



**CITY COUNCIL/SUCCESSOR AGENCY/  
FINANCING/POWER/  
CALIFORNIA CHOICE ENERGY AUTHORITY  
REGULAR MEETING  
AGENDA**

**Tuesday**

**February 13, 2018**

Regular Meeting – **5:00 p.m.**

Council Chambers – Lancaster City Hall

The City Clerk/Agency/Authority Secretary hereby declares the agenda was posted  
by 5:00 p.m. on Friday, February 9, 2018  
at the entrance to the Lancaster City Hall Council Chambers.  
44933 Fern Avenue, Lancaster, CA 93534

***LEGISLATIVE BODY***

***City Council/Successor Agency/Financing/Power/ California Choice Energy Authority***

Mayor/Chair R. Rex Parris

Vice Mayor/Vice Chair Marvin Crist

Council Member/Agency Director/Authority Member Raj Malhi

Council Member/Agency Director/Authority Member Ken Mann

Council Member/Agency Director/Authority Member Angela Underwood-Jacobs

**CITY OF LANCASTER, CALIFORNIA  
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/POWER/  
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REGULAR MEETING  
TUESDAY, FEBRUARY 13, 2018**

**AGENDA ITEMS TO BE REMOVED**

Sometimes it is necessary to remove items from the agenda. We apologize for any inconvenience this may cause you.

**PUBLIC BUSINESS FROM THE FLOOR - AGENDIZED ITEMS**

Any person who would like to address the Legislative Bodies on any agendized item is requested to complete a speaker card for the City Clerk/Agency/Authority Secretary and identify the agenda item you would like to discuss. Each person will be given an opportunity to address the Legislative Body at the time such item is discussed. Speaker cards are available at the rear of the Council Chambers and your speaker card must be filled out *prior* to the agenda item being called. We respectfully request that you fill the cards out completely and print as clearly as possible. Following this procedure will allow for a smooth and timely process for the meeting and we appreciate your cooperation. *Individual speakers are limited to three (3) minutes each.*

Consent Calendar items under the Legislative Body may be acted upon with one motion, a second and the vote. If you desire to speak on an item or items on the Consent Calendar, you may fill out one speaker card for the Consent Calendar. You will be given three minutes to address your concerns before the Legislative Body takes action on the Consent Calendar.

**CALL TO ORDER**

City Council/Successor Agency/Financing/Power/ California Choice Energy Authority

**ROLL CALL**

City Council Members /Agency Directors /Authority Members: Malhi, Mann, Underwood-Jacobs; Vice Mayor/Vice Chair Crist, Mayor/Chair Parris

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CITY OF LANCASTER, CALIFORNIA  
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**PRESENTATIONS**

1. Presentation to Quartz Hill High School's Football Team in recognition of their CIF Southern Section Division 10 Championship  
Presenter: Mayor Parris
  
2. Recognition of Justice Sunday student participants  
Presenters: Mayor Parris and Council Member Underwood-Jacobs
  
3. Los Angeles County Airshow  
Presenter: Dr. David Vierra

**COUNCIL ACTIONS**

**MINUTES**

**M 1.** Approve the City Council/Successor Agency/Financing/ Power/ California Choice Energy Authority Regular Meeting Minutes of January 23, 2018.

**CONSENT CALENDAR**

**CC 1.** Waive further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

**CC 2.** Approve the Check and Wire Registers for January 7, 2018 through January 20, 2018 in the amount of \$5,972,292.09. Approve the Check Register as presented.

At each regular City Council Meeting, the City Council is presented with the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects for checks and Automated Clearing House (ACH) payments issued the prior two to three weeks. This process provides the City Council the opportunity to review the expenses of the City. The justifying backup information for each expenditure is available in the Finance Department.

**CITY OF LANCASTER, CALIFORNIA  
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**CC 3.** Accept the work constructed by Hardy and Harper, Inc., for **Public Works Construction Project No. 17-010, Lancaster Boulevard Bikeway and Road Diet, 10th Street West to Valley Central Way, and Sierra Highway to Division Street, BTA 1112-07-LA-03**, and direct the City Clerk to file the Notice of Completion for the project. Retention on this project will be disbursed in accordance with California Public Contract Code.

On August 8, 2017, Council awarded Public Works Construction Project No. 17-010, Lancaster Boulevard Bikeway and Road Diet, 10th Street West to Valley Central Way, and Sierra Highway to Division Street, BTA 1112-07-LA-03, to Hardy and Harper, Inc. This project continues the City's effort to improve the safety and economic vitality of the roadway network, including repaired and resurfaced roadway and improvements to sidewalk, curb and gutter. Work performed is in compliance with the City's 2014 ADA Transition Plan. This project repaired 500 square feet of concrete sidewalk, curb and gutter to eliminate trip hazards; installed 17 ADA ramps; constructed a mid-block pedestrian crossing at 12<sup>th</sup> Street West; installed bikeway improvements, and road diet enhancements. New traffic striping is in accordance with the Master Plan of Trails and Bikeways. Construction of the project has been completed to the satisfaction of the Development Services Director.

**CC 4.** Award Housing and Neighborhood Revitalization Neighborhood Stabilization Program Construction Project No. 672-18 to Hiesl Construction, Inc. of Acton, California, in the amount of \$89,950.00 (plus a 10% contingency) and authorize the City Manager, or his designee, to sign all documents.

The rehabilitation work being performed by the contractor will consist of the following: eliminating safety concerns, including fire hazards, lead-based paint hazards, removing unpermitted construction and correcting code violations; installing more energy efficient systems, including water conservation devices, and making general property and green building improvements that will increase the long-term sustainability of the single family residence.

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**PUBLIC HEARINGS**

**PH 1.** Resolution adopting the September 2017 Developer Fee Program for the County of Los Angeles Consolidated Fire Protection District

Recommendation:

Adopt **Resolution No. 18-03**, adopting the September 2017 Capital Improvement Plan of the Consolidated Fire Protection District and the Annual Adjustment of Fire Protection Fees.

The capital improvement program (dated September 2017), was adopted by the Los Angeles County Board of Supervisors on November 28, 2017. The current developer fee amount of \$.9180 per square-foot, adopted in January 2015 for new development in the Antelope Valley Developer Fee Area of Benefit (Area of Benefit 3), would remain at its current rate.

**PH 2.** Approval of amendment to Lancaster Choice Energy customer power rates schedule

Recommendation:

Adopt **Resolution No. 18-04**, amending Resolution No. 17-06 establishing customer power generation rates for Lancaster Choice Energy.

Lancaster Choice Energy (LCE) has been serving municipal customers since May 2015 and residential and commercial customers since October 2015. An essential part of LCE's operation is rate setting. A fundamental requirement in setting rates is to ensure sufficient revenue to cover LCE's operating expenses and to provide for reserves. In addition to meeting these requirements, LCE's proposed rate schedule provides savings to LCE customers as compared to current SCE rates. The proposed rate schedule will be effective March 1, 2018.

**NEW BUSINESS**

**NB 1.** Amendment to the adopted Budget and Capital Improvement Program for Fiscal Year 2017-2018

Recommendation:

Adopt **Resolution No. 18-05**, authorizing an amendment to the adopted Budget and Capital Improvement Program for Fiscal Year 2017-2018.

Since adoption of the Budget and Capital Improvement Program for Fiscal Year 2017-2018 in June 2017, staff has identified some recommended adjustments to revenues, transfers in, expenditures, transfers out, and capital improvement project appropriations. The recommended modifications take into account changing conditions and are in accordance with proper governmental accounting and financial reporting practices.

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**NB 2.** Adopt Resolution updating a Policy for the Investment of Public Funds

Recommendation:

Adopt **Resolution No. 18-06**, rescinding Resolution No. 15-02 in its entirety, and establishing a policy for the investment of public funds for the City of Lancaster.

Investing funds is a crucial component of a sound financial and cash management program. A formal investment policy is necessary to identify investment objectives, define risk tolerance, assign responsibility, and establish control over the investment process. The Investment Policy of the City of Lancaster (the City), in conformance with State laws, is intended to provide guidelines to the City Treasurer for the prudent investment of the City's temporary idle cash not governed by bond indentures or bond resolutions, and to outline policies for maximizing the efficiency of the City's cash management system. All City funds will be invested in accordance with this Investment Policy and with applicable sections of the California Government Code. Staff has recently undertaken a thorough review of the City's current Investment Policy with the assistance of the City's investment advisory firm, Cutwater Asset Management, dba Insight Investments. Although language throughout the policy has been updated to reflect current definitions, only one adjustment to our existing investment policy is recommended.

**COUNCIL AGENDA**

**CA 1.** Discussion and possible action regarding request to State of California to expand California Poppy Reserve  
Presenter: Vice Mayor Crist

**COUNCIL REPORTS**

**CR 1.** Council Reports

**CITY OF LANCASTER, CALIFORNIA  
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**CALIFORNIA CHOICE ENERGY AUTHORITY**

No action required at this time.

**LANCASTER HOUSING AUTHORITY**

No action required at this time.

**LANCASTER FINANCING AUTHORITY**

No action required at this time.

**LANCASTER POWER AUTHORITY**

No action required at this time.

**LANCASTER SUCCESSOR AGENCY**

No action required at this time.

**CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS**

**CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT**

**PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS**

This portion of the agenda allows an individual the opportunity to address the Legislative Bodies on any item ***NOT ON THE AGENDA*** regarding City/Agency/Authority business and speaker cards must be submitted ***prior*** to the beginning of this portion of the Agenda. Please complete a speaker card for the City Clerk/Agency/Authority Secretary and identify the subject you would like to address. We respectfully request that you fill the cards out completely and print as clearly as possible. Following this procedure will allow for a smooth and timely process for the meeting and we appreciate your cooperation. State law prohibits the Legislative Body from taking action on items not on the agenda and your matter may be referred to the City Manager/Executive Director. ***Individual speakers are limited to three (3) minutes each.***

**COUNCIL / AGENCY / AUTHORITY COMMENTS**

**CITY OF LANCASTER, CALIFORNIA  
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**CLOSED SESSION**

1. Conference with Legal Counsel – Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2) – two potential cases.
2. Conference with Legal Counsel – Anticipated Litigation: consideration of initiation of litigation pursuant to Government Code Section 54956.9(d) (4) - two potential cases.
3. Conference with Legal Counsel--Existing Litigation - Government Code Section 54956.9(d) (1)
4. Estarella v. City of Lancaster, LASC Case No.BC527749
5. Dunnagan v. City of Lancaster, LASC Case No. BC 615917
6. Simmons v. City of Lancaster, LASC Case No. BC 615471
7. Celebron v. City of Lancaster, LASC Case No. BC 615587
8. Bootleggers 2 v. City of Lancaster, LASC Case No. BS169660
9. Byrd v. City of Lancaster, LASC Case No. MC 026025
10. Smith v. Lancaster, LASC Case No. MC 027485
11. Antelope Valley Groundwater Cases  
Included Actions:  
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.  
Superior Court of California, County of Los Angeles, Case No. BC325201;  
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.  
Superior Court of California, County of Kern, Case No. S-1500-CV-254-348  
Wm. Bolthouse Farms, Inc. v. City of Lancaster, Diamond Farming Co. v. City of Lancaster,  
Diamond Farming Co. v. Palmdale Water District  
Superior Court of California County of Riverside, consolidated actions;  
Case Nos. RIC 353 840, RIC 344 436, RIC 344 668  
Santa Clara Case No. 1-05-CV 049053

**ADJOURNMENT**

Next Regular Meeting:

**Tuesday, February 27, 2018 - 5:00 p.m.**

**MEETING ASSISTANCE INFORMATION**

In compliance with the Americans with Disabilities Act, this meeting will be held at a location accessible to persons with disabilities; if you need special assistance to participate in this meeting, please contact the City Clerk at (661)723-6020. Services such as American Sign Language interpreters, a reader during the meeting, and/or large print copies of the agenda are available. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. Due to difficulties in securing sign language interpreters, five or more business days notice is strongly recommended. For additional information, please contact the City Clerk at (661)723-6020.



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**AGENDA ADDENDUM INFORMATION**

On occasion items may be added after the agenda has been mailed to subscribers. Copies of the agenda addendum item will be available at the City Clerk Department and are posted with the agenda on the windows of the City Council Chambers. For more information, please call the City Clerk Department at (661) 723-6020.

All documents available for public review are on file with the City Clerk Department.

M 1
01/23/18
MVB

**LANCASTER  
CITY COUNCIL/SUCCESSOR AGENCY/  
FINANCING/POWER/  
CALIFORNIA CHOICE ENERGY AUTHORITY  
MINUTES  
January 23, 2018**

**CALL TO ORDER**

Vice Mayor/Vice Chair Crist called the meeting of the Lancaster City Council/Successor Agency/Financing/ Power/California Choice Energy Authority to order at 5:03 p.m.

**ROLL CALL**

PRESENT: City Council Members /Agency Directors /Authority Members: Malhi, Mann, Underwood-Jacobs; Vice Mayor/Vice Chair Crist

EXCUSED: Mayor/Chair Parris

On a motion by Council Member Mann and seconded by Council Member Underwood-Jacobs, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority excused Mayor/Chair Parris from the meeting, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Underwood-Jacobs, Crist; NOES: None; ABSTAIN: None; ABSENT: Parris

**STAFF MEMBERS:**

City Manager/Executive Director; Deputy City Manager/Deputy Executive Director; City Attorney/Agency/Authority Counsel; City Clerk/Agency/Authority Secretary; Administrative and Community Services Director; Sr. Operations Manager; Finance Director; Housing Director; Public Safety Director

**INVOCATION**

Luke Duncan

**PLEDGE OF ALLEGIANCE**

Captain of the Paraclete High School Football Team

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/  
FINANCING/POWER/CALIFORNIA CHOICE ENERGY AUTHORITY  
**MINUTES**

January 23, 2018

**PRESENTATIONS**

1. Presentation to Paraclete's Football Team in recognition of their CIF Southern Section - Division 5 Championship  
Presenters: Vice Mayor Crist and City Manager, Mark Bozigian
2. Aerospace Valley Regional Robotics Competition  
Presenter: Donita Winn
3. Proclamation of January as Homeowner's Property Tax Exemption Awareness Month  
Presenter: Los Angeles County Tax Assessor Jeffrey Prang

**M 1. MINUTES**

On a motion by Council Member Mann and seconded by Council Member Malhi, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority approved the City Council/Successor Agency/Financing/Power/California Choice Energy Authority Regular Meeting Minutes of January 9, 2018, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Underwood-Jacobs, Crist; NOES: None; ABSTAIN: None; ABSENT: Parris

**CITY COUNCIL CONSENT CALENDAR**

Item No. CC 4 was removed from the Consent Calendar and will be brought to a future City Council meeting for consideration.

On a motion by Council Member Mann and seconded by Council Member Underwood-Jacobs, the City Council approved the Consent Calendar with the exception of Item No. CC 4, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Underwood-Jacobs, Crist; NOES: None; ABSTAIN: None; ABSENT: Parris

**CC 1. ORDINANCE WAIVER**

Waived further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

**CC 2. CHECK REGISTERS**

Approved the Check and Wire Registers for December 17, 2017 through January 6, 2018 in the amount of \$8,502,840.57. Approved the Check Register as presented.

**CC 3. INVESTMENT REPORT**

Accepted and approved the December 2017, Monthly Report of Investments as submitted.

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/  
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**CC 4. PUBLIC WORKS CONSTRUCTION PROJECT NO. 17-010, LANCASTER BOULEVARD BIKEWAY AND ROAD DIET, 10TH STREET WEST TO VALLEY CENTRAL WAY, AND SIERRA HIGHWAY TO DIVISION STREET**

This item was removed from the agenda.

**CC 5. AGREEMENT FOR ACQUISITION OF REAL PROPERTY BETWEEN THE CITY OF LANCASTER AND CIT BANK N.A.**

Approved agreement for acquisition of real property between the City of Lancaster and CIT Bank N.A. property located at 1550 East Newgrove Street, as part of the approved Neighborhood Stabilization Program (NSP 1).

It was the consensus of the City Council to move Item No. NB 1 to this portion of the agenda.

**NB 1. AUTHORIZED EXECUTION OF A COMMUNITY WORKFORCE AGREEMENT**

The City Manager presented the Staff Report for this item.

Addressing the City Council on this item:

Michael Rives – discussed his family’s support of unions, discussed his concerns with the agreement.

Roger Schaefer – read a letter he wrote to the Antelope Valley Press and discussed his opinion of unions.

Mitch Klein – in favor of the Community Workforce Agreement; stated the agreement opens employment to veterans and getting kids off the street; provides training and benefits.

