FEES PMT17-02377	331.65	101 2172000 101 2174000	4.03 247.86

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					101 3210100	3.70
					251 2170000	2.00
					251 3201100	74.06
		RFND-PERMIT FEES PMT17-02528		331.65	101 2172000	4.03
					101 2174000	247.86
					101 3210100	3.70
					251 2170000	2.00
					251 3201100	74.06
				<u>1,989.90</u>		<u>1,989.90</u>
7389764	03353	BOZIGIAN, MARK	MB-PR DM-SACRAMENTO-9/13-15/17	160.00	101 4200201	160.00
7389765	A8701	BRETZ, WILLIAM	08/17 SPORTS OFFICIAL	150.00	101 4641308	150.00
7389766	08335	BROWN, CLEOTHA	08/17 SPORTS OFFICIAL	220.00	101 4641308	220.00
7389767	05129	C P S CARE PEST SOLUTIONS	LMS-07/17 PEST CONTROL	125.00	101 4632301	125.00
7389768	05412	CA SHOPPING CART RETRIEVAL	07/17-SHOPPING CART RETRIEVAL	1,631.00	203 4751402	1,631.00
7389769	C0914	CAMPBELL II, EDWARD LEE	08/17 SPORTS OFFICIAL	750.00	101 4641308	750.00
7389770	06020	CANON FINANCIAL SERVICES, INC	09/17 COPIER LEASE	12,669.37	101 4310254	12,669.37
7389771	02197	CARROT TOP INDUSTRIES INC	CH-FLAG	637.88	101 4633403	637.88
7389772	D0775	CAUDLE, JASON	JC-PR DM-SACRAMENTO-9/13-15/17	160.00	101 4200201	160.00
7389773	04636	CAYENTA/N HARRIS COMPUTER CORP	08/17-CMS	3,745.00	101 4315302	3,745.00
7389774	08218	CHERRY, KEVIN	08/17 SPORTS OFFICIAL	110.00	101 4641308	110.00
7389775	07642	CHISOM, TOI	TC-PR DM-SACRAMENTO-9/13-15/17	160.00	101 4200201	160.00
7389776	5081	CITY OF PALMDALE	10 E-20 E/AVE L-ENCRCHMNT FEES	367.50	206 12ST036924	367.50
7389777	03475	CLARK AND HOWARD	TOWING FEES-EQ7603	50.00	101 4761207	50.00
			TOWING FEES-EQ1510	50.00	101 4810207	50.00
				<u>100.00</u>		<u>100.00</u>
7389778	03552	COASTLINE EQUIPMENT CO	CUTTING EDGE-EQ3774	1,501.50	203 4752207	1,501.50
7389779	C0054	COLE-ROUS, JOHN	08/17 SPORTS OFFICIAL	410.00	101 4641308	410.00
7389780	06789	CORBETT, JOCELYN	JC-PR DM-SACRAMENTO-0/13-15/17	160.00	101 4400201	160.00
7389781	00794	CORRALES, RUDY	08/17 SPORTS OFFICIAL	80.00	101 4641308	80.00
7389782	04178	COVERMASTER	LMS-WEIGHTED TARP	1,087.86	101 2175000	(100.63)
					101 4632404	1,188.49

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				1,087.86		1,087.86
7389783	04677	D C F SOILS	NSC-TOP SOIL(60 YDS)	1,026.95	101 4635404	1,026.95
7389784	C5109	D'S CERAMICS	08/17-CHILDRENS ART INSTRUCTN	175.00	101 4643308	175.00
7389785	08044	DANGERFIELD, MERCEDES	08/17 SPORTS OFFICIAL	30.00	101 4641308	30.00
7389786	08018	DANIELIAN ASSOCIATES INC	07/17-AVE I DESIGN SVCS	4,275.00	306 4542901I	4,275.00
			07/17-DIVISION/AVE I DSGN SVCS	9,900.00	306 4542901D	9,900.00
			07/17-SIERRA HWY DESIGN SVCS	13,200.00	306 4542901S	13,200.00
			07/17-SIERRA HWY DESIGN SVCS	5,000.00	306 4542901S	5,000.00
			07/17-SIERRA HWY DESIGN SVCS	14,000.00	306 4542901S	14,000.00
				<u>46,375.00</u>		<u>46,375.00</u>
7389787	C7625	DAPEER,ROSENBLIT & LITVAK, LLP	07/17-SPECIALIZED LGL SVCS	360.00	101 4400303	360.00
			07/17-SPECIALIZED LGL SVCS	140.00	101 4400303	140.00
				<u>500.00</u>		<u>500.00</u>
7389788	06248	DARYL'S PLUMBING	SHELTER-CLEAR DRAINS	150.00	361 4541776	150.00
			SHELTER-LEAK REPAIRS	137.50	361 4541776	137.50
				<u>287.50</u>		<u>287.50</u>
7389789	05844	DAVID EVANS AND ASSOCIATES INC	5TH E CRRDR IMPRMNTS	6,884.80	210 15ST055924	6,884.80
7389790	03311	DELTA LIQUID ENERGY	TAX-EQ3409	11.38	203 4752217	11.38
			PROPANE-EQ3409	10.63	203 4752217	10.63
				<u>22.01</u>		<u>22.01</u>
7389791	A0925	DESERT HAVEN ENTERPRISES	44611 YUCCA-VEGETATION RMVL	976.09	361 4541776	976.09
7389792	00414	DESERT LOCK COMPANY	RDP-REKEY/KEYS(4)	119.47	101 4634403	119.47
			OMP-LOCKS/KEY	124.55	101 4634404	124.55
			TAGS/RINGS	58.72	101 4753214	58.72
			ZELDAS-LOCKS(4)	199.92	402 4650403	199.92
			PAC-KEYS(2)	4.37	402 4650403	4.37
				<u>507.03</u>		<u>507.03</u>
7389793	05613	DESIGN SPACE MODULAR BUILDINGS	06/17-MTNC YD-MODULAR BUILDING	287.13	101 4306603	287.13
			07/17-MTNC YD-MODULAR BUILDING	287.13	101 4306603	287.13
			08/17-MTNC YD-MODULAR BUILDING	288.45	101 4306603	288.45
				<u>862.71</u>		<u>862.71</u>
7389794	07159	DIAZ, BRANDON	08/17-TENNIS INSTRUCTOR	171.50	101 4643308	171.50
			08/17-TENNIS INSTRUCTOR	92.40	101 4643308	92.40
			08/17-TENNIS INSTRUCTOR	37.80	101 4643308	37.80
				<u>301.70</u>		<u>301.70</u>
7389795	06421	DIESEL EMISSIONS SERVICE	SERVICE CALL-EQ3828	688.84	484 4752207	688.84

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7389796	04450	DISPENSING TECHNOLOGY CORP	GRINDER/CUTTER SET	10,550.16	203 4785753	10,550.16
7389797	08124	DONES, AMANDA	08/17 SPORTS OFFICIAL	110.00	101 4641308	110.00
7389798	03409	DOUTRE, ROBERT	08/17 SPORTS OFFICIAL	560.00	101 4641308	560.00
7389799	08332	DYKSTRA, REBECCA	RD-PR DM-ANAHEIM-09/06-08/17	210.77	101 4305201	210.77
7389800	05677	E S R I INC	08/17-08/18-USER LICENSES	2,000.00	251 4315302	2,000.00
			08/17-08/18-USER LICENSES	3,133.75	251 4315302	3,133.75
				<u>5,133.75</u>		<u>5,133.75</u>
7389801	05178	E-POLY STAR INC	OMP-TRASH BAGS(36 CASES)	1,957.85	101 4634406	1,957.85
7389802	C0293	EAST, MARY PAULINE	08/17-CONTRACT SERVICES	5,250.00	101 4621308	5,250.00
7389803	05665	EGGERTH, DARRELL	08/17 SPORTS OFFICIAL	280.00	101 4641308	280.00
7389804	C9406	ESTES, MAURICE (W/H)	08/17 SPORTS OFFICIAL	340.00	101 4641308	340.00
			FTB NOTICE TO WITHHOLD	(85.00)	101 2177001	(85.00)
			W/H ORDER FEE	(2.50)	101 3601100	(2.50)
				<u>252.50</u>		<u>252.50</u>
7389805	06380	EWING IRRIGATION PRODUCTS, INC	LMS-FERTILIZER(10 BAGS)	269.22	101 4632404	269.22
			LMS-TURFACE(40 BAGS)	664.55	101 4632404	664.55
				<u>933.77</u>		<u>933.77</u>
7389806	C8113	F J HEATING & AIR CONDITIONING	1038 W J5-COOLER REPAIRS	800.00	306 4542682	800.00
7389807	00617	FEDERAL EXPRESS CORPORATION	EXPRESS MAILINGS	165.82	101 4632212	78.04
					209 12ST032924	68.74
					306 4542212	19.04
			EXPRESS MAILINGS	113.56	101 4320212	19.04
					101 4620212	22.72
					209 16ST007924	52.95
					402 4650212	18.85
				<u>279.38</u>		<u>279.38</u>
7389808	D0315	FREGOSO, PHYLLIS	09/17-STANDARD RETAINER	8,300.00	101 4620301	1,600.00
					101 4680225	6,700.00
				<u>8,300.00</u>		<u>8,300.00</u>
7389809	04721	GET TIRES, INC	TIRES(6)-EQ3763	2,344.08	203 4752207	2,344.08
			MOUNT/DISMOUNT TIRES-EQ3763	295.64	203 4752207	295.64
			ROAD SERVICE-EQ3394	156.06	203 4752207	156.06
			TIRES(4)/SERVICE CALL-EQ3822	1,796.30	203 4752207	1,796.30
			TIRE/ROAD SERVICE-EQ3394	1,736.10	203 4752207	1,736.10
				<u>6,328.18</u>		<u>6,328.18</u>

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7389810	06649	GRADY, VICTOR	08/17-GUITAR INSTRUCTOR	98.00	101 4643308	98.00
7389811	C9980	GRANICUS, INC	07/17-MNGD SVC/STRM REP UPGRD 06/17-MNGD SVC/STRM REP UPGRD 08/17-MNGD SVC/STRM REP UPGRD ACCELERATOR HARDWARE/INSTALL	300.00 240.00 300.00 2,462.97	101 4305753 101 4305753 101 4305753 101 4305753	300.00 240.00 300.00 2,462.97
				<u>3,302.97</u>		<u>3,302.97</u>
7389812	D3461	HADRONEX, INC	07/17-06/18-SRVC CNTRCT	1,854.00	480 4755402	1,854.00
7389813	07243	HALL IV, CHARLES S	08/17 SPORTS OFFICIAL	418.00	101 4641308	418.00
7389814	07201	HALL JR, CHARLES	08/17 SPORTS OFFICIAL	154.00	101 4641308	154.00
7389815	D0325	HAMMOND, GWYNNE	08/17 SPORTS OFFICIAL	310.00	101 4641308	310.00
7389816	02585	HARRELL, BARON	08/17 SPORTS OFFICIAL	440.00	101 4641308	440.00
7389817	08093	HEGRE, AUBREY	08/17 SPORTS OFFICIAL	240.00	101 4641308	240.00
7389818	D0501	HIESL CONSTRUCTION INC	44912 ANDALE AVE-REPAIRS	1,975.00	363 4542770	1,975.00
7389819	07127	HUMAN ELEMENT	08/17-BELLYDANCE INSTRUCTION	44.80	101 4643308	44.80
7389820	D3842	INNOVATION EDUCATION	08/17-ITALIAN INSTRUCTION 08/17-ITALIAN INSTRUCTION 08/17-SUMMER WORKSHOP INSTRCTN 08/17-SUMMER WORKSHOP INSTRCTN 08/17-SUMMER WORKSHOP INSTRCTN	336.00 112.00 54.00 36.00 36.00	101 4643308 101 4643308 101 4651308 101 4651308 101 4651308	336.00 112.00 54.00 36.00 36.00
				<u>574.00</u>		<u>574.00</u>
7389821	06623	INTERN'L DANCE FITNESS ACADEMY	08/17-HIP HOP INSTRUCTION 08/17-SALSA INSTRUCTION 08/17-SALSA INSTRUCTION 08/17-ZUMBA INSTRUCTION	283.80 132.00 228.00 206.40	101 4643308 101 4643308 101 4643308 101 4643308	283.80 132.00 228.00 206.40
				<u>850.20</u>		<u>850.20</u>
7389822	08053	IRWIN ARCHITECTURAL GROUP INC	06/17-PROFESSIONAL SERVICES 07/17-PROFESSIONAL SERVICES	327.33 14,109.97	306 4542901J 306 4542901J	327.33 14,109.97
				<u>14,437.30</u>		<u>14,437.30</u>
7389823	01419	JOHNSTONE SUPPLY	MOAH-AC MOTOR	283.96	101 4633403	283.96
7389824	D1903	KERN MACHINERY INC-LANCASTER	NSC-MOWER BLADES(7) SWITCH/CAP-EQ5848	201.52 25.49	101 4635207 101 4635207	201.52 25.49
				<u>227.01</u>		<u>227.01</u>
7389825	A8656	KIMLEY-HORN & ASSOCIATES INC	CP15001-PROFESSIONAL SVCS	21,523.00	210 15BR008924	21,523.00

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7389826	C3885	KOSMONT COMPANIES	07/17-PROFESSIONAL SERVICES	2,645.50	101 4540340	2,645.50
7389827	03960	L A CO WATERWORKS DIST NO 40	CP17012-PLAN CHECK FEES	4,080.00	209 16ST007924	4,080.00
7389828	03575	LANCASTER AUTO INTERIORS	SEAT REPAIR/LABOR-EQ3763	254.63	203 4752207	254.63
7389829	A7680	LANCASTER JETHAWKS	2017 CORPORATE SPONSORSHIP	6,500.00	101 4680225	6,500.00
7389830	1203	LANCASTER PLUMBING SUPPLY	CH-CARTRIDGES(2) OMP-FITTINGS(4) PAC-TOILET SEAT LUC-HOSE BIB LOCKS(5)	83.88 113.59 27.93 59.36 <u>284.76</u>	101 4633404 101 4634404 402 4650403 101 4633404	83.88 113.59 27.93 59.36 <u>284.76</u>
7389831	D3426	LAW OFFICES CHRISTOPHER RAMSEY	CLAIM #004-17/CLGL-1383A2	2,268.00	109 4330300	2,268.00
7389832	D1736	LEVEL 3 COMMUNICATIONS LLC	08/17-INTERNET/DATA-#50041351	3,931.67	101 4315651	3,931.67
7389833	08219	LEWIS, KEITH	08/17 SPORTS OFFICIAL	66.00	101 4641308	66.00
7389834	D3390	LOPEZ, JOE	08/17 SPORTS OFFICIAL	740.00	101 4641308	740.00
7389835	D2796	LUCITY	07/17-06/18 ANNUAL MAINTENANCE	1,030.23	101 4315302	1,030.23
7389836	06663	MASON, MELINDA	FARMERS MARKET-PHOTO SERVICES MEDIA TOUR-PHOTO SERVICES	50.00 150.00 <u>200.00</u>	101 4305301 101 4305301	50.00 150.00 <u>200.00</u>
7389837	06886	MAULDIN JR, JOSEPH	08/17 SPORTS OFFICIAL	140.00	101 4641308	140.00
7389838	05457	MAULDIN JR, LEO	08/17 SPORTS OFFICIAL	726.00	101 4641308	726.00
7389839	03351	MAULDIN, JOSEPH	08/17 SPORTS OFFICIAL	330.00	101 4641308	330.00
7389840	C8380	MC CORMICK ELECTRIC & CONST	EDP-LIGHTING REPAIRS	810.00	101 4631402	810.00
7389841	C1198	MC PHERSON CONSULTING	ZELDAS-KEY PAD INSTALLATION ZELDAS-SHUNT LOCK INSTALLATION	946.20 123.90 <u>1,070.10</u>	402 4650402 402 4650402	946.20 123.90 <u>1,070.10</u>
7389842	02270	MELDON GLASS	LMS-DOOR REPAIRS	210.00	101 4632402	210.00
7389843	C8463	MEYER, BEN	08/17 SPORTS OFFICIAL	160.00	101 4641308	160.00
7389844	06673	MILLER, JACK C	08/17-TENNIS INSTRUCTOR	108.00	101 4643308	108.00
7389845	D3578	MINUTEMAN PRESS	LCE-00N1 WEEK 94 NOTICES LCE-00N2 WEEK 94 NOTICES LCE-LPMT WEEK 94 NOTICES	197.95 101.27 368.06	490 4370213 490 4370213 490 4370213	197.95 101.27 368.06

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			LCE-TLPM WEEK 94 NOTICES	336.50	490 4370213	336.50
			LCE-00N1 WEEK 95 NOTICES	256.87	490 4370213	256.87
			LCE-00N2 WEEK 95 NOTICES	178.70	490 4370213	178.70
			LCE-CONF OPT OUT MAILER	0.90	490 4370213	0.90
			LCE-00N1 WEEK 96 NOTICES	257.16	490 4370213	257.16
			LCE-00N2 WEEK 96 NOTICES	160.43	490 4370213	160.43
			LCE-00N1 WEEK 97 NOTICES	229.98	490 4370213	229.98
			LCE-00N2 WEEK 97 NOTICES	165.97	490 4370213	165.97
				<u>2,253.79</u>		<u>2,253.79</u>
7389846	05871	MUNICIPAL MAINTENANCE EQUIPMNT	BROOMS(6)-EQ3384	7,981.32	203 4752207	7,981.32
			BEARING/BOLT FLANGES-EQ3384	806.86	203 4752207	806.86
				<u>8,788.18</u>		<u>8,788.18</u>
7389847	C9177	MUNISERVICES, LLC	SALES/USE TAX-ENDING 03/31/17	5,623.26	101 4310304	5,623.26
7389848	07509	NAPA AUTO PARTS	HOSES(4)-EQ3999	15.30	203 4752207	15.30
			DRAIN PLUG-EQ3763	1.56	203 4752207	1.56
			AIR FILTERS(2)-EQ3764	38.49	203 4752207	38.49
			WIPER BLADES(2)-EQ4300	14.09	203 4752207	14.09
			TRAILER JACK ASSY-EQ3827	55.15	203 4752207	55.15
			BRAKE PADS(2)-EQ4300	107.53	203 4752207	107.53
			GREASE-EQ4300	9.33	203 4752207	9.33
			GREASE-EQ4300	18.66	203 4752207	18.66
				<u>260.11</u>		<u>260.11</u>
7389849	D2822	NATIONAL CINEMEDIA, LLC	PS-THEATER ADS-07/15-27/17	354.54	101 4810205	354.54
7389850	08007	O S T S INC	CPR/FIRST AID CLSS-08/23-24/17	1,800.00	101 4320301	1,800.00
			CPR/FIRST AID CLSS-08/30-31/17	1,800.00	101 4320301	1,800.00
				<u>3,600.00</u>		<u>3,600.00</u>
7389851	03762	OFFICE DEPOT	TAPE/PENS/PADS/FLAGS	113.75	101 4762259	113.75
			ENVELOPE MOISTENER	1.21	101 4762259	1.21
			STAMP/PENS	18.32	101 4762259	18.32
				<u>133.28</u>		<u>133.28</u>
7389852	06636	P & J ELECTRIC INC	PBP-LIGHTING REPAIRS	506.36	101 4631402	506.36
7389853	05509	P A R S	06/17-REP FEES	4,814.15	101 4320301	4,814.15
7389854	05741	P P G ARCHITECTURAL FINISHES	NSC-FIELD PAINT	756.71	101 4635404	756.71
7389855	06681	PACIFIC ENERGY ADVISORS, INC	07/17-LCE CONSULTING SERVICES	17,417.83	490 4370301	17,417.83
7389856	C1104	PAT BOONE ENTERPRISES INC	DEP-PAT BOONE-12/15/17	8,000.00	402 4650318	8,000.00
7389857	07271	PAULATEER, MICHA	08/17 SPORTS OFFICIAL	60.00	101 4641308	60.00
7389858	05499	PENSKE TRUCK LEASING CO LP	MOAH-TRUCK RENTAL-08/02-03/17	233.20	101 4644602	233.20

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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7389859	07188	PEPPER POT CHEFS	08/17-COOKING INSTRUCTION	126.00	101 4643308	126.00
			08/17-COOKING INSTRUCTION	117.00	101 4643308	117.00
			08/17-COOKING INSTRUCTION	108.00	101 4643308	108.00
				<u>351.00</u>		<u>351.00</u>
7389860	05780	PLUMBERS DEPOT, INC	BALL VALVE-EQ3998	227.77	480 4755207	227.77
7389861	06858	PRICE, TYLEN	08/17 SPORTS OFFICIAL	100.00	101 4641308	100.00
7389862	07287	PRINTING BOSS	SOL-BANNER STAND	143.12	101 4684222S	143.12
7389863	08260	PROMPTER PEOPLE INC	TELEPROMPTERS(2)	7,036.16	101 4305753	7,036.16
7389864	05864	QUINN COMPANY	OIL-EQ3840	119.38	484 4752207	119.38
			FILTERS/ELEMENTS-EQ3840	412.27	484 4752207	412.27
			COUPLINGS(2)/HOSE-EQ3778	115.40	203 4752207	115.40
			SENSOR/O RINGS(9)-EQ3769	229.27	203 4752207	229.27
				<u>876.32</u>		<u>876.32</u>
7389865	06575	ROCKET MEDIA	DECAL PATCHES(10)	262.20	331 4755786	262.20
7389866	04337	RUIZ, LINDA	08/17-TENNIS INSTRUCTOR	214.20	101 4643308	214.20
			08/17-TENNIS INSTRUCTOR	357.00	101 4643308	357.00
				<u>571.20</u>		<u>571.20</u>
7389867	D3947	S G A CLEANING SERVICES	JRP-AC/ELECTRIC REPAIRS	225.00	101 4631402	225.00
7389868	D3530	S R PANACHE	08/17-SIGN NIGHT INSTRUCTION	425.60	101 4643308	425.60
7389869	07513	SABO, KARLIE	08/17 SPORTS OFFICIAL	220.00	101 4641308	220.00
7389870	A8260	SAGE STAFFING	CM-CAP ENG STAFF-7/31-08/06/17	806.00	203 12ST034924	806.00
			PUBLIC SAFETY STFF-08/07-11/17	801.95	101 4820301	801.95
			CM-CAP ENG STAFF-08/07-13/17	806.00	209 12ST037924	806.00
				<u>2,413.95</u>		<u>2,413.95</u>
7389871	C3064	SANTOS, RENALDO	08/17 SPORTS OFFICIAL	1,140.00	101 4641308	1,140.00
7389872	06606	SARGENT TOWN PLANNING INC	CP14013-AUTO MALL IMPROVEMENTS	10,690.00	232 15BW005924	10,690.00
7389873	05934	SHI INTERNATIONAL CORP	SOPHOS SOFTWARE LICENSES	8,459.74	101 4315302	8,459.74
7389874	08037	SHOOK, DEAN	08/17 SPORTS OFFICIAL	40.00	101 4641308	40.00
7389875	1894	SIGNS & DESIGNS	AA/MT-NAMEPLATE/FACEPLATE	66.33	101 4200259	13.06
					101 4305259	53.27
			PAC-POSTERS(2)	142.03	402 4650205	142.03
				<u>208.36</u>		<u>208.36</u>

City of Lancaster Check Register



From Check No.: 7389481 - To Check No.: 7389904
 From Check Date: 08/13/17 - To Check Date: 09/02/17

Printed: 9/7/2017 14:37

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7389876	07139	SITEONE LANDSCAPE SUPPLY LLC	NSC-FIELD SEED(20 BAGS)	1,421.78	101 4635404	1,421.78
7389877	01816	SMITH PIPE & SUPPLY INC	NSC-ROTORS/SOLENOID ASSYS	547.45	101 4635404	547.45
			OMP-ROTORS/PIPE	132.21	101 4634404	132.21
			OMP-NOZZLES/CONNECTORS/FLAGS	49.64	101 4634404	49.64
			OMP-PVC/CONNECTORS	34.47	101 4634404	34.47
			STP-REPAIR KITS(2)	52.44	101 4631404	52.44
			NSC-REPAIR KITS(2)	148.58	101 4635404	148.58
			NSC-PVC/NZZLS/TAPE	115.27	101 4635404	115.27
			OMP-ROTORS(12)	338.89	101 4634404	338.89
			NSC-ROTORS(24)	609.62	101 4635404	609.62
				<u>2,028.57</u>		<u>2,028.57</u>
7389878	05413	STATEWIDE TRAFFIC SAFETY/SIGNS	POWER TILT ARROWBOARDS(2)	6,061.19	203 4752207	3,030.59
					203 4752207	3,030.60
				<u>6,061.19</u>		<u>6,061.19</u>
7389879	05590	STUDIO EQUIPMENT RENTALS INC	LMS-ROLLER RENTAL-07/12-13/17	150.00	101 4632602	150.00
7389880	05556	SWAIN, JOCELYN	JS-REIMB-FILING FEES	75.00	101 2185719	75.00
7389881	08005	T B X EMPLOYEE BENEFITS LLC	06/17-TELEMED	896.00	101 2170216	896.00
			07/17-TELEMED	896.00	101 2170216	896.00
				<u>1,792.00</u>		<u>1,792.00</u>
7389882	06220	T R C SOLUTIONS, INC	CP13018-AVE K/SR14 INTERCHANGE	28,150.59	210 15BR004924	28,150.59
7389883	08256	THE KINKEAD ENTERTAINMENT	DEP-RUBEN STUDDARD-09/21/17	8,000.00	402 4650318	8,000.00
7389884	2009	THE TIRE STORE	WHEELS(2)-EQ5852	2,394.83	101 4634207	2,394.83
7389885	07494	THOMPSON, JACKLYN	08/17 SPORTS OFFICIAL	200.00	101 4641308	200.00
7389886	C5522	THOMSON REUTERS-WEST PMT CENT	07/17-INFORMATION CHARGES	265.34	101 4820301	265.34
			07/17-INFORMATION CHARGES	779.11	101 4545940	779.11
			LIBRARY PLAN-07/05/17-08/04/17	22.90	101 4400301	22.90
				<u>1,067.35</u>		<u>1,067.35</u>
7389887	2003	TIP TOP ARBORISTS, INC	EMERGENCY TREE RMVL/TRIMMING	3,205.00	101 4634267	3,205.00
			VARIOUS TREE TRIMMINGS/REMOVAL	19,258.00	203 12ST034924	19,258.00
				<u>22,463.00</u>		<u>22,463.00</u>
7389888	02977	TURBO DATA SYSTEMS INC	07/17-PARKNG CITATN PROCESSING	6,308.31	101 4810301	6,308.31
7389889	D4202	U S BANK	HSQ 2009 PAYING AGENT FEE	450.00	991 4540962	450.00
			FIRE 2004 TRUSTEE FEES	1,500.00	991 4540962	1,500.00
			SHERIFF 2004 TRUSTEE FEES	1,500.00	991 4540962	1,500.00
			CFD 89-1 97 TRUSTEE FEES	1,500.00	830 4300301	1,500.00
			CFD 89-1 97A/B TRUSTEE FEES	1,500.00	830 4300301	1,500.00

City of Lancaster Check Register



From Check No.: 7389481 - To Check No.: 7389904

From Check Date: 08/13/17 - To Check Date: 09/02/17

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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
			HSQ 2003 PAYING AGENT FEE	450.00	991 4540962	450.00
			CFD 89-1 90 TRUSTEE FEES	1,500.00	830 4300301	1,500.00
				<u>8,400.00</u>		<u>8,400.00</u>
7389890	C4011	UNITED RENTALS	OMP-PUMP/HOSE/RNTL-08/14-15/17	68.31	101 4634602	68.31
7389891	31009	UNIVERSAL ELECTRONIC ALARMS	LUC-REPAIR ALARM	70.00	101 4631301	70.00
7389892	D1583	UNIVERSITY OF ANTELOPE VALLEY	PF-CATERING-04/22/17	1,300.00	101 4682222	1,300.00
7389893	D3370	VERIZON WIRELESS	07/17-IPAD SERVICE	1,637.98	101 4315651	1,637.98
			07/17-WIRELESS SERVICE	1,503.77	101 4315651	1,503.77
				<u>3,141.75</u>		<u>3,141.75</u>
7389894	04496	VULCAN MATERIAL WESTERN DIV	COLD MIX	218.94	203 4752410	218.94
			COLD MIX	117.12	203 4752410	117.12
				<u>336.06</u>		<u>336.06</u>
7389895	05087	WALSMA OIL COMPANY	OIL	119.56	101 4753214	119.56
			OIL	715.04	101 4753214	715.04
			GREASE CARTRIDGES	534.10	101 4753214	534.10
				<u>1,368.70</u>		<u>1,368.70</u>
7389896	31026	WAXIE SANITARY SUPPLY	CLEANER	548.84	101 4753657	548.84
			PAPER TOWELS/HAND SOAP	179.48	203 4752406	179.48
				<u>728.32</u>		<u>728.32</u>
7389897	06679	WENIG LAMONICA ASSOCIATES, LLC	DEP-CHUBBY CHECKER-10/20/17	10,000.00	402 4650318	10,000.00
7389898	C5965	WOLF, LAWRENCE	08/17 SPORTS OFFICIAL	340.00	101 4641308	340.00
7389899	D3242	ZIMMER, DANIEL	08/17 SPORTS OFFICIAL	680.00	101 4641308	680.00
7389900	03154	SO CA EDISON	07/25/17-08/24/17-ELECTRIC SVC	54,643.36	101 4540902	233.90
					101 4632652	11,677.40
					101 4633652	4,672.77
					101 4634652	3,896.86
					101 4636402	251.34
					203 4636652	23.45
					363 4542770	11.01
					363 4542771	36.92
					482 4636652	335.06
					483 4785652	92.03
					483 4785660	166.27
					484 4755652	62.44
					490 4370301	33,183.91
				<u>54,643.36</u>		<u>54,643.36</u>
7389901	1214	L A CO SHERIFF'S DEPT	07/17 LAW ENFORCEMENT SVCS	2,103,511.65	101 4820354	1,917,489.93
					101 4820357	186,021.72

City of Lancaster Check Register



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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
				2,103,511.65		2,103,511.65
7389902	06966	MICHAEL BAKER INT'L INC	7/17-PROF SRVCS-AVANTI SOUTH	18,021.14	101 2185902	18,021.14
			CP13020-CONSULTING SERVICES	35,867.59	210 15BR006924	35,867.59
			7/17-PROF SRVCS-AVANTI SOUTH	18,770.88	101 2185902	18,770.88
				<u>72,659.61</u>		<u>72,659.61</u>
7389903	06429	STANTEC CONSULTING SRVCS INC	CP13023-TRAFFIC ENGINRNG SVCS	11,085.75	209 16ST007924	11,085.75
			CP17008-CONSULTING SRVCS	116,239.50	209 15ST026924	116,239.50
				<u>127,325.25</u>		<u>127,325.25</u>
7389904	05834	VENCO WESTERN, INC	07/17-LMD MAINTENANCE	37,320.00	101 4631402	18,750.00
					101 4634402	9,570.00
					101 4635402	9,000.00
			08/17-LMD MAINTENANCE	37,320.00	101 4631402	18,750.00
					101 4634402	9,570.00
					101 4635402	9,000.00
				<u>74,640.00</u>		<u>74,640.00</u>
Chk Count	<u>424</u>			Check Report Total	<u>8,880,788.52</u>	

STAFF REPORT
City of Lancaster

CC 3
09/26/17
MVB

Date: September 26, 2017
To: Mayor Parris and City Council Members
From: Pam Statsmann, Finance Director
Subject: **Monthly Report of Investments – August 2017**

Recommendation:

Accept and approve the August 2017 Monthly Report of Investments as submitted.

