

STAFF REPORT
Lancaster Redevelopment Agency

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Date: September 25, 2007

To: Chairman and Agency Board Members

From: Elizabeth Brubaker, Director of Housing & Neighborhood Revitalization

Subject: **List of Qualified Architects for Housing & Neighborhood Revitalization Programs**

Recommendation:

Approve the attached List of Qualified Architects for Housing & Neighborhood Revitalization Programs and authorize the Executive Director or his designee to sign the Professional Architectural Service Agreements.

Fiscal Impact:

Funding of the Acquisition/Infill Housing & Neighborhood Revitalization Programs will come from the Lancaster Redevelopment Agency's Low and Moderate-Income Housing Fund. Appropriations were adopted with the fiscal year 2007/08 budget.

Background:

The Housing & Neighborhood Revitalization Department (HNR) solicited Statements of Qualifications (SOQs) for architectural firms to provide professional services through a Request for Qualifications (RFQ). Architectural firms are needed to provide services to support the Department's Housing and Neighborhood Revitalization programs and projects. HNR provides a range of services, programs and projects designed to assist in the maintenance and improvement of the quality of life in Lancaster's neighborhoods. The goal is to make every neighborhood a desirable place to live, work and play by encouraging development and redevelopment through strategic investment of public resources intended to make every neighborhood "livable" through code enforcement compliance and housing and neighborhood revitalization. Housing programs have been created pursuant to the Housing Needs Assessment and goals of HNR. In order to accomplish these goals, it will be necessary to address the problems inherent to the City through physical improvements, financial incentives, and social assistance.

The RFQ solicited for architectural services included a scope of services detailing the professional services required by HNR, which also provided for all architectural and structural engineering services for the design of single-family residences on standard residential lots owned by the Redevelopment Agency (the "Agency").

The SOQs were submitted on August 6, 2007 with fee schedules provided in sealed envelopes. There were three (3) SOQs received by the deadline. Staff has reviewed the architect's SOQs and identified the attached List of Qualified Architects to provide service for the Agency's housing and revitalization programs until July 1, 2008, as needed.

Therefore, staff recommends the Agency Board approve the attached List of Qualified Architects and authorize the Executive Director or his designee to sign the Professional Architectural Service Agreements.