Chris Hannan – Council Representative for Construction Trade Council; stated the agreement creates opportunities and provides preference to veterans, students; discussed Antelope Valley College pre-apprentice curriculum.

David Sanchez – stated he is a product of the ‘Helmets to Hardhats’ program, provided his work history and his experience with training with unions.

John Canget – represents the Ironworkers union, provided his history with unions; discussed benefits provided by the unions.

Discussion among the City Council included discussion of requiring prevailing wage on City projects and discussion of the Council’s support of unions.

On a motion by Council Member Mann and seconded by Council Member Malhi, the City Council authorized the execution of a Community Workforce Agreement by the following vote: 4-0-0-1; AYES: Malhi, Mann, Underwood-Jacobs, Crist; NOES: None; ABSTAIN: None; ABSENT: Parris

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/  
FINANCING/POWER/CALIFORNIA CHOICE ENERGY AUTHORITY  
**MINUTES**  
January 23, 2018

Vice Mayor Crist requested a brief recess at this time.

Vice Mayor Crist reconvened the meeting at 6:00 p.m.

**PH 1. UPDATED “GRAFFITI ABATEMENT COSTS AND EXPENSES” COST MODEL AS REQUIRED**

Vice Mayor Crist opened the Public Hearing

The Finance Director presented the Staff Report for this item.

Vice Mayor Crist closed the Public Hearing

On a motion by Council Member Underwood-Jacobs and seconded by Council Member Mann, the City Council adopted **Resolution No. 18-02**, approving and adopting a revised “graffiti abatement costs and expenses” cost model, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Underwood-Jacobs, Crist; NOES: None; ABSTAIN: None; ABSENT: Parris

**NB 2. READY LANCASTER PRESENTATION**

The Assistant Communications Specialist provided this presentation.

Los Angeles County Fire Chief Tucker discussed CERT program, which helps civilians learn to prepare themselves to function in the event of an emergency.

Received and filed the Ready Lancaster presentation.

**CA 1. NOMINATION AND APPOINTMENT OF KING MOORE TO THE PLANNING COMMISSION**

On the nomination of Mayor Parris and seconded by Council Member Mann, the City Council nominated and appointed King Moore to the Planning Commission, by the following vote: 4-0-0-1; AYES: Malhi, Mann, Underwood-Jacobs, Crist; NOES: None; ABSTAIN: None; ABSENT: Parris

The City Clerk administered the Oath of Office at this time.

**CR 1. REPORT ON THE ACTIVITIES OF THE BOARD OF DIRECTORS FOR THE ANTELOPE VALLEY TRANSIT AUTHORITY**

Vice Mayor Crist discussed the newly established service to Mojave airport and Edwards Air Force Base using commuter vans.

**CR 2. REPORT ON THE ACTIVITIES OF THE BOARD OF DIRECTORS FOR DISTRICT NO. 14 OF THE COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY**

Vice Mayor Crist discussed grants awarded to schools to assist with establishment of electric bus charging stations.

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/  
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**MINUTES**

January 23, 2018

**CR 3. COUNCIL REPORTS**

Planning Commission Chairman Vose discussed recent Greater Antelope Valley Association of Realtors installation dinner; discussed recent actions taken by the Planning Commission, discussed the need for all types of housing.

**CALIFORNIA CHOICE ENERGY AUTHORITY**

No action required at this time.

**LANCASTER HOUSING AUTHORITY**

No action required at this time.

**LANCASTER FINANCING AUTHORITY**

No action required at this time.

**LANCASTER POWER AUTHORITY**

No action required at this time.

**LANCASTER SUCCESSOR AGENCY**

No action required at this time.

**CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENT**

The City Manager discussed recent events celebrating Dr. Martin Luther King Jr. and showed two brief videos showcasing the Justice Sunday and Day of Service events which were held in his honor.

Council Member Underwood-Jacobs briefly discussed the Justice Sunday event.

**CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT**

The City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized item.

**PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS**

Addressing the City Council at this time:

Cora Martinez – Political Science student at Antelope Valley College; requested additional information on the CERT program and asked Council Member Mann how long he has been a City Council Member.

Lauren Pulley – Political Science student at Antelope Valley College; discussed the homeless who are at freeway off-ramps and in encampments; asked what the City is doing to assist the homeless.

Sandra Alezano – Political Science student at Antelope Valley College; asked the Vice Mayor how long he has been the Vice Mayor.

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**PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS CONTINUED...**

Heather Brown – discussed the impact of contaminated water on insects and amphibians; discussed single lanes in the City.

Shannon McDonald – stated Fran Sereseres is ill and wanted the City Council to know she appreciates all they do; discussed the additional land provided for the Prime Desert Woodland Preserve.

Shanae LaBlue- Political Science student at Antelope Valley College; asked the Council what can be done for those who struggle to earn enough money to keep them from becoming homeless and discussed the difficulty in being eligible for certain programs.

Deborah Johnson - Political Science student at Antelope Valley College; asked the City Council about a specific construction project currently taking place and suggested other streets to focus the work.

Michael Rives – commended the City for the work done in advance of the rain, discussed a specific mural located on The Blvd, the kiosks situated on The BLVD and suggested the City Council educate people to utilize crosswalks.

David Paul – discussed the amount of work the Vice Mayor does in his role as Vice Mayor, discussed the absence of solar panels at the Sheriff Station.

**ADJOURNMENT**

Vice Mayor/Chair Crist adjourned the meeting at 7:02 p.m. and stated the next City Council/Successor Agency/Financing/Power/California Choice Energy Authority meeting will be held on Tuesday, February 13, 2018 at 5:00 p.m.

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/  
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**MINUTES**

January 23, 2018

PASSED, APPROVED and ADOPTED this 13<sup>th</sup> day of February, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

\_\_\_\_\_  
BRITT AVRIT, MMC  
CITY CLERK  
AGENCY/AUTHORITY SECRETARY

\_\_\_\_\_  
R. REX PARRIS  
MAYOR/CHAIRMAN

STATE OF CALIFORNIA            }  
COUNTY OF LOS ANGELES       }ss  
CITY OF LANCASTER             }

CERTIFICATION OF MINUTES  
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/HOUSING/POWER/CALIFORNIA  
CHOICE ENERGY AUTHORITY

I, \_\_\_\_\_, \_\_\_\_\_ of the City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original City Council/Successor Agency/Financing/Housing/Power/California Choice Energy Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_



**STAFF REPORT**  
**City of Lancaster**

Date: February 13, 2018  
To: Mayor Parris and City Council Members  
From: Pam Statsmann, Finance Director  
Subject: **Check Registers – January 7, 2017 through January 20, 2018**

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CC 2
02/13/18
MVB

**Recommendation:**

Approve the Check Registers as presented.

**Fiscal Impact:**

\$5,972,292.09 as detailed in the Check Registers.

**Background:**

At each regular City Council Meeting, the City Council is presented with check and ACH/wire registers listing the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects issued the prior three to four weeks. This process provides the City Council the opportunity to review the expenditures of the City. Claims are paid via checks, Automated Clearing House (ACH) payments, or federal wires. The justifying backup information for each expenditure is available in the Finance Department.

Check Nos.:	7393097-7393360	\$ 5,253,608.22
ACH/Wire Check Nos.:	101009966-101009975	<u>\$ 718,683.87</u>
		\$ 5,972,292.09
Voided Check No.:	7393173	
Voided ACH/Wire No.:	N/A	

PS:sp

**Attachments:**

Check Register  
ACH/Wire Register

# City of Lancaster Check Register



From Check No.: 101009966 - To Check No.: 101009975

From Check Date: 01/07/18 - To Check Date: 01/20/18

Printed: 1/29/2018 13:58

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
101009966	C9785	THE BANK OF NEW YORK MELLON	HUD SECTION 108 DEBT SRVC PMTS	18,550.15	361 4541908	885.00
					361 4541908	4,056.00
					361 4541908	6,050.35
					361 4541908	7,558.80
				<u>18,550.15</u>		<u>18,550.15</u>
101009967	A7515	U S BANK	DEBT SERVICE DUE 02/01/18	186,599.00	991 4540978	186,599.00
101009968	04867	CITY OF LANCASTER-PARKS	PETTY CASH-AYSO TOURNAMENT	3,500.00	101 1020004	3,500.00
101009969	08026	INLAND EMPIRE ENERGY CENTER	02/18-ENERGY PROCUREMENT	52,300.00	490 4370653	52,300.00
101009970	04867	CITY OF LANCASTER-PARKS	PETTY CASH-AYSO TOURNAMENT	3,500.00	101 1020004	3,500.00
101009971	C9589	U S BANK CORP PAYMENT SYSTEMS	01/10/18-CALCARD STATEMENT	52,052.79	101 2601000	52,052.79
101009972	D3789	WILDESERT WM HOLDINGS, LLC	CONSRVTN HABITAT ACQUISITION	392,000.00	224 4520912	392,000.00
101009973	00370	CITY OF LANCASTER/PETTY CASH	PETTY CASH EXPENSE	153.43	101 4320259	25.16
					101 4762202	25.00
					480 4755202	100.00
					483 4755665	3.27
				<u>153.43</u>		<u>153.43</u>
101009974	00370	CITY OF LANCASTER/PETTY CASH	PETTY CASH DRAW	694.00	101 1020000	694.00
101009975	08557	SILICON VALLEY POWER	04/18-ENERGY PROCUREMENT	9,334.50	490 4370653	9,334.50
Chk Count	<u>10</u>			Check Report Total	<u>718,683.87</u>	

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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7393097	08239	CANYON LADY PRODUCTIONS INC	BAL-JANE LYNCH-01/13/18	13,000.00	402 4650318	13,000.00
7393098	D3231	COUWENBERG, ANDREA	01/18-CONTRACT SERVICES	10,266.00	101 4644308	10,266.00
7393099	D3476	DIVISION OF STATE ARCHITECT	OCT-DEC 17-30% SB1186 FEES	506.40	101 2179004	506.40
7393100	08551	EMPLOYMENT DEVELOPMENT DEPT	EARNINGS WITHHILDING ORDER	403.35	101 2159000	403.35
7393101	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	52.93	101 2159000	52.93
7393102	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	100.00	101 2159000	100.00
7393103	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	150.00	101 2159000	150.00
7393104	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	200.00	101 2159000	200.00
7393105	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	240.00	101 2159000	240.00
7393106	02108	FRANCHISE TAX BOARD	QTRLY ENTRTNMT WHLDNG-12/31/17	7,875.00	101 2175000	280.00
					402 2177000	7,595.00
				<u>7,875.00</u>		<u>7,875.00</u>
7393107	1296	L A CO CLERK-ENVIRO FILINGS	NOE:IB 1702 STREET IMPROVEMNTS	75.00	206 11FW002924	75.00
7393108	1256	L A CO REGISTRAR-RECORDER	ND-DOCUMENT FILING FEE	2,280.75	306 4542263	2,280.75
7393109	D3448	L A CO SHERIFF'S DEPT	FILE #3631104150058	125.00	101 2159000	125.00
7393110	1214	L A CO SHERIFF'S DEPT	11/17-SPECIAL EVENTS-BLCK FRDY	343.11	101 4820355	311.92
					101 4820357	31.19
				<u>343.11</u>		<u>343.11</u>
7393111	1214	L A CO SHERIFF'S DEPT	11/17-SPCL EVENTS-HOLIDAY PTRL	447.10	101 4820355	406.45
					101 4820357	40.65
				<u>447.10</u>		<u>447.10</u>
7393112	1214	L A CO SHERIFF'S DEPT	11/17-SPECIAL INVESTIGATIONS	686.98	101 4820355	624.52
					101 4820357	62.46
				<u>686.98</u>		<u>686.98</u>
7393113	1214	L A CO SHERIFF'S DEPT	11/17-SPECIAL EVENT-FOD	1,931.12	101 4820355	1,818.29
					101 4820357	112.83
				<u>1,931.12</u>		<u>1,931.12</u>
7393114	1215	L A CO WATERWORKS	10/25/17-12/26/17 WATER SVC	703.70	482 4636654	703.70

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7393115	06936	MOSMAN, DESIREA	12/17-AM EXERCISE INSTRUCTOR	420.00	101 4643308	420.00
7393116	03154	SO CA EDISON	11/14/17-01/03/18 ELECTRIC SVC	33,566.79	101 4632652 101 4633652 101 4634652 203 4636652 363 4542771 402 4650652 482 4636652 483 4752652 483 4785652 483 4785660 484 4755652	10,721.86 4,716.00 4,336.20 96.79 6.83 12,462.43 412.02 50.39 382.28 146.14 235.85
				33,566.79		33,566.79
7393117	1907	SO CA GAS COMPANY	11/22/17-01/03/18 GAS SVC	5,614.54	101 4631655 101 4633655 101 4651655 101 4810403 402 4650655	106.89 2,624.64 647.71 133.87 2,101.43
				5,614.54		5,614.54
7393118	C8046	U S DEPT OF EDUCATION	TAX WITHHOLDING ORDER	90.62	101 2159000	90.62
7393119	07169	VIVINT SOLAR DEVELOPER LLC	RFND-PERMIT FEES	468.44	251 3201104 251 3201104 251 3201104 251 3201104	117.11 117.11 117.11 117.11
				468.44		468.44
7393120	08647	ZHAO, VICKIE	REISSUE CHECK #M06212	66.95	101 2140000	66.95
7393121	08290	4WALL ENTERTAINMENT INC	PAC-RADIO REMOTE RNTLS(4) PAC-REMOTE FOCUS UNIT	150.00 48.85	402 4650602 402 4650403	150.00 48.85
				198.85		198.85
7393122	A2225	A V AIRPORT EXPRESS, INC	BUS-GLOWZONE-01/04/18	895.00	101 4640271	895.00
7393123	D0815	A V COURT REPORTERS	REPORTNG-ENVRNMNTL IMPACT RPRT	760.00	101 2185719 101 2185902	380.00 380.00
				760.00		760.00
7393124	05552	ADVANCED SPORTS PHOTOGRAPHY	FALL BSKTBLL 2017-PICS/PLAQUES	528.55	101 4641251	528.55
7393125	04190	AMERIPRIDE SERVICES	RUGS(6)	1,576.80	101 4680225	1,576.80
7393126	08094	BURRELLESLUCE	12/17-MONTHLY MEDIA CHARGES	351.80	101 4305301	351.80
7393127	06243	C S A PARTNERS LTD	NEXT 50 PRJCT-PHASE 2 SERVICES	30,500.00	109 4200301	30,500.00

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7393128	06020	CANON FINANCIAL SERVICES, INC	01/18 COPIER LEASE	12,389.27	101 4310254	12,389.27
7393129	04636	CAYENTA/N HARRIS COMPUTER CORP	11/17-CMS	3,745.00	101 4315302	3,745.00
7393130	07159	DIAZ, BRANDON	06/17-TENNIS INSTRUCTOR	245.00	101 2140000	245.00
			06/17-TENNIS INSTRUCTOR	56.70	101 2140000	56.70
			06/17-TENNIS INSTRUCTOR	77.00	101 2140000	77.00
				<u>378.70</u>		<u>378.70</u>
7393131	08329	E C S IMAGING INC	ECS INSTALLATN/CONFIGURTN SVCS	3,600.00	109 4110302	3,600.00
7393132	07124	FIRST AMERICAN DATA TREE, LLC	12/17-PROFESSIONAL SERVICES	500.00	101 4400301	500.00
7393133	00748	GOV'T FINANCE OFFICERS ASSN	PS/TH/MA/CW-17/18 MMBRSHP RNWL	840.00	101 4310206	840.00
7393134	1203	LANCASTER PLUMBING SUPPLY	OMP-PIPE/BIBB/CONNECTOR	31.84	101 4634404	31.84
7393135	A4930	LANDALE MUTUAL WATER COMPANY	L/CHALLENGER-12/17 WATER SVC	57.50	203 4636654	57.50
7393136	06431	MACKAY COMMUNICATIONS, INC	RNWL-PHONE SVCS-10/17-10/18	1,393.24	101 4200350	1,393.24
7393137	06663	MASON, MELINDA	PHOTOGRAPHY SERVICES	50.00	101 4305301	50.00
7393138	06966	MICHAEL BAKER INT'L INC	SR138-AV G INTRCHG-CNSLTNG SVC	9,215.50	210 15BR006924	9,215.50
			CP17003-REVIVE 25 PVMNT MNGMNT	3,000.00	206 12ST036924	1,800.01
					209 12ST036924	1,199.99
			CP18001-REVIVE 25 PVMNT MNGMNT	5,217.40	206 12ST036924	3,130.45
					209 12ST036924	2,086.95
				<u>17,432.90</u>		<u>17,432.90</u>
7393139	07464	MORGAN SOLAR USA INC	12/17-NSC-SOLAR POWER	1,033.37	101 4635652	1,033.37
7393140	D1167	MUNICIPAL CODE CORPORATION	WEBSITE UPDATE/GRAPHICS	276.96	101 4110360	276.96
7393141	08562	NAPA AUTO PARTS	CREDIT-CORE DEPOSIT-EQ3824	(64.04)	203 4752207	(64.04)
			HOSE FITTINGS(4)-EQ3750	59.51	203 4752207	59.51
			FITTING-EQ3988	5.62	480 4755207	5.62
			CONNCTRS/LOCK-EQ3998	60.91	480 4755207	60.91
			FUEL/FUEL FILTERS-EQ3390	39.65	203 4752207	39.65
			FLAPDISCS/CUTOFFS-EQ2386	243.59	101 4753207	243.59
			BULK WIRE-EQ3412	104.86	203 4752207	104.86
			OIL FILTER-EQ2308	3.72	203 4752207	3.72
			OIL/FUEL/AIR FILTERS-EQ3390	143.54	203 4752207	143.54
			OIL FILTER-EQ3412	3.56	203 4752207	3.56
			OIL FILTER-EQ3818	3.60	203 4752207	3.60
			OIL FILTER-EQ3823	3.56	482 4752207	3.56
			AIR/OIL FILTERS-EQ3998	45.61	480 4755207	45.61
			OIL FILTER-EQ4328	3.60	203 4785207	3.60
			OIL FILTER-EQ5617	3.55	101 4632207	3.55