Fiscal Impact:

None

Background:

Each month, the Finance Department prepares a report listing the investments for all separate entities under the jurisdiction of the City as identified in the City’s Comprehensive Annual Financial Report.

Portfolio Recap

Yield:

	<u>August 2017</u>	<u>July 2017</u>
Total Portfolio	1.03%	1.09%
Local Agency Investment Fund	1.05%	1.05%
 Total Portfolio Balance:	 \$66,497,988	 \$68,996,711

The portfolio balance decreased slightly from July to August. Significant revenues include \$1,809,700 of Sales and Use Tax, \$866,361 of property tax, and \$324,096 of franchise fees from Time Warner Cable. Some of the larger expenditures include \$2,253,813 to Energy America’s for the purchase of energy, \$2,017,855 to LA County Sheriff for law enforcement service, and \$1,250,733 to US Bank for Successor Agency debt service payments on bond issues.

The City’s temporary idle cash, those funds that are not immediately needed to pay current bills and not governed by bond indentures or bond resolutions, is invested in accordance with the City’s adopted Investment Policy. This policy is reviewed regularly by the City Council, with the latest policy adopted January 13, 2015, by Resolution No. 15-02.

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible within the guidelines of this Investment Policy. The City attempts to achieve the highest yield obtainable through a diversified portfolio only after meeting the criteria established for safety and liquidity in that order. The principal investment objectives of the City are:

1. Preservation of capital and protection of investment principal;
2. Maintenance of sufficient liquidity to meet anticipated cash flows;
3. Attainment of a market rate of return;
4. Diversification to avoid incurring unreasonable market risks, and;
5. Compliance with the City's Municipal Code and with all applicable City resolutions, California statutes and Federal regulations.

The City's portfolio is a short-term and intermediate-term fixed income portfolio. The maximum maturity of any investment is 5 years, with consideration of anticipated cash flow requirements and known future liabilities. The City contracts with an investment advisory service (Insight Investment) to assist in the effort to maximize the returns of the City portfolio. The City's investments include publicly traded Treasury notes, Treasury Bills, Federal Agency Investments, Time Deposits, and Local Agency Investment Fund (LAIF) under the auspices of the State Treasurer for investment. Funds invested in LAIF are available within 24 hours, and other investments are available upon maturity at full face value. These investments enable the City to meet its expenditure requirements for the next six months, as required by state law.

The City's investment procedures are governed by Sections 53600 et. seq. of the California Government Code. Additional requirements have been placed on the City's authorized investments by the Investment Policy (a copy is available in the Finance Department or from the City Clerk), and all investments listed on the attached report adhere to these requirements.

PS:TH

Attachment:

Monthly Report of Investments

**ATTACHMENT A
CITY OF LANCASTER
MONTHLY REPORT OF INVESTMENTS
August 31, 2017**

	Interest Rate	Amount	Total
<u>City of Lancaster</u>			
Wells Fargo Bank			
City of Lancaster Account (note 1)	0.00%	\$5,070,720	
Certificate of Deposit	0.10%	\$100,000	
			\$5,170,720
Bank of America			
Certificate of Deposit	0.05%	\$100,000	
			\$100,000
U S Bank - Safekeeping (note 2)			
Commercial Paper	0.00%	\$0	
US Treasury Notes	1.39%	\$5,833,551	
Federal Government Agencies	1.24%	\$20,128,683	
Corporate Securities	0.82%	\$6,286,580	
Cash & Equivalents	0.00%	\$8,147	
			\$32,256,960
California Bank & Trust			
Certificate of Deposit	0.01%	\$100,000	
			\$100,000
Chase Bank			
Certificate of Deposit	0.01%	\$150,904	
			\$150,904
Mission Bank			
Certificate of Deposit	0.20%	\$201,075	
			\$201,075
Local Agency Investment Fund (L.A.I.F.)	1.05%	\$25,962,032	\$25,962,032
Total City of Lancaster			\$63,941,692
<u>Successor Agency for the Lancaster Redevelopment Agency</u>			
Local Agency Investment Fund (L.A.I.F.)	1.05%	\$2,556,296	\$2,556,296
Total Lancaster Successor Agency			\$2,556,296
Total Pooled Portfolio (note 3)			\$66,497,988
Weighted Average	1.03%		

**ATTACHMENT A
CITY OF LANCASTER
MONTHLY REPORT OF INVESTMENTS
August 31, 2017**

	Interest Rate	Amount	Total
Wilmington Trust			\$4,755,931
Lancaster Choice Energy LockBox Account	0.00%	\$4,755,931	
The Bank of New York Mellon Trust Company, N.A.			\$1,483,822
LRA & LA County Escrow Account - Government Bonds	0.00%	\$1,483,822	
US Bank			\$10,495,891
CFD 89-1 1990 Special Bonds	0.17%	\$35,640	
LFA CFD 89-1 1997 Special Bonds	0.03%	\$15,642	
LFA L O BONDS 1997 SERIES A & B	0.17%	\$545,874	
AD 93-3 1994 Limited Improvement Bonds	0.25%	\$949,504	
LRA Combined 2004 Fire Protection Facilities Project Bonds	0.25%	\$831,192	
LRA Combined 2004 Sheriff Facilities Prjct Refunding Bonds	0.25%	\$1,773,959	
LRA Public Capital Facilities 2010 Project Lease Revenue Bonds	0.25%	\$414,667	
LPA Solar Renewable Energy Issue of 2012A	0.25%	\$2,227,233	
SA Combined Project Areas Refunding Bonds 2015A & B	0.25%	\$461,982	
SA Combined Project Areas Refunding Bonds 2016 A-1 & A-2	0.00%	\$609	
SA Combined Project Areas Refunding Bonds 2016B	0.32%	\$935,266	
LFA 2016 Assessment Revenue Bonds (Streetlights Acquisition)	0.00%	\$1,160,654	
SA 2017 Tax Allocation Revenue Bonds (TARB)	0.00%	\$1,143,668	
Total Restricted Cash/Investments Held in Trust		<u><u>\$10,495,891</u></u>	
Total Restricted Cash/Investments Held in Trust (note 4)			<u><u>\$16,735,644</u></u>

All investments are authorized pursuant to and consistent with the investment policy of the City of Lancaster. Policy adopted 01/13/2015 under resolution number 15-02.

Pamela Statsmann
Finance Director

City of Lancaster
Cash Balances by Fund
August 31, 2017

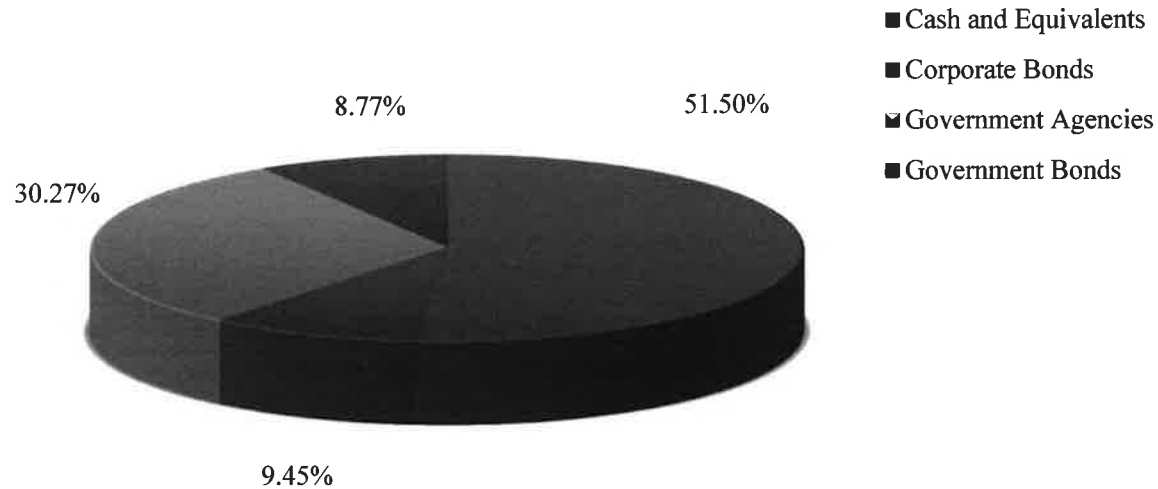
Fund No.	Fund Name	Ending Balance	Fund No.	Fund Name	Ending Balance
101	GENERAL FUND	\$ 22,746,884	331	STATE GRANT - OIL RECYCLING	\$ 18,101
104	CAPITAL REPLACEMENT FUND	\$ 2,424,110	349	MISC STATE GRANTS	\$ (293,357)
106	COMMUNITY SERVICES FOUNDATION	\$ 156,631	361	CDBG	\$ (668,395)
109	CITY SPECIAL RESERVES FUND	\$ (6,457,463)	363	NBRHD STABILIZATION PRGM	\$ 1,422,589
150	CAPITAL PROJECTS FUND - CITY	\$ (2,972,875)	364	HPRP-HOMELESS PREV & RAPID REH	\$ (2,522)
203	GAS TAX	\$ (34,143)	371	FEDERAL TEA	\$ 29,263
204	AQMD	\$ 173,470	381	EDA	\$ 19,494
205	PROP 1B	\$ 247,337	382	EDI	\$ 139,653
206	TDA ARTICLE 8 FUND	\$ (78,879)	383	ARRA	\$ (0)
207	PROP "A" TRANSIT FUND	\$ 2,261,491	390	OES / FEMA	\$ 276,825
208	TDA ARTICLE 3 BIKEWAY FUND	\$ 1,668	391	LANCASTER HOME PROGRAM	\$ 708,240
209	PROPOSITION "C" FUND	\$ 7,650,927	399	FEDERAL MISCELLANEOUS GRANTS	\$ (1,099,848)
210	MEASURE R FUND	\$ 5,879,703	401	AGENCY FUND	\$ 624,347
213	PARKS DEVELOPMENT FUND	\$ 852,288	402	PERFORMING ARTS CENTER	\$ (1,229,910)
217	SIGNALS - DEVELOPER FEES FUND	\$ 3,905,006	404	GRANTS FUND	\$ (291,754)
220	DRAINAGE - DEVELOPER FEES FUND	\$ 4,600,378	408	X-AEROSPACE GRANTS FUND	\$ (86,205)
224	BIOLOGICAL IMPACT FEE FUND	\$ 656,289	409	X-REIMBURSABLE GRANTS FUND	\$ 25,506
226	USP - OPERATION	\$ 2,569	456	STILL MEADOW LN SWR ASSMNT DST	\$ 11,508
227	USP - PARKS	\$ 1,329,588	480	SEWER MAINT FUND	\$ 4,493,063
228	USP - ADMIN	\$ 51,146	481	FOX FIELD LANDSCAPE MAINT DIST	\$ 435
229	USP - CORP YARD	\$ 138,695	482	LANDSCAPE MAINTENANCE DISTRICT	\$ 2,377,934
230	MARIPOSA LILY FUND	\$ 62,733	483	LIGHTING MAINTENANCE DISTRICT	\$ (2,952,210)
232	TRAFFIC IMPACT FEES FUND	\$ 2,958,780	484	DRAINAGE MAINTENANCE DISTRICT	\$ 1,494,024
248	TRAFFIC SAFETY FUND	\$ 249,349	485	RECYCLED WATER FUND	\$ (304,721)
251	ENGINEERING FEES	\$ (500,022)	486	LANCASTER POWER AUTHORITY	\$ 2,707,870
252	PROP 42 CONGESTION MANAGEMENT	\$ 501,249	490	LANCASTER CHOICE ENERGY	\$ 1,680,490
261	LOS ANGELES COUNTY REIMB	\$ 1,361,999	491	CALIFORNIA CHOICE ENERGY AUTH	\$ (77,276)
299	PRIVATE DEVELOPER REIMBURSEMEN	\$ (35,915)	701	LANCASTER FINANCING AUTHORITY	\$ 5,103
301	LANCASTER HOUSING AUTH. OPS.	\$ 3,429,821	810	ASSESSMENT DISTRICT FUND	\$ 154,596
306	LOW & MOD INCOME HOUSING	\$ 5,173,903	811	AD 93-3	\$ 110,541
315	LOCAL PRIVATE GRANTS	\$ 6,206	812	AD 92-101	\$ 87,545
320	STATE GRANTS - PARKS	\$ 1	820	IFD 92-1	\$ 2
321	MTA GRANT - LOCAL	\$ (88,152)	830	CFD 89-1 EASTSIDE WATER FUND	\$ 847,925
323	STATE GRANT - STPL	\$ -	831	CFD 90-1 (BELLE TIERRA)	\$ 447,172
324	STATE GRANT - OTS	\$ (2,203)	832	CFD 91-1 (QUARTZ HILL)	\$ 773,960
327	MTA GRANT - MEASURE R	\$ (0)	833	CFD 91-2 (LANC BUSINESS PARK)	\$ 450,644
330	STATE GRANT RECYCLING	\$ 272,395	991	REDEV OBLIGATION RETIREMENT FD	\$ 2,261,225
				Total Cash Balance	\$ 71,086,818

* Variance from portfolio balance due to deposits in transit and outstanding checks at month end

**City of Lancaster
Recap of Securities Held
August 31, 2017**

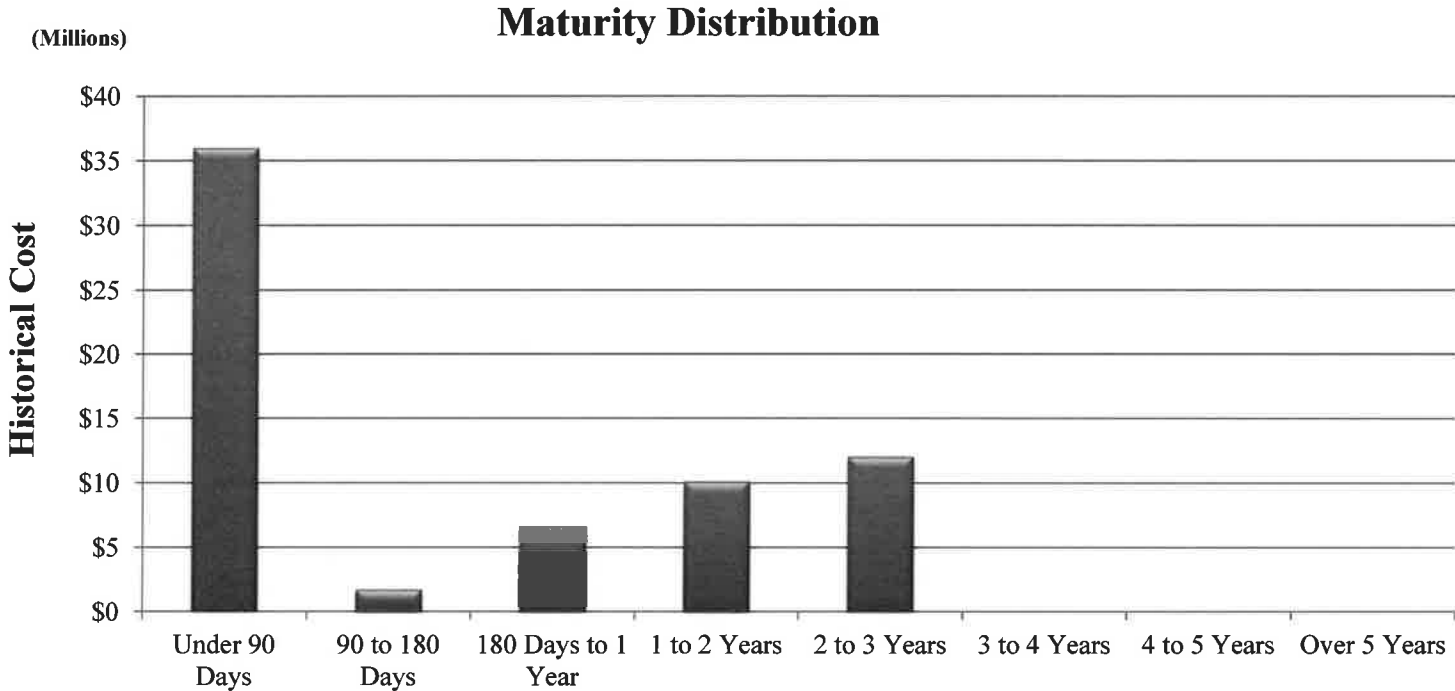
	Historical Cost	Amortized Cost	Fair Value	Unrealized Gain (Loss)	Weighted Average Effective	% Portfolio/ Segment	Weighted Average Market
Cash and Equivalents	\$34,249,175	\$34,249,175	\$34,249,175	\$0	1	51.50%	0.00
Corporate Bonds	\$6,286,580	\$6,261,780	\$6,254,311	(\$7,469)	669	9.45%	1.77
Government Agencies	\$20,128,683	\$20,118,004	\$20,041,936	(\$76,068)	596	30.27%	1.41
Government Bonds	\$5,833,551	\$5,805,876	\$5,792,063	(\$13,813)	411	8.77%	1.10
TOTAL	\$66,497,988	\$66,434,835	\$66,337,485	(\$97,350)	577	100.00%	1.43

Portfolio Diversification



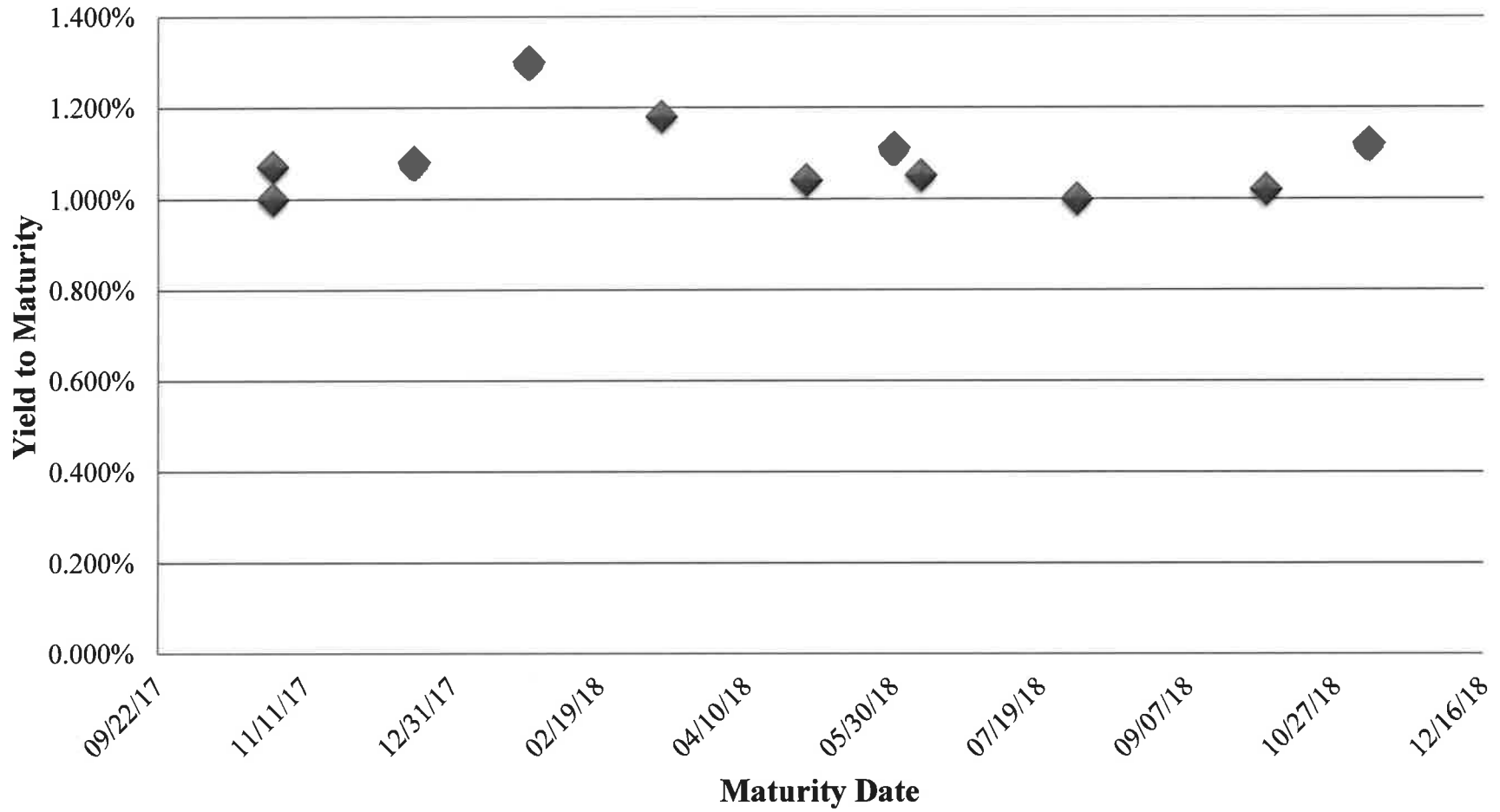
City of Lancaster
Maturity Distribution
August 31, 2017

Maturity	Historical Cost	Percent
Under 90 Days	\$36,000,436	54.14%
90 to 180 Days	\$1,737,173	2.61%
180 Days to 1 Year	\$6,620,026	9.96%
1 to 2 Years	\$10,113,323	15.21%
2 to 3 Years	\$12,027,030	18.09%
3 to 4 Years	\$0	0.00%
4 to 5 Years	\$0	0.00%
Over 5 Years	\$0	0.00%
	\$66,497,988	100.00%



City of Lancaster
Securities Held
August 31, 2017

Securities Held



STAFF REPORT

City of Lancaster

CC 4
09/26/17
MVB

Date: September 26, 2017

To: Mayor Parris and City Council Members

From: Chenin Dow, Management Analyst II
Angela Clayborne, Projects Assistant/Executive Director of Destination Lancaster

Subject: **Resolution of Intention to Renew the Lancaster Tourism Business Improvement District**

Recommendation:

Adopt **Resolution No. 17-42**, declaring the City Council's intention to renew the Lancaster Tourism Business Improvement District (TBID) and establishing the time and place of a public meeting and a public hearing thereon and giving notice hereof.

Fiscal Impact:

Since its inception in 2013, the TBID has contributed to the generation of more than \$7.6 million in transient occupancy tax to the City of Lancaster.

Background:

In the depths of the nation's largest recession since the Great Depression, the City of Lancaster sought new and creative ways to generate increased revenue and strengthen the region's economic health. Recognizing that the old ways of doing things would not pull us through this challenging time, we turned to our private-sector partners. Together, we pursued a number of new avenues for public-private cooperation.

One such opportunity was the Lancaster Tourism Business Improvement District (TBID). Lancaster's top-tier hotels banded together in an initiative to attract new tourism and generate increased hotel stays throughout the City of Lancaster. Dubbed "Destination Lancaster," the organization encompasses nine hotels, each of which has voted to establish a dedicated revenue stream to be used exclusively for the promotion of tourism to benefit member hotels.

As the TBID's first five-year term of operation draws to a close, its success is clear. Under the leadership of Council Member Ken Mann and Antelope Valley Fair representative Ron Emard, member hotels have seen substantial gains in the two key indicators of financial health in the hotel industry: occupancy rates and average daily rate (ADR). Meanwhile, the City of Lancaster has enjoyed significant growth in transient occupancy tax (TOT) revenues, caused by these increases as well as the addition of two new hotels.

The numbers speak for themselves:

- TOT has increased 38% since the TBID's inception.
- Occupancy rates have seen a 29% increase during the same time period.
- 2017 hotel market reports show that Destination Lancaster hotels are performing higher in both ADR and occupancy rates than hotels in neighboring communities.
- ADR is up 10% over 2016 among member hotels.
- Tourism generated an estimated \$12,618,280 in local tax revenue last year alone, according to economic impact estimates from Visit California.
- Marketing efforts including a new website, internet display ads, and destination coverage by social influencers as well as traditional media outlets have resulted in nearly 10 million views last year. Thanks in no small part to these marketing efforts, Lancaster was recently named among the *50 Most Underrated Attractions in Every State* and *20 of the Most Beautiful Places in America*.

As a result of this remarkable success, Destination Lancaster's member hotels have unanimously petitioned to renew the district for another five-year term beginning on February 1, 2018. As outlined in the Management District Plan (Attachment 1), the district will include all lodging businesses in the City of Lancaster with an AAA rating of two diamonds or higher. The proposed TBID charge would remain at the current rate of 2% of the nightly room rate. As in the current Management District Plan, the Destination Lancaster Board of Directors will have the option to raise the rate to a maximum of 3% in future years.

Destination Lancaster will continue to be governed by a Board of Directors which represents a partnership between the City, member hotels, and key local stakeholders. The nine-member board will include two City representatives, two representatives of the Antelope Valley Fair, one representative of the Chamber of Commerce, and four representatives of member hotels.

Staff recommends approval of the Resolution of Intention, which would mark the first step in renewal of the district. This action would be followed by a public meeting as well as a public hearing, to be held at the October 24th and November 14th City Council meetings, respectively. If renewed, the district will continue its work to promote travel and tourism in the City of Lancaster.

VL:CD:AR

Attachments:

Management District Plan
Resolution No. 17-42

RESOLUTION NO. 17-42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER DECLARING ITS INTENTION TO RENEW THE LANCASTER TOURISM BUSINESS IMPROVEMENT DISTRICT (LTBID) AND ESTABLISHING THE TIME AND PLACE OF A PUBLIC MEETING AND A PUBLIC HEARING THEREON AND GIVING NOTICE THEREOF

WHEREAS, the City of Lancaster created the LTBID on January 8, 2013 by Resolution No. 13-04; and

WHEREAS, the LTBID was created for a five (5) year term which ends on January 31, 2018; and

WHEREAS, the Property and Business Improvement Law of 1994, Streets and Highways Code § 36600 et seq., authorizes the City to renew business improvement districts for the purposes of promoting tourism; and

WHEREAS, the Visitors Bureau of Lancaster dba Destination Lancaster, lodging business owners, and representatives from the City of Lancaster have met to consider the renewal of the LTBID; and

WHEREAS, Destination Lancaster has drafted a Management District Plan (Plan) which sets forth the proposed boundary of the LTBID, a service plan and budget, and a proposed means of governance; and

WHEREAS, lodging business who will pay more than fifty percent (50%) of the assessment under the LTBID have petitioned the City Council to renew the LTBID.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, DOES HEREBY RESOLVE, DETERMINE AND ORDER, AS FOLLOWS:

Section 1. The recitals set forth herein are true and correct.

Section 2. The City Council finds that lodging businesses that will pay more than fifty percent (50%) of the assessment proposed in the Plan have signed and submitted petitions in support of the renewal of the LTBID. The City Council accepts the petitions and adopts this Resolution of Intention to renew the LTBID and to levy an assessment on certain lodging businesses within the LTBID boundaries in accordance with the Property and Business Improvement District Law of 1994.

Section 3. The City Council finds that the Plan satisfies all requirements of Streets and Highways Code § 36622.

Section 4. The City Council declares its intention to renew the LTBD and to levy and collect assessments on lodging businesses within the LTBD boundaries pursuant to the Property and Business Improvement District Law of 1994.

Section 5. The LTBD shall include all lodging businesses with an AAA rating of 2 diamonds or higher, located within the boundaries of the City of Lancaster, as shown in the map attached as Exhibit A.

Section 6. The name of the district shall be the Lancaster Tourism Business Improvement District (LTBD).

Section 7. The annual assessment rate is two percent (2%) of gross short-term room rental revenue. During the five (5) year term, the assessment rate may be increased by the Owners' Association Board to a maximum of three percent (3%) of gross short-term room rental revenue. The maximum increase in any year shall be one-half of one percent (0.5%). Based on the benefit received, assessments will not be collected on: stays of more than thirty (30) consecutive days; stays by any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty; and stays pursuant to contracts executed prior to February 1, 2018.

Section 8. The assessments levied for the LTBD shall be applied toward sales promotion and marketing programs to market assessed lodging businesses in Lancaster as tourist, meeting, and event destinations, as described in the Plan. Funds remaining at the end of any year may be used in subsequent years in which LTBD assessments are levied as long as they are used consistent with the requirements of this resolution and the Plan.

Section 9. The renewed LTBD will have a five (5) year term, beginning February 1, 2018 through January 31, 2023, unless renewed pursuant to Streets and Highways Code § 36660.

Section 10. Bonds shall not be issued.

Section 11. The time and place for the public meeting to hear testimony on establishing the LTBD and levying assessments are set for October 24, 2017, at 5:00 p.m., or as soon thereafter as the matter may be heard, at the Council Chambers located at 44933 N. Fern Avenue, Lancaster, CA 93534.

Section 12. The time and place for the public hearing to establish the LTBD and the levy of assessments are set for November 14, 2017, at 5:00 p.m., or as soon thereafter as the matter may be heard, at the Council Chambers located at 44933 N. Fern Avenue, Lancaster, CA 93534. The City Clerk is directed to provide written notice to the lodging businesses subject to assessment of the date and time of the meeting and hearing, and to provide that notice as required by Streets and Highways Code § 36623, no later than September 29, 2017.

Section 13. At the public meeting and hearing the testimony of all interested persons for or against the renewal of the LTBID may be received. If at the conclusion of the public hearing, there are of record written protests by the owners of the lodging businesses within the proposed LTBID that will pay more than fifty percent (50%) of the estimated total assessment of the entire LTBID, no further proceedings to renew the LTBID shall occur for a period of one year.

Section 14. The complete Plan is on file with the City Clerk and may be reviewed upon request.

Section 15. This resolution shall take effect immediately upon its adoption by the City Council.