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			OIL FILTER-EQ5658	3.13	101 4633207	3.13
			OIL FILTER-EQ5661	3.13	101 4632207	3.13
			OIL FILTER-EQ5708	3.56	101 4635207	3.56
			AIR/FUEL/OIL FILTERS-EQ5787	70.13	101 4631207	70.13
			OIL/AIR FILTERS-EQ6808	13.14	101 4810207	13.14
			OIL FILTER-EQ7507	3.55	251 4783207	3.55
			MIRRORS(2)-EQ3412	6.44	203 4752207	6.44
			MOTOR RESISTORS(2)-EQ5825	105.78	101 4634207	105.78
			CREDIT-MOTOR RESISTOR-EQ5825	(26.78)	101 4634207	(26.78)
			LENSES(2)-EQ5825	1.93	101 4634207	1.93
			TRANS FLUID-EQ1518	185.60	101 4810207	185.60
			BRAKE PADS-EQ3992	69.62	480 4755207	69.62
			DSL EXHAUST FLD-EQ3988	208.04	480 4755207	208.04
			RESPONSE STRUT ASSY-EQ7765	277.21	480 4755207	277.21
			DRAIN PLUG-EQ4300	3.22	203 4752207	3.22
			U JOINTS(2)-EQ3307	56.73	484 4752207	56.73
			U JOINTS(2)-EQ3307	26.04	484 4752207	26.04
			OIL FILTER-EQ3783	15.98	203 4752207	15.98
				<u>1,687.29</u>		<u>1,687.29</u>
7393142	06704	NIGHT OWLS	JAN 18-WELLNESS WEBSITE SUPPRT	350.00	106 4330201	350.00
7393143	D2634	O'REAR, JEFFREY R	12/17-PRODUCTION SERVICES	400.00	101 4680225	400.00
7393144	08645	OLD STUMP BREWERY	FOD-KEGS(2)	165.00	101 4681222	165.00
7393145	C3052	OXFORD INN AND SUITES	PAC-LODGINGS(11)-10/15/17	924.88	402 4650257	924.88
7393146	06984	PACIFIC DESIGN & INTEGRATION	12/17-BROADCAST MANAGER SVCS	2,981.00	101 4305302	2,981.00
7393147	05998	PAVING THE WAY FOUNDATION	CMMNTY SPPRT/GOOD CTZNSHP PRGM	500.00	399 4820776	500.00
			CMMNTY SPPRT/GOOD CTZNSHP PRGM	1,968.00	399 4820776	1,968.00
				<u>2,468.00</u>		<u>2,468.00</u>
7393148	07968	PINNACLE PETROLEUM, INC	UNLEADED(4960 GALS)	11,995.58	101 1620000	11,995.58
			DIESEL(2487 GALS)	7,181.64	101 1620000	7,181.64
				<u>19,177.22</u>		<u>19,177.22</u>
7393149	08646	PORCHIA, SHAWNTE	RFND-RNTL DEP-CDR ST-12/30/17	100.00	101 2182001	100.00
7393150	06160	PRIME TIME PARTY RENTALS	WINTER CAMP-BOUNCE HOUSE RNTL	400.00	101 4640251	400.00
7393151	02257	QUALITY SURVEYING, INC	CP16009-2016 PVMNT MNGMNT PRGM	6,000.00	209 12ST035924	6,000.00
			CP16002-LANC BLVD-30-40TH ST E	16,375.00	210 12ST033924	16,375.00
			CP17008-10TH ST W GAP CLOSURE	11,900.00	232 15ST026924	5,416.60
					321 15ST026924	6,483.40
			CP17008-10TH ST W GAP CLOSURE	1,000.00	232 15ST026924	1,000.00
				<u>35,275.00</u>		<u>35,275.00</u>
7393152	A8260	SAGE STAFFING	GK-PUBLIC SFTY STFF-12/4-8/17	298.40	101 4820301	298.40

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			MB-FINANCE STAFF-12/11-15/17	825.38	101 4310308	825.38
			GK-PUBLIC SFTY STFF-12/11-15/17	373.00	101 4820301	373.00
			MB-FINANCE STAFF-12/18-22/17	1,023.00	101 4310308	1,023.00
			GK-PUBLIC SFTY STFF-12/18-22/17	410.30	101 4820301	410.30
				<u>2,930.08</u>		<u>2,930.08</u>
7393153	1894	SIGNS & DESIGNS	PAC-POSTERS(3)	213.04	402 4650205	213.04
			GALA BANNERS(4)	916.62	101 4305205	916.62
			KS/TC/PG-NAMEPLATES(4)	57.30	101 4110259	57.30
				<u>1,186.96</u>		<u>1,186.96</u>
7393154	08644	SMOG CITY BREWING LLC	FOD-KEGS(4)	386.00	101 4681222	386.00
7393155	06963	SURFACE	PAC/ZELDAS-REMODEL/WTR FEATURE	1,400.00	402 4650402	1,400.00
7393156	08087	THE BAYSHORE CONSULTING GROUP	CCEA-12/17-CONSULTING SVCS	2,500.00	491 4370002P	2,500.00
			CCEA-RANCHO MIRAGE IMLEMNTATN	2,500.00	491 4370004I	2,500.00
			CCEA-PALMDALE-PHASE 1	2,500.00	491 4370005T	2,500.00
			CCEA-SANTA MONICA-PHASE 1	2,500.00	491 4370006T	2,500.00
				<u>10,000.00</u>		<u>10,000.00</u>
7393157	07372	THE MODERN TEA ROOM, LLC	MLK-CATERING SVCS-01/04/18	547.50	106 3208100	547.50
7393158	D4196	THE STATE BAR OF CALIFORNIA	JC-2018 BAR COMPLIANCE FEES	525.00	101 4400206	525.00
7393159	C5522	THOMSON REUTERS-WEST PMT CENT	LIBRARY PLAN-11/05-12/04/17	22.94	101 4400301	22.94
7393160	D1594	TOUCHPOINT ENERGIZED COMM	01/18-E NEWSLETTER SVC	375.00	101 4305302	375.00
7393161	08319	TRIEPEI SMITH & ASSOCIATES INC	CCEA-12/17-MARKETING/SALES	6,350.00	491 4370205	6,350.00
7393162	02977	TURBO DATA SYSTEMS INC	11/17-PARKNG CITATN PROCESSING	14,832.07	101 4810301	14,832.07
7393163	D4202	U S BANK	12/17-11/18 ADMIN FEES	1,500.00	483 4752301	1,500.00
7393164	06384	VOYAGER FLEET SYSTEMS INC	VOYAGER FLEET SYSTEMS 12/24/17	1,214.38	101 2602000	1,214.38
7393165	D2896	WHITE NELSON DIEHL EVANS LLP	FY16/17-INTERIM AUDIT	10,500.00	101 4310304	10,500.00
7393166	2501	ZUMAR INDUSTRIES, INC	SIGNS(35)	539.62	101 4810301	539.62
7393167	A1310	A V UNION HIGH SCHOOL DISTRICT	ROPS #283-CERBT-JAN-JUN 18	54,849.50	991 4540242	54,849.50
7393168	C7946	L A CO DEPT ANIMAL CARE&CONTRL	11/17-HOUSING COSTS	88,867.92	101 4820363	88,867.92
7393169	03527	L A CO FIRE DEPT	FIRE IMPCT FEE-FY17/18 1ST QTR	147,368.27	101 2174000	154,328.70
					101 3501100	795.79
					101 3614100	(7,756.22)
				<u>147,368.27</u>		<u>147,368.27</u>

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7393170	1214	L A CO SHERIFF'S DEPT	11/17 LAW ENFORCEMENT SVCS	2,103,511.65	101 4820354	1,917,489.93
					101 4820357	186,021.72
				<u>2,103,511.65</u>		<u>2,103,511.65</u>
7393171	06681	PACIFIC ENERGY ADVISORS, INC	12/17-CCEA CONSULTING SERVICES	19,000.00	491 4370003P	19,000.00
			12/17-CCEA CONSULTING SERVICES	19,000.00	491 4370002P	19,000.00
			12/17-CCEA CONSULTING SERVICES	10,919.15	491 4370005T	10,919.15
			12/17-CCEA CONSULTING SERVICES	12,000.00	491 4370004I	12,000.00
			12/17-CCEA CONSULTING SERVICES	10,000.00	491 4370006T	10,000.00
			12/17-CCEA CONSULTING SERVICES	11,875.00	491 4370001I	11,875.00
				<u>82,794.15</u>		<u>82,794.15</u>
7393172	1916	STRADLING,YOCCA,CARLSON,RAUTH	10/17-LEGAL SERVICES	57,396.34	101 4400303	168.60
					101 4400303	224.80
					101 4400303	309.10
					101 4400303	1,798.40
					101 4400303	3,093.72
					101 4400303	3,259.60
					101 4400303	3,569.40
					101 4400303	5,836.86
					101 4400303	11,436.70
					101 4400303	15,835.55
					209 15ST026924	6,987.31
					491 4370303	1,095.90
					811 4100303	21.40
					830 4300303	40.60
					830 4300303	3,606.00
					991 4540303	112.40
			10/17-LEGAL SERVICES	<u>8,108.00</u>	101 4400303	<u>8,108.00</u>
				<u>65,504.34</u>		<u>65,504.34</u>
7393173	VOID					
7393174	D2446	THE BLVD ASSOCIATION	DLPBID FEES-07/01/17-12/31/17	172,600.78	401 2501100	172,600.78
7393175	00107	A V PRESS	12/17-ON THE NET ADS	90.00	101 4305205	90.00
7393176	C7908	ASHLIN, JIMMIE	JA-PR DM-LAS VEGAS-01/21-25/18	288.00	203 4752201	288.00
7393177	D0711	B C P COMMERCIAL PRPERTIES LLC	RFND-DR 1610-ST LIGHT PLN CHCK	710.00	251 3201120	710.00
7393178	D1872	CA WATER ENVIRONMENTAL ASSN	NH-CWEA CERTIFICATION RNWL	85.00	480 4755206	85.00
7393179	D1872	CA WATER ENVIRONMENTAL ASSN	JA-CWEA MEMBERSHIP RENEWAL	180.00	480 4755206	180.00
7393180	D1872	CA WATER ENVIRONMENTAL ASSN	TD-CWEA MEMBERSHIP RENEWAL	180.00	101 4320311	180.00
7393181	C2060	CA WATER SERVICE COMPANY	12/07/17-01/08/18 WATER SVC	154.43	482 4636654	154.43
7393182	D0775	CAUDLE, JASON	JC-PR DM-HOUSTON-01/10-12/18	147.50	490 4370201	147.50



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7393183	08166	CROSBY T II & AUDREY D DEGAN	RFND-CRDT BAL-BL #10028719	6.90	101 2140000	6.90
7393184	D3792	DEFALCO, CATHY	CD-PR DM-SAC-01/23-26/18	224.00	490 4370201	224.00
7393185	D1995	DOSH, DIANE	DD-REIMB-POSTAGE PERMIT #192	225.00	101 4305211	225.00
7393186	D4169	FEDERAL AVIATION ADMIN	05/18-05/21-REG RNWL-EQ1500	5.00	101 4820355	5.00
7393187	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	27.62	101 2159000	27.62
7393188	07369	FRONTIER COMMUNICATIONS CORP	12/28-01/27/18-CIRCUIT SVC	367.25	101 4315651	367.25
7393189	D2544	GALINDO, NICOLAS	NG-PR DM-LAS VEGAS-01/21-25/18	288.00	203 4752201	288.00
7393190	07354	HAWLEY, ROBYN	08/17-AM EXERCISE INSTRUCTOR	35.00	101 4643308	35.00
7393191	07354	HAWLEY, ROBYN	11/17-AM EXERCISE INSTRUCTOR	105.00	101 4643308	105.00
7393192	07354	HAWLEY, ROBYN	12/17-AM EXERCISE INSTRUCTOR	140.00	101 4643308	140.00
7393193	C8878	HOLCOMB, ZACK	ZH-PR DM-LAS VEGAS-01/21-25/18	288.00	203 4752201	288.00
7393194	1214	L A CO SHERIFF'S DEPT	11/17-PRISONER MAINTENANCE	2,284.35	101 4820355	2,284.35
7393195	1214	L A CO SHERIFF'S DEPT	11/17-SPECL EVENT-SATRTN PATRL	25,495.23	101 4820355	23,177.48
					101 4820357	2,317.75
				<u>25,495.23</u>		<u>25,495.23</u>
7393196	1215	L A CO WATERWORKS	11/01/17-01/09/18 WATER SVC	31,261.09	101 4631654	12,015.91
					101 4633654	2,419.32
					203 4636654	1,920.74
					203 4752654	2,222.70
					306 4542684	302.60
					306 4542924	130.37
					363 4542770	43.98
					363 4542771	87.02
					480 4755654	714.57
					482 4636654	11,096.72
					484 4755654	307.16
				<u>31,261.09</u>		<u>31,261.09</u>
7393197	D2287	LANCASTER CODE ENFRMNT ASSN	UNION DUES-PP 01-2018	300.00	101 2171000	300.00
7393198	08635	LATIN ARTIST ENTERTAINMENT	BAL-LUIS DE ALBA-01/19/18	2,500.00	402 4650318	2,500.00
7393199	D3151	LNCSTR MUSEUM/PUBLIC ART FNDTN	LMPAF SALES/DONATNS-OCT-DEC 17	11,538.54	101 2102500	11,554.79
					101 2175001	172.60
					101 4643235	(188.85)
				<u>11,538.54</u>		<u>11,538.54</u>

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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7393200	07930	MILLER, DUSTIN	DM-PR DM-LAS VEGAS-01/21-25/18	288.00	203 4752201	288.00
7393201	08411	MILLION CULLORS	TCKT PRCDS-HOLDY FEST-12/17/17	12,584.16	101 2107000 402 3405100 402 3405127 402 3405300 402 3405302 402 3405303 402 3405304 402 3405306	17,730.00 1,420.00 (2,632.93) (2,600.00) (374.61) (468.30) (30.00) (460.00)
				<u>12,584.16</u>		<u>12,584.16</u>
7393202	1705	QUARTZ HILL WATER DISTRICT	12/01/17-01/02/18 WATER SVC	35,164.29	101 4634654 203 4636654 482 4636654	4,659.52 5,348.66 25,156.11
				<u>35,164.29</u>		<u>35,164.29</u>
7393203	07994	RODRIGUEZ, OSCAR	OR-PR DM-LAS VEGAS-01/21-25/18	288.00	203 4752201	288.00
7393204	08677	S G Q INC	RFND-RNWL FEES-BUS-000475	292.00	101 2179004 101 3102200 101 3102250 480 3601100	1.00 89.00 27.00 175.00
				<u>292.00</u>		<u>292.00</u>
7393205	D2669	SCHLOCK, WILLIAM	WS-PR DM-LAS VEGAS-01/21-25/18	288.00	203 4752201	288.00
7393206	03154	SO CA EDISON	12/01/17-01/01/18 ELECTRIC SVC	221.79	483 4755660	221.79
7393207	03154	SO CA EDISON	12/04/17-01/03/18 ELECTRIC SVC	1,627.59	483 4785652	1,627.59
7393208	03154	SO CA EDISON	12/04/17-01/03/18 ELECTRIC SVC	2,025.12	203 4636652 482 4636652	516.31 1,508.81
				<u>2,025.12</u>		<u>2,025.12</u>
7393209	03154	SO CA EDISON	12/04/17-01/03/18 ELECTRIC SVC	3,117.10	203 4636652 482 4636652 484 4755652	436.37 2,537.64 143.09
				<u>3,117.10</u>		<u>3,117.10</u>
7393210	03154	SO CA EDISON	11/17/17-01/05/18 ELECTRIC SVC	6,452.19	483 4785652 483 4785660	6,417.67 34.52
				<u>6,452.19</u>		<u>6,452.19</u>
7393211	03154	SO CA EDISON	11/27/17-01/11/18 ELECTRIC SVC	14,260.36	101 4631652 101 4633652 101 4651652 203 4636652 363 4542770	1,320.24 8,183.98 841.22 24.29 10.35

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					482 4636652	395.35
					483 4785652	108.29
					483 4785660	2,293.32
					484 4755652	24.50
					485 4755652	1,058.82
				14,260.36		14,260.36
7393212	03154	SO CA EDISON	12/04/17-01/04/18 ELECTRIC SVC	22,612.66	101 4631652	7,295.32
					101 4633652	2,440.20
					101 4634652	5,381.88
					101 4635652	6,625.66
					101 4810403	128.47
					483 4785660	741.13
				22,612.66		22,612.66
7393213	03154	SO CA EDISON	04/11/17-09/30/17 NON ENERGY	27,524.99	490 4370301	27,524.99
7393214	03154	SO CA EDISON	06/01/17-10/31/17 NON ENERGY	29,087.87	490 4370301	29,087.87
7393215	1907	SO CA GAS COMPANY	11/22/17-12/21/17 GAS SVC	28.60	101 4631655	14.30
					101 4633655	14.30
				28.60		28.60
7393216	1973	STATE BOARD OF EQUALIZATION	JAN-DEC 17-STRG TNK-#44-010378	2,222.84	101 4753311	2,222.84
7393217	08650	STEPHANIE STAWINSKI	PDW-MOONS/CRTRS PRSNT-11/18/17	100.00	101 4662251	100.00
7393218	08679	STONNE, JAYSON	RFND-ELECTION PHOTO FEE	50.00	101 4110262	50.00
7393219	C2554	SUPERIOR COURT OF CA-CO OF L A	12/17-ALLCTN OF PRKG PENALTIES	22,374.80	101 3310200	176.80
					101 3310200	2,304.00
					101 3310200	2,322.00
					101 3310200	2,322.00
					101 3310200	2,944.00
					101 3310200	3,096.00
					101 3310200	4,602.00
					101 3310200	4,608.00
				22,374.80		22,374.80
7393220	03919	SZABO, JERRY	JS-PR DM-LAS VEGAS-01/21-25/18	288.00	203 4752201	288.00
7393221	08678	THE COMMUNITY ACTION LEAGUE	CMMNTY CONTRBTR CHRTY DONTN	1,000.00	106 4330200	1,000.00
7393222	C2555	TIME WARNER CABLE	01/18-TV SVC-LCE/EXERCISE RM	11.14	101 4315651	11.14
7393223	C2555	TIME WARNER CABLE	01/18-TV SERVICE-VICE MAYOR	21.64	101 4315651	21.64
7393224	C2555	TIME WARNER CABLE	01/09-02/08/18-BASIC TV	27.10	101 4315651	27.10
7393225	C2555	TIME WARNER CABLE	01/18-BUSINESS-MAYORS OFFICE	141.93	101 4315651	141.93

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7393226	C2555	TIME WARNER CABLE	01/18-ROADRUNNER SERVICE	232.46	101 4315651	232.46
7393227	C8487	U S TREASURY	PP18 EMPLOYMENT TAXES PENALTY	2,361.05	101 4310121	2,361.05
7393228	D3370	VERIZON WIRELESS	12/17-WIRELESS SERVICE	1,587.10	101 4315651	1,587.10
7393229	D3370	VERIZON WIRELESS	12/17-IPAD SERVICE	2,867.77	101 4315651	2,867.77
7393230	C6406	WELLS, KATHY	KW-PR DM-SAN FRAN-01/16-17/18	111.00	491 4370201	111.00
7393231	08676	WIRE-RITE INC	TCKT PRCD5-HMTWN XMAS-12/16/17	296.68	101 2107000 402 3405102 402 3405127 402 3405300 402 3405302 402 3405303 402 3405304 402 3405306	6,385.00 (500.00) (1,887.80) (2,170.00) (43.52) (957.00) (30.00) (500.00) 296.68
7393232	02071	A G SOD FARMS INC	NSC-SOD	847.06	101 4635404	847.06
7393233	06066	A T & T	DOJ-12/17-TELEPHONE SERVICE DOJ-09/17-TELEPHONE SERVICE	115.87 114.25	101 4315651 101 4315651	115.87 114.25
				230.12		230.12
7393234	A2225	A V AIRPORT EXPRESS, INC	BUS-DISCOVERY CUBE-12/21/17	1,095.00	101 4640271	1,095.00
7393235	751	A V BOARD OF TRADE	01/18-01/19 AVBOT MEMBERSHIP	500.00	101 4540206	500.00
7393236	02605	A V COLLISION REPAIRS, INC	COLLISION REPAIRS-EQ5601	2,022.37	101 4662207	2,022.37
7393237	C0077	A V E K	NSC-12/17-BACTERIOLOGICAL TEST	40.00	101 4635301	40.00
7393238	00116	A V ENGINEERING	WC-RESIDENTIAL IN FILL WC-RESIDENTIAL IN FILL CRTVE HSNG PRJCT-PRGRS BILLNG CRTVE HSNG PRJCT-PRGRS BILLNG	15,100.00 3,205.00 7,565.00 12,800.00	361 4541900 361 4541900 361 4541900 361 4541900	15,100.00 3,205.00 7,565.00 12,800.00
				38,670.00		38,670.00
7393239	A5389	A V FAIR	10/17-WATCH & WAGER COMM	2,584.87	101 2189000	2,584.87
7393240	01039	A V FORD LINCOLN MERCURY	TRACK ASSY SEAT-EQ5601	956.46	101 4662207	956.46
7393241	06294	A V WEB DESIGNS	NSC-01/18-MONTHLY HOSTING CHGS PAC-01/18-MONTHLY HOSTING CHGS	99.95 99.95	101 4660301 402 4650301	99.95 99.95
				199.90		199.90
7393242	05449	ACCELA, INC	PROFESSIONAL SERVICES	350.00	101 4315302	350.00

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			CG-TRAINING-TRAVEL-05/15/17	960.24	101 4315302	960.24
			ACCELA USER SUBSCRIPTIONS(2)	5,256.00	101 4315302	5,256.00
				<u>6,566.24</u>		<u>6,566.24</u>
7393243	05694	ADVANTEC CONSULTING ENGINEERS	INTERSECTON PRIORITIZATION	7,645.00	101 4785301	7,645.00
			INTRSCTN PRIORTZTN/LED STP SGN	4,080.00	101 4785301	4,080.00
			CP16007-2017 TRFFC SGNL UPDRGS	2,917.56	217 16TS029924	2,917.56
			CP17019-2018 TRFFC SGNL UPGRDS	2,756.30	217 16TS030924	2,756.30
				<u>17,398.86</u>		<u>17,398.86</u>
7393244	06352	AGILITY RECOVERY SOLUTIONS	01/18-READYSUITE	665.00	101 4315302	665.00
7393245	C6143	AMERICAN BUSINESS MACHINES	IMAGE RUNNER ADV COPIER	12.78	101 4310254	12.78
			IMAGE RUNNER ADV COPIER	8.60	101 4310254	8.60
				<u>21.38</u>		<u>21.38</u>
7393246	04190	AMERIPRIDE SERVICES	UNIFORM CLEANINGS	76.50	101 4753209	76.50
			UNIFORM CLEANINGS	45.54	101 4753209	45.54
				<u>122.04</u>		<u>122.04</u>
7393247	02693	ANDY GUMP, INC	OMP-FNC RNTL-12/12/17-05/28/18	642.61	101 4634602	642.61
7393248	05179	ARAMARK UNIFORM SVCS	UNIFORM CLEANINGS	118.53	480 4755209	118.53
			UNIFORM CLEANINGS	114.27	480 4755209	114.27
				<u>232.80</u>		<u>232.80</u>
7393249	08654	BARKLEY, SCOTT	LCE-NEM PAYOUT	8.08	490 4370658	8.08
7393250	08655	BEALE, CARMEN	LCE-NEM PAYOUT	3.26	490 4370658	3.26
7393251	06799	BRAUN BLAISING SMITH WYNNE PC	11/17-LCE-LEGAL CONSULTING	27,196.53	490 4370303	27,196.53
7393252	08671	BRYANT, SHERLYN A	LCE-NEM 2017 ANNUAL PAYOUTS	144.72	490 4370658	144.72
7393253	08407	BUDGET BLINDS OF A V	ROLLER SHADES	3,530.28	480 4755402	3,530.28
7393254	08673	BUUS, TRENA	LCE-NEM 2017 ANNUAL PAYOUTS	0.04	490 4370658	0.04
7393255	05129	C P S CARE PEST SOLUTIONS	LMS-12/17 PEST CONTROL	125.00	101 4632301	125.00
7393256	07774	CAMPOS, JIMMY	LCE-NEM PAYOUT	68.84	490 4370658	68.84
7393257	08940	CARQUEST	MOTOR RESISTOR-EQ3781	24.53	203 4752207	24.53
7393258	00382	CARRIER COMMUNICATIONS	01/18-HAUSER MTN SITE RENT	537.78	101 4200350	537.78
7393259	04636	CAYENTA/N HARRIS COMPUTER CORP	PAYROLL TRAINING	2,800.00	101 4310302	2,800.00
7393260	L0086	CORDOVA, MARIA R	LCE-NEM PAYOUT	16.61	490 4370658	16.61

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7393261	08639	CUTTING EDGE TILE AND GRANITE	EPL-BATHROOM RENOVATIONS	15,300.00	261 12ZZ003924	15,300.00
			EPL-BATHROOM RENOVATIONS	13,950.00	261 12ZZ003924	13,950.00
				<u>29,250.00</u>		<u>29,250.00</u>
7393262	07131	DE LAGE LANDEN FINANCIAL SVCS	12/15-01/14/18 NETWORK PRINTER	168.95	101 4810254	168.95
7393263	00432	DEPT OF JUSTICE	12/17-FINGERPRINT APPS	572.00	101 4320301	572.00
7393264	06740	DILTEX INC	IPAD CASES(20)	1,173.35	109 4315291	1,173.35
7393265	06150	DIRECTV	MOAH-01/18-BUSINESS INFO	80.24	101 4315651	80.24
7393266	08651	DJOKO, NATHALIE	LCE-NEM PAYOUT	172.73	490 4370658	172.73
7393267	08419	DOCKER, KEVIN M	LCE-NEM PAYOUT	8.23	490 4370658	8.23
7393268	03072	DONNELL PRINTING	BS/SC/JC/JS-BUSINESS CARDS	372.30	101 4640251	186.16
					101 4762253	93.07
					480 4755253	93.07
			BM/TR/LDLC/MA-BUSINESS CARDS	372.30	101 4310259	93.08
					101 4782253	279.22
				<u>744.60</u>		<u>744.60</u>
7393269	08649	ELLIS BUEHLER MAKUS LLP	LEGAL SERVICES	15,039.00	101 4400303	15,039.00
7393270	00617	FEDERAL EXPRESS CORPORATION	EXPRESS MAILING	85.82	101 4310212	85.82
			EXPRESS MAILING	74.60	101 4310212	20.76
					101 4681222	53.84
				<u>160.42</u>		<u>160.42</u>
7393271	08441	FRANKLIN TRUCK PARTS INC	ELBOWS(4)-EQ3769	50.12	203 4752207	50.12
7393272	08308	GET HOOKED CRANE SERVICE INC	PDW-BOOM TRUCK RNTL-12/22/17	250.00	101 4634402	250.00
7393273	04721	GET TIRES, INC	TIRES(2)/SVC CALL-EQ3779	1,519.49	480 4755207	1,519.49
7393274	08669	GIDEON, DARRYL	LCE-NEM PAYOUT	7.39	490 4370658	7.39
7393275	03430	GRAINGER	BOOT BRUSHES(6(	197.36	203 4752403	197.36
			NSC-PUMP MOTOR	343.35	101 4635403	343.35
				<u>540.71</u>		<u>540.71</u>
7393276	C2066	GREATER A V ASSN OF REALTORS	MC/RM-2018 INSTALLATN TICKETS	130.00	101 4100202	130.00
7393277	08658	GRIFFITH, ROBERT	LCE-NEM PAYOUT	105.84	490 4370658	105.84
7393278	08668	GURKLYS, TOMAS	LCE-NEM PAYOUT	3.36	490 4370658	3.36
7393279	C9983	GUTIERREZ, ANGELO	LCE-NEM PAYOUT	102.88	490 4370658	102.88

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7393280	00822	H W HUNTER, INC	HANDLE-EQ3991 RESERVOIR TANK-EQ6818	44.24 86.46 <u>130.70</u>	480 4755207 251 4783207	44.24 86.46 <u>130.70</u>
7393281	08661	HILLMAN, DONTA	LCE-NEM PAYOUT	2.24	490 4370658	2.24
7393282	C9535	HILLYARD/LOS ANGELES	CAN LINER/TOWELS	857.44	101 4633406	857.44
7393283	08670	HOBUSCH, NATHAN	LCE-NEM 2017 ANNUAL PAYOUTS	648.82	490 4370658	648.82
7393284	D4004	J P POOLS	EPL-CONSULTING/SERVICE WPL-CONSULTING/SERVICE	800.00 700.00 <u>1,500.00</u>	101 4631301 101 4631301	800.00 700.00 <u>1,500.00</u>
7393285	D1903	KERN MACHINERY INC-LANCASTER	SPINDLE/BRACKET-EQ5611 CREDIT-SPINDLE KIT-EQ5611 CHAIN/FILTER/STUD-EQ3999	271.29 (223.83) 55.90 <u>103.36</u>	101 4635207 101 4635207 203 4752207	271.29 (223.83) 55.90 <u>103.36</u>
7393286	A8656	KIMLEY-HORN & ASSOCIATES INC	CP15006-PROFESSIONAL SERVICES CP15006-PROFESSIONAL SERVICES CP15006-PROFESSIONAL SERVICES	5,935.00 5,960.00 5,802.50 <u>17,697.50</u>	209 15SW015924 209 15SW015924 209 15SW015924	5,935.00 5,960.00 5,802.50 <u>17,697.50</u>
7393287	08666	KRIEF, NESS	LCE-NEM PAYOUT	10.40	490 4370658	10.40
7393288	06033	L B I W, INC	CURB OPENING CATCH BASIN	2,199.49	484 4755410	2,199.49
7393289	06864	LA PLASTICS LLC	MOAH-RISERS/PEDESTAL	3,711.45	101 4644251	3,711.45
7393290	C7873	LANCASTER AUTO MALL ASSOC	01/18-AUTO MALL SIGN EXPENSES	930.67	101 4540340	930.67
7393291	1203	LANCASTER PLUMBING SUPPLY	OMP-CEMENT/PVC/PRIMER	66.64	101 4634404	66.64
7393292	05599	LEE, WATSON W S	12/17-FINGERPRINT ANALYSIS	385.73	101 4820301	385.73
7393293	08665	LOHMANN, AMY	LCE-NEM PAYOUT	93.75	490 4370658	93.75
7393294	08387	LOOMIS	12/17-ARMORED CAR SERVICE	1,755.34	101 3501100	1,755.34
7393295	06431	MACKAY COMMUNICATIONS, INC	RNWL-PHONE SVCS-10/17-10/18	1,223.96	101 4200350	1,223.96
7393296	07126	MAILFINANCE INC.	11/1/17-1/31/18 LEASE PAYMENT	965.40	101 4620211	965.40
7393297	06836	MARTINEZ PUBLICATIONS CORP	PAC-ADVERTISING	885.00	402 4650205	885.00
7393298	06663	MASON, MELINDA	WINTER SHELTER-PHOTO SERVICES SENIOR CENTER-PHOTO SERVICES COUNCIL MEETING-PHOTO SERVICES	50.00 50.00 50.00	101 4305301 101 4305301 101 4305301	50.00 50.00 50.00