PASSED, APPROVED and ADOPTED this 26th day of September, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT S. AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

Resolution No. 17-42

Page 4

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

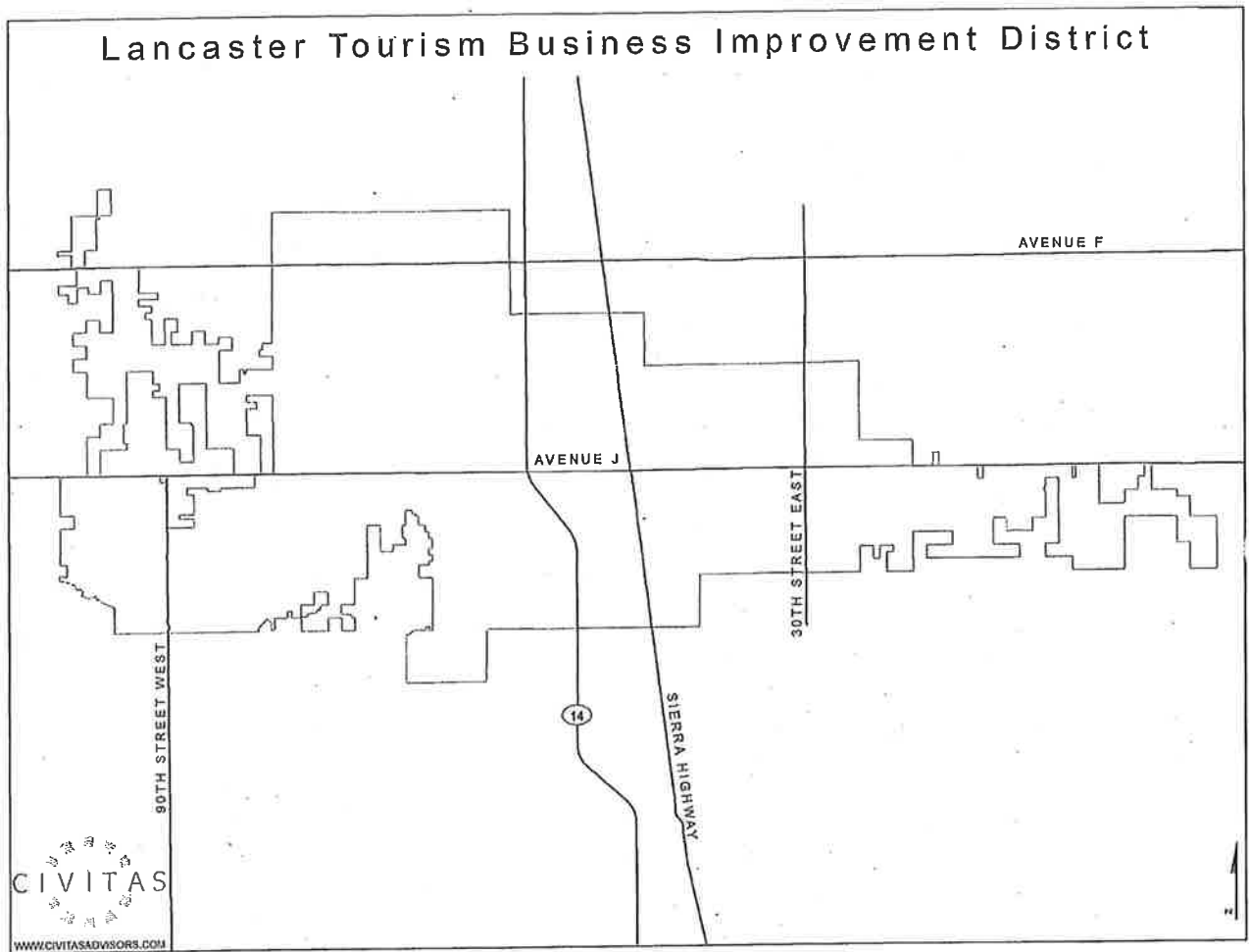
CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____,
City of Lancaster, CA do hereby certify that this is a true and correct copy of the original
Resolution No. 17-42, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____
day of _____, _____.

(seal)

EXHIBIT A
District Boundaries



2018-2023



**LANCASTER TOURISM BUSINESS
IMPROVEMENT DISTRICT
MANAGEMENT DISTRICT PLAN**

*Prepared pursuant to the Property and Business Improvement District Law of
1994, Streets and Highways Code section 36600 et seq.*

August 17, 2017

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Prepared by
Civitas



I. OVERVIEW

Developed by the Visitors Bureau of Lancaster dba Destination Lancaster (DL), the Lancaster Tourism Business Improvement District (LTBID) is an assessment district proposed to continue to provide specific benefits to payors, by funding marketing and sales promotion efforts for assessed businesses. This approach has been used successfully in other destination areas throughout the country to provide the benefit of additional room night sales directly to payors.

Boundaries: The renewed LTBID includes all lodging businesses with an AAA rating of 2 diamonds or higher located within the boundaries of the City of Lancaster, as shown on the map in Section IV.

Services: The LTBID is designed to provide specific benefits directly to payors by increasing room night sales. Marketing, sales and promotions programs will increase overnight tourism and market payors as tourist, meeting and event destinations, thereby increasing room night sales.

Budget: The total LTBID annual budget for the initial year of its five (5) year operation is anticipated to be approximately \$360,000. This budget is expected to fluctuate as room sales and the assessment rate do, but is not expected to significantly change over the LTBID's term.

Cost: The annual assessment rate is two percent (2%) of gross short-term room rental revenue. During the five (5) year term, the assessment rate may be increased by the Owners' Association Board to a maximum of three percent (3%) of gross short-term room rental revenue. The maximum increase in any year shall be one-half of one percent (0.5%). Based on the benefit received, assessments will not be collected on: stays of more than thirty (30) consecutive days; stays by any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty; and stays pursuant to contracts executed prior to February 1, 2018.

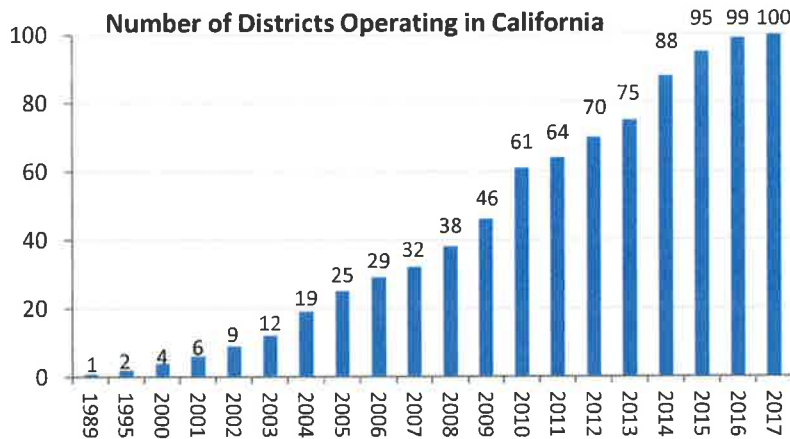
Collection: The City will be responsible for collecting the assessment on a monthly basis (including any delinquencies, penalties and interest) from each lodging business located in the boundaries of the LTBID. The City shall take all reasonable efforts to collect the assessments from each lodging business.

Duration: The renewed LTBID will have a five (5) year life, beginning February 1, 2018 through January 31, 2023. Once per year, beginning on the anniversary of LTBID renewal, there is a 30-day period in which owners paying more than fifty percent (50%) of the assessment may protest and initiate a City Council hearing on LTBID termination.

Management: Destination Lancaster will continue to serve as the LTBID's Owners' Association. The Owners' Association is charged with managing funds and implementing programs in accordance with this Plan, and must provide annual reports to the City Council.

II. BACKGROUND

TBIDs are an evolution of the traditional Business Improvement District. The first TBID was formed in West Hollywood, California in 1989. Since then, over ninety California destinations have followed suit. In recent years, other states have begun adopting the California model – Montana, South Dakota, Washington, Colorado, Texas and Louisiana have adopted TBID laws. Several other states are in the process of adopting their own legislation. The cities of Wichita, Kansas and Newark, New Jersey used an existing business improvement district law to form a TBID. And, some cities, like Portland, Oregon and Memphis, Tennessee have utilized their home rule powers to create TBIDs without a state law.



California's TBIDs collectively raise over \$250 million for local destination marketing. With competitors raising their budgets, and increasing rivalry for visitor dollars, it is important that Lancaster lodging businesses continue to invest in stable, lodging-specific marketing programs.

TBIDs utilize the efficiencies of private sector operation in the market-based promotion of tourism districts. TBIDs allow lodging business owners to organize their efforts to increase room night sales. Lodging business owners within the TBID pay an assessment and those funds are used to provide services that increase room night sales.

TBIDs utilize the efficiencies of private sector operation in the market-based promotion

In California, TBIDs are formed pursuant to the Property and Business Improvement District Law of 1994. This law allows for the creation of a benefit assessment district to raise funds within a specific geographic area. *The key difference between TBIDs and other benefit assessment districts is that funds raised are returned to the private non-profit corporation governing the district.*

III. BENEFITS

There are many benefits of a TBID in Lancaster:

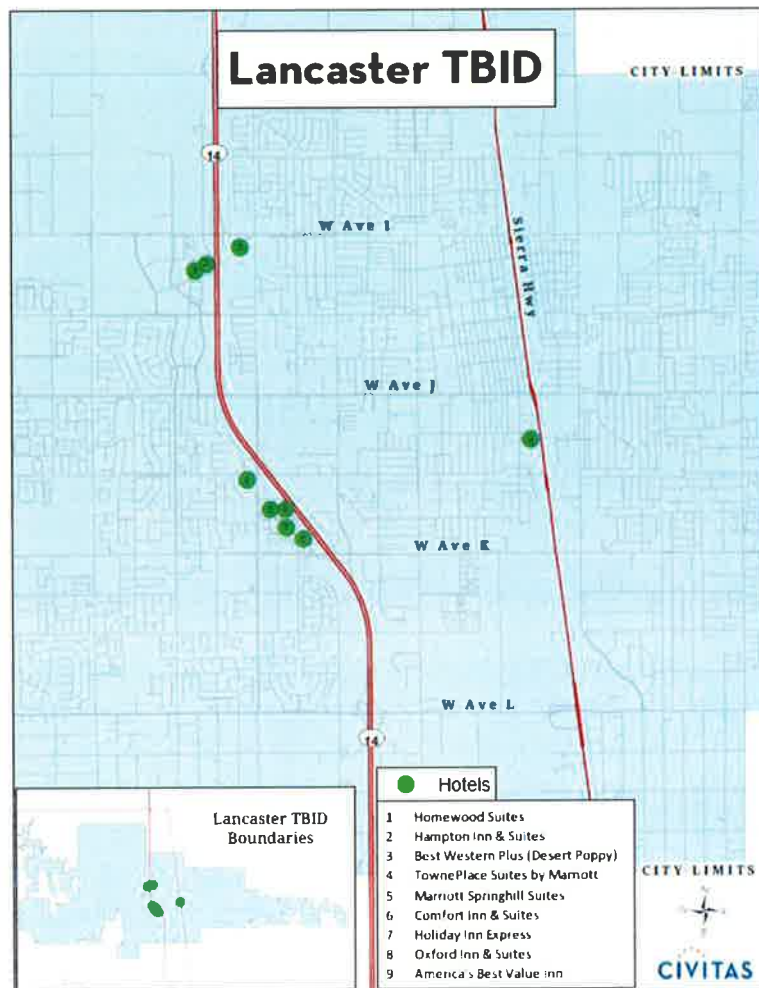
- Lancaster's TBID is an influential mechanism for boosting key performance indicators including increased occupancy, average daily rate, marketing penetration index and revenue generation index for assessed lodging businesses.
- Lancaster's TBID governance is a partnership between assessed lodging businesses and community influencers to further the interests of tourism and to position the industry to shape local and regional policies.
- Lancaster's TBID is customized to fit the specific needs of our unique community and assessed lodging businesses.
- Lancaster's TBID provides a dedicated, long-term revenue stream for tourism promotion that must, by law, be spent on services and improvements that provide a specific benefit to those who pay. Funds cannot be diverted to general government programs.
- Lancaster's TBID allows for a wide range of services that increase the economic vitality of the region.

IV. BOUNDARY

The LTBD will include all lodging businesses with an AAA rating of 2 diamonds or higher, existing and in the future, available for public occupancy within the boundaries of the City of Lancaster. Lodging business ratings will be reviewed annually, due to changes in ratings, to determine the lodging businesses to be assessed by the LTBD. Newly constructed or opened lodging businesses will automatically be included in and assessed by the LTBD, after going through the mandatory AAA rating process (for inclusion in the LTBD) and obtaining at least a 2 diamond rating.

Lodging business means: any structure, or any portion of any structure, which is occupied or intended or designed for occupancy by transients for dwelling, lodging or sleeping purposes and including any hotel, in tourist home or house, motel, studio hotel, bachelor hotel, lodging house, rooming house, apartment house, dormitory, public or private club, mobilehome or house trailer at a fixed location, or other similar structure or portion thereof.

The boundary, as shown in the map below, currently includes nine (9) lodging businesses. A complete listing of lodging businesses within the renewed LTBD can be found in Appendix 2. A larger boundary map can be found in Appendix 3.

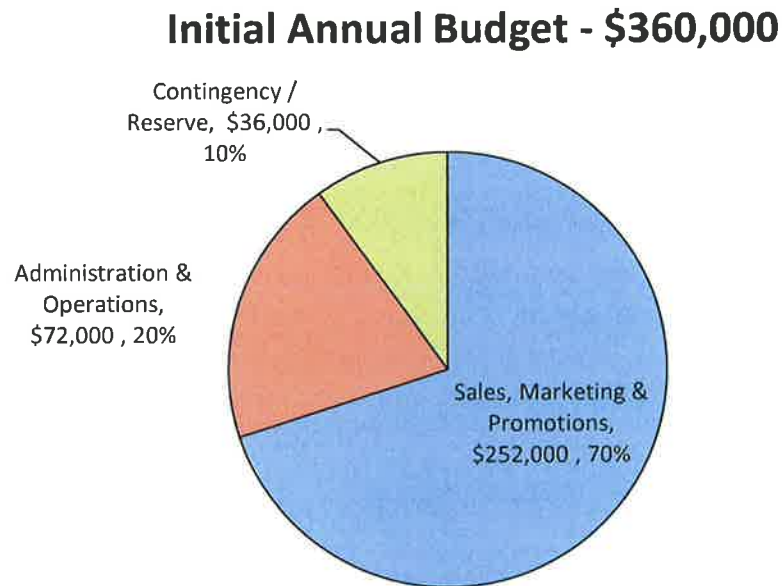


V. BUDGET AND SERVICES

A. Annual Service Plan

Assessment funds will be spent to provide specific benefits conferred or privileges granted directly to the payors that are not provided to those not charged, and which do not exceed the reasonable cost to the City of conferring the benefits or granting the privileges. The privileges and services provided with the LTBID funds are sales and marketing programs available only to assessed businesses.

A service plan budget has been developed to deliver services that benefit the assessed businesses. A detailed annual budget will be developed and approved by DL. The table below illustrates the initial annual budget allocations. The total initial budget is \$360,000.



Although actual revenues will fluctuate due to market conditions and assessment rate changes, the proportional allocations of the budget shall remain the same. However, the City and the DL board shall have the authority to adjust budget allocations between the categories by no more than fifteen percent (15%) of the total budget per year. A description of the proposed improvements and activities for the initial year of operation is below. The same activities are proposed for subsequent years. In the event of a legal challenge against the LTBID, any and all assessment funds may be used for the costs of defending the LTBID.

Each budget category includes all costs related to providing that service, in accordance with Generally Accepted Accounting Procedures (GAAP). For example, the sales and marketing budget includes the cost of staff time dedicated to overseeing and implementing the sales and marketing program. Staff time dedicated purely to administrative tasks is allocated to the administrative portion of the budget. The costs of an individual staff member may be allocated to multiple budget categories, as appropriate in accordance with GAAP. The staffing levels necessary to provide the services below will be determined by DL on an as-needed basis.

Sales, Marketing & Promotions

A sales, marketing and promotions program will promote assessed businesses as tourist, meeting, and event destinations. The sales, marketing and promotions program will have a central theme of promoting Lancaster as a desirable place for overnight visits. The program will have the goal of increasing overnight visitation and room night sales at assessed businesses, and may include the following activities:

- Internet marketing efforts to increase awareness and optimize internet presence to drive overnight visitation and room sales to assessed businesses;
- Print ads in magazines and newspapers, television ads, and radio ads targeted at potential visitors to drive overnight visitation and room sales to assessed businesses;
- Attendance of trade shows to promote assessed businesses;
- Sales blitzes for assessed businesses;
- Familiarization tours of assessed businesses;
- Preparation and production of collateral promotional materials such as brochures, flyers and maps featuring assessed businesses;
- Attendance of professional industry conferences and affiliation events to promote assessed businesses;
- Lead generation activities designed to attract tourists and group events to assessed businesses;
- Reports and analysis on the effectiveness and return on investment of LT BID sales, marketing and promotions programs to help focus LT BID sales, marketing and promotions programs to drive overnight visitation and room sales to assessed businesses;
- Director of Sales and General Manager meetings to plan and coordinate tourism promotion efforts for assessed businesses; and
- Development and maintenance of a website designed to promote assessed businesses.

Administration and Operations

The administration and operations portion of the budget shall be utilized for administrative staffing costs, office costs, advocacy, and other general administrative costs such as insurance, legal, and accounting fees.

Contingency/Reserve

The budget includes a contingency line item to account for uncollected assessments, if any. If there are contingency funds collected, they may be held in a reserve fund or utilized for other program, administration or renewal costs at the discretion of the Owners' Association. Policies relating to contributions to the reserve fund, the target amount of the reserve fund, and expenditure of monies from the reserve fund shall be set by the Board of Directors of the Owners' Association. Contingency/reserve funds may be spent on District programs or administrative and renewal costs in such proportions as determined by the Owners' Association. The reserve fund may be used for the costs of renewing the District.

B. Annual Budget

The total five (5) year improvement and service plan budget is projected at approximately \$360,000 annually, or \$2,594,233.34 through 2023 if the maximum assessment rate increases are adopted. This budget is expected to fluctuate as room sales change and if the assessment rate is increased. If the maximum annual assessment rate increases are adopted by DL's Board, the annual budget will increase to an estimated \$463,500.00 in year two and \$572,886.00 in year three. The annual assessment rate is two percent (2%) of gross short-term room rental revenue. During the five (5) year term, the assessment rate may be increased by the Owners' Association Board to a maximum of three percent

(3%) of gross short-term room rental revenue. The maximum increase in any year shall be one-half of one percent (0.5%). The assessment rate may or may not increase starting in FY 2019-20, the increases may be implemented beginning in FY 2019-20 or in later years at the discretion of the Owners' Association. The table below demonstrates the maximum with the assumption that the assessment rate will be increased in FY 2019-20 and FY 2020-21 as it is a required disclosure, it is not the anticipated course of action. Additionally, a three percent (3%) annual increase in the total budget is shown, to account for estimated increased room night sales as a result of LTBID efforts. This three percent (3%) annual increase is a conservative estimate based on the effects of similarly sized TBID budgets.

**Estimated Annual Budget If Maximum Assessment Rates Are Adopted
2018-2023**

Fiscal Year	Sales, Marketing & Promotions	Administration & Operations	Contingency / Reserve	Total	3% Estimated Annual Increase	Increase Due to Assessment Rate Change
%	70%	20%	10%	100%		
2018-19	\$252,000.00	\$72,000.00	\$36,000.00	\$360,000.00	-	-
2019-20	\$324,450.00	\$92,700.00	\$46,350.00	\$463,500.00	\$ 13,500.00	\$ 90,000.00
2020-21	\$401,020.20	\$114,577.20	\$57,288.60	\$572,886.00	\$ 16,686.00	\$ 92,700.00
2021-22	\$413,050.81	\$118,014.52	\$59,007.26	\$590,072.58	\$ 17,186.58	-
2022-23	\$425,442.33	\$121,554.95	\$60,777.48	\$607,774.76	\$ 17,702.18	-
TOTAL	\$1,815,963.34	\$518,846.67	\$259,423.33	\$2,594,233.34		

**Estimated Annual Budget If Maximum Assessment Rates Are Not Adopted
2018-2023**

Fiscal Year	Sales, Marketing & Promotions	Administration & Operations	Contingency / Reserve	Total	3% Estimated Annual Increase	Increase Due to Assessment Rate Change
%	70%	20%	10%	100%		
2018-19	\$252,000.00	\$72,000.00	\$36,000.00	\$360,000.00	-	-
2019-20	\$324,450.00	\$92,700.00	\$46,350.00	\$370,800.00	\$ 10,800.00	-
2020-21	\$401,020.20	\$114,577.20	\$57,288.60	\$381,924.00	\$ 11,124.00	-
2021-22	\$413,050.81	\$118,014.52	\$59,007.26	\$393,381.72	\$ 11,457.72	-
2022-23	\$425,442.33	\$121,554.95	\$60,777.48	\$405,183.17	\$ 11,801.45	-
TOTAL	\$1,815,963.34	\$518,846.67	\$259,423.33	\$1,911,288.89		

C. California Constitutional Compliance

The LTBID assessment is not a property-based assessment subject to the requirements of Proposition 218. The Court has found, "Proposition 218 limited the term 'assessments' to levies on real property."¹ Rather, the LTBID assessment is a business-based assessment, and is subject to Proposition 26. Pursuant to Proposition 26 all levies are a tax unless they fit one of seven exceptions. Two of these exceptions apply to the LTBID, a "specific benefit" and a "specific government service." Both require that the costs of benefits or services do not exceed the reasonable costs to the City of conferring the benefits or providing the services.

¹ *Jarvis v. the City of San Diego* 72 Cal App. 4th 230
LTBID Management District Plan
August 17, 2017

1. Specific Benefit

Proposition 26 requires that assessment funds be expended on, “a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.”² The services in this Plan are designed to provide targeted benefits directly to assessed lodging businesses, and are intended only to provide benefits and services directly to those businesses paying the assessment. These services are tailored not to serve the general public, businesses in general, or parcels of land, but rather to serve the specific lodging businesses within the District. The activities described in this Plan are specifically targeted to increase room night sales for assessed lodging businesses within the boundaries of the District, and are narrowly tailored. LTBID funds will be used exclusively to provide the specific benefit of increased room night sales directly to the assessees. Assessment funds shall not be used to feature non-assessed lodging businesses in LTBID programs, or to directly generate sales for non-assessed businesses. The activities paid for from assessment revenues are business services constituting and providing specific benefits to the assessed businesses.

The assessment imposed by this District is for a specific benefit conferred directly to the payors that is not provided to those not charged. The specific benefit conferred directly to the payors is an increase in room night sales. The specific benefit of an increase in room night sales for assessed lodging businesses will be provided only to lodging businesses paying the district assessment, with marketing and sales programs promoting lodging businesses paying the district assessment. The marketing and sales programs will be designed to increase room night sales at each assessed lodging businesses. Because they are necessary to provide the marketing and sales programs that specifically benefit the assessed lodging businesses, the administration and contingency services also provide the specific benefit of increased room night sales to the assessed lodging businesses.

Although the District, in providing specific benefits to payors, may produce incidental benefits to non-paying businesses, the incidental benefit does not preclude the services from being considered a specific benefit. The legislature has found that, “A specific benefit is not excluded from classification as a ‘specific benefit’ merely because an indirect benefit to a nonpayor occurs incidentally and without cost to the payor as a consequence of providing the specific benefit to the payor.”³

2. Specific Government Service

The assessment may also be utilized to provide, “a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.”⁴ The legislature has recognized that marketing and promotions services like those to be provided by the LTBID are government services within the meaning of Proposition 26⁵. Further, the legislature has determined that “a specific government service is not excluded from classification as a ‘specific government service’ merely because an indirect benefit to a nonpayor occurs incidentally and without cost to the payor as a consequence of providing the specific government service to the payor.”⁶

² Cal. Const. art XIII C § 1(e)(1)

³ Government Code § 53758(a)

⁴ Cal. Const. art XIII C § 1(e)(2)

⁵ Government Code § 53758(b)

⁶ Government Code § 53758(b)

3. Reasonable Cost

District services will be implemented carefully to ensure they do not exceed the reasonable cost of such services. The full amount assessed will be used to provide the services described herein. Funds will be managed by DL, and reports submitted on an annual basis to the City. Only assessed lodging businesses will be featured in marketing materials, receive sales leads generated from district-funded activities, be featured in advertising campaigns, and benefit from other district-funded services. Non-assessed lodging businesses will not receive these, nor any other, district-funded services and benefits.

The District-funded programs are all targeted directly at and feature only assessed businesses. It is, however, possible that there will be a spill over benefit to non-assessed businesses. If non-assessed lodging businesses receive incremental room nights, that portion of the promotion or program generating those room nights shall be paid with non-District funds. LTBID funds shall only be spent to benefit the assessed businesses, and shall not be spent on that portion of any program which directly generates incidental room nights for non-assessed businesses.

D. Assessment

The annual assessment rate is two percent (2%) of gross short-term room rental revenue. During the five (5) year term, the assessment rate may be increased by the Owners' Association Board to a maximum of three percent (3%) of gross short-term room rental revenue. The maximum increase in any year shall be one-half of one percent (0.5%). Based on the benefit received, assessments will not be collected on: stays of more than thirty (30) consecutive days; stays by any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty; and stays pursuant to contracts executed prior to February 1, 2018.

The term "gross room rental revenue" as used herein means: the consideration charged, whether or not received, for the occupancy of space in a lodging business valued in money, whether to be received in money, goods, labor or otherwise, including all receipts, cash, credits, and property and services of any kind or nature, without any deduction therefrom whatsoever. Gross room rental revenue shall not include any federal, state or local taxes collected, including but not limited to transient occupancy taxes.

The assessment is levied upon and a direct obligation of the assessed lodging business. However, the assessed lodging business may, at its discretion, pass the assessment on to transients. The amount of assessment, if passed on to each transient, shall be disclosed in advance and separately stated from the amount of rent charged and any other applicable taxes, and each transient shall receive a receipt for payment from the business. The assessment shall be disclosed as the "LTBID Assessment." The assessment is imposed solely upon, and is the sole obligation of the assessed lodging business even if it is passed on to transients. The assessment shall not be considered revenue for any purposes, including calculation of transient occupancy taxes.

Bonds shall not be issued.

E. Penalties and Interest

The LTBID shall reimburse the City of Lancaster for any costs associated with collecting unpaid assessments. If sums in excess of the delinquent LTBID assessment are sought to be recovered in the same collection action by the City, the LTBID shall bear its pro rata share of such collection costs. Assessed businesses which are delinquent in paying the assessment shall be responsible for paying:

1. *Original Delinquency:* Any lodging business that fails to remit any assessment imposed within the time required shall pay a penalty of ten percent (10%) of the amount of the assessment in addition to the amount of the assessment.
2. *Continued Delinquency:* Any lodging business that fails to remit any delinquent remittance on or before a period of thirty (30) days following the date on which the remittance first became delinquent shall pay a second delinquency penalty of ten percent (10%) of the amount of the assessment in addition to the amount of the assessment and the ten percent (10%) penalty first imposed.
3. *Fraud:* If the City determines that the nonpayment of any remittance due is due to fraud, a penalty of twenty-five percent (25%) of the amount of the assessment shall be added thereto in addition to the penalties stated in subsections 1 and 2 above.
4. *Interest:* In addition to the penalties imposed, any lodging business that fails to remit any assessment imposed shall pay interest at the rate of one-half of one percent per month or fraction thereof on the amount of the assessment, exclusive of penalties, from the date on which the remittance first became delinquent until paid.
5. *Penalties Merged with Assessment:* Every penalty imposed and such interest as accrues under the provisions of this section, shall become a part of the assessment herein required to be paid.

F. Time and Manner for Collecting Assessments

The LTBID assessment will be implemented beginning February 1, 2018 and will continue for five (5) years through January 31, 2023. The City will be responsible for collecting the assessment on a monthly basis (including any delinquencies, penalties and interest) from each lodging business. The City shall take all reasonable efforts to collect the assessments from each lodging business. The City shall forward the assessments collected to the Owners' Association.

VI. GOVERNANCE

A. Owners' Association

The City Council, through adoption of this Management District Plan, has the right, pursuant to Streets and Highways Code §36651, to identify the body that shall implement the proposed program, which shall be the Owners' Association of the LTBID as defined in Streets and Highways Code §36612. The City Council has determined that Visitors Bureau of Lancaster dba Destination Lancaster will serve as the Owners' Association for the LTBID. DL's Board of Directors shall be composed of nine (9) Directors as follows:

- Two (2) Directors representing the City of Lancaster;
- Two (2) Directors representing the Antelope Valley Fairgrounds;
- Four (4) Directors representing assessed lodging businesses; and
- One (1) Director representing the Lancaster Chamber of Commerce.

B. Brown Act and California Public Records Act Compliance

An Owners' Association is a private entity and may not be considered a public entity for any purpose, nor may its board members or staff be considered to be public officials for any purpose. The Owners' Association is, however, subject to government regulations relating to transparency, namely the Ralph M. Brown Act and the California Public Records Act. These regulations are designed to promote public accountability. The Owners' Association acts as a legislative body under the Ralph M. Brown Act (Government Code §54950 et seq.). Thus, meetings of the DL board and certain committees must be held in compliance with the public notice and other requirements of the Brown Act. The Owners' Association is also subject to the record keeping and disclosure requirements of the California Public Records Act. Accordingly, the Owners' Association shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

C. Annual Report

DL shall present an annual report at the end of each year of operation to the City Council pursuant to Streets and Highways Code §36650 (see Appendix 1). The annual report shall include:

- Any proposed changes in the boundaries of the improvement district or in any benefit zones or classification of businesses within the district.
- The improvements and activities to be provided for that fiscal year.
- An estimate of the cost of providing the improvements and the activities for that fiscal year.
- The method and basis of levying the assessment in sufficient detail to allow each business owner to estimate the amount of the assessment to be levied against his or her business for that fiscal year.
- The estimated amount of any surplus or deficit revenues to be carried over from a previous fiscal year.
- The estimated amount of any contributions to be made from sources other than assessments levied pursuant to this part.

APPENDIX 1 – LAW

*** This document is current through the 2017 Supplement ***
(All 2016 legislation)

STREETS AND HIGHWAYS CODE
Division 18. Parking
Part 7. Property and Business Improvement District Law of 1994

Cal Sts & Hy Code Div. 18, Pt. 7 (2017)

CHAPTER 1. General Provisions [36600 - 36617]

ARTICLE 1. Declarations [36600 - 36604]

36600. Citation of part

This part shall be known and may be cited as the “Property and Business Improvement District Law of 1994.”