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			MAHLI-PHOTO SERVICES	50.00	101 4305301	50.00
			MLK-PHOTO SERVICES	50.00	101 4305301	50.00
				<u>250.00</u>		<u>250.00</u>
7393299	01450	MCCAIN INC	MOUNT ASSEMBLY	521.22	483 4785461	521.22
7393300	D3578	MINUTEMAN PRESS	LCE-SCWP OPT UP MAILER	1.78	490 4370213	1.78
			LCE-00N1 WEEK 116 NOTICES	166.14	490 4370213	166.14
			READY LANCASTER FLYERS(100)	54.47	101 4200350	54.47
				<u>222.39</u>		<u>222.39</u>
7393301	08102	MIRANDA, GRACIELA	LCE-NEM PAYOUT	20.98	490 4370658	20.98
7393302	08656	MISENER, MARK	LCE-NEM PAYOUT	146.90	490 4370658	146.90
7393303	05773	MORRISON WELL MAINTENANCE	NSC-12/17-BACTERIOLOGICAL TEST	200.00	101 4635301	200.00
7393304	C9177	MUNISERVICES, LLC	2017 CAFR REPORT	2,250.00	101 4310304	2,250.00
7393305	D2822	NATIONAL CINEMEDIA, LLC	THEATER ADS-11/24/17-01/04/18	343.50	101 4200350	343.50
			PS-FLIGHT ADS-10/27-11/30/17	145.74	101 4810205	145.74
			THEATER ADS-11/24/17-01/04/18	343.50	101 4200350	343.50
			PS-THEATR ADS-12/15/17-1/11/18	724.07	101 4810205	724.07
				<u>1,556.81</u>		<u>1,556.81</u>
7393306	07540	OFFICETEAM	DP-HR STAFF-09/18-22/17	1,232.28	101 4320308	1,232.28
7393307	C3052	OXFORD INN AND SUITES	PAC-LDG-CHUBBY CHECKR-10/22/17	877.92	402 4650257	877.92
7393308	A7221	P E R S LONG TERM CARE PROGRAM	LONG TERM CARE PREM-PP 01-2018	1,602.99	101 2170200	1,602.99
7393309	05741	P P G ARCHITECTURAL FINISHES	JRP-PAINT/CLOTHS/DROP CLOTH	224.19	101 4631403	224.19
			NSC-FIELD PAINT	1,192.32	101 4635404	1,192.32
				<u>1,416.51</u>		<u>1,416.51</u>
7393310	08652	PANIAGUA, ERIKA	LCE-NEM PAYOUT	80.58	490 4370658	80.58
7393311	08659	PATHMARAJAH, ANJANA	LCE-NEM PAYOUT	24.91	490 4370658	24.91
7393312	05602	PETROLEUM EQUIPMENT CONST SRV	12/17-DESIGNATED OPERATOR INSP	125.00	101 4753402	125.00
			CANISTER VALVE ASSEMBLY	1,720.22	101 4753402	1,720.22
				<u>1,845.22</u>		<u>1,845.22</u>
7393313	05780	PLUMBERS DEPOT, INC	GEAR MOTOR/INSTALL	2,732.83	480 4755405	2,732.83
7393314	06160	PRIME TIME PARTY RENTALS	WINTER CAMP-JUMPERS(2)	700.00	101 4640251	700.00
7393315	07287	PRINTING BOSS	CT-BLVD POLE BANNER	78.66	101 4680225	78.66
			MGC-DECAL	49.16	101 4684222M	49.16
			BOO-BANNER	217.79	101 4684222B	217.79



# City of Lancaster Check Register



From Check No.: 7393097 - To Check No.: 7393360

From Check Date: 01/07/18 - To Check Date: 01/20/18

Printed: 1/29/2018 13:55

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
			WINTER CAMP-SHIRTS(127)	1,423.50	101 4640251	1,423.50
			NSC-SIGNS(22)	529.98	101 4635404	529.98
				<u>2,299.09</u>		<u>2,299.09</u>
7393316	C5395	PRO ACTIVE WORK HEALTH SERVICES	PM-ESCREEN/BT NON DOT-11/03/17	75.00	101 4320301	75.00
			RM-DMV DOT PHYSICAL-11/08/17	69.00	101 4320301	69.00
			VG-DMV DOT PHYSICAL-11/02/17	69.00	101 4320301	69.00
			DH-DMV DOT PHYSICAL-11/07/17	69.00	101 4320301	69.00
			JL-DMV DOT PHYSICAL-11/09/17	69.00	101 4320301	69.00
			WS-DMV DOT PHYSICAL-11/15/17	69.00	101 4320301	69.00
			TC-ESCREEN TEST-11/17/17	40.00	101 4320301	40.00
			LDLC-PHYS/ESCRN/TB-11/10/17	100.00	101 4320255	100.00
			TR-ESCREEN TEST-11/13/17	40.00	101 4320301	40.00
			CL-ESCREEN TEST-11/14/17	40.00	101 4320301	40.00
			MA-PHYS/ESCRN/TB TSTS-11/20/17	100.00	101 4320255	100.00
			RU-PHYS/ESCRN/TB TSTS-11/29/17	100.00	101 4320255	100.00
			BW-ESCREEN TEST-11/02/17	40.00	101 4320301	40.00
				<u>880.00</u>		<u>880.00</u>
7393317	04361	PROTECTION ONE	LMS-01/18 ALARM MONITORING	46.75	101 4632301	46.75
			LMS-01/18 ELEVATOR MONITORING	33.77	101 4632301	33.77
				<u>80.52</u>		<u>80.52</u>
7393318	02257	QUALITY SURVEYING, INC	CP17008-10TH ST W GAP CLOSURE	750.00	232 15ST026924	528.98
					321 15ST026924	221.02
				<u>750.00</u>		<u>750.00</u>
7393319	05864	QUINN COMPANY	O RINGS(50)-EQ3749	55.30	203 4752207	55.30
			COUPLING/HOSES/O RINGS-EQ3749	109.24	203 4752207	109.24
				<u>164.54</u>		<u>164.54</u>
7393320	08657	RAY, BETTY L	LCE-NEM PAYOUT	12.55	490 4370658	12.55
7393321	07867	RELIANT-SAN GABRIEL, LP	LCE-NEM 2017 ANNUAL PAYOUTS	503.52	490 4370658	18.84
					490 4370658	71.17
					490 4370658	110.64
					490 4370658	302.87
				<u>503.52</u>		<u>503.52</u>
7393322	C4435	ROACH'S TERMITE PEST CONTROL	NSC-11/17 PEST CONTROL SERVICE	185.00	101 4635301	185.00
			OMP-11/17 PEST CONTROL SERVICE	190.00	101 4634301	190.00
			NSC-12/17 PEST CONTROL SERVICE	185.00	101 4635301	185.00
			OMP-12/17 PEST CONTROL SERVICE	190.00	101 4634301	190.00
				<u>750.00</u>		<u>750.00</u>
7393323	06518	ROBERT E CENDEJAS,ATTY AT LAW	08-11/17-LEGAL SERVICES	1,237.50	101 4200301	1,237.50
7393324	05943	ROBERTSON'S	CONCRETE	168.10	203 4752410	168.10
			CONCRETE	491.17	203 4752410	491.17
			CONCRETE	245.59	203 4752410	245.59

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				904.86		904.86
7393325	03378	ROTTMAN DRILLING CO	NSC-12/17-PUMP MAINTENANCE	450.00	101 4635301	450.00
7393326	A8260	SAGE STAFFING	MS-CAP ENG STAFF-10/09-13/17	1,286.50	101 4761308	1,286.50
			CM/GWD-CAP ENG-10/09-13/17	1,612.00	209 12ST032924	806.00
					251 4762308	806.00
			KH-CAP ENG STAFF-10/09-13/17	1,636.80	251 4762308	1,636.80
			MS-CAP ENG STAFF-10/16-20/17	1,116.00	101 4761308	1,116.00
			CM/GWD-CAP ENG-10/16-20/17	1,450.80	101 4761308	644.80
					251 4762308	806.00
			KH-CAP ENG STAFF-10/16-17/17	793.60	206 12ST036924	793.60
			MS-CAP ENG STAFF-10/23-27/17	1,364.00	209 12ST032924	1,364.00
			CM/GWD-CAP ENG-10/23-27/17	1,622.08	206 12ST036924	806.00
					251 4762308	816.08
			MS-CAP ENG STFF-10/30-11/03/17	1,116.00	101 4761308	1,116.00
			CM/GWD-CAP ENG-10/31-11/03/17	1,612.00	101 4761308	806.00
					251 4762308	806.00
			MS-CAP ENG STAFF-11/06-10/17	1,116.00	203 12ST034924	558.00
					209 15ST037924	558.00
			CM/GWD-CAP ENG-11/06-10/17	1,289.60	101 4761308	644.80
					251 4762308	644.80
			MS-CAP ENG STAFF-11/13-17/17	1,116.00	251 4762308	1,116.00
			CM/GWD-CAP ENG-11/13-17/17	1,450.80	101 4761308	644.80
					251 4762308	806.00
			MS-CAP ENG STAFF-11/20-24/17	837.00	210 12ST033924	418.50
					321 15ST026924	418.50
			CM/GWD-CAP ENG-11/20-24/17	926.90	209 12ST032924	443.30
					251 4762308	483.60
			MS-CAP ENG STFF-11/27-12/01/17	1,116.00	101 4761308	1,116.00
			CM/GWD-CAP ENG-11/27-12/01/17	1,350.05	101 4761308	544.05
					251 4762308	806.00
			LM-CAP ENG STAFF-11/27-29/17	558.00	101 4761308	558.00
			MS-CAP ENG STAFF-12/04-08/17	1,364.00	101 4761308	1,364.00
			CM/GWD-CAP ENG-12/04-08/17	1,612.00	101 4761308	806.00
					251 4762308	806.00
			MS-CAP ENG STAFF-12/11-15/17	1,116.00	101 4761308	1,116.00
			CM/GWD-CAP ENG-12/11-15/17	1,561.63	101 4761308	806.00
					251 4762308	755.63
			MS-CAP ENG STAFF-12/18-22/17	1,364.00	101 4761308	1,364.00
			CM/GWD-CAP ENG-12/18-22/17	1,622.08	101 4761308	806.00
					251 4762308	816.08
			LM-CAP ENG STAFF-12/18-22/17	837.00	101 4761308	837.00
			MB-FINANCE STAFF-12/25-29/17	29.06	101 4310308	29.06
			GK-PUBLIC SFTY STFF-12/25-29/17	279.75	101 4820301	279.75
				<u>33,155.65</u>		<u>33,155.65</u>
7393327	08672	SAMAAN, AMEL	LCE-NEM 2017 ANNUAL PAYOUTS	53.22	490 4370658	53.22
7393328	06664	SEA SUPPLY	NSC-CN LNR/GLVS/DSNFCTNT/T PPR	1,192.68	101 4635406	1,192.68

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7393329	08653	SEGALE, CARYN LYNN	LCE-NEM PAYOUT	35.22	490 4370658	35.22
7393330	D2568	SEQUOIA PACIFIC SOLAR I, LLC	CH-12/17(42776.96 KWH) MTNC YD-12/17(23585.04 KWH) OMP-12/17(13102.93 KWH) PAC-12/17(17574.88 KWH) LMS-12/17(30441.2 KWH)	4,277.70 2,358.50 1,310.29 1,757.49 3,044.12 <u>12,748.10</u>	101 4633652 101 4633652 101 4634652 402 4650652 101 4632652	4,277.70 2,358.50 1,310.29 1,757.49 3,044.12 <u>12,748.10</u>
7393331	06174	SHAWNS PAINTING	EPL-INTERIOR PAINTING	25,846.00	261 12ZZ003924	25,846.00
7393332	05934	SHI INTERNATIONAL CORP	MICROSOFT PROJECT LICENSE	387.06	101 4540340	387.06
7393333	1894	SIGNS & DESIGNS	LDLC-FACEPLATE/NAMEPLATE	26.28	101 4782253	26.28
7393334	08337	SILVER LINING SOLUTIONS LLC	09/17-CONSULTING SERVICES	825.00	101 4315302	825.00
7393335	01816	SMITH PIPE & SUPPLY INC	OMP-CEMENT/PRIMER/PVC/VALVES AHP-HAND PUMP HOSES(2) AHP-VALVES/PVC/CONNECTORS/TAPE NS-PVC/CONNECTORS AHP-VALVES/UNION/PVC/CONNECTORS	231.95 111.58 202.70 71.12 199.91 <u>817.26</u>	101 4634404 101 4631404 101 4631404 101 4635404 101 4631404	231.95 111.58 202.70 71.12 199.91 <u>817.26</u>
7393336	08662	SPARKS, MICHAEL	LCE-NEM PAYOUT	521.43	490 4370658	521.43
7393337	D4215	SPERLING M D, HILLEL	CLAIM #040-15/CLGL-1346A1 CLAIM #058-15A/CLGL-0005A1/6A2	7,150.00 2,625.00 <u>9,775.00</u>	109 4330300 109 4330300	7,150.00 2,625.00 <u>9,775.00</u>
7393338	05590	STUDIO EQUIPMENT RENTALS INC	OMP-LIFT RNTL-12/20-21/17	100.00	101 4646251	100.00
7393339	L0444	SWENSON, JOEY	LCE-NEM PAYOUT	25.89	490 4370658	25.89
7393340	08005	T B X EMPLOYEE BENEFITS LLC	12/17-TELEMED OCT-DEC 17-CALL CENTER	896.00 1,949.00 <u>2,845.00</u>	101 2170216 101 2170216	896.00 1,949.00 <u>2,845.00</u>
7393341	A6479	TAFT ELECTRIC COMPANY	RFP 658-17-STREETLIGHT CONVRSN	36,688.75	483 4755665	36,688.75
7393342	08664	THOMAS, RICHARD EDWIN	LCE-NEM PAYOUT	72.99	490 4370658	72.99
7393343	C5522	THOMSON REUTERS-WEST PMT CENT	12/17-INFORMATION CHARGES	492.82	101 4400301	492.82
7393344	08201	TIGERSWAN LLC	CRIME FIGHTING ANALYTICS	8,726.77 <u>8,726.77</u>	101 4200301 101 4820301	3,678.73 5,048.04 <u>8,726.77</u>
7393345	2003	TIP TOP ARBORISTS, INC	12/17-TREE TRIMMING/REMOVAL	1,204.50	483 4636267	1,204.50

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			12/17-TREE TRIMMING/REMOVAL	14,418.50	203 4636267	14,418.50
			12/17-TREE TRIMMING/REMOVAL	16,952.00	101 4634267	16,952.00
				<u>32,575.00</u>		<u>32,575.00</u>
7393346	08663	TORRES, RYAN	LCE-NEM PAYOUT	11.99	490 4370658	11.99
7393347	D3099	TPX COMMUNICATIONS	01/18-TELEPHONE SERVICE	10,315.92	101 4315651	10,132.16
					490 4370651	183.76
				<u>10,315.92</u>		<u>10,315.92</u>
7393348	31009	UNIVERSAL ELECTRONIC ALARMS	CDR ST-01/18-SECURITY ALARM	37.00	101 4651403	37.00
			PAC-01/18-FIRE ALARM	56.00	402 4650402	56.00
			MTNC YD-01/18-FIRE ALARM	27.00	203 4752402	27.00
			PAC-01/18-SECURITY ALARM	27.00	402 4650402	27.00
			MTNC YD-01/18-SECURITY ALARM	27.00	203 4752402	27.00
				<u>174.00</u>		<u>174.00</u>
7393349	05834	VENCO WESTERN, INC	08/17-IRRIGATION REPAIRS	1,771.13	482 4636404	1,771.13
			CH-PARKING LOT PLANTERS INSTLL	3,561.50	203 4636404	3,561.50
			06/17-LMD IRRIGATION REPAIRS	21.08	482 4636404	21.08
			08/17-IRRIGATION REPAIRS	1,993.97	482 4636404	1,993.97
			08/17-IRRIGATION REPAIRS	417.82	482 4636404	417.82
			08/17-IRRIGATION REPAIRS	1,710.35	482 4636404	1,710.35
				<u>9,475.85</u>		<u>9,475.85</u>
7393350	04496	VULCAN MATERIAL WESTERN DIV	COLD MIX	462.64	203 4752410	462.64
			COLD MIX	299.26	203 4752410	299.26
			COLD MIX	206.41	203 4752410	206.41
			COLD MIX	331.46	203 4752410	331.46
			COLD MIX	294.66	203 4752410	294.66
			COLD MIX	339.89	203 4752410	339.89
			COLD MIX	364.42	203 4752410	364.42
				<u>2,298.74</u>		<u>2,298.74</u>
7393351	08667	WATSON, MICHAEL P	LCE-NEM PAYOUT	2.43	490 4370658	2.43
7393352	1994	WAYPOINT ANALYTICAL	OMP-SOIL TESTS	305.60	101 4634301	305.60
7393353	08660	WOOD, MARIAH L	LCE-NEM PAYOUT	7.94	490 4370658	7.94
7393354	2400	XEROX CORPORATION	12/17-COPIER LEASE-GYA 112199	2,029.85	101 4310254	2,029.85
7393355	L0494	ZIMMERMAN, JILL	LCE-NEM PAYOUT	7.61	490 4370658	7.61
7393356	03527	L A CO FIRE DEPT	FIRE IMPCT FEE-FY17/18 2ND QTR	188,308.09	101 2174000	198,000.23
					101 3501100	218.81
					101 3614100	(9,910.95)
				<u>188,308.09</u>		<u>188,308.09</u>
7393357	02357	A V TRANSIT AUTHORITY	JAN-MAR 18-BUS STOP MAINTENNCE	19,316.50	207 4330404	19,316.50

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			3RD QTR OPRT CNTRBTNS-FY18	374,666.34	207 4330301	374,666.34
				393,982.84		393,982.84
7393358	00781	GRANITE CONSTRUCTION CO.	CP17008-10TH ST W GAP CLOSURE	519,586.54	206 15ST026924	87,464.55
					209 15ST026924	183,185.07
					220 15ST026924	90,909.78
					321 15ST026924	158,027.14
			CP17008-10TH ST W GAP CLOSURE	341,042.59	209 15ST026924	223,293.32
					220 15ST026924	17,244.02
					321 15ST026924	100,505.25
				860,629.13		860,629.13
7393359	06429	STANTEC CONSULTING SRVCS INC	CP17006-DESIGN SERVICES	285.75	209 16ST005924	285.75
			CP17007-DESIGN SERVICES	2,635.25	209 16ST006924	2,635.25
			CP18001-2018 PVMNT MNGMNT PRGM	25,946.81	209 12ST037924	25,946.81
			CP18001-2018 PVMNT MNGMNT PRGM	16,671.00	209 12ST037924	16,671.00
			CP17011-STREET IMPROVEMENTS	5,027.35	209 12ST032924	5,027.35
				50,566.16		50,566.16
7393360	D2446	THE BLVD ASSOCIATION	17/18-DWNTWN AMBSSDR PRGM SHRE	100,000.00	101 4820301	100,000.00
Chk Count					Check Report Total	5,253,608.22
						<u>264</u>

**STAFF REPORT**  
**City of Lancaster**

CC 3
02/13/18
MVB

Date: February 13, 2018

To: Mayor Parris and City Council Members

From: Jeff Hogan, Development Services Director

Subject: **Acceptance of Public Works Construction Project No. 17-010 (Lancaster Boulevard Bikeway and Road Diet, 10<sup>th</sup> Street West to Valley Central Way, and Sierra Highway to Division Street, BTA 1112-07-LA-03**

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**Recommendation:**

Accept the work constructed by Hardy and Harper, Inc., for Public Works Construction Project No. 17-010, Lancaster Boulevard Bikeway and Road Diet, 10th Street West to Valley Central Way, and Sierra Highway to Division Street, BTA 1112-07-LA-03, and direct the City Clerk to file the Notice of Completion for the project. Retention on this project will be disbursed in accordance with California Public Contract Code.

**Fiscal Impact:**

This project was awarded in the amount of \$1,696,000.00. Change orders totaling \$122,192.47, with a reduced scope of work totaling (\$118,856.50), brought the total contract cost to \$1,699,335.97. Sufficient funds were budgeted and available in Capital Improvements Budget Account No.'s 209-15ST038-924, 210-15ST038-924, 232-15ST038-924, 252-15ST038-924 and 399-15ST038-924. There are no associated annual maintenance costs for this project.

**Background:**

On August 8, 2017, Council awarded Public Works Construction Project No. 17-010, Lancaster Boulevard Bikeway and Road Diet, 10th Street West to Valley Central Way, and Sierra Highway to Division Street, BTA 1112-07-LA-03, to Hardy and Harper, Inc. This project continues the City's effort to improve the safety and economic vitality of the roadway network, including repaired and resurfaced roadway and improvements to sidewalk, curb and gutter.

Work performed is in compliance with the City's 2014 ADA Transition Plan. This project repaired 500 square feet of concrete sidewalk, curb and gutter to eliminate trip hazards; installed 17 ADA ramps; constructed a mid-block pedestrian crossing at 12<sup>th</sup> Street West; installed bikeway improvements, and road diet enhancements. New traffic striping is in accordance with the Master Plan of Trails and Bikeways.

Construction of the project has been completed to the satisfaction of the Development Services Director. The project was completed on October 4, 2017, which was within the time permitted in the contract. The construction quantities and the amount of payment have been approved by the Contractor and the Development Services Director.

The total contract cost is \$1,699,335.97.

MCL:bg

**Attachment:**  
Notice of Completion

**RECORDING REQUESTED BY:**

CITY OF LANCASTER

**WHEN RECORDED MAIL TO:**

CITY OF LANCASTER  
CITY CLERK DEPARTMENT  
44933 N. FERN AVENUE  
LANCASTER, CA 93534

**SPACE ABOVE THIS LINE FOR RECORDER'S USE**

This document is exempt from payment of a recording fee pursuant to government Code Section 6103 and 27383.

**NOTICE OF COMPLETION OF  
PUBLIC IMPROVEMENT AND WORK**

NOTICE IS HEREBY GIVEN:

1. The City of Lancaster, Los Angeles County, State of California, is the owner on file of a certain public improvement known as:

**PUBLIC WORKS CONSTRUCTION PROJECT NO. 17-010  
LANCASTER BOULEVARD BIKEWAY AND ROAD DIET, 10<sup>TH</sup> STREET WEST TO VALLEY  
CENTRAL WAY AND SIERRA HIGHWAY TO DIVISION STREET, BTA 1112-07-LA-03**

2. The address of said owner is 44933 North Fern Avenue, Lancaster, California 93534.
3. The location of said public improvement is as follows: Various locations throughout the City of Lancaster. See Exhibit 'A' attached hereto and made a part hereof.
4. On August 18, 2017, a contract was entered into with Hardy & Harper, Inc., for the construction, installation, and completion of the above described public improvement and work, and filed for record in the office of the City Clerk of the City of Lancaster.
5. The work was completed on December 05, 2017, by said company according to the plans and specifications and to the satisfaction of the Development Services Director, and was accepted by the City on January 23, 2018. That upon said contract Fidelity and Deposit Company of Maryland was surety for the bond given by the said company as required by law.

ATTEST:

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_  
CITY OF LANCASTER

\_\_\_\_\_  
BRITT AVRIT, MMC  
City Clerk  
City of Lancaster

BY: \_\_\_\_\_  
JEFF HOGAN  
Development Services Director

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

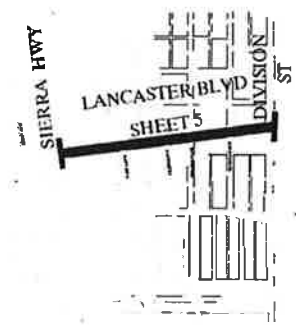
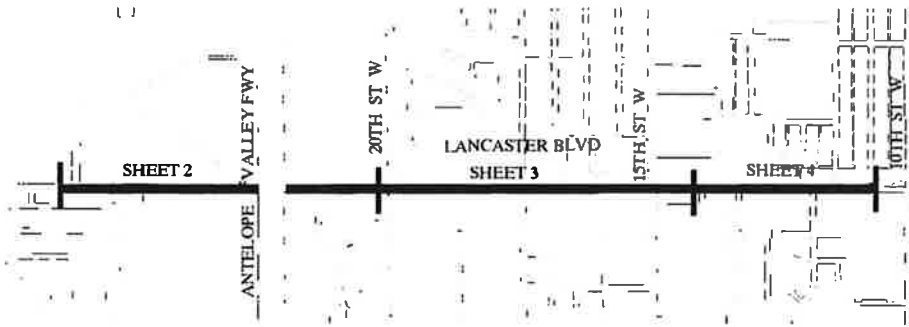
\_\_\_\_\_  
PLACE OF EXECUTION



**"Exhibit A"**

# CITY OF LANCASTER

LANCASTER BOULEVARD BIKEWAY  
10<sup>TH</sup> STREET WEST TO VALLEY CENTRAL WAY AND  
SIERRA HIGHWAY TO DIVISION STREET  
BTA 1112-07-LA-03



VICINITY MAP

**STAFF REPORT**  
**City of Lancaster**

CC 4
02/13/18
MVB

Date: February 13, 2018

To: Mayor Parris and City Council Members

From: Elizabeth Brubaker, Housing and Neighborhood Revitalization Director

Subject: **Award of Bid - Housing and Neighborhood Revitalization Neighborhood Stabilization Program Project No. 672-18**

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**Recommendation:**

Award Housing and Neighborhood Revitalization Neighborhood Stabilization Program Construction Project No. 672-18 to Hiesl Construction, Inc. of Acton, California, in the amount of \$89,950.00 (plus a 10% contingency) and authorize the City Manager, or his designee, to sign all documents.

**Fiscal Impact:**

The \$89,950.00 project funding will come from the Community Development Block Grant (CDBG) Fund's Fiscal Year 2017-2018 Neighborhood Stabilization Program 1 Account No. 363-4542-770 in the amount of \$58,275.00, and Bond Fund Account No. 306-454-2684 in the amount of \$31,675.00, where sufficient funds are available to complete this project.

This contract has been awarded to the lowest responsible bidder per California Public Contract Code Section 22038 (b).

**Background:**

In September 2008, pursuant to the Housing and Economic Recovery Act of 2008, the City received funds for the Neighborhood Stabilization Program 1 from the U.S. Department of Housing and Urban Development to acquire, rehabilitate and then resell foreclosed homes. Beginning in 2010, the City began to receive Program Income from the sales of the NSP 1 homes. These funds must be used to acquire, rehabilitate and resell foreclosed homes in HUD approved targeted areas to benefit persons of low- and moderate-income.

On February 22, 2011, pursuant to the Dodd-Frank Act of 2010, the City of Lancaster received funds for the Neighborhood Stabilization Program 3 from the U.S. Department of Housing and Urban Development to acquire, rehabilitate and then resell foreclosed homes. Beginning in October of 2012, the City began to receive Program Income totaling \$1,096,136 from the sales of the NSP 3 homes. These funds must be used to acquire, rehabilitate and resell foreclosed homes in HUD approved targeted areas to benefit persons of low- and moderate-income.

From December 1, 2017 to January 9, 2018, the City solicited bids from licensed firms for construction of the Neighborhood Stabilization Program Project. On January 9, 2018, at 11:00 a.m., the City conducted a bid opening for the Housing and Neighborhood Revitalization Department's construction Project No. 672-18. The successful low bid was determined based on the Base Bid. One (1) sealed bid envelope was received, opened, and read aloud. The bid was as follows:

	<u>Total Bid Amount</u>
1. Hiesl Construction, Inc.	\$ 89,950.00

The Hiesl Construction, Inc. bid of \$89,950.00 has been deemed the lowest responsible bidder per California Public Contract Code Section 22038 (b). Hiesl Construction Incorporated will perform rehabilitation work on two single family residences located within the City of Lancaster – 1227 Pasteur Drive and 350 E. Nugent Street.

The rehabilitation work being performed by the contractor will consist of the following: eliminating safety concerns, including fire hazards, lead-based paint hazards, removing unpermitted construction and correcting code violations; installing more energy efficient systems, including water conservation devices, and making general property and green building improvements that will increase the long-term sustainability of the single family residence.

**STAFF REPORT**  
**City of Lancaster**

PH 1
02/13/18
MVB

Date: February 13, 2018

To: Mayor Parris and City Council Members

From: Jeff Hogan, Development Services Director

Subject: **Resolution adopting the September 2017 Developer Fee Program for the County of Los Angeles Consolidated Fire Protection District**

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**Recommendation:**

Adopt **Resolution No. 18-03**, adopting the September 2017 Capital Improvement Plan of the Consolidated Fire Protection District and the Annual Adjustment of Fire Protection Fees.

**Fiscal Impact:**

None; there will be no change in the Fire Protection Fees.

**Background:**

On July 16, 1992, the City Council adopted Ordinance No. 612, which established a development impact fee for the fire protection services in the City of Lancaster. Periodically, the City Council adopts a resolution establishing the amount of the fee to be collected at the time of issuance of a building permit for new development based upon action taken by the Los Angeles County Board of Supervisors. This fee is based upon a capital improvement plan for the construction and equipping of fire stations, which must also be adopted by the City.

The capital improvement program (dated September 2017), which was adopted by the Los Angeles County Board of Supervisors on November 28, 2017, is attached as part of City Council Resolution No. 18-03. The current developer fee amount of \$.9180 per square-foot, adopted in January 2015 for new development in the Antelope Valley Developer Fee Area of Benefit (Area of Benefit 3), would remain at its current rate.

JH:WB/dw

**Attachment:**

Resolution No. 18-03

RESOLUTION NO. 18-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, ADOPTING THE SEPTEMBER 2017 CAPITAL IMPROVEMENT PLAN OF THE CONSOLIDATED FIRE PROTECTION DISTRICT AND THE ANNUAL ADJUSTMENT OF FIRE PROTECTION FEES

WHEREAS, the City Council of the City of Lancaster (“City Council”) finds that new development in the City of Lancaster (“City”) will generate increased concentration of residents, commuters, businesses, and visitors to the City, thereby imposing increased demand for fire station and emergency medical facilities; and

WHEREAS, the City Council has adopted Ordinance No. 612, reaffirming the City’s authority to impose development impact fees consistent with the requirements of Assembly Bill 1600 (Statutes 1987, Chapter 927) as set forth in the California Government Code Section 66000 et seq.; and

WHEREAS, the District has prepared a Capital Improvement Plan entitled Developer Fee Detailed Fire Station Plan dated May 1991, and the update dated September 2017 attached to this resolution (collectively the “Plan”), as adopted by the Los Angeles County Board of Supervisors on November 28, 2017, pursuant to the provisions of California Government Code Section 66002 and Ordinance No. 612; and,

WHEREAS, the City desires to receive an appropriate level of revenue from new development projects to provide fire station facilities and apparatus commensurate with the demand for fire protection and emergency medical services generated by new development to protect the public health, safety, and welfare; and,

WHEREAS, the Plan identifies specific capital improvement projects in general priority order necessary to accommodate such increased development, and mitigate the impacts on fire protection and emergency medical services imposed, thereby estimates project costs and sets forth the proportionate fair share of funding from Fire Protection Fees; and,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, DOES HEREBY RESOLVE, DETERMINE, AND ORDER, AS FOLLOWS:

Section 1. The Report, the Update, and the Plan on file with the City Clerk of the City are hereby approved, adopted, and incorporated herein by reference.

Section 2. The purpose and use of the Fire Protection Fee is to provide financing for land acquisition, construction, equipping, and related capital costs for fire station facilities necessary to mitigate the demand for additional fire protection and emergency medical services created by new development.

Section 3. All new development contributes to an increased demand for expanded fire protection, emergency medical services and fire station facilities within the City; therefore, all new development will be subject to the Fire Protection Fee.

Section 4. Development of new fire station facilities will increase the ability of the City and the District to accommodate the increased demand for fire protection and emergency medical services generated by new development.

Section 5. The Fire Protection Fee is based upon gross square-footage for all development.

Section 6. The amount of the Fire Protection Fee identified in Ordinance No. 612 hereby remains at its current rate of \$.9180 per gross square-foot of new floor area. The amount of the Fire Protection Fee shall be adjusted annually by determination of the District.

Section 7. The Fire Protection Fee established herein is already in effect in the amount described and shall continue to apply to the issuance of any building permit, for any residential or non-residential development issued by the City of Lancaster.