36601. Legislative findings and declarations; Legislative guidance

The Legislature finds and declares all of the following:

- (a) Businesses located and operating within business districts in some of this state’s communities are economically disadvantaged, are underutilized, and are unable to attract customers due to inadequate facilities, services, and activities in the business districts.
- (b) It is in the public interest to promote the economic revitalization and physical maintenance of business districts in order to create jobs, attract new businesses, and prevent the erosion of the business districts.
- (c) It is of particular local benefit to allow business districts to fund business related improvements, maintenance, and activities through the levy of assessments upon the businesses or real property that receive benefits from those improvements.
- (d) Assessments levied for the purpose of conferring special benefit upon the real property or a specific benefit upon the businesses in a business district are not taxes for the general benefit of a city, even if property, businesses, or persons not assessed receive incidental or collateral effects that benefit them.
- (e) Property and business improvement districts formed throughout this state have conferred special benefits upon properties and businesses within their districts and have made those properties and businesses more useful by providing the following benefits:
 - (1) Crime reduction. A study by the Rand Corporation has confirmed a 12-percent reduction in the incidence of robbery and an 8-percent reduction in the total incidence of violent crimes within the 30 districts studied.
 - (2) Job creation.
 - (3) Business attraction.
 - (4) Business retention.
 - (5) Economic growth.
 - (6) New investments.
- (f) With the dissolution of redevelopment agencies throughout the state, property and business improvement districts have become even more important tools with which communities can combat blight, promote economic opportunities, and create a clean and safe environment.
- (g) Since the enactment of this act, the people of California have adopted Proposition 218, which added Article XIII D to the Constitution in order to place certain requirements and restrictions on the formation of, and activities, expenditures, and assessments by property-based districts. Article XIII D of the Constitution provides that property-based districts may only levy assessments for special benefits.
- (h) The act amending this section is intended to provide the Legislature’s guidance with regard to this act, its interaction with the provisions of Article XIII D of the Constitution, and the determination of special benefits in property-based districts.
 - (1) The lack of legislative guidance has resulted in uncertainty and inconsistent application of this act, which discourages the use of assessments to fund needed improvements, maintenance, and activities in property-based districts, contributing to blight and other underutilization of property.
 - (2) Activities undertaken for the purpose of conferring special benefits upon property to be assessed inherently produce incidental or collateral effects that benefit property or persons not assessed. Therefore, for special benefits to exist as a separate and distinct category from general benefits, the

incidental or collateral effects of those special benefits are inherently part of those special benefits. The mere fact that special benefits produce incidental or collateral effects that benefit property or persons not assessed does not convert any portion of those special benefits or their incidental or collateral effects into general benefits.

(3) It is of the utmost importance that property-based districts created under this act have clarity regarding restrictions on assessments they may levy and the proper determination of special benefits. Legislative clarity with regard to this act will provide districts with clear instructions and courts with legislative intent regarding restrictions on property-based assessments, and the manner in which special benefits should be determined.

36602. Purpose of part

The purpose of this part is to supplement previously enacted provisions of law that authorize cities to levy assessments within property and business improvement districts, to ensure that those assessments conform to all constitutional requirements and are determined and assessed in accordance with the guidance set forth in this act. This part does not affect or limit any other provisions of law authorizing or providing for the furnishing of improvements or activities or the raising of revenue for these purposes.

36603. Preemption of authority or charter city to adopt ordinances levying assessments

Nothing in this part is intended to preempt the authority of a charter city to adopt ordinances providing for a different method of levying assessments for similar or additional purposes from those set forth in this part. A property and business improvement district created pursuant to this part is expressly exempt from the provisions of the Special Assessment Investigation, Limitation and Majority Protest Act of 1931 (Division 4 (commencing with Section 2800)).

36603.5. Part prevails over conflicting provisions

Any provision of this part that conflicts with any other provision of law shall prevail over the other provision of law, as to districts created under this part.

36604. Severability

This part is intended to be construed liberally and, if any provision is held invalid, the remaining provisions shall remain in full force and effect. Assessments levied under this part are not special taxes.

ARTICLE 2. Definitions [36606 - 36616]

36606. “Activities”

“Activities” means, but is not limited to, all of the following that benefit businesses or real property in the district:

- (a) Promotion of public events.
- (b) Furnishing of music in any public place.
- (c) Promotion of tourism within the district.
- (d) Marketing and economic development, including retail retention and recruitment.
- (e) Providing security, sanitation, graffiti removal, street and sidewalk cleaning, and other municipal services supplemental to those normally provided by the municipality.
- (f) Other services provided for the purpose of conferring special benefit upon assessed real property or specific benefits upon assessed businesses located in the district.

36606.5. “Assessment”

“Assessment” means a levy for the purpose of acquiring, constructing, installing, or maintaining improvements and providing activities that will provide certain benefits to properties or businesses located within a property and business improvement district.

36607. “Business”

“Business” means all types of businesses and includes financial institutions and professions.

36608. “City”

“City” means a city, county, city and county, or an agency or entity created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1 of the Government Code, the public member agencies of which includes only cities, counties, or a city and county, or the State of California.

36609. “City council”

“City council” means the city council of a city or the board of supervisors of a county, or the agency, commission, or board created pursuant to a joint powers agreement and which is a city within the meaning of this part.

36609.4. “Clerk”

“Clerk” means the clerk of the legislative body.

36609.5. “General benefit”

“General benefit” means, for purposes of a property-based district, any benefit that is not a “special benefit” as defined in Section 36615.5.

36610. “Improvement”

“Improvement” means the acquisition, construction, installation, or maintenance of any tangible property with an estimated useful life of five years or more including, but not limited to, the following:

- (a) Parking facilities.
- (b) Benches, booths, kiosks, display cases, pedestrian shelters and signs.
- (c) Trash receptacles and public restrooms.
- (d) Lighting and heating facilities.
- (e) Decorations.
- (f) Parks.
- (g) Fountains.
- (h) Planting areas.
- (i) Closing, opening, widening, or narrowing of existing streets.
- (j) Facilities or equipment, or both, to enhance security of persons and property within the district.
- (k) Ramps, sidewalks, plazas, and pedestrian malls.
- (l) Rehabilitation or removal of existing structures.

36611. “Management district plan”; “Plan”

“Management district plan” or “plan” means a proposal as defined in Section 36622.

36612. “Owners’ association”

“Owners’ association” means a private nonprofit entity that is under contract with a city to administer or implement improvements, maintenance, and activities specified in the management district plan. An owners’ association may be an existing nonprofit entity or a newly formed nonprofit entity. An owners’ association is a private entity and may not be considered a public entity for any purpose, nor may its board members or staff be considered to be public officials for any purpose. Notwithstanding this section, an owners’ association shall comply with the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code), at all times when matters within the subject matter of the district are heard, discussed, or deliberated, and with the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code), for all records relating to activities of the district.

36614. “Property”

“Property” means real property situated within a district.

36614.5. “Property and business improvement district”; “District”

“Property and business improvement district,” or “district,” means a property and business improvement district established pursuant to this part.

36614.6. “Property-based assessment”

“Property-based assessment” means any assessment made pursuant to this part upon real property.

36614.7. “Property-based district”

“Property-based district” means any district in which a city levies a property-based assessment.

36615. “Property owner”; “Business owner”; “Owner”

“Property owner” means any person shown as the owner of land on the last equalized assessment roll or otherwise known to be the owner of land by the city council. “Business owner” means any person recognized by the city as the owner of the business. “Owner” means either a business owner or a property owner. The city council has no obligation

to obtain other information as to the ownership of land or businesses, and its determination of ownership shall be final and conclusive for the purposes of this part. Wherever this part requires the signature of the property owner, the signature of the authorized agent of the property owner shall be sufficient. Wherever this part requires the signature of the business owner, the signature of the authorized agent of the business owner shall be sufficient.

36615.5. "Special benefit"

"Special benefit" means, for purposes of a property-based district, a particular and distinct benefit over and above general benefits conferred on real property located in a district or to the public at large. Special benefit includes incidental or collateral effects that arise from the improvements, maintenance, or activities of property-based districts even if those incidental or collateral effects benefit property or persons not assessed. Special benefit excludes general enhancement of property value.

36616. "Tenant"

"Tenant" means an occupant pursuant to a lease of commercial space or a dwelling unit, other than an owner.

ARTICLE 3. Prior Law [36617- 36617.]

36617. Alternate method of financing certain improvements and activities; Effect on other provision

This part provides an alternative method of financing certain improvements and activities. The provisions of this part shall not affect or limit any other provisions of law authorizing or providing for the furnishing of improvements or activities or the raising of revenue for these purposes. Every improvement area established pursuant to the Parking and Business Improvement Area Law of 1989 (Part 6 (commencing with Section 36500) of this division) is valid and effective and is unaffected by this part.

CHAPTER 2. Establishment [36620 - 36630]

36620. Establishment of property and business improvement district

A property and business improvement district may be established as provided in this chapter.

36620.5. Requirement of consent of city council

A county may not form a district within the territorial jurisdiction of a city without the consent of the city council of that city. A city may not form a district within the unincorporated territory of a county without the consent of the board of supervisors of that county. A city may not form a district within the territorial jurisdiction of another city without the consent of the city council of the other city.

36621. Initiation of proceeding; Petition of property or business owners in proposed district

(a) Upon the submission of a written petition, signed by the property or business owners in the proposed district who will pay more than 50 percent of the assessments proposed to be levied, the city council may initiate proceedings to form a district by the adoption of a resolution expressing its intention to form a district. The amount of assessment attributable to property or a business owned by the same property or business owner that is in excess of 40 percent of the amount of all assessments proposed to be levied, shall not be included in determining whether the petition is signed by property or business owners who will pay more than 50 percent of the total amount of assessments proposed to be levied.

(b) The petition of property or business owners required under subdivision (a) shall include a summary of the management district plan. That summary shall include all of the following:

- (1) A map showing the boundaries of the district.
- (2) Information specifying where the complete management district plan can be obtained.
- (3) Information specifying that the complete management district plan shall be furnished upon request.

(c) The resolution of intention described in subdivision (a) shall contain all of the following:

- (1) A brief description of the proposed improvements, maintenance, and activities, the amount of the proposed assessment, a statement as to whether the assessment will be levied on property or businesses within the district, a statement as to whether bonds will be issued, and a description of the exterior boundaries of the proposed district, which may be made by reference to any plan or map that is on file with the clerk. The descriptions and statements do not need to be detailed and shall be sufficient if they enable an owner to generally identify the nature and extent of the improvements, maintenance, and activities, and the location and extent of the proposed district.

(2) A time and place for a public hearing on the establishment of the property and business improvement district and the levy of assessments, which shall be consistent with the requirements of Section 36623.

36622. Contents of management district plan

The management district plan shall include, but is not limited to, all of the following:

(a) If the assessment will be levied on property, a map of the district in sufficient detail to locate each parcel of property and, if businesses are to be assessed, each business within the district. If the assessment will be levied on businesses, a map that identifies the district boundaries in sufficient detail to allow a business owner to reasonably determine whether a business is located within the district boundaries. If the assessment will be levied on property and businesses, a map of the district in sufficient detail to locate each parcel of property and to allow a business owner to reasonably determine whether a business is located within the district boundaries.

(b) The name of the proposed district.

(c) A description of the boundaries of the district, including the boundaries of benefit zones, proposed for establishment or extension in a manner sufficient to identify the affected property and businesses included, which may be made by reference to any plan or map that is on file with the clerk. The boundaries of a proposed property assessment district shall not overlap with the boundaries of another existing property assessment district created pursuant to this part. This part does not prohibit the boundaries of a district created pursuant to this part to overlap with other assessment districts established pursuant to other provisions of law, including, but not limited to, the Parking and Business Improvement Area Law of 1989 (Part 6 (commencing with Section 36500)). This part does not prohibit the boundaries of a business assessment district created pursuant to this part to overlap with another business assessment district created pursuant to this part. This part does not prohibit the boundaries of a business assessment district created pursuant to this part to overlap with a property assessment district created pursuant to this part.

(d) The improvements, maintenance, and activities proposed for each year of operation of the district and the maximum cost thereof. If the improvements, maintenance, and activities proposed for each year of operation are the same, a description of the first year's proposed improvements, maintenance, and activities and a statement that the same improvements, maintenance, and activities are proposed for subsequent years shall satisfy the requirements of this subdivision.

(e) The total annual amount proposed to be expended for improvements, maintenance, or activities, and debt service in each year of operation of the district. If the assessment is levied on businesses, this amount may be estimated based upon the assessment rate. If the total annual amount proposed to be expended in each year of operation of the district is not significantly different, the amount proposed to be expended in the initial year and a statement that a similar amount applies to subsequent years shall satisfy the requirements of this subdivision.

(f) The proposed source or sources of financing, including the proposed method and basis of levying the assessment in sufficient detail to allow each property or business owner to calculate the amount of the assessment to be levied against his or her property or business. The plan also shall state whether bonds will be issued to finance improvements.

(g) The time and manner of collecting the assessments.

(h) The specific number of years in which assessments will be levied. In a new district, the maximum number of years shall be five. Upon renewal, a district shall have a term not to exceed 10 years. Notwithstanding these limitations, a district created pursuant to this part to finance capital improvements with bonds may levy assessments until the maximum maturity of the bonds. The management district plan may set forth specific increases in assessments for each year of operation of the district.

(i) The proposed time for implementation and completion of the management district plan.

(j) Any proposed rules and regulations to be applicable to the district.

(k) (1) A list of the properties or businesses to be assessed, including the assessor's parcel numbers for properties to be assessed, and a statement of the method or methods by which the expenses of a district will be imposed upon benefited real property or businesses, in proportion to the benefit received by the property or business, to defray the cost thereof.

(2) In a property-based district, the proportionate special benefit derived by each identified parcel shall be determined exclusively in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the activities. An assessment shall not be imposed on any parcel that exceeds the reasonable cost of the proportional special benefit conferred on that parcel. Only special benefits are assessable, and a property-based district shall separate the general benefits, if any, from the special benefits conferred

on a parcel. Parcels within a property-based district that are owned or used by any city, public agency, the State of California, or the United States shall not be exempt from assessment unless the governmental entity can demonstrate by clear and convincing evidence that those publicly owned parcels in fact receive no special benefit. The value of any incidental, secondary, or collateral effects that arise from the improvements, maintenance, or activities of a property-based district and that benefit property or persons not assessed shall not be deducted from the entirety of the cost of any special benefit or affect the proportionate special benefit derived by each identified parcel.

- (l) In a property-based district, the total amount of all special benefits to be conferred upon the properties located within the property-based district.
- (m) In a property-based district, the total amount of general benefits, if any.
- (n) In a property-based district, a detailed engineer's report prepared by a registered professional engineer certified by the State of California supporting all assessments contemplated by the management district plan.
- (o) Any other item or matter required to be incorporated therein by the city council.

36623. Procedure to levy assessment

- (a) If a city council proposes to levy a new or increased property assessment, the notice and protest and hearing procedure shall comply with Section 53753 of the Government Code.
- (b) If a city council proposes to levy a new or increased business assessment, the notice and protest and hearing procedure shall comply with Section 54954.6 of the Government Code, except that notice shall be mailed to the owners of the businesses proposed to be assessed. A protest may be made orally or in writing by any interested person. Every written protest shall be filed with the clerk at or before the time fixed for the public hearing. The city council may waive any irregularity in the form or content of any written protest. A written protest may be withdrawn in writing at any time before the conclusion of the public hearing. Each written protest shall contain a description of the business in which the person subscribing the protest is interested sufficient to identify the business and, if a person subscribing is not shown on the official records of the city as the owner of the business, the protest shall contain or be accompanied by written evidence that the person subscribing is the owner of the business or the authorized representative. A written protest that does not comply with this section shall not be counted in determining a majority protest. If written protests are received from the owners or authorized representatives of businesses in the proposed district that will pay 50 percent or more of the assessments proposed to be levied and protests are not withdrawn so as to reduce the protests to less than 50 percent, no further proceedings to levy the proposed assessment against such businesses, as contained in the resolution of intention, shall be taken for a period of one year from the date of the finding of a majority protest by the city council.
- (c) If a city council proposes to conduct a single proceeding to levy both a new or increased property assessment and a new or increased business assessment, the notice and protest and hearing procedure for the property assessment shall comply with subdivision (a), and the notice and protest and hearing procedure for the business assessment shall comply with subdivision (b). If a majority protest is received from either the property or business owners, that respective portion of the assessment shall not be levied. The remaining portion of the assessment may be levied unless the improvement or other special benefit was proposed to be funded by assessing both property and business owners.

36624. Changes to proposed assessments

At the conclusion of the public hearing to establish the district, the city council may adopt, revise, change, reduce, or modify the proposed assessment or the type or types of improvements, maintenance, and activities to be funded with the revenues from the assessments. Proposed assessments may only be revised by reducing any or all of them. At the public hearing, the city council may only make changes in, to, or from the boundaries of the proposed property and business improvement district that will exclude territory that will not benefit from the proposed improvements, maintenance, and activities. Any modifications, revisions, reductions, or changes to the proposed assessment district shall be reflected in the notice and map recorded pursuant to Section 36627.

36625. Resolution of formation

- (a) If the city council, following the public hearing, decides to establish a proposed property and business improvement district, the city council shall adopt a resolution of formation that shall include, but is not limited to, all of the following:
 - (1) A brief description of the proposed improvements, maintenance, and activities, the amount of the proposed assessment, a statement as to whether the assessment will be levied on property, businesses, or both within the district, a statement on whether bonds will be issued, and a description of the exterior boundaries of the proposed district, which may be made by reference to any plan or

map that is on file with the clerk. The descriptions and statements need not be detailed and shall be sufficient if they enable an owner to generally identify the nature and extent of the improvements, maintenance, and activities and the location and extent of the proposed district.

(2) The number, date of adoption, and title of the resolution of intention.

(3) The time and place where the public hearing was held concerning the establishment of the district.

(4) A determination regarding any protests received. The city shall not establish the district or levy assessments if a majority protest was received.

(5) A statement that the properties, businesses, or properties and businesses in the district established by the resolution shall be subject to any amendments to this part.

(6) A statement that the improvements, maintenance, and activities to be conferred on businesses and properties in the district will be funded by the levy of the assessments. The revenue from the levy of assessments within a district shall not be used to provide improvements, maintenance, or activities outside the district or for any purpose other than the purposes specified in the resolution of intention, as modified by the city council at the hearing concerning establishment of the district. Notwithstanding the foregoing, improvements and activities that must be provided outside the district boundaries to create a special or specific benefit to the assessed parcels or businesses may be provided, but shall be limited to marketing or signage pointing to the district.

(7) A finding that the property or businesses within the area of the property and business improvement district will be benefited by the improvements, maintenance, and activities funded by the proposed assessments, and, for a property-based district, that property within the district will receive a special benefit.

(8) In a property-based district, the total amount of all special benefits to be conferred on the properties within the property-based district.

(b) The adoption of the resolution of formation and, if required, recordation of the notice and map pursuant to Section 36627 shall constitute the levy of an assessment in each of the fiscal years referred to in the management district plan.

36626. Resolution establishing district

If the city council, following the public hearing, desires to establish the proposed property and business improvement district, and the city council has not made changes pursuant to Section 36624, or has made changes that do not substantially change the proposed assessment, the city council shall adopt a resolution establishing the district. The resolution shall contain all of the information specified in Section 36625.

36627. Notice and assessment diagram

Following adoption of the resolution establishing district assessments on properties pursuant to Section 36625 or Section 36626, the clerk shall record a notice and an assessment diagram pursuant to Section 3114. No other provision of Division 4.5 (commencing with Section 3100) applies to an assessment district created pursuant to this part.

36628. Establishment of separate benefit zones within district; Categories of businesses

The city council may establish one or more separate benefit zones within the district based upon the degree of benefit derived from the improvements or activities to be provided within the benefit zone and may impose a different assessment within each benefit zone. If the assessment is to be levied on businesses, the city council may also define categories of businesses based upon the degree of benefit that each will derive from the improvements or activities to be provided within the district and may impose a different assessment or rate of assessment on each category of business, or on each category of business within each zone.

36628.5. Assessments on businesses or property owners

The city council may levy assessments on businesses or on property owners, or a combination of the two, pursuant to this part. The city council shall structure the assessments in whatever manner it determines corresponds with the distribution of benefits from the proposed improvements, maintenance, and activities, provided that any property-based assessment conforms with the requirements set forth in paragraph (2) of subdivision (k) of Section 36622.

36629. Provisions and procedures applicable to benefit zones and business categories

All provisions of this part applicable to the establishment, modification, or disestablishment of a property and business improvement district apply to the establishment, modification, or disestablishment of benefit zones or categories of business. The city council shall, to establish, modify, or disestablish a benefit zone or category of business, follow the procedure to establish, modify, or disestablish a property and business improvement district.

36630. Expiration of district; Creation of new district

If a property and business improvement district expires due to the time limit set pursuant to subdivision (h) of Section 36622, a new management district plan may be created and the district may be renewed pursuant to this part.

CHAPTER 3. Assessments [36631 - 36637]

36631. Time and manner of collection of assessment; Delinquent payments

The collection of the assessments levied pursuant to this part shall be made at the time and in the manner set forth by the city council in the resolution levying the assessment. Assessments levied on real property may be collected at the same time and in the same manner as for the ad valorem property tax, and may provide for the same lien priority and penalties for delinquent payment. All delinquent payments for assessments levied pursuant to this part may be charged interest and penalties.

36632. Assessments to be based on estimated benefit; Classification of real property and businesses; Exclusion of residential and agricultural property

(a) The assessments levied on real property pursuant to this part shall be levied on the basis of the estimated benefit to the real property within the property and business improvement district. The city council may classify properties for purposes of determining the benefit to property of the improvements and activities provided pursuant to this part.

(b) Assessments levied on businesses pursuant to this part shall be levied on the basis of the estimated benefit to the businesses within the property and business improvement district. The city council may classify businesses for purposes of determining the benefit to the businesses of the improvements and activities provided pursuant to this part.

(c) Properties zoned solely for residential use, or that are zoned for agricultural use, are conclusively presumed not to benefit from the improvements and service funded through these assessments, and shall not be subject to any assessment pursuant to this part.

36633. Time for contesting validity of assessment

The validity of an assessment levied under this part shall not be contested in any action or proceeding unless the action or proceeding is commenced within 30 days after the resolution levying the assessment is adopted pursuant to Section 36626. Any appeal from a final judgment in an action or proceeding shall be perfected within 30 days after the entry of judgment.

36634. Service contracts authorized to establish levels of city services

The city council may execute baseline service contracts that would establish levels of city services that would continue after a property and business improvement district has been formed.

36635. Request to modify management district plan

The owners' association may, at any time, request that the city council modify the management district plan. Any modification of the management district plan shall be made pursuant to this chapter.

36636. Modification of plan by resolution after public hearing; Adopting of resolution of intention

(a) Upon the written request of the owners' association, the city council may modify the management district plan after conducting one public hearing on the proposed modifications. The city council may modify the improvements and activities to be funded with the revenue derived from the levy of the assessments by adopting a resolution determining to make the modifications after holding a public hearing on the proposed modifications. If the modification includes the levy of a new or increased assessment, the city council shall comply with Section 36623. Notice of all other public hearings pursuant to this section shall comply with both of the following:

(1) The resolution of intention shall be published in a newspaper of general circulation in the city once at least seven days before the public hearing.

(2) A complete copy of the resolution of intention shall be mailed by first class mail, at least 10 days before the public hearing, to each business owner or property owner affected by the proposed modification.

(b) The city council shall adopt a resolution of intention which states the proposed modification prior to the public hearing required by this section. The public hearing shall be held not more than 90 days after the adoption of the resolution of intention.

36637. Reflection of modification in notices recorded and maps

Any subsequent modification of the resolution shall be reflected in subsequent notices and maps recorded pursuant to Division 4.5 (commencing with Section 3100), in a manner consistent with the provisions of Section 36627.

CHAPTER 3.5. Financing [36640- 36640.]

36640. Bonds authorized; Procedure; Restriction on reduction or termination of assessments

(a) The city council may, by resolution, determine and declare that bonds shall be issued to finance the estimated cost of some or all of the proposed improvements described in the resolution of formation adopted pursuant to Section 36625, if the resolution of formation adopted pursuant to that section provides for the issuance of bonds, under the Improvement Bond Act of 1915 (Division 10 (commencing with Section 8500)) or in conjunction with Marks-Roos Local Bond Pooling Act of 1985 (Article 4 (commencing with Section 6584) of Chapter 5 of Division 7 of Title 1 of the Government Code). Either act, as the case may be, shall govern the proceedings relating to the issuance of bonds, although proceedings under the Bond Act of 1915 may be modified by the city council as necessary to accommodate assessments levied upon business pursuant to this part.

(b) The resolution adopted pursuant to subdivision (a) shall generally describe the proposed improvements specified in the resolution of formation adopted pursuant to Section 36625, set forth the estimated cost of those improvements, specify the number of annual installments and the fiscal years during which they are to be collected. The amount of debt service to retire the bonds shall not exceed the amount of revenue estimated to be raised from assessments over 30 years.

(c) Notwithstanding any other provision of this part, assessments levied to pay the principal and interest on any bond issued pursuant to this section shall not be reduced or terminated if doing so would interfere with the timely retirement of the debt.

CHAPTER 4. Governance [36650 - 36651]

36650. Report by owners' association; Approval or modification by city council

(a) The owners' association shall cause to be prepared a report for each fiscal year, except the first year, for which assessments are to be levied and collected to pay the costs of the improvements, maintenance, and activities described in the report. The owners' association's first report shall be due after the first year of operation of the district. The report may propose changes, including, but not limited to, the boundaries of the property and business improvement district or any benefit zones within the district, the basis and method of levying the assessments, and any changes in the classification of property, including any categories of business, if a classification is used.

(b) The report shall be filed with the clerk and shall refer to the property and business improvement district by name, specify the fiscal year to which the report applies, and, with respect to that fiscal year, shall contain all of the following information:

(1) Any proposed changes in the boundaries of the property and business improvement district or in any benefit zones or classification of property or businesses within the district.

(2) The improvements, maintenance, and activities to be provided for that fiscal year.

(3) An estimate of the cost of providing the improvements, maintenance, and activities for that fiscal year.

(4) The method and basis of levying the assessment in sufficient detail to allow each real property or business owner, as appropriate, to estimate the amount of the assessment to be levied against his or her property or business for that fiscal year.

(5) The estimated amount of any surplus or deficit revenues to be carried over from a previous fiscal year.

(6) The estimated amount of any contributions to be made from sources other than assessments levied pursuant to this part.

(c) The city council may approve the report as filed by the owners' association or may modify any particular contained in the report and approve it as modified. Any modification shall be made pursuant to Sections 36635 and 36636.

The city council shall not approve a change in the basis and method of levying assessments that would impair an authorized or executed contract to be paid from the revenues derived from the levy of assessments, including any commitment to pay principal and interest on any bonds issued on behalf of the district.

36651. Designation of owners' association to provide improvements, maintenance, and activities

The management district plan may, but is not required to, state that an owners' association will provide the improvements, maintenance, and activities described in the management district plan. If the management district plan designates an owners' association, the city shall contract with the designated nonprofit corporation to provide services.

CHAPTER 5. Renewal [36660- 36660.]

36660. Renewal of district; Transfer or refund of remaining revenues; District term limit

(a) Any district previously established whose term has expired, or will expire, may be renewed by following the procedures for establishment as provided in this chapter.

(b) Upon renewal, any remaining revenues derived from the levy of assessments, or any revenues derived from the sale of assets acquired with the revenues, shall be transferred to the renewed district. If the renewed district includes additional parcels or businesses not included in the prior district, the remaining revenues shall be spent to benefit only the parcels or businesses in the prior district. If the renewed district does not include parcels or businesses included in the prior district, the remaining revenues attributable to these parcels shall be refunded to the owners of these parcels or businesses.

(c) Upon renewal, a district shall have a term not to exceed 10 years, or, if the district is authorized to issue bonds, until the maximum maturity of those bonds. There is no requirement that the boundaries, assessments, improvements, or activities of a renewed district be the same as the original or prior district.

CHAPTER 6. Disestablishment [36670 - 36671]

36670. Circumstances permitting disestablishment of district; Procedure

(a) Any district established or extended pursuant to the provisions of this part, where there is no indebtedness, outstanding and unpaid, incurred to accomplish any of the purposes of the district, may be disestablished by resolution by the city council in either of the following circumstances:

(1) If the city council finds there has been misappropriation of funds, malfeasance, or a violation of law in connection with the management of the district, it shall notice a hearing on disestablishment.

(2) During the operation of the district, there shall be a 30-day period each year in which assesses may request disestablishment of the district. The first such period shall begin one year after the date of establishment of the district and shall continue for 30 days. The next such 30-day period shall begin two years after the date of the establishment of the district. Each successive year of operation of the district shall have such a 30-day period. Upon the written petition of the owners or authorized representatives of real property or the owners or authorized representatives of businesses in the district who pay 50 percent or more of the assessments levied, the city council shall pass a resolution of intention to disestablish the district. The city council shall notice a hearing on disestablishment.

(b) The city council shall adopt a resolution of intention to disestablish the district prior to the public hearing required by this section. The resolution shall state the reason for the disestablishment, shall state the time and place of the public hearing, and shall contain a proposal to dispose of any assets acquired with the revenues of the assessments levied within the property and business improvement district. The notice of the hearing on disestablishment required by this section shall be given by mail to the property owner of each parcel or to the owner of each business subject to assessment in the district, as appropriate. The city shall conduct the public hearing not less than 30 days after mailing the notice to the property or business owners. The public hearing shall be held not more than 60 days after the adoption of the resolution of intention.

36671. Refund of remaining revenues upon disestablishment or expiration without renewal of district; Calculation of refund; Use of outstanding revenue collected after disestablishment of district

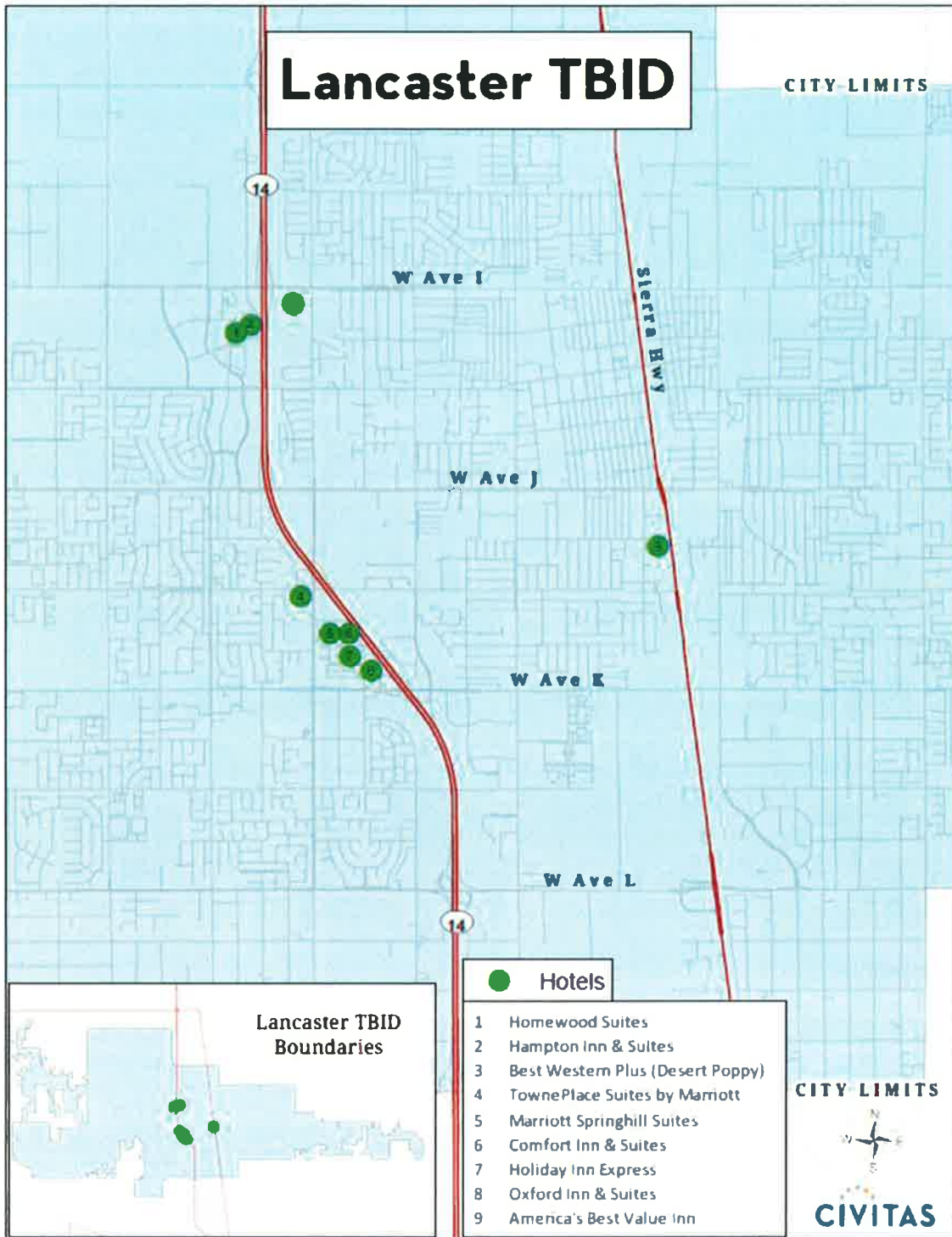
(a) Upon the disestablishment or expiration without renewal of a district, any remaining revenues, after all outstanding debts are paid, derived from the levy of assessments, or derived from the sale of assets acquired with the revenues, or from bond reserve or construction funds, shall be refunded to the owners of the property or businesses then located and operating within the district in which assessments were levied by applying the same method and basis that was used to calculate the assessments levied in the fiscal year in which the district is disestablished or expires. All outstanding assessment revenue collected after disestablishment shall be spent on improvements and activities specified in the management district plan.

(b) If the disestablishment occurs before an assessment is levied for the fiscal year, the method and basis that was used to calculate the assessments levied in the immediate prior fiscal year shall be used to calculate the amount of any refund.

APPENDIX 2 – ASSESSED BUSINESSES

Business Name	Business Address	City, State, ZIP	Rating
America's Best Value Inn	44131 Sierra Hwy	Lancaster, CA 93534	2
Best Western Plus (Desert Poppy)	2038 W. Ave. I	Lancaster, CA 93536	3
Comfort Inn & Suites	1825 W. Ave J-12	Lancaster, CA 93534	2
Hampton Inn & Suites	2300 Double Play Way	Lancaster, CA 93536	3
Holiday Inn Express	43719 17 th St. West	Lancaster, CA 93534	3
Homewood Suites	2320 Double Play Way	Lancaster, CA 93536	3
Marriott Springhill Suites	1811 W. Ave J-12	Lancaster, CA 93534	3
Oxford Inn & Suites	1651 W. Ave K	Lancaster, CA 93534	3
TownePlace Suites	2024 W. Ave J-8	Lancaster, CA 93536	3

APPENDIX 3 – BOUNDARY MAP



STAFF REPORT
City of Lancaster

CC 5
9/26/2017
MVB

Date: September 26, 2017

To: Mayor Parris and City Council Members

From: Elizabeth Brubaker, Director of Housing & Neighborhood Revitalization

Subject: **Appropriate Program Income from the U.S. Department of Housing and Urban Development (NSP 1); Appropriate Program Income from the U.S. Department of Urban Development (NSP 3)**

Recommendations:

- a. Appropriate Program Income revenues of \$1,433,779.00 for funds received from the sale of Neighborhood Stabilization Program (NSP 1) homes pursuant to the Housing and Economic Recovery Act of 2008, for program expenditures in Account No. 363-4542-770.
- b. Appropriate Program Income revenues of \$453,235.39 for funds received from the sale of Neighborhood Stabilization Program (NSP 3) homes pursuant to the Dodd-Frank Act of 2010, for program expenditures in Account No. 363-4542-771.

The appropriation of funds will assist with the acquisition and rehabilitation of foreclosed homes in the expanded target areas. The funds are expected to be expended in fiscal years 2016-2017 and 2017-2018.

Fiscal Impact:

Program Income revenues of \$1,433,779.00 for NSP 1 are expected to be expended in fiscal years 2016-2017 and 2017-2018 for the purchase, rehabilitation, and resell of foreclosed homes in the expanded target areas.

Program Income revenues of \$453,235.39 for NSP 3 are expected to be expended in fiscal years 2016-2017 and 2017-2018 for the purchase, rehabilitation, and resell of foreclosed homes in the expanded target areas.

Background:

In September 2008, pursuant to the Housing Economic Recovery Act of 2008, the City Council received and appropriated \$6,983,533.00 for the Neighborhood Stabilization Program from the U.S. Department of Housing and Urban Development. The City Council approved the appropriation of Program Income on May 27, 2014, for \$2,997,533.00, on April 26, 2016, for \$436,458.73, and on October 25, 2016, for \$1,006,756.57 to continue to administer and implement NSP1.

On February 22, 2011, pursuant to the Dodd-Frank Act of 2010, the City Council received and appropriated \$2,364,566.00 for the Neighborhood Stabilization Program from the U.S. Department of Housing and Urban Development for NSP 3. The City Council approved the appropriation of Program Income on May 27, 2014, for \$1,096,136.00, on April 26, 2016 for \$644,777.90, and on October 25, 2016, for \$159,723.00 to continue administer and implement NSP3.

The request for the appropriation will make funds available to allow the acquisition, rehabilitation, and resell of foreclosed homes in the expanded target areas. The U.S. Department of Housing and Urban Development allows the City to expand the target areas as a Substantial Amendment.

STAFF REPORT
City of Lancaster

CC 6
09/26/2017
MVB

Date: September 26, 2017

To: Mayor Parris and City Council Members

From: Elizabeth Brubaker, Director of Housing & Neighborhood Revitalization

Subject: **Acquisition of Real Property located at 1227 Pasteur Drive**

Recommendation:

Approve agreement for acquisition of real property between the City of Lancaster and The Bank of New York Mellon FKA The Bank of New York, as trustee for the certificate-holders of the CWABS, Inc., Asset-Backed Certificates, Series 2006-18 for property located at 1227 Pasteur Drive, as part of the approved Neighborhood Stabilization Program (NSP 3).

Fiscal Impact:

The purchase price of \$285,000, plus closing, rehabilitation and maintenance costs, will come from the Community Development Block Grant (CDBG) Fund's Fiscal Year 2013-2014 and 2014-2015 Neighborhood Stabilization Program Account No. 363-4542-771.

Background:

On February 22, 2011, pursuant to the Dodd-Frank Act of 2010, the City Council received and appropriated \$2,364,566 for the Neighborhood Stabilization Program from the U.S. Department of Housing and Urban Development for NSP 3. The City received \$1,096,136 in Program Income revenues from the sales of the NSP 3 homes which will be used to acquire, rehabilitate, and then resell the foreclosed homes. In addition, the City has \$492,959 available from the original NSP 3 award, both of which will be used to purchase, rehabilitate, and then resell foreclosed homes in the expanded target areas as outlined in the Second Substantial Amendment to the Community Development Block Grant (CDBG) Consolidated Annual Action Plan approved May 27, 2014.

Various local commercial lending institutions (the "Banks") own and are contracting with real estate firms to represent them in the sale of distressed properties. Staff has since determined based on comparable sales that the purchase price is fair and equitable for both the buyer and seller.

Attachment:

Site Map

STAFF REPORT
City of Lancaster

CC 7
09/26/17
MVB

Date: September 26, 2017

To: Mayor Parris and City Council Members

From: Britt Avrit, MMC, City Clerk

Subject: **Consideration of adoption of Ordinance No. 1033**

Recommendation:

Adopt **Ordinance No. 1033**, moving the date of the City’s General Municipal Election from the second Tuesday in April of even-numbered years to the first Tuesday after the first Monday in June or such other month as the State Wide Direct Primary Election may be held per state law of even-numbered years beginning in 2022 and amending section 2.040.020 of the Lancaster Municipal Code pertaining to the selection of the Vice Mayor.

Fiscal Impact:

None for this action.

Background:

SB 415, the “Voter Participation Rights Act” was signed by Governor Brown in 2015 and states “a political subdivision shall not hold an election other than on a statewide election date if holding an election on a nonconcurrent date has previously resulted in a significant decrease in voter turnout.” CA Elections Code establishes statewide election dates as “elections held in June and November of each even-numbered year.” SB 415 defines “significant decrease in voter turnout” as “the voter turnout for a regularly scheduled election in a political subdivision is at least 25 percent less than the average voter turnout within that political subdivision for the previous four statewide general elections.”

SB 415 allows the City to continue to hold its elections in April of even-numbered years as long as by January 1, 2018 the City has “adopted a plan to consolidate a future election with a statewide election not later than the November 8, 2022, statewide general election.” The plan will be in the form of a City Ordinance that is effective upon approval of the Los Angeles County Board of Supervisors. The Board of Supervisors can only ‘disapprove’ consolidation under certain circumstances, such as ballot style, voting equipment or computer capability.

At the September 12, 2017 City Council meeting, the City Council approved the introduction of Ordinance No. 1033 amending the title as follows:

... after the first Monday in *June or such other month as the State Wide Direct Primary Election may be held per state law* of even numbered years beginning in 2022..., by the following vote:

AYES: Council Members Malhi, Mann, Vice Mayor Crist, Mayor Parris
NOES: None
ABSTAIN: None
ABSENT: Council Member Underwood-Jacobs

As the Council elected to consolidate with the June statewide election date, if SB 568 is enacted, the City's elections would be held on the first Tuesday after the first Monday in March of even numbered years.

Once adopted, the City Clerk will forward the Ordinance to the Los Angeles Board of Supervisors for its approval.

Attachment:
Ordinance No. 1033

ORDINANCE NO. 1033

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE SECOND TUESDAY IN APRIL OF EVEN-NUMBERED YEARS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN JUNE OR SUCH OTHER MONTH AS THE STATEWIDE DIRECT PRIMARY ELECTION MAY BE HELD PER STATE LAW OF EVEN-NUMBERED YEARS BEGINNING IN 2022 AND AMENDING SECTION 2.040.020 OF THE LANCASTER MUNICIPAL CODE PERTAINING TO THE SELECTION OF THE VICE MAYOR

WHEREAS, the City's General Municipal Elections are currently held on the second Tuesday in April of even-numbered years; and

WHEREAS, Senate Bill 415 (SB 415) "Voter Participation" prohibits political subdivisions (including local governments), beginning January 1, 2018, from holding an election on any date other than a statewide election date if doing so has resulted in voter turnout being at least 25% below the average turnout in that political subdivision in the previous four statewide general elections, except as specified; and

WHEREAS, in accordance with SB 415, the City has determined that it must adopt a transition plan to consolidate its General Municipal Elections with a statewide election date to occur not later than November 8, 2022; and

WHEREAS, Sections 1301 and 10403.5 of the California Elections Code, authorize the City Council to change its General Municipal Election to coincide with the date of a statewide election; and

WHEREAS, the City Council desires to change its General Municipal Election to the first Tuesday after the first Monday in June or such other month as the Statewide Direct Primary Election may be held per state law of even-numbered years beginning in 2022; and

WHEREAS, pursuant to Section 10403.5(b) of the California Elections Code, and in order to accomplish the change in election date, the terms of all incumbent City Council Members shall be either increased or decreased by the number of months necessary to correspond to the month in which the Statewide Direct Primary Election is held; and

WHEREAS, Section 2.04.020 of the Lancaster Municipal Code currently states, "At the first meeting in April of every year, the mayor shall appoint one council member as vice mayor, subject to approval of a majority of the city council. The vice mayor shall serve at the pleasure of the mayor and may be removed from the appointed position at the discretion of the mayor, subject to approval of a majority of the city council. All vacancies for the position of vice mayor shall be filled in accordance with the appointment procedure set forth in this chapter."

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

Section 1. Pursuant to Sections 1301 and 10403.5 of the California Elections Code, the General Municipal Election in the City of Lancaster is moved from the second Tuesday in April of even-numbered years to the first Tuesday after the first Monday in June or such other month as the Statewide Direct Primary Election may be held per state law of even-numbered beginning in 2022.

Section 2. Pursuant to Section 1301 of the California Elections Code, the City of Lancaster hereby requests the County of Los Angeles (“the County”) to approve consolidation of the City’s April 2022 General Municipal Election with the Statewide Direct Primary Election conducted by the County in 2022 and each even-numbered year thereafter.

Section 3. Pursuant to Section 10403.5(b) of the California Elections Code, and due to the change of election date those City Council Members of the City of Lancaster whose terms of office would have, prior to the adoption of this Ordinance, expired following the April 2022 General Municipal Election shall, instead, terminate their offices upon certification of the results and administration of the oaths of office after the Statewide Direct Primary Election held in 2022.

Section 4. Pursuant to Sections 1301(b)(1) and 10403.5(a)(1) of the California Elections Code, this Ordinance shall not become operative until approved by the County of Los Angeles Board of Supervisors.

Section 5. Pursuant to Section 10403.5(e) of the California Elections Code, within 30 days after the Ordinance becomes operative, the City Elections Official shall cause a notice to be mailed to all registered voters, within the City of Lancaster, informing the voters of the change in the election date and the changed terms of the elected City Council Members.

Section 6. The adoption of this Ordinance shall cancel the April 2022 General Municipal Election and set the next Municipal Election of the City of Lancaster to be held at the same time as the Statewide Direct Primary Election in 2022, and each election thereafter, shall be in consolidation with the County of Los Angeles Statewide Direct Primary Election of even-numbered years.

Section 7. Section 2.04.020 of Chapter 2.04 (“City Council”) of Title 2 of the Lancaster Municipal Code is hereby amended to read “At the first regular meeting following the presentation of the canvass of returns, the mayor shall appoint one council member as vice mayor, subject to approval of a majority of the city council. The vice mayor shall serve at the pleasure of the mayor and may be removed from the appointed position at the discretion of the mayor, subject to approval of a majority of the city council. All vacancies for the position of vice mayor shall be filled in accordance with the appointment procedure set forth in this chapter.”

Section 8. The City Clerk shall forward a copy of this Ordinance to the Los Angeles County Board of Supervisors with a request that it be approved pursuant to Sections 1301 and 10403.5 of the California Elections Code.

Section 9. The City Clerk shall certify to the passage of this Ordinance, and will see that it is published and posted in the manner required by law.

I, Britt Avrit, MMC, City Clerk of the City of Lancaster, do hereby certify that the foregoing ordinance was regularly introduced and placed upon its first reading on the 12th day of September, 2017, and placed upon its second reading and adoption at a regular meeting of the City Council on the 26th day of September, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF ORDINANCE
CITY COUNCIL

I, _____, _____ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Ordinance No. 1033, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

STAFF REPORT

City of Lancaster

Date: September 26, 2017

To: Mayor Parris and City Council Members

From: Jeff Hogan, Development Services Director

Subject: **Ordinance and Resolution Regarding the Establishment of an Expedited, Streamlined Permitting Process for Electric Vehicle Charging Stations**

PH 1
09/26/17
MVB

Recommendations:

- a. Introduce **Ordinance No. 1034**, amending title 15 of the Lancaster Municipal Code by adding Chapter 15.46 (Electric Vehicle Charging Systems), establishing procedures for an expedited, streamlined permitting process for electric vehicle charging stations as required by Government Code Section 65850.7
- b. Adopt **Resolution No. 17-43**, amending Resolution No. 15-29, revising the established Citywide Fee Schedule and establishing an Electric Vehicle Charging System Permit Fee

Fiscal Impact:

There is no financial impact for this action, as the cost of administering this ordinance would be covered by application and other fees for services.

Background:

In 2015, the State of California adopted Assembly Bill 1236 (2015, Chiu, codified as Government Code Section 65850.7), which requires local jurisdictions with a population less than 200,000 residents to adopt an ordinance to create an expedited, streamlined permitting process for electric vehicle charging stations.

The process must include the establishment of a checklist containing objective requirements for the installation of an electric vehicle charging station and a process for electronic submittal of permit applications. The content of the checklist requires the permit applicant to check the features of the existing electrical service, such as rating in amperes, system voltage, connected or calculated load, spare capacity in amperes, voltage and ampere rating of the electric vehicle supply equipment, circuit rating of the electric vehicle supply equipment, location of the electric vehicle supply equipment, if ventilation is/ or is not required, and clearances of the charging equipment to comply with all applicable building and fire safety laws. The checklist also assists the applicant in confirming that the location of the electric vehicle supply equipment will comply with any vehicle clearance requirements in the City's Zoning Ordinance. Section 65850.7 provides that the City's checklist may be based on the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" of the Governor's Office of Planning and Research.

In accordance with Government Code Section 65850.7, the Ordinance provides that the building official shall implement an expedited, streamlined permitting process for electric vehicle charging stations, adopt the checklist described in the attachment, and ensure that the permitting process and checklist be published on the City's website. Additionally, the Ordinance provides that the building official shall allow for electronic submittal of permit applications.

The Ordinance further provides that a permit application that satisfies the information requirements in the City's adopted checklist shall be deemed complete and be promptly processed.

As set forth in Government Code Section 65850.7, the Ordinance also provides that electric vehicle charging stations approved by the City shall meet the requirements of the California Electrical Code, the National Electrical Manufacturers Association, and accredited testing laboratories, such as Underwriters Laboratories, and applicable rules of the Public Utilities Commission.

The Resolution will establish a fee of \$128.00 per charging station.

JH:WB/dw

Attachments:

Ordinance No. 1034

Resolution No. 17-43

Checklist for Electric Vehicles and Electric Vehicle Service Equipment

ORDINANCE NO. 1034

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AMENDING TITLE 15 OF THE LANCASTER MUNICIPAL CODE BY ADDING CHAPTER 15.46 (ELECTRIC VEHICLE CHARGING SYSTEMS), ESTABLISHING PROCEDURES FOR AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR ELECTRIC VEHICLE CHARGING STATIONS AS REQUIRED BY GOVERNMENT CODE SECTION 65850.7

WHEREAS, the State of California and the City of Lancaster have consistently promoted and encouraged the use of fuel-efficient electric vehicles; and

WHEREAS, in 2015, the State of California enacted Assembly Bill 1236 (codified at Government Code Section 65850.7), which requires local agencies to adopt an ordinance that creates an expedited, streamlined permitting process for electric vehicle charging systems; and

WHEREAS, creation of an expedited, streamlined permitting process for electric vehicle charging stations would facilitate convenient charging of electric vehicles and help reduce the City's reliance on environmentally damaging fossil fuels.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER CALIFORNIA DOES HEREBY ORDAIN, AS FOLLOWS:

Section 1. Chapter 15.46, Electric Vehicle Charging Stations, is hereby added to Title 15 of the Lancaster Municipal Code, as follows:

15.46.010 Title and Purpose

The purpose of this Chapter is to promote and encourage the use of electric vehicles, in accordance with California Government Code Section 65850.7, by creating an expedited, streamlined permitting process for electric vehicle charging stations, while promoting public health and safety and preventing specific adverse impacts in the installation and use of such charging stations.

15.46.020 Definitions

- a) "Electric vehicle charging station" or "charging station" means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads on the effective date of this Chapter, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.
- b) "Specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

(c) "Electronic submittal" means the utilization of one or more of the following:

1. Electronic mail or email.
2. The internet.
3. Facsimile.

15.46.030 Duties of the Building Official

Consistent with Government Code Section 65850.7, the Building Official shall:

- a) Implement an expedited, streamlined permitting process for electric vehicle charging stations;
- b) Adopt a checklist of all requirements with which electric vehicle charging stations shall comply with in order to be eligible for expedited review, which shall be based on the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" of the Governor's Office of Planning and Research;
- c) Ensure that the expedited, streamlined permitting process and checklist shall be published on the City's website.

15.46.040 Permit Review and Inspection Requirements

- a) Prior to submitting an application for processing, the applicant shall verify that the installation of an electric vehicle charging station will not have specific, adverse impacts to public health and safety and building occupants. Verification by the applicant includes but is not limited to: electrical system capacity and loads; electrical system wiring, bonding and overcurrent protection; building infrastructure affected by charging station equipment and associated conduits; areas of charging station equipment and vehicle parking. Upon filing the application, the applicant shall pay a permit application fee as established by resolution adopted by the City Council as amended from time to time.
- b) A permit application that satisfies the information requirements in the City's adopted checklist shall be deemed complete and be promptly processed. Upon confirmation by the Building Official that the permit application and supporting documents meet the requirements of the City adopted checklist, and is consistent with all applicable laws and health and safety standards, the Building Official shall, consistent with Government Code Section 65850.7, approve the application and issue all necessary permits. Such approval does not authorize an applicant to energize or utilize the electric vehicle charging station until final inspection and approval of the installation of the station has been granted by the City. If the Building Official determines that the permit application is incomplete, he or she shall issue a written correction notice to the applicant, detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

- c) If the Building Official makes a finding based on substantial evidence that the electric vehicle charging station could have a specific adverse impact upon the public health or safety, as defined in this Chapter, the City may require the applicant to apply for a use permit.
- d) Consistent with Government Code Section 65850.7, the Building Official shall allow for electronic submittal of permit applications covered by this Ordinance and associated supporting documentations. In accepting such permit applications, the Building Official shall also accept electronic signatures on all forms, applications, and other documentation in lieu of a wet signature by any applicant.

15.46.050. Electric Vehicle Charging Station Installation Requirements.

- a) Electric vehicle charging station equipment shall meet the requirements of the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories, such as Underwriters Laboratories, and rules of the Public Utilities Commission or a Municipal Electric Utility Company regarding safety and reliability.
- b) Installation of electric vehicle charging stations and associated wiring, bonding, disconnecting means and overcurrent protective devices shall meet the requirements of Article 625 and all applicable provisions of the California Electrical Code.
- c) Installation of electric vehicle charging stations shall be incorporated into the load calculations of all new or existing electrical services and shall meet the requirements of the California Electrical Code. Electric vehicle charging equipment shall be considered a continuous load.
- d) Anchorage of either floor-mounted or wall-mounted electric vehicle charging stations shall meet the requirements of the California Building or Residential Code as applicable per occupancy, and the provisions of the manufacturer's installation instructions. Mounting of charging stations shall not adversely affect building elements.

Section 2. Constitutionality. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 3. That the City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

I, Britt Avrit, MMC, City Clerk of the City of Lancaster, do hereby certify that the foregoing ordinance was regularly introduced and placed upon its first reading on the 26th day of September, 2017 and placed upon its second reading and adoption at a regular meeting of the City Council on the _____ day of _____, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF ORDINANCE
CITY COUNCIL

I, _____, _____ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Ordinance No. 1034, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

RESOLUTION NO. 17-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AMENDING RESOLUTION NO. 15-29, REVISING THE ESTABLISHED CITYWIDE FEE SCHEDULE AND ESTABLISHING AN ELECTRIC VEHICLE CHARGING SYSTEM PERMIT FEE

WHEREAS, the City Council of the City of Lancaster (“City Council”) has consistently promoted and encouraged the use of fuel-efficient electric vehicles; and

WHEREAS, in furtherance of this goal, the City Council has adopted Ordinance No. 1034, establishing an expedited, streamlined permitting process for electric vehicle charging systems; and

WHEREAS, the City seeks to establish an Electric Vehicle Charging System permit fee, and the standard travel and documentation fee associated with similar Development Services permits; and

WHEREAS, the City has conducted time analysis to determine the appropriate amount for an Electric Vehicle Charging System permit fee, which is consistent with similar Development Services permit fees;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, DOES HEREBY RESOLVE, DETERMINE AND ORDER, AS FOLLOWS:

Section 1. The foregoing recitals are a substantive part of this Resolution.

Section 2. The fees for an Electric Vehicle Charging System (EVCS) permit identified in Ordinance No. are hereby established in the amounts set forth in Attachment A.

Section 3. The fees established by this Resolution may be amended from time to time by resolution of the City Council.

Section 4 This Resolution shall become effective immediately upon the City Council adopting Ordinance No. 1034. In the event the City Council does not adopt Ordinance No. 1034, this Resolution shall be of no force or effect.

PASSED, APPROVED and ADOPTED this 26th day of September, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster,
California, do hereby certify that this is a true and correct copy of the original Resolution No. 17-
43, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this
_____ day of _____.

(seal)

ATTACHMENT A

REF# APPENDIX A
Building and Safety Fees
Section: Electrical Fees

Current Fee

Proposed Fee

		Current Fee	Proposed Fee
	EVCS FEE	N/A	\$128.00 per system*
	Travel and Documentation	\$35.00	\$35.00 per application

* Fee based on established hourly rates. (Fifteen minutes for plan review; thirty minutes for on-site inspection.) A system, as used herein, consists of one circuit, conduit, wiring, disconnect, and no more than two charging stations.



CITY OF LANCASTER

RESIDENTIAL AND NON-RESIDENTIAL CHECKLIST FOR PERMITTING ELECTRIC VEHICLES AND ELECTRIC VEHICLE SERVICE EQUIPMENT (EVSE)

Please complete the following information related to permitting and installation of Electric Vehicle Service Equipment (EVSE) as a supplement to the application for a building permit. This checklist contains the technical aspects of EVSE installations and is intended to help expedite permitting and use for electric vehicle charging.

Upon this checklist being deemed complete, a permit shall be issued to the applicant. However, if it is determined that the installation might have a specific adverse impact on public health or safety, additional verification will be required before a permit can be issued.

This checklist substantially follows the “*Plug-In Electric Vehicle Infrastructure Permitting Checklist*” contained in the *Governor’s Office of Planning and Research “Zero Emission Vehicles in California: Community Readiness Guidebook”* and is purposed to augment the guidebook’s checklist.

Job Address:	Permit No.
<input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family (Apartment) <input type="checkbox"/> Multi-Family (Condominium) <input type="checkbox"/> Commercial (Single Business) <input type="checkbox"/> Commercial (Multi-Businesses) <input type="checkbox"/> Mixed-Use <input type="checkbox"/> Public Right-of-Way	
Location and Number of EVSE to be Installed:	
Garage _____ Parking Level(s) _____ Parking Lot _____ Street Curb _____	
Description of Work:	
Applicant Name:	
Applicant Phone:	Applicant Email:
Contractor Name:	License Number & Type:
Contractor Phone:	Contractor Email:
Owner Name:	
Owner Phone:	Owner Email:

EVSE Charging Level:	
<input type="checkbox"/> Level 1 (120V) <input type="checkbox"/> Level 2 (240V) <input type="checkbox"/> Level 3 (480V)	
Maximum Rating (Nameplate) of EV Service Equipment = _____ kW	
Voltage EVSE = _____ V	Manufacturer of EVSE:
Mounting of EVSE:	
<input type="checkbox"/> Wall Mount <input type="checkbox"/> Pole Pedestal Mount <input type="checkbox"/> Other _____	
System Voltage:	
<input type="checkbox"/> 120/240V, 1 ϕ , 3W <input type="checkbox"/> 120/208V, 3 ϕ , 4W <input type="checkbox"/> 120/240V, 3 ϕ , 4W <input type="checkbox"/> 277/480V, 3 ϕ , 4W <input type="checkbox"/> Other _____	
Rating of Existing Main Electrical Service Equipment = _____ Amperes	
Rating of Panel Supplying EVSE (if not directly from Main Service) = _____ Amps	
Rating of Circuit for EVSE: _____ Amps / _____ Poles	
AIC Rating of EVSE Circuit Breaker (if not Single Family, 400A) = _____ A.I.C. <i>(or verify with Inspector in field)</i>	
Specify Either Connected, Calculated or Documented Demand Load of Existing Panel:	
<ul style="list-style-type: none"> ▪ Connected Load of Existing Panel Supplying EVSE = _____ Amps ▪ Calculated Load of Existing Panel Supplying EVSE = _____ Amps ▪ Demand Load of Existing Panel or Service Supplying EVSE = _____ Amps <i>(Provide Demand Load Reading from Electric Utility)</i>	
Total Load (Existing plus EVSE Load) = _____ Amps	
<i>For Single Family Dwellings, if Existing Load is not known by any of the above methods, then the Calculated Load may be estimated using the "Single-Family Residential Permitting Application Example" in the Governor's Office of Planning and Research "Zero Emission Vehicles in California: Community Readiness Guidebook" https://www.opr.ca.gov</i>	
EVSE Rating _____ Amps x 1.25 = _____ Amps = Minimum Ampacity of EVSE Conductor = # _____ AWG	
For Single-Family: Size of Existing Service Conductors = # _____ AWG or kcmil – OR – Size of Existing Feeder Conductor Supplying EVSE Panel = # _____ AWG or kcmil <i>(or Verify with Inspector in field)</i>	

I hereby acknowledge that the information presented is a true and correct representation of existing conditions at the job site and that any causes for concern as to life-safety verifications may require further substantiation of information.

Signature of Permit Applicant: _____ Date: _____

STAFF REPORT
City of Lancaster

PH 2
09/26/17
MVB

Date: September 26, 2017

To: Mayor Parris and City Council Members

From: Lee D’Errico, Public Safety Director
Jocelyn Corbett, Asst. City Attorney / City Prosecutor

Subject: **Amendment to Title 10 of the Lancaster Municipal Code and Revision to Citywide Fee Schedule**

Recommendations:

- a. Introduce **Ordinance No. 1035**, amending Title 10 of the Lancaster Municipal Code by adding Section 10.04.055 (Restriction of Oversized Vehicle Parking) to Chapter 10.04 (Traffic Code), to establish a general prohibition on the parking of oversized vehicles on all public streets, alleys, rights-of-way and publicly owned lots.
- b. Adopt **Resolution No. 17-44**, amending Resolution No. 15-29 revising the established Citywide Fee Schedule and establishing an additional parking bail fee for oversized vehicle parking.

Fiscal Impact: Negligible; while it is anticipated that the City will generate revenue as a result of issuance of parking and/or administrative citations or towed vehicle fees, it is not known at this time to what extent that revenue may be offset by the costs associated with initial posting requirements as well as the administrative review and appeal process.

Background:

In recent years the number of oversized vehicles parked within Lancaster City limits has increased exponentially causing an increase of calls to the Lancaster Sheriff Station and the City of Lancaster Public Safety Department in relation to various issues of public safety. Oversized vehicle parking interferes with and obstructs visual access to streets, traffic control signs and signals, other vehicles, pedestrians, bicycles and sidewalks. This creates a serious risk of vehicular collisions as well as injury to school children and other pedestrians, drivers and bicyclists, particularly at intersections, crosswalks, driveways and alleys. These risks are present in both commercial areas and on residential streets.