PASSED, APPROVED and ADOPTED this 13<sup>th</sup> day of February, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

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BRITT AVRIT, MMC  
City Clerk  
City of Lancaster

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R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss  
CITY OF LANCASTER )

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Resolution No. 18-03, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF LOS ANGELES TO UPDATE THE COUNTY OF LOS ANGELES  
DEVELOPER FEE PROGRAM FOR THE BENEFIT OF  
THE CONSOLIDATED FIRE PROTECTION DISTRICT AND TO CONSIDER  
THE DEVELOPER FEE FUNDS 2016-17 FISCAL YEAR END REPORT**

WHEREAS, on July 12, 1990, the Board of Supervisors of the County of Los Angeles approved and adopted a County of Los Angeles Developer Fee Program for the benefit of the Consolidated Fire Protection District of Los Angeles County (Developer Fee Program) in Area of Benefit 1, Malibu/Santa Monica Mountains, Area of Benefit 2, Santa Clarita Valley, and Area of Benefit 3, Antelope Valley (collectively, "Areas of Benefit") effective August 1, 1990, which Developer Fee Program is to be updated annually thereafter; and

WHEREAS, the City of Calabasas is located in the Malibu/Santa Monica Mountains Area of Benefit and the City Council of the City of Calabasas has entered into a Joint Powers Agreement with the County of Los Angeles in which the City and County jointly agreed to exercise the power to levy the Developer Fee in the City and to authorize the Board of Supervisors to conduct all proceedings in connection with the levy of fees and modifications of the fee amount within the City; and

WHEREAS, the County of Los Angeles desires to update the Developer Fee Detailed Fire Station Plan, in accordance with Government Code Section 66002; and

WHEREAS, the need for increased fire service resources to maintain services is generated by new development; and

WHEREAS, proposed developments in areas which are designated in the Los Angeles County General Plan as urban expansion areas and areas identified as emerging expansion areas require additional fire protection resources to maintain services; and

WHEREAS, without additional fire stations and equipment, there will be insufficient resources to maintain an adequate level of fire protection services in areas of emerging urban expansion in Los Angeles County; and

WHEREAS, the Areas of Benefit of the Malibu/Santa Monica Mountains, the Santa Clarita Valley, and the Antelope Valley are emerging urban expansion areas; and

WHEREAS, the Consolidated Fire Protection District of Los Angeles County has prepared the updated Developer Fee Detailed Fire Station Plan dated September 2017 which identifies planned fire station facilities to be developed in the Areas of Benefit to accommodate emerging urban expansion and for which funding is to be provided through Developer Fee revenues generated within the Areas of Benefit; and



WHEREAS, the Consolidated Fire Protection District has prepared the Developer Fee Funds 2016-17 Fiscal Year-End Report in accordance with Government Code Section 66006.

NOW, THEREFORE, the Board of Supervisors resolves, finds, and determines that:

1. The foregoing recitals are true and correct.
2. The Developer Fee Program is for the purpose of generating funds for capital projects necessary to maintain fire protection services within the existing service areas of the Consolidated Fire Protection District of Los Angeles County, and is statutorily exempt per Section 15273(a)(4) of the California Environmental Quality Act Guidelines developed by the State Office of Planning and Research.
3. On November 28, 2017, a public hearing was held to update and consider: 1) the updated Developer Fee Detailed Fire Station Plan dated September 2017 (Attachment A) attached hereto and incorporated herein, which serves as the Developer Fee capital improvement plan and describes the acquisition, construction, installation, and equipping of fire stations to be funded with developer fee revenue; and 2) the Developer Fee Funds 2016-17 Fiscal Year-End Report (Attachment B).
4. The Board of Supervisors approves and adopts the updated Developer Fee Detailed Fire Station Plan dated September 2017 and the Developer Fee Funds 2016-17 Fiscal Year-End Report. All other terms and provisions of the Developer Fee Program as previously adopted by the Board of Supervisors of the County of Los Angeles shall remain unchanged and in full force and effect.

The foregoing resolution was adopted on the 28<sup>th</sup> day of November, 2017, by the BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES.

LORI GLASGOW, Executive Officer  
Clerk of the Board of Supervisors

By \_\_\_\_\_

Deputy



APPROVED AS TO FORM:

MARY WICKHAM, County Counsel

By \_\_\_\_\_

Deputy

**ATTACHMENT A**

**DEVELOPER FEE DETAILED FIRE STATION PLAN**

**FOR THE**

**COUNTY OF LOS ANGELES DEVELOPER FEE PROGRAM  
FOR THE BENEFIT OF THE  
CONSOLIDATED FIRE PROTECTION DISTRICT  
OF LOS ANGELES COUNTY**

**SEPTEMBER 2017**

**DEVELOPER FEE DETAILED FIRE STATION PLAN**

**PREFACE**

This Developer Fee Detailed Fire Station Plan (Plan) reflects the Consolidated Fire Protection District's (Fire District) fire service requirements as of September 2017 based upon growth projections and contacts with cities and developers who have shared their development plans with the Fire District.

The Plan identifies 18 additional fire stations, one replacement station, one station expansion, two helispots, and the necessary capital equipment that will be required in the Areas of Benefit as well as the anticipated costs and time frames provided that development occurs as expected. The anticipated costs identified in the Plan will be funded by Developer Fee revenues or funds which the Fire District has advanced from other sources. These advances will be repaid to the Fire District when sufficient Developer Fee revenue is generated.

<b>Terms Used in Plan</b>	<b>Explanation</b>
Fire Station/Location	In most cases a site has not yet been acquired; the locations are therefore approximate.
Anticipated Capital Project Costs	<ul style="list-style-type: none"> <li>• Where actual costs are not yet available, the anticipated capital projects costs are based upon the Fire District's current cost experienced for construction, land and equipment.</li> <li>• Apparatus cost includes the full cost of the apparatus as well as outfitting and equipment costs.</li> <li>• No Fire District overhead costs nor an inflation factor have been applied; all figures are based on current costs.</li> <li>• Developer Fee credit may be granted for the conveyance of a site, apparatus, or construction of a fire station to help offset the impact of development on the Fire District.</li> </ul>
Project Cost Estimate	Based on average costs for fire stations recently completed and stations under development; includes plans, specifications, consultant services, plan check, permit and inspection fees, construction, project management, furnishings, and equipment.
Amount Budgeted	The amount budgeted could be from Developer Fee funds collected or advanced from Fire District general revenues or certificates or participation. All advances made and/or interest incurred by the Fire District to finance station development are to be repaid when Developer Fee revenues are sufficient. If no amount is budgeted, the development of the fire station may be delayed until Developer Fee revenues are sufficient to fund the site acquisition and/or construction of the fire station.
Equipment and Staffing	This plan reflects the proposed staffing and equipment to be implemented when each station and the development served by each station are built out in the respective areas of benefit. In many instances, a transitional staffing configuration will be utilized until build out occurs.
Fiscal Year	The Fiscal Year period begins July 1 and ends June 30.
Initiating Priority Year	Refers to the fiscal year that the land acquisition or construction of the fire station is anticipated to begin.
Target Occupancy	Target occupancy is approximately one to two years from the actual start of construction.

DEVELOPER FEE DETAILED FIRE STATION PLAN  
UPDATE - SEPTEMBER 2017

STATIONS OPERATIONAL: REIMBURSEMENT PENDING\*

Facility	Capital Project Costs	Funding Source*	Station Size, Equip. and Staffing	Comments
Fire Station 128 28450 Whites Canyon Rd. Santa Clarita Valley	Station Development Costs Principal Paid \$9,066,972 Balance (\$245,000) \$8,821,972	Commercial Paper Proceeds	9,976 sq. ft. Engine	The site was conveyed to the Fire District by Shappell Industries for developer fee credit. Partial funding totalling \$3.6 million was provided by the American Recovery and Reimbursement Act. The fire station was completed and operational in March 2012.
Fire Station 132 Wes Thompson Ranch 29310 Sand Canyon. Rd. Santa Clarita Valley	Station Development Costs Principal Paid \$8,127,873 Balance (\$400,000) \$7,727,873.00	Commercial Paper Proceeds	9,746 sq. ft. Engine	The site was conveyed to the Fire District by K. Hovnanian (VTTM 49621). Apparatus for this permanent station was transferred from temporary Fire Station 132. The permanent station was completed and operational March 12, 2012.
Fire Station 143 28580 Hasley Canyon Rd Santa Clarita Valley	Station Development Costs Principal Paid \$7,913,986 Balance \$7,913,986	Commercial Paper Proceeds	9,700 sq. ft. Engine	The land was conveyed by the developer, Newhall Land and Farming, for developer fee credit. The fire station was completed and operational in November 2016.
Fire Station 150 19190 Golden Valley Rd. Santa Clarita Valley	Station Development Costs Principal Paid \$11,483,583 Balance (\$205,000) \$11,278,583	Commercial Paper Proceeds*	19,935 sq. ft. Haz. Mat. Task Force (Engine and Squad) BC/AC HQ	The site was conveyed to the Fire District by Pardee Homes for developer fee credit. A Hazardous Materials Task Force assigned to Fire Station 76 was reassigned to staff this station. The fire station was completed and operational in Feb. 2013.
Fire Station 156 24505 Copper Hill Drive Rye Canyon Area Santa Clarita Valley	Station Development Costs Principal Paid \$7,512,226 Balance (\$370,000) \$7,142,226	Commercial Paper Proceeds	11,152 sq. ft. Engine	The site was conveyed to the Fire District from Newhall Land and Farming for developer fee credit. Apparatus was transferred from temporary Fire Station 156. The station was completed and operational in 2011.

\*The Fire District is financing costs that exceed the developer fee funds available within Area 2 - Santa Clarita Area of Benefit. The Fire District will be reimbursed the costs it advanced, including interest and administrative charges, from Area 2 as revenues are collected, and from the City of Santa Clarita for the City's proportionate share of fire station facilities financing.

DEVELOPER FEE DETAILED FIRE STATION PLAN  
UPDATE - SEPTEMBER 2017

IN PROGRESS

TARGET OCCUPANCY: 2019-20

Facility	Anticipated Capital Project Costs	F.Y. 2017-18 Amt. Budgeted/ Funding Source	Station Size and Equipment	Comments/Status
Fire Station 104 26901 Golden Valley Road (at Soledad Canyon) City of Santa Clarita	Project cost est. Apparatus                      8,845,552 _____ Total                                      \$    9,595,519	\$400,000 Developer Fees	11,415 sq. ft. Engine	This station will replace temporary Fire Station 104. The land was purchased by the Fire District in Dec. 2010. The Hazardous Materials Task Force from Fire Station 150 may be relocated to this facility upon completion. The apparatus cost reflected is for the replacement engine that would be needed at Station 150 as a result.

DEVELOPER FEE DETAILED FIRE STATION PLAN  
UPDATE - SEPTEMBER 2017

INITIATING PRIORITY YEAR: 2017-18  
TARGET OCCUPANCY: 2020-21

Facility	Anticipated Capital Project Costs	F.Y. 2017-18 Amt. Budgeted/ Funding Source	Station Size & Equipment	Comments/Status
Fire Station 33 Expansion 44947 Dale Ave. Lancaster	Land \$ -	Developer Fees	1 Additional Engine Co.	The expansion of Fire Station 33 is necessary to accommodate an additional engine company needed as a result of the increased call volume experienced by Engine 33 due to growth in the area. Construction costs will be included once an estimate of the work to expand the station is completed.
	Project cost est. TBD			
	Apparatus <u>749,967</u>			
	Total \$749,967			

LAND ACQUISITION ONLY:

Early land acquisition will ensure that the future fire stations will be optimally placed when these areas develop in the future. The progress of development in these areas will be monitored for timing of the future construction of these stations:

Facility	Anticipated Capital Project Costs	F.Y. 2017-18 Amt. Budgeted/ Funding Source	Comments/Status
Fire Station 138 Avenue S and Tierra Subida Unincorporated Palmdale Area	Land \$ 361,702	\$871,000 Developer Fees	The City of Palmdale expressed interest in assisting with site acquisition. The Fire District will pursue City participation, however, fire station development will not commence until significant development in the surrounding vicinity occurs.
Fire Station 195 Pearblossom Hwy/47th St. E. Unincorporated Palmdale Area	Land \$ 361,702	\$400,000 Developer Fees	The City of Palmdale expressed interest in assisting with site acquisition. In addition, there is a proposed development project within this location for which the Fire District may negotiate a station site. Fire station development will not commence until significant development in the vicinity occurs.

DEVELOPER FEE DETAILED FIRE STATION PLAN  
UPDATE - SEPTEMBER 2017

INITIATING PRIORITY YEAR: 2018-19  
TARGET OCCUPANCY: 2021-22

Facility	Anticipated Capital Project Costs	F.Y. 2017-18 Amount Budgeted/ Funding Source	Station Size and Equipment	Comments/Status
Fire Station 174 Neenach Fire Station Antelope Valley	Land \$ 361,702 Project cost est. 4,061,376 Apparatus _____ Total \$ 4,423,078	\$294,000 Developer Fees	4,982 sq. ft. Engine	The Fire District is in the process of identifying potential sites to purchase or lease for a call fire station.

DEVELOPER FEE DETAILED FIRE STATION PLAN  
UPDATE - SEPTEMBER 2017

INITIATING PRIORITY YEAR: 2019-20  
TARGET OCCUPANCY: 2022-23

Facility	Anticipated Capital Project Costs	F.Y. 2017-18 Amt. Budgeted	Station Size and Equipment	Comments/Status
Fire Station 142 Sierra Highway/Clanfield Antelope Valley	Fire Station \$ 8,845,552 Helispot 500,000 Apparatus 749,967 Total \$10,095,519	\$0	10,000 sq. ft. Engine	The land was acquired by the Fire District in July 2010. A helispot is planned to be constructed at this station site.



**DEVELOPER FEE DETAILED FIRE STATION PLAN  
UPDATE - SEPTEMBER 2017**

**INITIATING PRIORITY YEAR: 2020-21  
TARGET OCCUPANCY: 2023-24**

Facility	Anticipated Capital Project Costs	Station Size and Equipment	Comments/Status
Fire Station 600 (previously FS100) Valley Cyn. Road at Spring Canyon	Land \$ - Project cost est. 8,845,552 Apparatus 749,967 Total \$9,595,519	10,000 sq. ft. Engine	The developer, Pardee Homes, is to convey a station site to the Fire District for developer fee credits (Tract No. 48086).
Fire Station 175 Newhall Ranch Santa Clarita Valley	Land \$ - Project cost est. - Apparatus - Total \$ -	10,500 sq. ft. Engine Squad	Negotiations are pending for the developer, Newhall Land and Farming, to construct this station for developer fee credits. The fire station is to be located in the Landmark Village area of the Newhall Ranch Specific Plan. Newhall Land will also fund station apparatus.
Fire Station 179 Lyons Ranch Santa Clarita Valley	Land \$ - Project cost est. 8,845,552 Apparatus 749,967 Total \$9,595,519	10,000 sq. ft. Engine	The developer is to provide a station site in the Lyons Ranch Project for developer fee credit.

DEVELOPER FEE DETAILED FIRE STATION PLAN  
UPDATE - SEPTEMBER 2017

INITIATING PRIORITY YEAR: 2021-22 and beyond

Facility	Anticipated Capital Project Costs	Station Size and Equipment	Comments/Status
Fire Station 109 Fox Field - vicinity of 40th St. W and Avenue G City of Lancaster	Land \$ 361,702 Station Dev. Costs 8,845,552 Apparatus 749,967 Total \$9,957,221	10,000 sq. ft. Engine	
Fire Station 113 Avanti South Project 70th Street West and Ave. K-8 City of Lancaster	Land \$ - Station Dev. Costs 8,845,552 Apparatus 749,967 Total \$9,595,519	10,000 sq. ft. Engine	The developer is to provide a site within the Avanti South Project area to the Fire District for developer fee credits.
Fire Station 133 Gate-King Ind. Park, s/o Hwy 126 near Eternal Valley Mem. Park City of Santa Clarita	Land \$ - Project cost est. 8,845,552 Apparatus 749,967 Total \$9,595,519	10,000 sq. ft. Engine	Land to be provided in the Gate-King Industrial Park development by the developer for developer fee credits.
Fire Station 176 Newhall Ranch Santa Clarita Valley	Land \$ - Project cost est. - Apparatus - Total \$ -	11,500 sq. ft. Engine Quint	Negotiations are pending for the developer, Newhall Land and Farming, to construct and equip this station within the Potrero Valley project area of the Newhall Ranch Specific Plan for developer fee credits.
Fire Station 177 Newhall Ranch Santa Clarita Valley	Land \$ - Project cost est. - Apparatus - Total \$ -	11,500 sq. ft. Engine Quint	Negotiations are pending for the developer, Newhall Land and Farming, to construct and equip this station within the Mission Village project area of the Newhall Ranch Specific Plan for developer fee credits.
Fire Station 178 (formerly FS 137) Stevenson Ranch, Phase V Santa Clarita Valley	Land \$ - Project cost est. - Apparatus - Total \$ -	10,500 sq. ft. Engine	Negotiations are pending for the developer, Newhall Land and Farming, to construct and equip this station in Newhall Land's Legacy Village development project area for developer fee credits.
East Calabasas area between Stations 68 and 69	Land \$ 1,306,745 Project cost est. 8,796,005 Apparatus 749,967 Total \$10,852,717	10,000 sq. ft. Engine	Development in this area is limited at this time and construction will not commence until substantial development occurs.