The California Vehicle Code (Section 22507) authorizes a city to adopt an ordinance or resolution which prohibits or restricts the parking or storing of certain vehicles on streets or highways, provided, however, that any such ordinance or resolution shall not apply until signs giving adequate notice of the prohibition have been posted in the City.

In accordance with state law, the Ordinance provides that, with certain exceptions, oversized vehicles are prohibited from being parked, stored or left on any public street, alley, right-of-way or publicly owned lot in the City at any time. For purposes of the Ordinance, “oversized vehicle” is defined as any vehicle that is twenty-two feet (22’) or more in length, seven feet (7’) or more in width, and/or seven feet (7’) or more in height. Such vehicles may include recreational vehicles, campers, boats, trailers, truck-trailers, etc., or a combination of vehicles that collectively meet or exceed any of the dimensional restrictions.

The Ordinance exempts certain oversized vehicles from the general prohibition, including commercial vehicles that are parked for the immediate pickup or delivery of goods, buses under certain circumstances, and vehicles used in other commercial activities. It also provides that an oversized vehicle may be parked in a residential zone while loading and unloading by an owner or occupant of a dwelling, for a period not to exceed twenty-four (24) hours.

The Ordinance further provides that an oversized vehicle that is parked, stored or left on a public street constitutes a public nuisance subject to abatement, including removal and impoundment of the vehicle. Additionally, any person violating the Ordinance may be issued a parking, administrative or other applicable citation.

The Ordinance was introduced and discussed at the September 13, 2017 Criminal Justice Commission meeting. The Commissioners voted 5-0 to recommend its adoption by City Council. Commissioners, however, expressed some concern about the 24-hour limitation on parking a recreational vehicle on a residential street for loading and unloading. The Commissioners believed that some people may require more time. The Commissioners first suggested revising the Ordinance to provide a longer time limit, however, they ultimately approved the Ordinance as written, but directed staff to advise the City Council that the Commissioners recommended that the Public Safety Department establish an administrative process that would allow individual vehicle owners to request an extension of the 24-hour limit on a case-by-case basis.

Attachments:

Ordinance No. 1035

Resolution No. 17-44

ORDINANCE NO. 1035

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AMENDING TITLE 10 OF THE LANCASTER MUNICIPAL CODE BY ADDING SECTION 10.04.055 (RESTRICTION OF OVERSIZED VEHICLE PARKING) TO CHAPTER 10.04 (TRAFFIC CODE), TO ESTABLISH A GENERAL PROHIBITION ON THE PARKING OF OVERSIZED VEHICLES ON ALL PUBLIC STREETS, ALLEYS, RIGHT-OF-WAY AND PUBLICLY OWNED LOTS

WHEREAS, the City Council of the City of Lancaster finds and declares that parked oversized vehicles interfere with and obstruct visual access to streets, traffic control signs and signals, other vehicles, pedestrians, bicycles and sidewalks, which poses a serious risk of vehicular collisions as well as injury to schoolchildren and other pedestrians, drivers and bicyclists, particularly at intersections, crosswalks, driveways and alleys, and that such risks are present both in commercial areas and on neighborhood residential streets; and

WHEREAS, the City Council further finds and declares that law enforcement and parking patrols have reported signs of long-term occupancy of recreational vehicles and other oversized vehicles on public streets, which may have a deleterious effect on the health and safety of neighboring residences and businesses resulting from issues related to kitchen, bathing and toileting facilities, as well as noise and fumes from on-board generators; and

WHEREAS, the City Council further finds and declares that establishing a general prohibition on the parking of oversized vehicles on all public streets, alleys, right-of-way and publicly owned lots will help protect public health, safety and welfare from the risks posed by on-street parking of such vehicles.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Chapter 10.04 of the Lancaster Municipal Code is hereby amended by adding a new Section 10.04.055 as follows:

10.04.055 Restriction of Oversized Vehicle Parking.

A. Definitions.

1. For purposes of this section, "bus" shall mean and include a bus, school bus, public paratransit vehicle, or a transit bus, as defined in California Vehicle Code sections 233, 545, 462 and 642, respectively.

2. For purposes of this section, “oversized vehicle” shall mean any vehicle, as defined in California Vehicle Code section 670, which is twenty-two feet (22’) or more in length, seven feet (7’) or more in width and/or seven feet (7’) or more in height. “Oversized vehicle” includes, without limitation, any motor vehicle, recreational vehicle, camper, boat, trailer, commercial motor truck or truck-trailer which meets or exceeds any of these dimensions, or any combination of connected vehicles, including but not limited to trailers and semi-trailers as defined in Vehicle Code sections 630 and 550, respectively, which collectively meet or exceed any of these dimensions.

B. General Prohibition. It shall be unlawful for any person to park, store or leave an oversized vehicle on any public street, alley, right-of-way or publicly owned lot in the City at any time. To the extent that there is conflict between this subsection and subsection 10.04.050.A.1, this subsection shall apply.

C. Exceptions. Subsection B shall not apply to the following:

1. An oversized commercial vehicle which is parked for the immediate pickup or delivery of goods, merchandise, wares or other materials at an adjacent business or residence, provided, however, that such activity does not exceed thirty (30) minutes.

2. An oversized vehicle belonging to or under contract with federal, state or local government authorities, a public utility, the City’s refuse collection and disposal franchisee, or any emergency vehicle as defined in California Vehicle Code section 165.

3. A bus, as defined in this section, provided it is not parked or stored for longer than two (2) hours or is located in an area specifically posted to allow bus parking for a prescribed time.

4. An oversized vehicle that is parked in a residential zone for the purpose of and while being actively loaded or unloaded by an owner or occupant of a dwelling, for a period not to exceed twenty-four (24) hours.

5. An oversized vehicle used in relation to construction activity at an adjacent property (between the hours of 7:00 a.m. and 6:00 p.m. on weekdays, 9:00 a.m. and 6:00 p.m. on weekends), provided that there is a current and valid City building permit or other permit or approval for the activity. The vehicle must be associated with a business for which a current and valid City business license has been issued and must display both a copy of the business license and the vehicle-specific City-issued parking permit at all times the vehicle is parked on a public street, alley, right-of-way or lot.

6. An oversized vehicle used by a landscaping business at an adjacent property (between the hours of 7:00 a.m. and 6:00 p.m. on weekdays, 9:00 a.m. and 6:00 p.m. on weekends). The vehicle must be associated with a business for which a current and valid City business license has been issued and must display both a copy of the business license and the vehicle-specific City-issued parking permit at all times the vehicle is parked on a public street, alley, right-of-way or lot.

D. Nuisance; Violation; Remedies.

1. An oversized vehicle parked, stored or left on a public street, alley, right-of-way or lot is hereby declared a public nuisance, subject to abatement, including but not limited to removal and impounding at the owner's expense.

2. Any person violating the provisions of this section is subject to the penalty provisions set forth in chapter 1.12 of this code and/or may be issued a parking, administrative or other applicable citation.

3. The City's removal and impounding of an oversized vehicle and/or issuance of a citation shall not prejudice or adversely affect any other civil, administrative or criminal action that may be brought to abate an unlawfully parked or stored oversized vehicle or to seek compensation for damages suffered. A civil or criminal action may be brought concurrently with any other process regarding the same violation.

SECTION 2: CEQA Findings. This Ordinance is exempt from CEQA pursuant to State CEQA Guidelines section 15301, minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use, and section 15061(B)(3), which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

SECTION 3: The City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

I, Britt Avrit, MMC, City Clerk of the City of Lancaster, do hereby certify that the foregoing ordinance was regularly introduced and placed upon its first reading on the 26th day of September, 2017, and placed upon its second reading and adoption at a regular meeting of the City Council on the _____ day of _____, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF ORDINANCE
CITY COUNCIL

I, _____, _____ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Ordinance No. 1035, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

RESOLUTION NO. 17-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AMENDING RESOLUTION NO. 15-29 REVISING THE ESTABLISHED CITYWIDE FEE SCHEDULE AND ESTABLISHING AN ADDITIONAL PARKING BAIL FEE FOR OVERSIZED VEHICLE PARKING

WHEREAS, the City Council, on June 23, 2015, adopted Resolution 15-29 establishing a Citywide Fee Schedule, and as was most recently amended on June 28, 2016 by Resolution No. 16-36; and

WHEREAS, the City seeks to include an additional Parking Bail Fine; and

WHEREAS, the Parking Bail Fine is consistent with existing City fines and is comparable to other local agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS:

Section 1. Fees for the following services are hereby established in the amounts set forth in Attachment A.

Section 2. The effective date of this Resolution shall be November 10, 2017.

Section 3. Any Resolutions in conflict with provisions stated herein shall be considered superseded by the provisions contained with this Resolution.

PASSED, APPROVED and ADOPTED this 26th day of September, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT S. AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____,
City of Lancaster, CA do hereby certify that this is a true and correct copy of the original
Resolution No. 17-44, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____
day of _____, _____.

(seal)

STAFF REPORT
City of Lancaster

NB 2
09/26/17
MVB

Date: September 26, 2017

To: Mayor Parris and City Council Members

From: Brian S. Ludicke, Planning Director

Subject: **Authorization to Use Biological Impact Fee Funds for the Acquisition of 80 Acres of Conservation Property by Wildlands, Inc.**

Recommendation:

Adopt **Resolution No. 17-45**, authorizing funding for the purchase of 80 acres of conservation property by Wildlands, Inc. and appropriate \$392,000.00 from the Biological Impact Fee fund balance to Account No. 224-4520-912, Property Acquisitions.

Fiscal Impact:

As of September 1, 2017, the biological impact fee account had an available balance of \$656,288.00. The purchase of the property would cost \$392,000.00, leaving approximately \$264,288.00 in the account. This is money that was paid by developers specifically to mitigate cumulative impacts to biological resources. The City would provide the funds for the purchase of the property by Wildlands, Inc., from the biological impact fee account. The City would have no financial responsibility with respect to the management of the conservation property. Therefore, there would be no on-going fiscal impact to the City.

Background:

On October 28, 2005, the City Council adopted Ordinance No. 848, Biological Impact Fee, to deal with the cumulative impacts and “incremental loss” of habitat issues raised by the California Department of Fish and Wildlife in response to City environmental documents. The ordinance added Section 15.66 to the Lancaster Municipal Code to allow for the establishment of a biological mitigation fee. The intent of the fee was to provide mitigation for regional-level impacts in the expectation that other jurisdictions would also ultimately contribute their fair share toward such a mitigation effort, preferably through the proposed West Mojave Coordinated Management Plan (WMCMP). Based on an analysis contained in the Environmental Impact Statement for the West Mojave Plan, it was determined that the average cost of private mitigation land within the WMCMP area was \$770.00 per acre. This \$770.00 per acre fee was adopted as part of the ordinance. All new land development projects and subdivisions, as well as extension requests for previously approved projects, are subject to payment of the fee.

Wildlands, Inc., has identified an 80-acre parcel for the City to consider for acquisition funding. The property (Long Canyon Ranch Preserve Expansion) totals 80 acres, and is located to the west of Lancaster (APN 3279-023-008) near the Arthur B. Ripley Desert Woodland State Park, the Neenach Wildlife Preserve, and the Angeles National Forest. The property is located within Los Angeles County's San Andreas Significant Ecological Area, and is in close proximity to the United States Department of Agriculture's designated Castaic Range Area of High Ecological Significance. Additionally, the property is located immediately adjacent and west of the 236 acres of conservation habitat that the City provided funding for acquisition in 2016. Habitat on the property is dominated by scrub oak-buckwheat chaparral and annual grasslands with junipers, pine trees, Joshua trees, and poppies. In addition, approximately 0.24 acre of dry washes/waters of the State cross the western portion of the property. These washes are predominantly unvegetated. The property provides suitable foraging and breeding habitat for Swainson's hawk, and evidence of large mammals, including black bear and mule deer, has been found nearby.

Increased development in Lancaster, including development of several large alternative energy facilities, has increased the amount of funds available in the biological impact fee account. Additionally, other jurisdictions, such as Kern County and the City of Adelanto, have been requiring alternative energy projects to contribute to the City of Lancaster's biological impact fee account to offset impacts to Joshua trees in their jurisdictions. As a result, Staff has been working with several conservation entities, including Wildlands, Inc., to identify suitable conservation habitat, whose acquisition could be funded by the City. Wildlands, Inc., is a habitat development and land management company that establishes mitigation banks and conservation banks throughout the western United States. These banks enhance water quality and protect wildlife habitat in perpetuity. Wildlands, Inc., has been in existence since 1991, and has more than 75 projects covering over 31,000 acres.

Acquisition of this property would provide conservation habitat in perpetuity. If the City Council authorizes the funding of these purchases, Wildlands, Inc., would purchase the property and the property would remain conservation habitat in perpetuity. With the authorization to acquire this property, the City will have funded the acquisition of 711.91 acres of conservation habitat.

JS/sy

Attachments:

Resolution No. 17-45

Conservation Analysis

Mitigation Values Purchase and Sale Agreement (Long Canyon Ranch Expansion Preserve)

RESOLUTION NO. 17-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AUTHORIZING FUNDING FOR THE PURCHASE OF 80 ACRES OF CONSERVATION PROPERTY BY WILDLANDS, INC. AND APPROPRIATE \$392,000.000 FROM THE BIOLOGICAL IMPACT FEE FUND BALANCE TO ACCOUNT NO. 224-4520-912, PROPERTY ACQUISITIONS

WHEREAS, the City Council adopted Ordinance No. 848 establishing Chapter 15.66 of the Lancaster Municipal Code, Biological Impact Fee, on October 28, 2005, to address cumulative impacts and incremental loss of desert habitat, and established a biological impact fee of \$770.00 per acre; and

WHEREAS, the funds collected as a result of this fee can only be utilized for specific purposes as identified in the Ordinance; and

WHEREAS, pursuant to Section 15.66.070.A of the Lancaster Municipal Code, an allowable use of biological impact fees is the acquisition of mitigation land; and

WHEREAS, Wildlands, Inc., is a habitat development and land management company that establishes mitigation banks and conservation banks throughout the western United States; and

WHEREAS, Wildlands, Inc., has identified an 80-acre parcel of habitat to the west of Lancaster, between the Arthur B. Ripley Desert Woodland State Park and the Angeles National Forest and immediately adjacent to a previous 236-acre acquisition, with high biological value with respect to a variety of sensitive plant and animal species and dry washes; and

WHEREAS, this property would be held as conservation habitat in perpetuity;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, DOES HEREBY RESOLVE, DETERMINE AND ORDER, AS FOLLOWS:

1. The City Council hereby authorizes the funding for the purchase of 80 acres of conservation property by Wildlands, Inc., and appropriates \$392,000.00 from the biological impact fee fund balance to account 224-4520-912, Property Acquisitions.

PASSED, APPROVED and ADOPTED this 26th day of September, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT S. AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____,
City of Lancaster, CA do hereby certify that this is a true and correct copy of the original
Resolution No. 17-45, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____
day of _____, _____.

(seal)



CONSERVATION ANALYSIS
FOR THE
CITY OF LANCASTER'S
LONG CANYON RANCH EXPANSION

**LOS ANGELES COUNTY APN:
3279-023-008**

Prepared by:

Wildlands
3855 Atherton Road
Rocklin, CA 95765
Tel: (916) 435-3555
Fax: (916) 435-3556
Website: www.wildlandsinc.com

June 2017

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Background Information

The Mojave Desert is the smallest of the four North American deserts. It is located in southeastern California, and includes portions of Nevada, Utah, and Arizona south of the Great Basin, north of the Sonoran Desert, west of the Colorado River, and east of the Sierra Nevada Mountains. The Mojave has a typical mountain-and-basin topography with sparse vegetation, sand and gravel basins that drain to central salt flats and dry lake beds. The Mojave Desert hosts approximately 200 endemic plant species as well as a wide array of special status wildlife species.

In order to address cumulative impacts and incremental loss of biological resources, including loss of habitat, the City of Lancaster adopted Ordinance No. 848, establishing Chapter 15.66 of the Lancaster Municipal Code, Biological Impact Fee, on October 28, 2005 for the purpose of mitigating biological impacts on a regional basis. Consistent with Section 15.66.070.A of the Lancaster Municipal Code, an allowable use of the biological impact fee is the acquisition of mitigation land.

The approximately 80-acre Long Canyon Ranch Expansion (“LCRE”) is located in the County of Los Angeles. The LCRE property is approximately 5.5 miles west of the community of Fairmont, approximately 4 miles East of the community of Neenach, and is approximately 0.25 miles south of 215th Street West, just east of its intersection with 224th Street West (**Figure 1**). The LCRE is adjacent to the 236.91-acre Long Canyon Ranch Preserve (“LCRP”) (**Figure 2**). LCRE is comprised of one parcel, Los Angeles County Assessor’s Parcel Nos. 3279-023-008 and is located in the Burnt Peak United States Geological Survey (“USGS”) 7.5-minute Quadrangle (**Figure 3**).

This Preserve was specifically chosen for its ability to protect and preserve biologically sensitive open space habitat as compensatory lands for the City of Lancaster consistent with Section 15.66.070.A of the Municipal Code.

Geographic and Continuity Analysis

Wildlands used various geographically based filters to determine the potential suitability of conservation lands. In order to mitigate for impacts of the City of Lancaster, Wildlands attempted to find suitable open space habitat within areas identified as having ecological value and/or having occurrences of sensitive habitats and species. Wildlands also used the California Natural Diversity Database (“CNDDDB”) to identify areas with known species occurrences. Wildlands utilized all available geographic data, interviews with species and habitat experts, and guidance from regulatory agencies to specifically target high priority areas for conservation.

Lands having connectivity to larger blocks of lands that are already protected or planned for protection were prioritized. Lands adjacent in close proximity to publicly or privately protected lands were specifically targeted. Contributing to this connectivity is essential due to the fractured nature of private land ownership in the area. The conservation value of the Preserve is enhanced by its connectivity to other high-quality habitats and its contributory value as a linkage corridor to similarly protected sites.

The Preserve is located within the United States Fish and Wildlife Service designated desert tortoise Western Mojave Recovery Unit (**Figure 4**). LCRE is adjacent to the LCRP, within Los Angeles County's San Andreas Significant Ecological Area and is in close proximity to the Castaic Range Area of High Ecological Significance, Neenach Wildlife Preserve, Antelope Valley California Poppy Reserve, Arthur B Ripley Desert State Park, and the Portal Ridge Wildlife Area operated by Transition Habitat Conservancy (**Figures 5 & 6**). The CNDDDB shows sensitive habitats and species within close proximity to LCRE (**Figure 7**). Establishment of LCRE will protect potentially developable private in-holdings from future development.

Biological Analysis

LCRE is located within Los Angeles County's San Andreas Significant Ecological Area ("SEA"). SEAs are officially designated areas within the County identified for their biological value. These areas warrant special management because they contain biotic resources that are considered to be rare or unique; are critical to the maintenance of wildlife; represent relatively undisturbed areas of County habitat types; or serve as linkages (Los Angeles County Dept. of Regional Planning). The site is also in close proximity to the USDA's designated Castaic Range Area of High Ecological Significance (Stephenson et al. 1999). This geographic position between the San Gabriel Mountains to the east, the Tehachapi Mountains to the north and the Los Padres ranges to the west, make it a key wildland linkage and wildlife corridor. Habitats on the Preserve can be characterized as desert montane landscape and are dominated by scrub oak-buckwheat chaparral and annual grasslands. Located throughout the LCRE are occurrences of junipers (*Juniperus* sp.), pines (*Pinus* sp.), Joshua trees (*Yucca brevifolia*), and poppies (*Arctomecon* sp.), which make this Preserve a very unique ecotone between conifer forest and the desert floor. Approximately 0.24-acre of dry wash/waters of the state dissect the western portion of LCRE and is mostly un-vegetated (**Figure 8**). Annual grasslands and conifers on site provide suitable breeding and foraging habitat for Swainson's hawk (*Buteo swainsoni*) and evidence of large mammals including black bear (*Ursus americanus*) and mule deer (*Odocoileus hemionus*) have been found in close proximity to the Preserve. Representative photos of the habitat found onsite are shown in **Figures 9a-c**.

Conclusion/Summary

The approximate 80-acre LCRE contain diverse intact open space habitats appropriate for conservation. Based upon the results of the biological field surveys and regional analyses, the Preserve provide high quality intact open space habitats. Protection of these lands will contribute to protecting essential sensitive communities as well as providing important wildlife linkage and wildlife corridor habitats.

References

Nussear, K.E., Esque, T.C., Inman, R.D., Gass, Leila, Thomas, K.A., Wallace, C.S.A., Blainey, J.B., Miller, D.M., and Webb, R.H., 2009, Modeling habitat of the desert tortoise (*Gopherus agassizii*) in the Mojave and parts of the Sonoran Deserts of California, Nevada, Utah, and Arizona: U.S. Geological Survey Open-File Report 2009-1102, 18 p

Los Angeles County Department of Regional Planning, SEA Program, <http://planning.lacounty.gov/sea>

Stephenson, John R.; Calcarone, Gena M. 1999. Southern California mountains and foothills assessment: habitat and species conservation issues. General Technical Report GTR-PSW-175. Albany, CA: Pacific Southwest Research Station, Forest Service, U.S. Department of Agriculture; 402 p.

Figures

Long Canyon Ranch Expansion

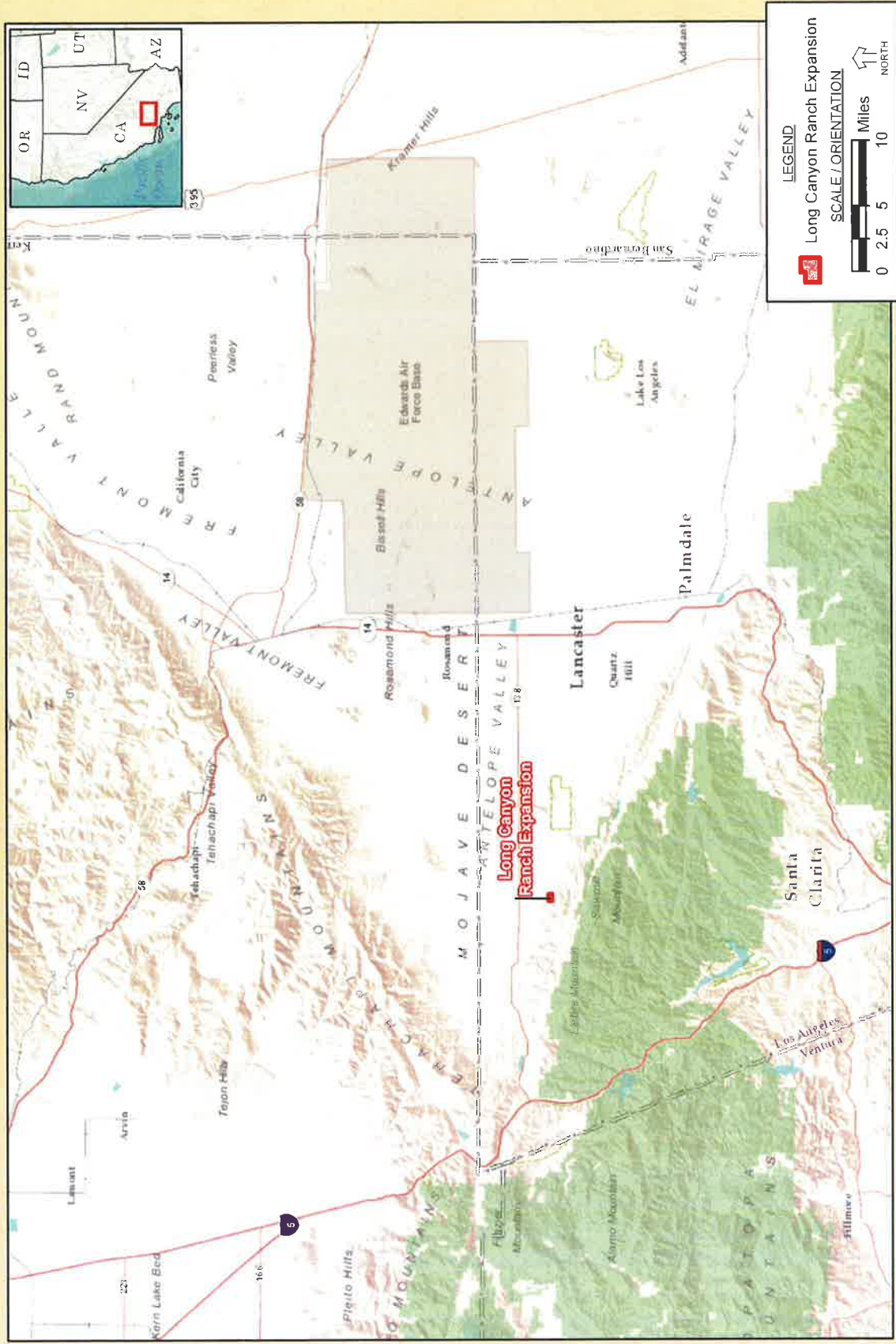


Figure 1 - Location
 Long Canyon Ranch Expansion
 Conservation Analysis - June 2017

Long Canyon Ranch Expansion

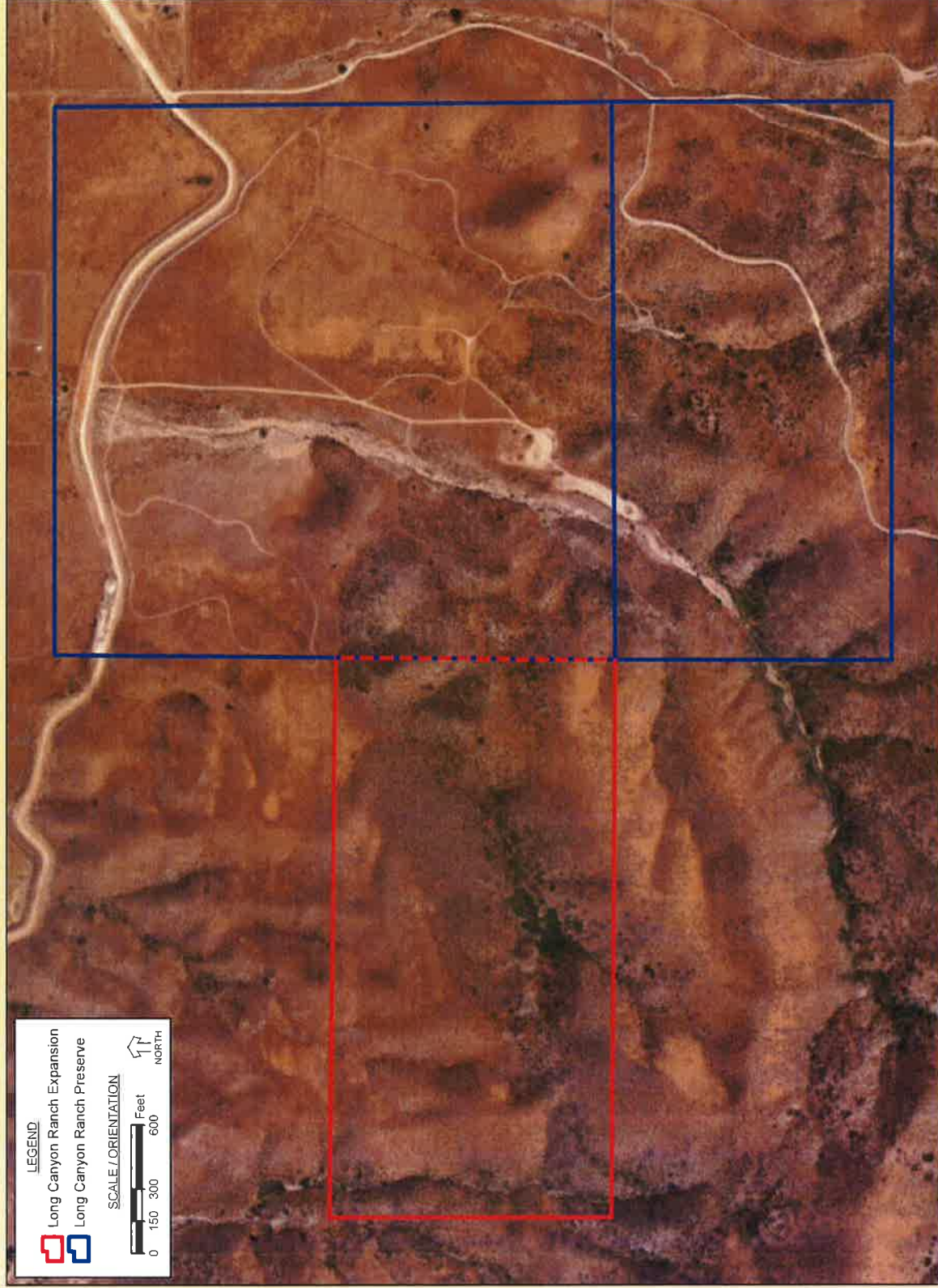


Figure 2 - Aerial Photo
Long Canyon Ranch Expansion
Conservation Analysis - June 2017

Long Canyon Ranch Expansion

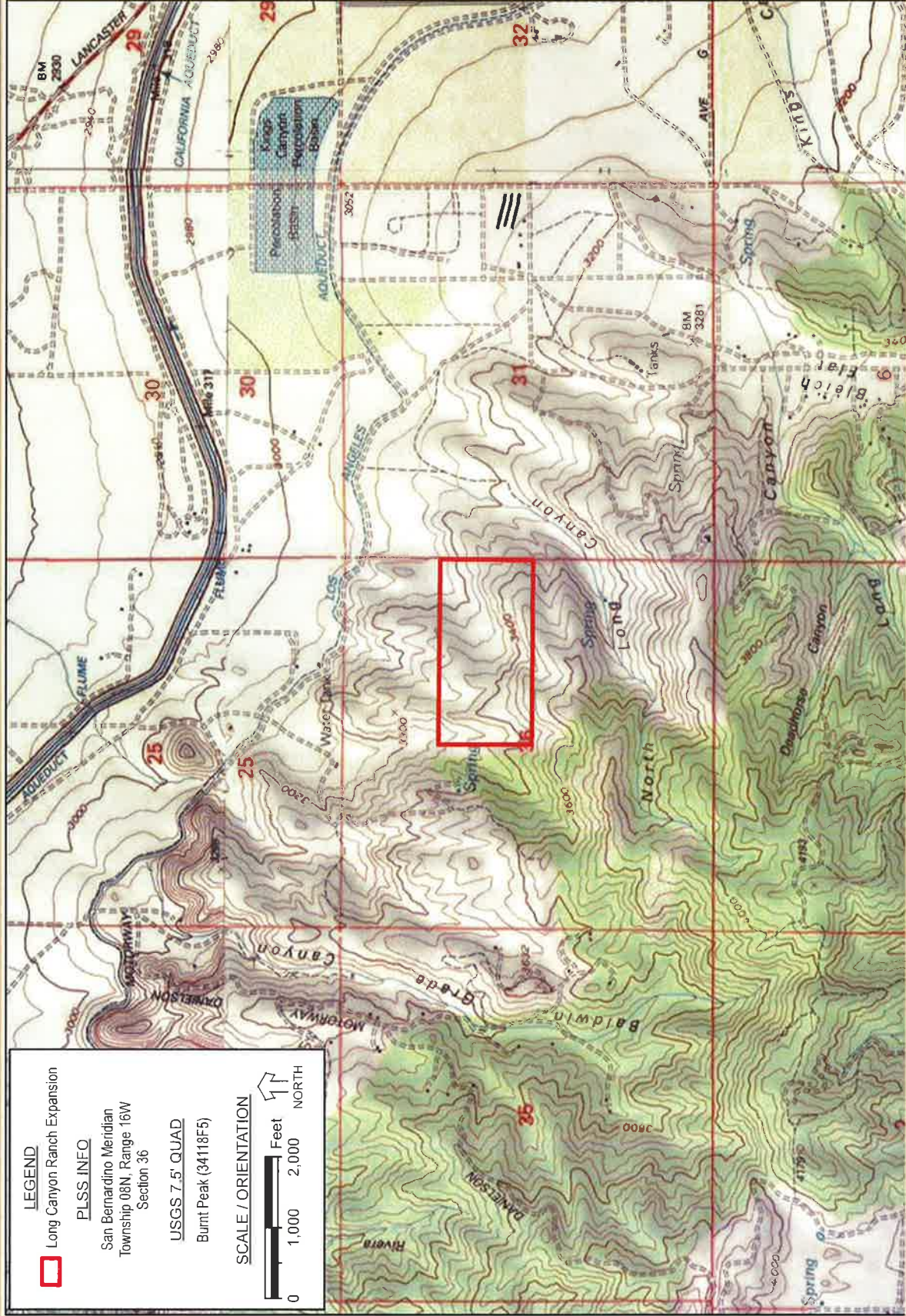


Figure 3 - USGS 7.5' Quadrangle - Long Canyon Ranch Expansion
 Long Canyon Ranch Expansion
 Conservation Analysis - June 2017

Long Canyon Ranch Expansion

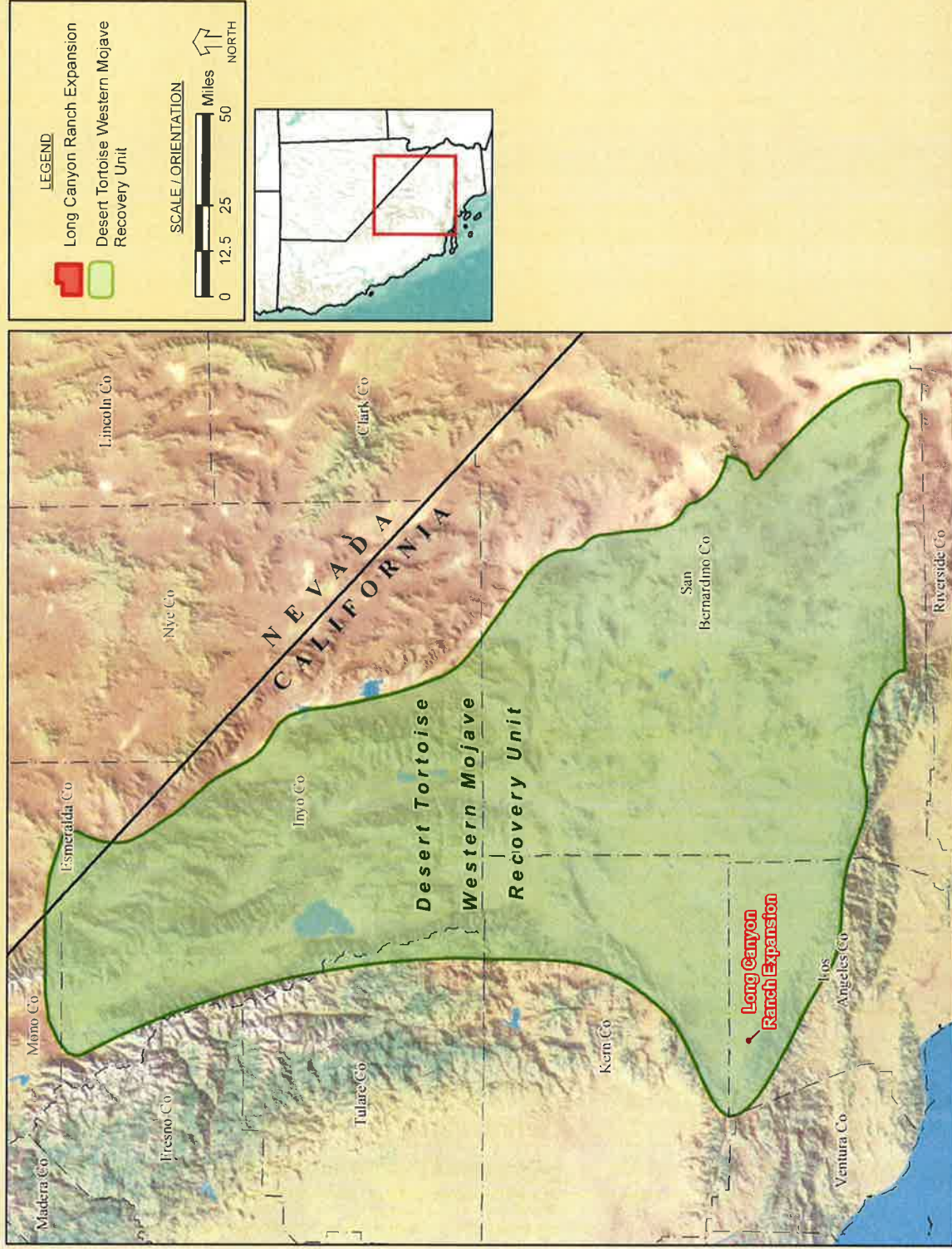
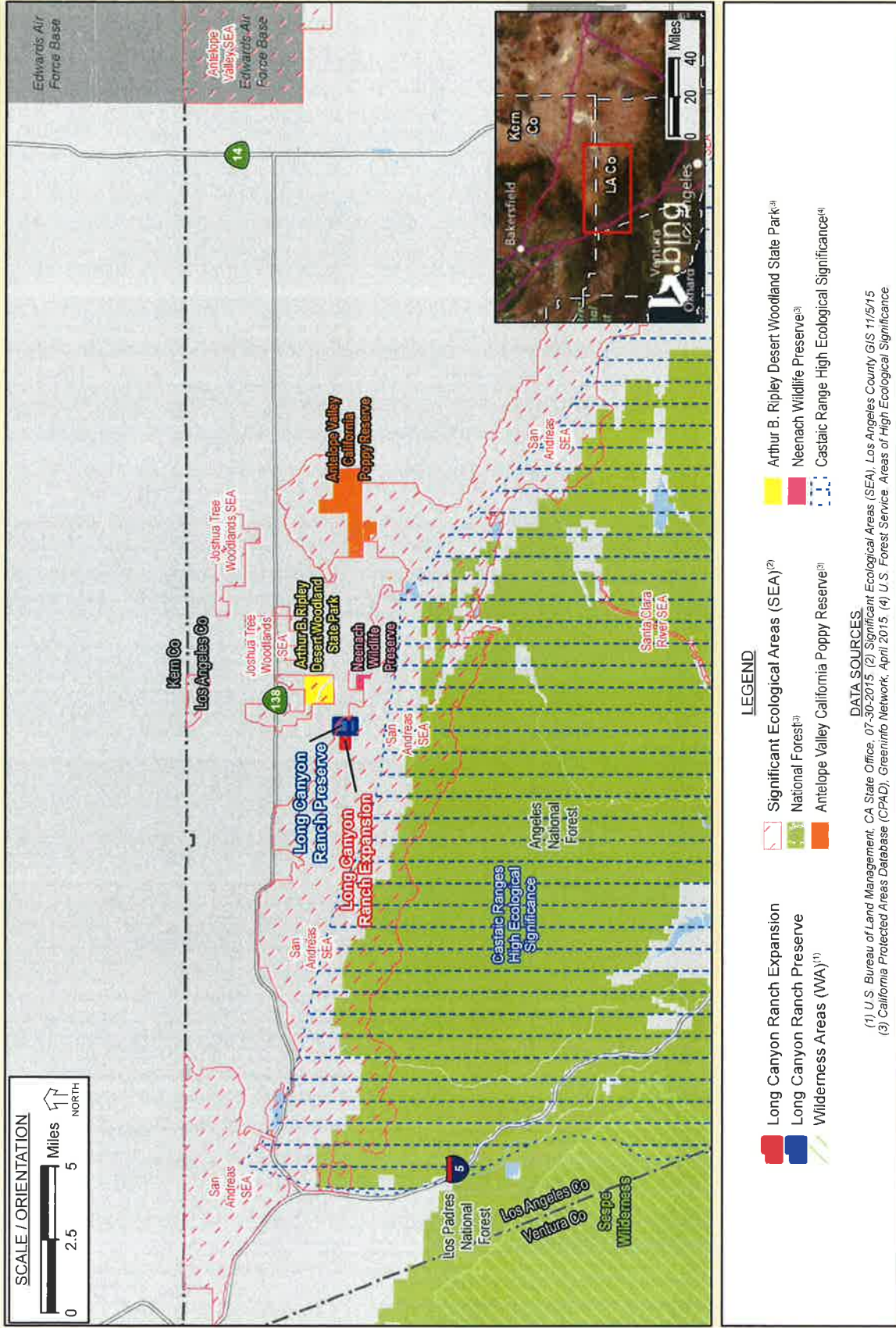


Figure 4 - Desert Tortoise Recovery Unit Long Canyon Ranch Expansion Conservation Analysis - June 2017

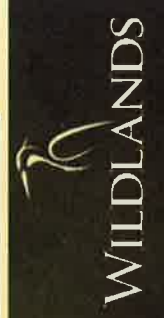
Long Canyon Ranch Expansion



- LEGEND**
- ▬ Long Canyon Ranch Expansion
 - ▬ Long Canyon Ranch Preserve
 - ▬ Wilderness Areas (WA)⁽¹⁾
 - ▬ Significant Ecological Areas (SEA)⁽²⁾
 - ▬ National Forest⁽³⁾
 - ▬ Antelope Valley California Poppy Reserve⁽⁴⁾
 - ▬ Arthur B. Ripley Desert Woodland State Park⁽⁴⁾
 - ▬ Neenach Wildlife Preserve⁽³⁾
 - ▬ Castaic Range High Ecological Significance⁽⁴⁾

DATA SOURCES:
 (1) U.S. Bureau of Land Management, CA State Office, 07-30-2015 (2) Significant Ecological Areas (SEA), Los Angeles County GIS 11/5/15
 (3) California Protected Areas Database (CPAD), GreenInfo Network, April 2015 (4) U.S. Forest Service, Areas of High Ecological Significance

Figure 5 - Regional Conservation Analysis - Long Canyon Ranch Expansion
 Long Canyon Ranch Expansion
 Conservation Analysis - June 2017



Long Canyon Ranch Expansion

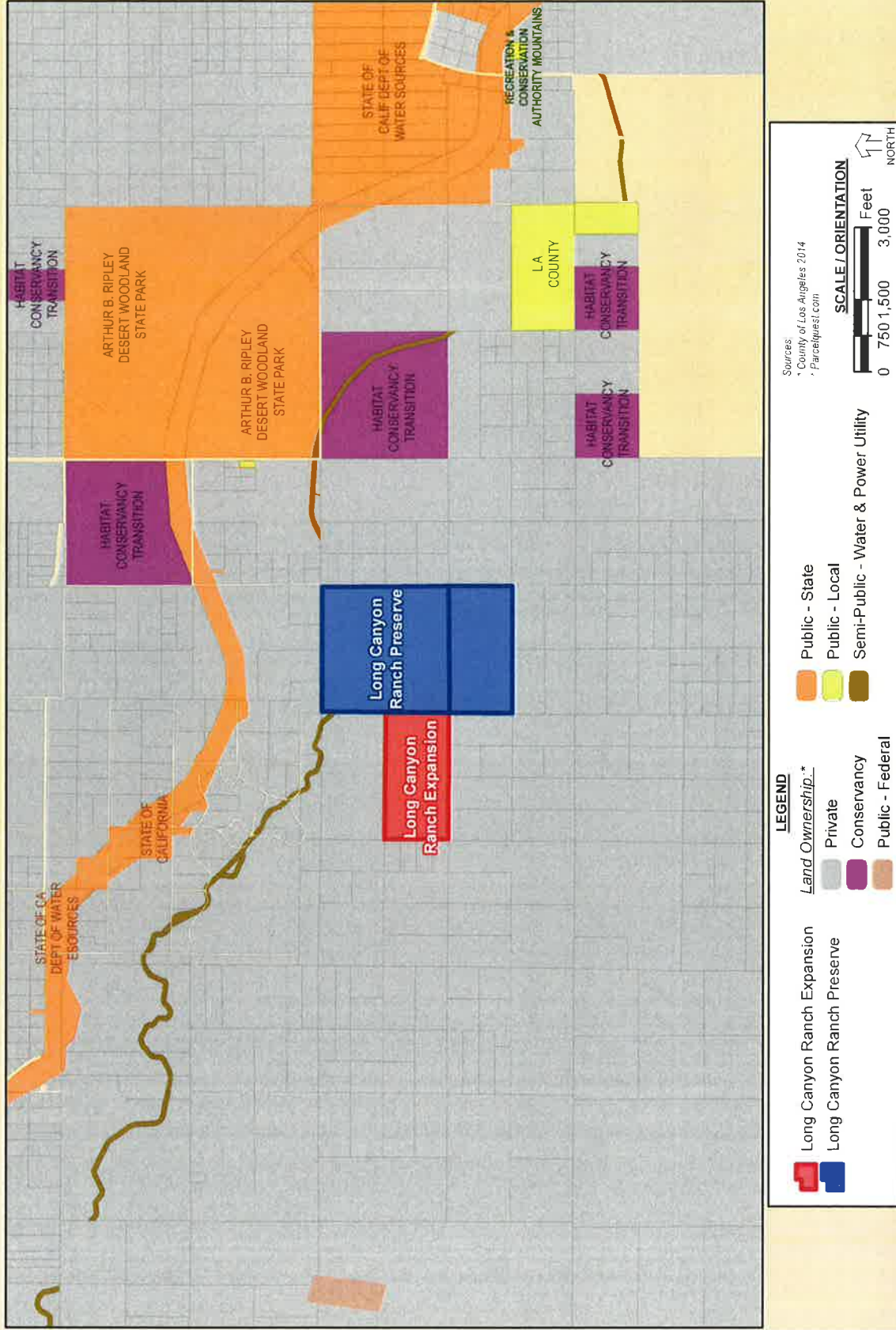


Figure 6 - Adjacent Conserved Lands - Long Canyon Ranch Expansion
 Long Canyon Ranch Expansion
 Conservation Analysis - June 2017

Long Canyon Ranch Expansion

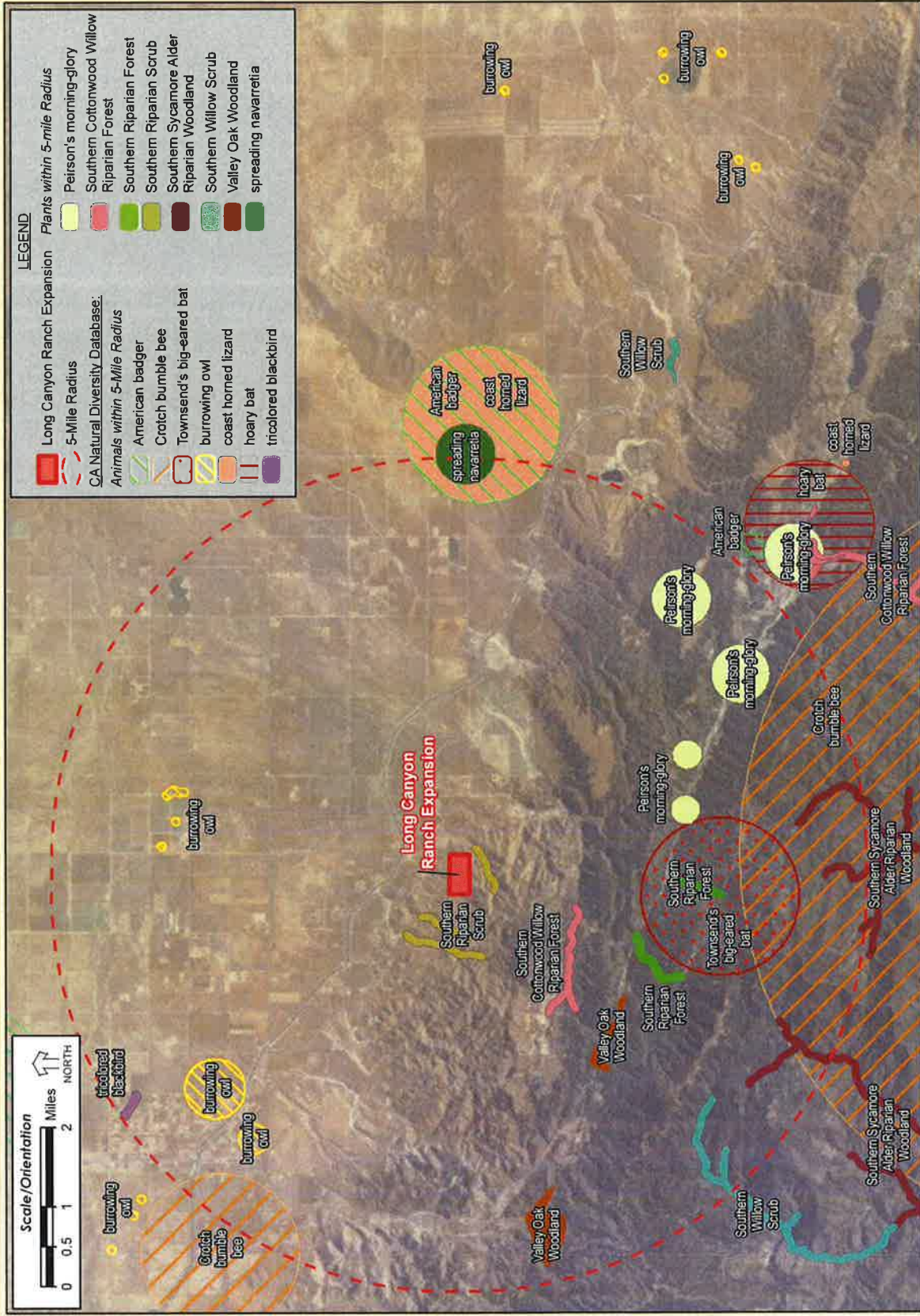


Figure 7 - CNDDDB Occurrences - Long Canyon Ranch Expansion
 Long Canyon Ranch Expansion
 Conservation Analysis - June 2017

Long Canyon Ranch Expansion

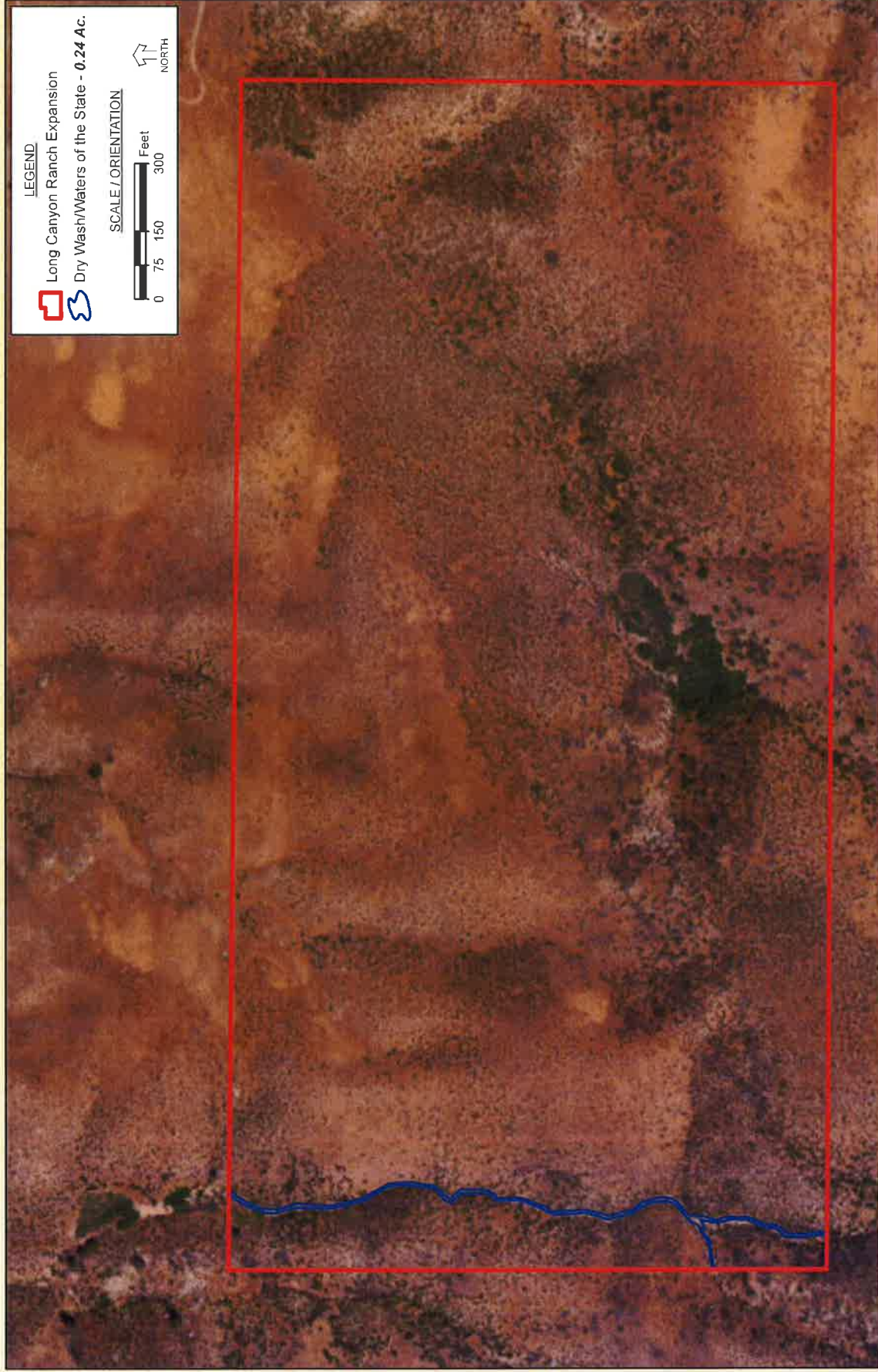


Figure 8 - Mapped Waters of the State
Long Canyon Ranch Expansion
Conservation Analysis - June 2017

Long Canyon Ranch Expansion

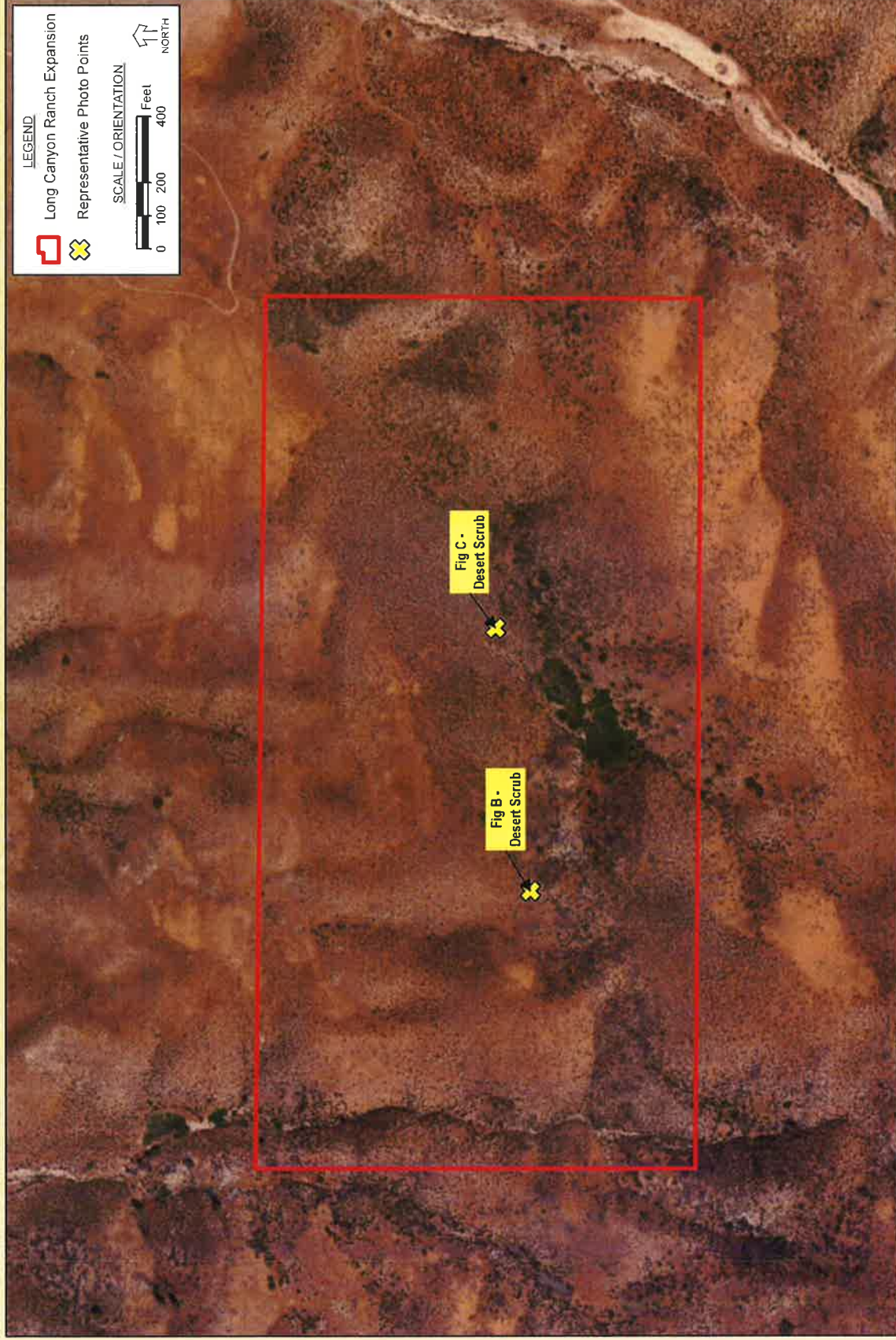


Figure 9a - Representative Photos Map - Long Canyon Ranch Expansion
Long Canyon Ranch Expansion
Conservation Analysis - June 2017

Long Canyon Ranch Expansion



North



East



South



West

Figure 9b - Representative Photo - Desert Scrub
Long Canyon Ranch Expansion
Conservation Analysis - June 2017

Long Canyon Ranch Expansion



North



East



South



West

Figure 9c - Representative Photo - Desert Scrub
Long Canyon Ranch Expansion
Conservation Analysis - June 2017

**MITIGATION VALUES PURCHASE AND SALE AGREEMENT
(Long Canyon Ranch Expansion Preserve)**

This Mitigation Values Purchase and Sale Agreement (“**Agreement**”), dated for reference purposes only as September 25, 2017, is entered into by and between **WILDDDESERT EM HOLDINGS, LLC**, a California limited liability company (“**Wildlands**”), and the **CITY OF LANCASTER**, a municipal corporation (“**City**”). Wildlands and City are sometimes individually referred to herein as a “**Party**” and collectively as the “**Parties.**”

Recitals

A. Wildlands is the operator of compensatory mitigation banks, conservation banks and mitigation sites for impacts to wetlands, protected species and/or protected habitat, and is in the business of locating properties suitable for mitigating such impacts.

B. Wildlands has the contractual right to acquire certain real property, consisting of approximately 80 acres, and commonly known as Los Angeles County Assessor Parcel Number 3279-023-008 (the “**Mitigation Site**”). The Mitigation Site is suitable habitat for Swainson’s hawk mitigation (“**Mojave Desert Habitat**”). The location of the Mitigation Site is shown on the site plan attached hereto as Exhibit A and incorporated herein by this reference.

C. City desires to purchase 80 Mojave Desert Habitat mitigation acre values (“**Mitigation Values**”) associated with a conservation easement affecting the Mitigation Site.

D. The purpose of this Agreement is to provide for the purchase and sale of the Mitigation Values.

NOW, THEREFORE, in consideration of the foregoing recitals, and the mutual covenants contained herein, the Parties agree as follows:

Agreement

1. Effective Date. For purposes of this Agreement, the date on which the last Party executes this Agreement and delivers it to the other Party shall be referred to as the “**Effective Date.**”

2. Purchase and Sale of Mitigation Values. Pursuant to the terms and conditions of this Agreement, Wildlands agrees to sell to City and set aside for the exclusive use of City, and City agrees to purchase from Wildlands, the following-described Mitigation Values:

<u>Mitigation Site</u>	<u>Habitat Type</u>	<u>Acres</u>	<u>Price Per Mitigation Value Acre</u>	<u>Total Cost</u>
Los Angeles County APN No. 3279-023-008	Mojave Desert Habitat	80	\$4,900.00	\$392,000

3. Purchase Price. The purchase price (“**Purchase Price**”) for the Mitigation Values shall be Three Hundred Ninety-Two Thousand and No/100ths Dollars (\$392,000. 00), which was determined by multiplying the amount of the Mitigation Values by the cost per Mitigation Value in accordance with Section 2 above.

4. Payment. The Purchase Price shall be paid by City to Wildlands by the Closing. If City fails to pay the Purchase Price by such date, then Wildlands shall automatically be released from its obligation to sell the Mitigation Values to City, and City’s right to purchase the Mitigation Values shall automatically terminate.

5. Closing. For purposes of this Agreement, “**Closing**” shall be defined as the date on which Wildlands delivers to City a Bill of Sale evidencing the transfer of the Mitigation Values to City. The Bill of Sale shall be in the form attached hereto as Exhibit B and incorporated herein by this reference. The Bill of Sale shall be delivered by Wildlands to City within two (2) business days after the City’s payment of the Purchase Price. The Closing shall occur by October 16, 2017 (the “**Closing Date**”).

6. Wildlands Obligations. Wildlands shall be responsible for encumbering the Mitigation Site with a conservation easement as soon as reasonably practicable after the Closing Date.

7. Limitation of City’s Rights and Obligations.

(a) Limitation of Rights to Mitigation Site. Nothing in this Agreement shall result in City having any right, title or interest in the Mitigation Site greater than that specifically granted by this Agreement. City’s obligations shall be limited to the payments expressly described in this Agreement. City shall have no obligation whatsoever by reason of the use of the Mitigation Values to support, pay for, monitor, report on, sustain, continue in perpetuity or otherwise be obligated or liable for the success or continued expense, monitoring, management or maintenance in perpetuity of the Mitigation Site.

(b) Joint Use. Upon City’s timely delivery of the Purchase Price to Wildlands, Wildlands shall reserve the Mitigation Values for the sole use of City.

(c) Project Approvals. City shall be solely responsible to utilize the Mitigation Values. In that regard, Wildlands has made and makes no representation, warranty or guaranty that any regulatory agencies (collectively, the “**Resource Agencies**”) will accept the Mitigation Site as suitable mitigation or that the Mitigation Values will be sufficient to fully mitigate the impacts of the City.

(d) Transfer of Mitigation Values. City acknowledges that Wildlands is not willing to sell Mitigation Values that could be resold in competition with the remaining Mitigation Values available for sale from the Mitigation Site. Accordingly, City shall be prohibited from transferring or assigning any Mitigation Values to a third party without the prior written consent and approval of Wildlands, which Wildlands may withhold in its sole and absolute discretion.

8. Notices. All notices, demands, consents, requests or other communications required to or permitted to be given pursuant to this Agreement shall be in writing, shall be given only in

accordance with the provisions of this Section, shall be addressed to the Parties in the manner set forth below, and shall be conclusively deemed to have been properly delivered: (a) upon receipt when hand delivered during normal business hours (provided that notices which are hand delivered shall not be effective unless the sending Party obtains a signature of a person at such address that the notice has been received); (b) upon receipt when sent by facsimile prior to 5:00 p.m. of a given Business Day (otherwise such receipt is deemed as of the following Business Day) to the number set forth below (provided, however, that notices given by facsimile shall not be effective unless the sending Party's machine provides written confirmation of successful delivery thereof); (c) upon the day of delivery if the notice has been deposited in an authorized receptacle of the United States Postal Service as first-class, registered or certified mail, postage prepaid, with a return receipt requested (provided that the sender has in its possession the return receipt to prove actual delivery); or (d) one (1) Business Day after the notice has been deposited with either FedEx or United Parcel Service to be delivered by overnight delivery (provided that the sending Party receives a confirmation of actual delivery from the courier). The addresses of the Parties to receive notices are as follows:

To Wildlands: WildDesert EM Holdings, LLC
3301 Industrial Avenue
Rocklin, California 95667
Attention: Sherrie Aland, Corporate Counsel
Telephone: (916) 435-3555
Facsimile: (916) 435-3556

To City: City of Lancaster
44933 Fern Avenue
Lancaster, California 93534
Attention: Jeff Hogan, Development Services Director
Telephone: (661) 723-6000
Facsimile: (661) 723-5926

Any Party may change its address for purposes of this section by giving the other Party written notice of the new address in the manner set forth above.

9. Miscellaneous Provisions.

(a) Ownership of Documents. All work papers, drawings, internal memoranda of any kind, photographs, and any written or graphic material, however produced, prepared by Wildlands in connection with its performance of services hereunder shall be, and shall remain after termination of this Agreement, the property of Wildlands, and may be used by Wildlands for any purpose whatsoever. Wildlands agrees to return to City upon termination of this Agreement all documents, drawings, photographs and other written or graphic material, however produced, received from City and used by Wildlands in the performance of its services hereunder.

(b) Partial Invalidity. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or

circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each such term and provision of this Agreement shall be valid, and shall be enforced to the fullest extent permitted by law.

(c) Waivers. No waiver of any breach of any covenant or provision herein contained shall be deemed a waiver of any preceding or succeeding breach thereof, or of any other covenant or provision herein contained. No extension of time for performance of any obligation or act shall be deemed an extension of time for performance of any other obligation or act except those of the waiving Party, which shall be extended by a period of time equal to the period of the delay.

(d) Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the permitted successors and assigns of the Parties hereto.

(e) Attorneys' Fees. In the event any of the Parties shall commence legal proceedings for the purpose of enforcing any provision or condition hereof, or by reason of any breach arising under the provisions hereof, then the successful Party in such proceeding shall be entitled to court costs and reasonable attorneys' fees to be determined by the Court. For the purpose of this Agreement, the terms "attorneys' fees" or "attorneys' fees and costs" shall mean the fees and expenses of counsel to the Parties hereto, which may include printing, photostating, duplicating and other expenses, air freight charges, and fees billed for law clerks, paralegals, librarians and others not admitted to the bar but performing services under the supervision of an attorney. The terms "attorneys' fees" or "attorneys' fees and costs" shall also include, without limitation, all such fees and expenses incurred with respect to appeals, arbitrations and bankruptcy proceedings, and whether or not any action or proceeding is brought with respect to the matter for which said fees and expenses were incurred. The term "attorney" shall have the same meaning as the term "counsel."

(f) Entire Agreement. This Agreement (including all Exhibits attached hereto) is the final expression of, and contains the entire agreement between, the Parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto. This Agreement may not be modified, changed, supplemented, superseded, canceled or terminated, nor may any obligations hereunder be waived, except by written instrument signed by the Party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The Parties do not intend to confer any benefit hereunder on any person, firm or corporation other than the Parties hereto and lawful assignees.

(g) Time of Essence. Wildlands and City hereby acknowledge and agree that time is strictly of the essence with respect to each and every term, condition, obligation and provision under this Agreement and that failure to timely perform any of the terms, conditions, obligations or provisions hereof by either Party shall constitute a material breach of and a non curable (but waivable) default under this Agreement by the Party so failing to perform.

(h) Relationship of Parties. Nothing contained in this Agreement shall be deemed or construed by the Parties to create the relationship of principal and agent, a partnership, joint venture or any other association between City and Wildlands, except as provided in this Agreement.

(i) Construction. Headings at the beginning of each paragraph and subparagraph are solely for the convenience of the Parties and are not a part of the Agreement. Whenever required by the context of this Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. This Agreement shall not be construed as if it had been prepared by one of the Parties, but rather as if both Parties had prepared the same. Unless otherwise indicated, all references to paragraphs, sections, subparagraphs and subsections are to this Agreement. All exhibits referred to in this Agreement are attached and incorporated by this reference.

(j) Recitals/Exhibits. The Recitals set forth in this Agreement and the exhibits referenced herein are incorporated herein by this reference.

(k) Choice of Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Any suit, action or proceeding brought under the scope of this Agreement shall be brought and maintained to the extent allowed by law in the County of Placer, California.

(l) Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

(m) Representation by Counsel. Notwithstanding any rule or maxim of construction to the contrary, any ambiguity or uncertainty shall not be construed against either City or Wildlands based upon authorship of any of the provisions hereof. City and Wildlands each hereby warrant, represent and certify to the other as follows: (i) that the contents of this Agreement have been completely and carefully read by the representing Party and counsel for the representing Party; (ii) that the representing Party has been separately represented by counsel and the representing Party is satisfied with such representation; (iii) that the representing Party's counsel has advised the representing Party of, and the representing Party fully understands, the legal consequences of this Agreement; and (iv) that no other person (whether a party to this Agreement or not) has made any threats, promises or representations of any kind whatsoever to induce the execution hereof, other than the performance of the terms and provisions hereof.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the dates set forth below.

WILDDESERT EM HOLDINGS, LLC, a
California limited liability company

CITY OF LANCASTER, a charter city
and a California municipal corporation

By: _____

By: _____

Its: _____

Mark V. Bozigian
City Manager

Date: _____

Date: _____

ATTEST:

Britt Avrit, MMC
City Clerk

APPROVED AS TO FORM:

Allison E. Burns, Esq.
City Attorney

Exhibit A - Map of Mitigation Site Long Canyon Ranch Expansion

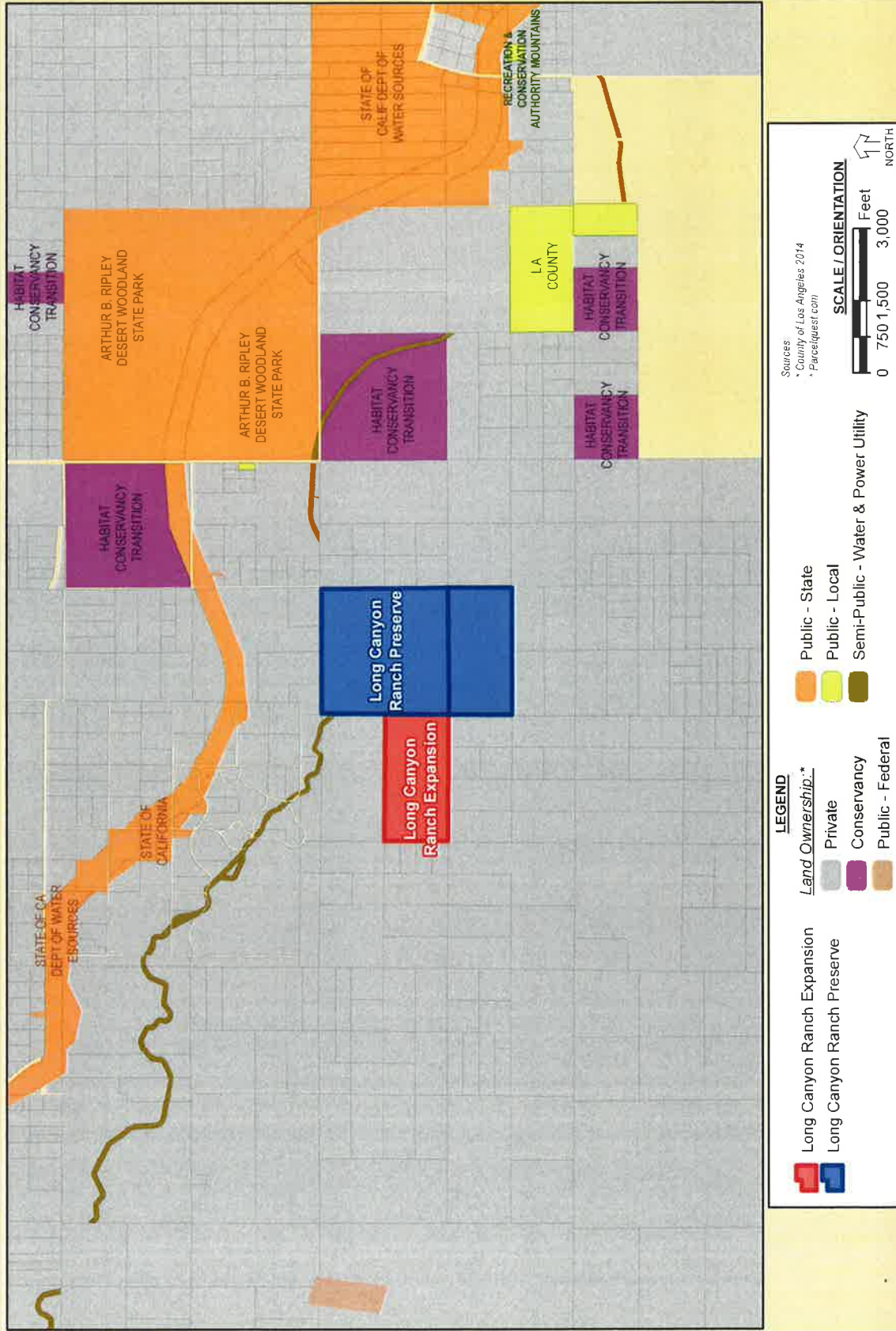


Figure 6 - Adjacent Conserved Lands - Long Canyon Ranch Expansion
 Long Canyon Ranch Expansion
 Conservation Analysis - June 2017

EXHIBIT B
BILL OF SALE

In consideration of Three Hundred Ninety-Two Thousand and No/100ths Dollars (\$392,000.00), **WILDESERT EM HOLDINGS, LLC**, a California limited liability company ("**Wildlands**"), does hereby bargain, sell and transfer to **CITY OF LANCASTER**, a municipal corporation ("**City**"), the following Mitigation Values from Los Angeles County Assessor Parcel Number 3279-023-008 (the "**Mitigation Values**"):

<u>Mitigation Site</u>	<u>Habitat Type</u>	<u>Acres</u>	<u>Price Per Acre/Credit</u>	<u>Total Cost</u>
Los Angeles County APN No. 3279-023-008	Mojave Desert Habitat	80	\$4,900.00	\$392,000.00

Wildlands represents and warrants that it has good title to the Mitigation Values, has good right to sell the same, and they are free and clear of all claims, liens, or encumbrances.

Wildlands covenants and agrees with City to warrant and defend the sale of the Mitigation Values against all and every person and persons whomsoever lawfully claiming or to claim the same.

WILDESERT EM HOLDINGS, LLC, a
California limited liability company

By: _____

Its: _____

Date: _____

STAFF REPORT
City of Lancaster

NB 3
09/26/17
MVB

Date: September 26, 2017

To: Mayor Parris and City Council Members

From: Mark V. Bozigian, City Manager

Subject: **Lease of Former Lancaster Community Shelter Building at 44611 Yucca Avenue to Nonprofit Organization for Use as a Community Center**

Recommendation:

Adopt **Resolution No. 17-46**, authorizing the City Manager and City Attorney or their designees to enter into a lease agreement with a to-be-established nonprofit organization for use of the former Lancaster Community Shelter building at 44611 Yucca Avenue as a community center.

Fiscal Impact:

To be funded from adopted FY 2017-2018 Budget. The City of Lancaster will be responsible for property insurance and facility maintenance, while the to-be-established nonprofit organization will be responsible for operational costs, including programming. The to-be-established nonprofit organization shall pay the City annual rent of \$1.00.

Background:

In August 2017, the Lancaster Community Shelter, under the guidance and management of Grace Resource Center, ceased operations as a homeless shelter. The facility had been in use and operation by various agencies for approximately 28 years, with Lancaster being the only government agency during that time to step up in the Antelope Valley and fund a permanent shelter. While Grace's dedicated staff did a stellar job of serving the homeless community for many years and is owed a great debt of gratitude, the shelter's costs simply became too high for the organization to bear. Grace continues to serve our community through its many other charitable initiatives and programs.

Recognizing the unique challenges presented by homelessness in the Antelope Valley, Los Angeles County Supervisor Kathryn Barger, Mayor R. Rex Parris, and the Lancaster City Council have set to work to identify new opportunities to address homelessness in our community. With a mind toward long-term solutions, the Antelope Valley Homeless Consortium was formed. The group is currently exploring a number of new initiatives related to homelessness, including additional services far beyond a traditional homeless shelter. We anticipate that these initiatives will be rolled out in the coming months as plans are finalized, including plans for temporary sheltering this coming winter.

As the City of Lancaster owns the former shelter facility building, the City now has a remarkable opportunity to transform the former shelter from a vacant space into a community center that provides a resource for a wide variety of resident services. However, this will only be possible and truly successful by partnering with the community and tapping into the great well of talent and good will that has always existed in the Antelope Valley.

Many local faith-based organizations currently provide valuable social services at no cost to the taxpayer. These can include everything from child care and educational programming to substance abuse classes, vocational training, and employment assistance. Yet all too often, access to facilities serves as a barrier to organizations who wish to provide such services. The costs involved with leasing or purchasing a facility of adequate size, improving the facility, and maintaining it, along with operational and programming costs, often simply prove too much for faith based organizations operating on slender budgets.

To help resolve this problem and advance efforts to provide local residents with much-needed social services, it is proposed that the City lease the former shelter building to a local to-be-established nonprofit organization for use as a community center. This action will facilitate the use of this City-owned facility to meet the needs of the Lancaster community, while leveraging the talents and efforts of thousands of community members through a community partnership with local faith-based and other organizations.

The community center would ideally serve as a central, well-run resource center for residents to access a wide range of services aimed at improving their quality of life. The nonprofit organization, which will be comprised of a multitude of interested faith-based and other local community partners, would provide regular programming designed to address local residents' needs. This will allow such organizations to fill a need that is not currently, nor should be, met solely by government services.

Authority granted by the City Council to the City Manager and City Attorney would allow the City to enter into an agreement with a to-be-established non-profit organization within the following parameters: the City of Lancaster would continue to own the building, providing both property insurance and general facility maintenance for the facility. The nonprofit organization would provide staffing and programming, collaborate with other entities for use of the facility, and provide for all other operational costs, including liability insurance. The nonprofit organization and all collaborating agencies would also be required to follow any and all applicable local, state, and federal regulations and laws.

The term of the agreement would be for one year, which either party could terminate with 30 days' notice. Any proposed extensions beyond one year would return to the City Council for approval. The lease amount would be \$1.00 annually.

In summary, this proposed action represents a significant opportunity to collaborate with local community partners to provide local residents with much-needed programs and services, all in a centralized location and in a very cost-effective means for taxpayers. In addition, it will make good use of a building facility located in the heart of our City.

Attachment:

Resolution No. 17-46

RESOLUTION NO. 17-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY OR THEIR DESIGNEES TO ENTER INTO A LEASE AGREEMENT WITH A TO-BE-ESTABLISHED NONPROFIT ORGANIZATION FOR USE OF THE FORMER LANCASTER COMMUNITY SHELTER BUILDING AT 44611 YUCCA AVENUE AS A COMMUNITY CENTER

WHEREAS, the City owns the real property located at 44611 Yucca Avenue in the City of Lancaster, California (the "Property"); and

WHEREAS, the City Council believes it is in the best interest of the City and the health, safety, and welfare of its residents, and in accord with the public purposes and provisions of the applicable state and local laws and requirements, for the Property to be leased to a non-profit entity to operate on the Property a community center (the "Community Center") that will offer certain services to the public, such as vocational training, life skills training and parenting classes; and

WHEREAS, the City Council desires to authorize and instruct the City Manager and City Attorney to do the following: (i) select a non-profit entity to which the Property shall be leased pursuant to a written lease agreement; (ii) negotiate a written lease agreement with the selected non-profit entity pursuant to and consistent with this Resolution; (iii) execute the final version of the written lease agreement; and (iv) take such other action as is necessary and proper to implement this Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The foregoing recitals are true, correct and a substantive part of this Resolution.

Section 2. The City Manager and City Attorney, or their designees, are authorized and instructed to do the following: (i) select a non-profit entity to which the Property shall be leased pursuant to a written lease agreement; (ii) negotiate a written lease agreement with the selected non-profit entity pursuant to and consistent with this Resolution; (iii) execute the final version of the written lease agreement; and (iv) take such other action as is necessary and proper to implement this Resolution.

Section 3. The written lease agreement authorized in Section 2 shall include the following terms and conditions: (i) the lessee shall pay annual rent of \$1.00; (ii) the written lease agreement shall be for a term of one (1) year and shall be terminable by either party on 30 days' written notice; (iii) the City shall be responsible for providing both property insurance and general facility maintenance for the Property and improvements thereon; (iv) the lessee shall be responsible for staffing and programming, collaborating with other entities for use of the Property, and all other operational costs, including liability insurance; (v) the lessee and all other entities utilizing the Property shall be required to follow any and all applicable local, state, and federal regulations and laws; and (vi) such other terms and conditions as the City Manager and City Attorney, or their designees determine to be reasonable and necessary.

Section 4. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

Section 5. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED this 26th day of September, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Resolution No. 17-46, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

STAFF REPORT
City of Lancaster

NB 4
09/26/17
MVB

Date: September 26, 2017

To: Mayor Parris and City Council Members

From: Mark V. Bozigian, City Manager

Subject: **Amendment to Acquisition and Management Agreement between the City of Lancaster and Aero View, LLC for the Law Enforcement Aerial Platform System (LEAPS)**

Recommendation:

Authorize the City Manager or his designee to execute an Amendment to the November 8, 2011 Acquisition and Management Agreement between the City of Lancaster and Aero View, LLC for the Law Enforcement Aerial Platform System (LEAPS), to extend the term of the Agreement on a month-to-month basis from October 1, 2017 through June 30, 2018, the end of the current fiscal year.

Fiscal Impact:

Funds for LEAPS service through June 30, 2018 have been previously appropriated by the City Council as a part of the adopted FY 2017-2018 City budget.

Background:

The Los Angeles County Sheriff's Department (LASD) and residents, businesses, and visitors to Lancaster have benefitted from the public safety enhancements and services provided by LASD's use of LEAPS. In addition to funding and maintaining the largest law enforcement contract with LASD of any contract city in Los Angeles County, the Lancaster City Council has fully funded and provided LEAPS to LASD for almost 5 years. LEAPS has proven to be an effective force multiplier and law enforcement tool in maintaining public safety in Lancaster.

To ensure that LEAPS continues to be an effective use of taxpayer funds, each month the Criminal Justice Commission (CJC) hears a report from LASD on LEAPS. Last month, LASD reported to the CJC that LEAPS was airborne and available in the month of August 2017 for 309.1 hours. During that month, Leaps was dispatched 165 times, while LASD also logged 92 LEAPS service calls where tactical field operations were supported. During August, LEAPS provided airborne observation and support in the arrest of 28 suspects. LEAPS was also used in support of serving a search warrant by the LAN-CAP team, resulting in suspect arrests with minimal safety hazard exposure to Deputies and the public.

Staff and LASD have been working with Aero View on potential system upgrades, improved operational protocols, and costs efficiencies. Approval of the month-to-month contract extension before Council will ensure no interruption in LEAPS service, while allowing all parties to continue to work towards a full contract proposal for Council to consider. The proposed month-to-month contract extension will also better align the current contract, and any future contracts, with appropriated year-to-year funding through the City's annual budget.

Attachment:

Amendment to Acquisition and Management Agreement

AMENDMENT TO ACQUISITION AND MANAGEMENT AGREEMENT

The Acquisition and Management Agreement (“Agreement”) dated November 8, 2011, between the City of Lancaster (the “City”) and Aero View, LLC, a California limited liability company (“Aero View”) (collectively, the “Parties”) is hereby amended, to be effective as of September ____, 2017. Specifically, the Parties desire to extend the term of the Agreement on a month-to-month basis from October 1, 2017 through the end of the current fiscal year, the time for which the services have been budgeted.

Accordingly, the Agreement is hereby amended by deleting Section 302 in its entirety, and replacing it with the following:

302 Term; Termination.

This Agreement shall continue on a month-to-month basis beginning October 1, 2017 through June 30, 2018, provided however, that the City may terminate the Agreement by giving ninety (90) days written notice of such termination. Notwithstanding the foregoing, in the event a court of competent jurisdiction issues an order that has the effect of preventing LASD or the City from utilizing LEAPS or any surveillance resulting from LEAPS, this Agreement shall be suspended pending a final judgment in such action or, at the option of the City, terminated.

The Parties acknowledge and agree that all other provisions set forth in the Agreement remain in full force and effect.

[Signatures begin on following page]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

AERO VIEW, LLC

By: _____
Steve McCarter, President

Dated: _____

CITY OF LANCASTER, CALIFORNIA

By: _____
Mark V. Bozigian, City Manager

Dated: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members
FROM: Council Member Angela Underwood-Jacobs
DATE: September 26, 2017
SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

Recommendation:

Receive a report of the proceedings and issues discussed at the June 13, 2017 District No. 14 Board of Directors regular meeting of the County Sanitation Districts of Los Angeles County (District).

Background:

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

The Board of Directors considered the following agenda items at June 13, 2017 regular meeting:

- 1) Approved Minutes of Adjourned Regular Meeting Held May 9, 2017
- 2) Approved Estimated April 2017 Expenses in Total Amount of \$2,259,000
 - Local District Expenses:
 - Operations & Maintenance (O & M) \$1,074,000
 - Capital 967,000
 - District No. 14's Share of Allocated Expenses for O & M and Capital:
 - Joint Administration 94,000
 - Technical Support 124,000
 - Total Expenses \$2,259,000
- 3) Awarded Contract No. 5037 for construction of the Lancaster Water Reclamation Plant Entrance Improvements to Perimeter Security Group, LLC at the unit prices stated in its bid amounting to approximately \$151,817.
- 4) Approved a contract with Sancon Engineering, Inc., for construction of the Trunk "F" Sewer Rehabilitation in the amount of approximately \$997,969.80, as set forth in the contract and under terms and conditions contained therein. All of the terms and conditions of the contract, Contract No. 5021, dated April 24, 2017, were accepted, and the Chairperson and Secretary were authorized to execute the contract on behalf of the District.

- 5) Adopted resolution setting the appropriations limit for fiscal year 2017-18.
 BE IT RESOLVED, that pursuant to Section 7910 of the Government Code of the State of California, the Board of Directors of County Sanitation District No. 14 of Los Angeles County does hereby establish and adopt an appropriations limit of \$61,742,001 for fiscal year 2017-18, utilizing the population change and the change in the personal per capita income within the County.
- 6) Adopted sewer system final budget for the 2017-18 fiscal year.
- 7) Adopted the following resolution –

BE IT HEREBY DETERMINED, RESOLVED, AND ORDERED AS FOLLOWS:

That pursuant to the provisions of Article 6, Section 4815 of the County Sanitation District Act (Chapter 3, Part 3, Division V, of the Health & Safety Code of the State of California), the Board of Directors of County Sanitation District No. 14 of Los Angeles County does hereby find and declare that the sum of \$872,000 is and will be the amount necessary to maintain, operate, extend, or repair any work or improvements of the District for the collection, treatment, and disposal of sewage, and to defray all other expenses incidental to the exercise of any of the District's powers, except the amounts necessary to acquire, construct, maintain, and operate a refuse transfer or disposal system, or both, and any other expenses incidental to the operation of the system during the ensuing year and prior to the annual levy of taxes for the fiscal year 2018-19 and the Board of Supervisors of Los Angeles County is hereby requested to cause to be levied and collected at the same time and in the same manner as the next general tax levy for the County a tax upon the real property in the District, in an amount sufficient to raise the required amount, to wit: \$872,000, to be paid into the County Treasury to the credit of the Operating Fund of the District.

The Secretary is hereby instructed to furnish a copy of this resolution and statement to the Board of Supervisors of Los Angeles County at least fifteen (15) days before the first day of September 2017.

Upon motion of Director Ledford, duly seconded and unanimously carried, the following appropriations were ordered made in the Operating Fund:

RE: APPROPRIATIONS
 OPERATING FUND 2017-18

O&M - Joint Administration	1,222,000
O&M - Technical Services	1,693,000
O&M - Lancaster Water Reclamation Plant	10,009,000
O&M - Local District Sewers	485,000
Capital - Joint Administration	134,000
Capital - Local Capital	3,041,000
Bond Repayment	10,455,000
Loan Repayment	6,856,000
Contingency for Emergency	<u>200,000</u>
	\$34,095,000

- 8) Adjourned meeting to Tuesday July 11, 2017
 July and August regular meetings were subsequently canceled. Next regular meeting is scheduled for September 12, 2017.

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Vice Mayor Marvin Crist
Council Member Angela Underwood-Jacobs

DATE: September 26, 2017

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the June regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Marvin Crist serves as the Chairman and Council Member Angela Underwood-Jacobs serves as a Director on the AVTA Board for the City of Lancaster.

The following significant events took place at the regular June Board meeting:

Present: Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Angela Underwood-Jacobs
Director Austin Bishop
Director Michelle Flanagan

Absent: Director Steve Hofbauer

Approve Agreement with Los Angeles County Sheriff's Department (LASD) for Transit Law Enforcement Services – Reserve Unit.

Authorized Executive Director/CEO to renew the Letter of Understanding with the LASD for transit law enforcement services covering the term July 1, 2017 through June 30, 2018.

Approved (4-0-1). Director Flanagan abstained.

Award Contract #2017-37 to Moore and Associates for Planning and Operations Support Services.

Authorized Executive Director/CEO to execute Contract #2017-037 for planning and operations support services with Moore and Associates, Santa Clarita, CA, for a two-year term and an amount not to exceed \$199,500.

Approved (5-0-0-1).

Approve AVTA Title VI Program Update for Fiscal Years 2018-2020.

Approved the AVTA Title VI Program Update for FY18 through FY20 as required by the Federal Transit Administration; and adopted Resolution No. 2017-005 adopting the AVTA Title VI Program Update.

Approved (5-0-0-1).

Approve Proposed Service Changes for August 2017.

Approved the final recommendation on the proposed services changes scheduled for implementation in August 2017.

Approved (5-0-0-1).

Award Contract #2017-14 to Fleet-Net Corporation for Fleet Management Software System.

Authorized the Executive Director/CEO to execute Contract #2017-14 for the Fleet Management Software System to Fleet-Net Corporation, Las Vegas, NV, for a five-year term and an amount not to exceed \$89,675, plus applicable sales tax.

Approved (5-0-0-1).

Award Contract #2017-17 with Medallion Contracting, Inc., for Security and Maintenance Upgrades to AVTA's Count Room.

Authorized the Executive Director/CEO to execute Contract #2017-17 for security and maintenance upgrades to AVTA's count room to Medallion Contracting, Inc., Palmdale, CA, for an amount not to exceed \$153,727 plus applicable sales tax.

Approved (5-0-0-1).

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Vice Mayor Marvin Crist
Council Member Angela Underwood-Jacobs

DATE: September 26, 2017

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

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The following significant events took place at the regular July Board meeting:

Present: Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Angela Underwood-Jacobs
Director Austin Bishop
Director Michelle Flanagan
Director Steve Hofbauer

Award Contracts for AVTA/Caltrans Joint ADA Construction Project located at 35th St. East and Palmdale Blvd. (Hwy 138).

Authorized Executive Director/CEO to execute: 1) Contract #2017-40 for ADA and signal upgrades including bus stop improvements at Palmdale Blvd. (Hwy 138) and 35th St East to R.C. Becker and Son, Inc., for an amount of \$543,402, plus applicable sales tax; 2) Contract #2014-46, Task Order 4, on-call architectural and engineering services to Arrow Engineering Services, Inc., for Change Order 1, for an amount of \$57,856, and Change Order 2, for an amount of \$23,615, which will implement work required by Caltrans Permit Office and the City of Palmdale.

Approved (6-0-0-0).

Approve Proposed Modification to the AVTA Customer Code of Conduct Policy.

Adopted Revision No. 1 to the Customer Code of Conduct Policy, Section 3.1.1D. as amended: The mobility device priority seating area is reserved for passengers using a mobility device. Passengers seated in the mobility device priority seating area ~~could~~ would be required to move to another seat if a passenger using a mobility device boards and the seat is needed.
Approved (6-0-0-0).

Approve Equal Employment Opportunity (EEO) Statement Policy.

Adopted the updated EEO Statement Policy.
Approved (6-0-0-0).

Amend Contract #2017-14 with Fleet-Net Corporation for Fleet Management Software System.

Authorized the Executive Director/CEO to execute an amendment to Contract #2017-14 for the Fleet Management Software System to Fleet-Net Corporation, Las Vegas, NV, for a five-year term and an amount not to exceed \$112,575, plus applicable sales tax.
Approved (6-0-0-0).98

Approve AVTA/BYD Motors, Inc., Bus Demonstration Agreement.

Authorized the Executive Director/CEO to enter into a bus demonstration agreement with BYD Motors, Inc.
Approved (5-0-1-0). Director Bishop recused himself.