DEVELOPER FEE DETAILED FIRE STATION PLAN  
UPDATE - SEPTEMBER 2017

INITIATING PRIORITY YEAR: 2021-22 and beyond

Facility	Anticipated Capital Project Costs	Station Size and Equipment	Comments/Status
Centennial Fire Station 1 Centennial Project Gorman	Land \$ - Project cost est. - Apparatus - Total \$ -	13,000 sq. ft. Engine	Developer to enter into a Development Impact Mitigation Agreement with the Fire District to construct and equip up to four fire stations, as determined by the Fire District, to serve the Centennial Development Project.
Centennial Fire Station 2 Centennial Project Gorman	Land \$ - Project cost est. - Apparatus - Total \$ -	10,000 sq. ft. Engine	Developer to enter into a Development Impact Mitigation Agreement with the Fire District to construct and equip up to four fire stations, as determined by the Fire District, to serve the Centennial Development Project.
Centennial Fire Station 3 Centennial Project Gorman	Land \$ - Project cost est. - Apparatus - Total \$0	10,000 sq. ft. Engine	Developer to enter into a Development Impact Mitigation Agreement with the Fire District to construct and equip up to four fire stations, as determined by the Fire District, to serve the Centennial Development Project.
Centennial Fire Station 4 Centennial Project Gorman	Land \$ - Project cost est. - Apparatus - Total \$0	10,000 sq. ft. Engine	Developer to enter into a Development Impact Mitigation Agreement with the Fire District to construct and equip up to four fire stations, as determined by the Fire District, to serve the Centennial Development Project.
Fire Station 139 Anaverde/City Ranch Palmdale	Land \$ - Project cost est. - Apparatus 749,967 Total \$ 749,967	10,000 sq. ft. Engine	Per the developer agreement for the Anaverde/City Ranch Project, the developer is required to provide land and construct a permanent fire station to be conveyed to the Fire District.
Fire Station 190 Ritter Ranch Palmdale	Land \$ - Project cost est. - Apparatus 749,967 Total \$749,967	10,000 sq. ft. Engine	Under a 1992 developer agreement for the Ritter Ranch Project, the developer is required to provide land and construct a permanent fire station to be conveyed to the Fire District.
Tesoro Helispot	Land \$ - Project cost est. 500,000 Total \$ 500,000		The Fire District has requested that a helispot be provided within the Tesoro Del Valle Development Project (VTM 51644).

**ATTACHMENT B**

**CONSOLIDATED FIRE PROTECTION DISTRICT  
DEVELOPER FEE FUNDS  
2016-17 FISCAL YEAR-END REPORT**

	Developer Fee Area of Benefit 1 LACoFD - 50201 DA 7 Santa Monica Mtns. <sup>(a)</sup>	Developer Fee Area of Benefit 2 LACoFD - 50202 DA 8 Santa Clarita Valley <sup>(b)</sup>	Developer Fee Area of Benefit 3 LACoFD - 50203 DA 9 Antelope Valley <sup>(c)</sup>
Fiscal Year 2016-17 Beginning Balance	\$2,412,669.18	\$9,638,097.40	\$24,212,028.81
Total Developer Fee Revenue Collected <sup>(d)</sup>	815,418.23	2,344,829.49	1,007,188.98
Interest Earned	20,505.94	61,223.24	194,994.75
Fund Expenditures	(661.40)	(8,193,661.40) <sup>(e)</sup>	(661.40)
NSF Checks	-	-	-
Refunds	(3,495.31)	(28,518.07)	-
Fiscal Year 2017-18 Beginning Balance	<u>\$3,244,436.64 <sup>(f)</sup></u>	<u>\$3,821,970.66 <sup>(g)</sup></u>	<u>\$25,413,551.14 <sup>(h)</sup></u>

(a) Includes all of the unincorporated areas within Area of Benefit 1 and the cities of Calabasas and Malibu.

(b) Includes all of the unincorporated areas within Area of Benefit 2 and the City of Santa Clarita.

(c) Includes all of the unincorporated areas within Area of Benefit 3 and the City of Lancaster.

(d) The developer fee rates during FY 2016-17 were as follows:

	Jul. 1, 2016 - Jan. 31, 2017	Feb. 1, 2017 - Jun. 30, 2017
Area 1 -	\$0.8990	\$0.9705
Area 2 -	\$1.0883	\$1.1846
Area 3 -	\$0.8426	\$0.9180

(e) Expenditures in the amount of \$7,693,000 were for reimbursement to the District for bond financing costs for the development of Fire Stations 128, 132, 143, 150, and 156, and expenditures totalling \$500,000 were for costs associated with the development of permanent Fire Station 104.

(f) Fund to be used to develop a fire station in the East Calabasas area when substantial development begins to occur in the area.

(g) Funds to be used to fund the construction of permanent Fire Station 104 and to reimburse the Fire District for the costs incurred in the development and financing of fire stations 128, 132, 143, 150, and 156.

(h) Funds to be used for land acquisition for Fire Stations 138 and 195 in the unincorporated Palmdale area and development of Fire Station 174 in the Neenach area for which land acquisition is expected to occur in Fiscal Year 2018-19.

**STAFF REPORT**  
**City of Lancaster**

PH 2
02/13/18
MVB

Date: February 13, 2018

To: Mayor Parris and Council Members

From: Jason Caudle, Deputy City Manager

Subject: **Approval of amendment to Lancaster Choice Energy customer power rates schedule**

---

**Recommendation:**

Adopt **Resolution No. 18-04**, amending Resolution No. 17-06 establishing customer power generation rates for Lancaster Choice Energy.

**Fiscal Impact:**

The proposed rates will generate sufficient revenue to fund operations.

**Background:**

Lancaster Choice Energy (LCE) has been serving municipal customers since May 2015 and residential and commercial customers since October 2015. An essential part of LCE's operation is rate setting. A fundamental requirement in setting rates is to ensure sufficient revenue to cover LCE's operating expenses and to provide for reserves. In addition to meeting these requirements, LCE's proposed rate schedule provides savings to LCE customers as compared to current SCE rates. The proposed rate schedule will be effective March 1, 2018.

Although most residential rates have decreased, some commercial rates have been adjusted to reflect the increase in peak usage resulting from SCE's change in the time-of-use hours. In calendar year 2018, LCE customers will save approximately \$3,500,000, which is 2% overall. Additionally, CARES customers will save over 25% annually, which is 46% of Lancaster residential customers.

In addition, included in the proposed rates are five new rate schedules, TOU-D-A, TOU-D-T, TOU-EV-4, TOU-PA-3-A, and TOU-GS-3-A, which are being added to offer the same full suite of rates schedules currently offered by SCE to customers served in the City of Lancaster. New rates will be effective for meter read dates beginning March 1, 2018.

Moreover, aside from providing savings to customers, there are also opportunities that we provide as a city that manages a community choice aggregation (CCA). Last year, the city retrofitted a total of approximately 18,000 street lights. The city has also been working diligently with BYD to provide special green energy rates and with AVTA in establishing special charging rates for their electric bus fleet. The city continues to work on energy efficiency strategies, battery projects and distributed energy resources (DER). These are rare opportunities that exist only as a result of our successful operation of a CCA.

**Attachment:**

Resolution No. 18-04

Calendar Year 2018 Proposed Rates

RESOLUTION NO. 18-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AMENDING RESOLUTION NO. 16-11 ESTABLISHING CUSTOMER POWER GENERATION RATES FOR LANCASTER CHOICE ENERGY

WHEREAS, the City Council adopted Ordinance 997 declaring its intent to establish a Community Choice Aggregation (CCA) program; and

WHEREAS, the City Council approved an Implementation Plan to establish a Community Choice Aggregation Program; and

WHEREAS, the Implementation Plan was certified by the California Public Utilities Commission on October 16, 2014; and

WHEREAS, Lancaster Choice Energy (LCE) was registered as an energy provider on October 31, 2014; and

WHEREAS, City Council adopted Resolution No. 17-06, amending Resolution No. 16-11 and establishing power generation rates for customers of LCE on January 23, 2017; and

WHEREAS, LCE desires to establish 2018 power generation rate schedules for all customers; and

WHEREAS, LCE desires to add five new rate schedules (TOU-D-A, TOU-D-T, TOU-EV-4, TOU-PA-3-A, and TOU-GS-3-A) to offer the same full suite of rate schedules offered by Southern California Edison (SCE) to customers served in the City of Lancaster;

WHEREAS, the 2018 rates are sufficient to cover the operating costs of LCE including establishing a rate stability reserve.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS:

Section 1. Rates for power generation are established per the attached rate schedule effective with meter read dates beginning March 1, 2018 following approval of the City Council.

Section 2. The new rates shall be effective for meter read dates beginning March 1, 2018 following approval of the City Council.

PASSED, APPROVED and ADOPTED this 13<sup>th</sup> day of February, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

\_\_\_\_\_  
BRITT AVRIT, MMC  
City Clerk  
City of Lancaster

\_\_\_\_\_  
R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss  
CITY OF LANCASTER            )

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Resolution No. 18-04, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_



Resolution No. 18-04

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LANCASTER CHOICE ENERGY  
CALENDAR YEAR 2018 PROPOSED RATES

SCE EQUIVALENT SCHEDULE	LCE RATE SCHEDULE	UNIT/PERIOD	LCE CURRENT RATE	LCE PROPOSED 2018 RATE
<b>RESIDENTIAL</b>				
DOMESTIC (D)	<b>DOMESTIC (D)</b>			
	ENERGY CHARGE (\$/KWH)	All Usage	0.06373	0.06320
DOMESTIC CARE (D-CARE)	<b>DOMESTIC CARE (D-CARE)</b>			
	ENERGY CHARGE (\$/KWH)	All Usage	0.06373	0.06320
TOU-D-A	<b>TOU-D-A</b>			
	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
		PEAK	N/A	0.29997
		OFF-PEAK	N/A	0.10304
		SUPER OFF-PEAK	N/A	0.01781
		<u>WINTER</u>		
		PEAK	N/A	0.18096
		OFF-PEAK	N/A	0.09746
		SUPER OFF-PEAK	N/A	0.02196
	BASELINE CREDIT (\$/KWH/METER/DAY)	All Usage	N/A	(0.07926)
TOU-D-B	<b>TOU-D-B</b>			
	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
		PEAK	0.20983	0.23926
		OFF-PEAK	0.04575	0.04234
		SUPER OFF-PEAK	0.02921	0.01781
		<u>WINTER</u>		
		PEAK	0.10441	0.12026
		OFF-PEAK	0.04096	0.03676
		SUPER OFF-PEAK	0.03335	0.02196
TOU-D-T	<b>TOU-D-T</b>			
	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
		TIER 1 PEAK	N/A	0.22792
		TIER 1 OFF-PEAK	N/A	0.04393
		TIER 2 PEAK	N/A	0.22792
		TIER 2 OFF-PEAK	N/A	0.04393
		<u>WINTER</u>		
		TIER 1 PEAK	N/A	0.11141
		TIER 1 OFF-PEAK	N/A	0.03694
		TIER 2 PEAK	N/A	0.11141
		TIER 2 OFF-PEAK	N/A	0.03694
TOU-EV-1	<b>TOU-EV-1</b>			
	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
		PEAK	0.15820	0.17887
		OFF-PEAK	0.03516	0.02375
		<u>WINTER</u>		
		PEAK	0.04411	0.04836
		OFF-PEAK	0.03589	0.02449

# Resolution No. 18-04

## Page 4

### COMMERCIAL, INDUSTRIAL AND GENERAL SERVICE

TOU-8-SEC-A	TOU-8-SEC-A	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>					
			PEAK	0.26365	0.29633			
			MID-PEAK	0.07052	0.07453			
			OFF-PEAK	0.02619	0.02360			
			<u>WINTER</u>					
			MID-PEAK	0.04017	0.03966			
			OFF-PEAK	0.03092	0.02903			
			<u>WINTER</u>					
			MID-PEAK	0.04017	0.03966			
			OFF-PEAK	0.03092	0.02903			
TOU-8-SEC-B	TOU-8-SEC-B	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>					
			PEAK	0.06449	0.06759			
			MID-PEAK	0.04173	0.04145			
			OFF-PEAK	0.02619	0.02360			
			<u>WINTER</u>					
			MID-PEAK	0.04017	0.03966			
			OFF-PEAK	0.03092	0.02903			
			DEMAND CHARGE (\$/KW)	SUMMER TR PEAK	18.37	21.10		
				SUMMER TR MID-PEAK	3.52	4.05		
			TOU-8-PRI-A	TOU-8-PRI-A	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
PEAK	0.26212	0.29469						
MID-PEAK	0.06872	0.07253						
OFF-PEAK	0.02622	0.02372						
<u>WINTER</u>								
MID-PEAK	0.03995	0.03950						
OFF-PEAK	0.03088	0.02908						
TOU-8-PRI-B	TOU-8-PRI-B	ENERGY CHARGE (\$/KWH)				<u>SUMMER</u>		
						PEAK	0.06415	0.06730
						MID-PEAK	0.04141	0.04118
			OFF-PEAK	0.02622	0.02372			
			<u>WINTER</u>					
			MID-PEAK	0.03995	0.03950			
			OFF-PEAK	0.03088	0.02908			
			DEMAND CHARGE (\$/KW)	SUMMER TR PEAK	18.42	21.16		
				SUMMER TR MID-PEAK	3.48	3.99		
			TOU-8-SUB-B	TOU-8-SUB-B	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
PEAK	0.06162	0.06421						
MID-PEAK	0.04068	0.04016						
OFF-PEAK	0.02624	0.02356						
<u>WINTER</u>								
MID-PEAK	0.03965	0.03896						
OFF-PEAK	0.03092	0.02894						
DEMAND CHARGE (\$/KW)	SUMMER TR PEAK	18.16				20.86		
	SUMMER TR MID-PEAK	3.35				3.84		
TOU-EV-3-A	TOU-EV-3-A	ENERGY CHARGE (\$/KWH)				<u>SUMMER</u>		
			PEAK	0.22670	0.25564			
			MID-PEAK	0.05984	0.06283			
			OFF-PEAK	0.02556	0.01920			
			<u>WINTER</u>					
			PEAK	0.05060	0.05739			
			MID-PEAK	0.04557	0.04663			
			OFF-PEAK	0.03012	0.02371			
			TOU-EV-4	TOU-EV-4	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
						PEAK	N/A	0.23545
MID-PEAK	N/A	0.05456						
OFF-PEAK	N/A	0.01522						
<u>WINTER</u>								
PEAK	N/A	0.05080						
MID-PEAK	N/A	0.03644						
OFF-PEAK	N/A	0.01972						

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TOU-GS-1-A	<b>TOU-GS-1-A</b>	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>			
			PEAK	0.12518	0.13883	
				MID-PEAK	0.08832	0.09649
				OFF-PEAK	0.06379	0.06832
				<u>WINTER</u>		
				MID-PEAK	0.05971	0.06364
				OFF-PEAK	0.05103	0.05366
	TOU-GS-1-B	<b>TOU-GS-1-B</b>	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
				PEAK	0.11163	0.11569
					MID-PEAK	0.03988
				OFF-PEAK	0.02219	0.02402
				<u>WINTER</u>		
				MID-PEAK	0.07033	0.07402
				OFF-PEAK	0.04195	0.04476
				DEMAND CHARGE (\$/KW)		
				SUMMER TR PEAK	6.28	7.21
				SUMMER TR MID-PEAK	2.39	2.74
TOU-GS-2-A	<b>TOU-GS-2-A</b>	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>			
			PEAK	0.29750	0.33214	
				MID-PEAK	0.07841	0.08051
				OFF-PEAK	0.02323	0.01716
				<u>WINTER</u>		
				MID-PEAK	0.03946	0.03579
				OFF-PEAK	0.02959	0.02446
	TOU-GS-2-B	<b>TOU-GS-2-B</b>	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
				PEAK	0.07903	0.08125
					MID-PEAK	0.04268
				OFF-PEAK	0.02324	0.01717
				<u>WINTER</u>		
				MID-PEAK	0.03947	0.03580
				OFF-PEAK	0.02960	0.02447
				DEMAND CHARGE (\$/KW)		
				SUMMER TR PEAK	16.82	19.31
				SUMMER TR MID-PEAK	3.28	3.77
TOU-GS-3-A	<b>TOU-GS-3-A</b>	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>			
			PEAK	N/A	0.30820	
				MID-PEAK	N/A	0.07806
				OFF-PEAK	N/A	0.02169
				<u>WINTER</u>		
				MID-PEAK	N/A	0.03770
				OFF-PEAK	N/A	0.02711
	TOU-GS-3-B	<b>TOU-GS-3-B</b>	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
				PEAK	0.07964	0.08406
					MID-PEAK	0.04349
				OFF-PEAK	0.02534	0.02169
				<u>WINTER</u>		
				MID-PEAK	0.03928	0.03770
				OFF-PEAK	0.03006	0.02711
				DEMAND CHARGE (\$/KW)		
				SUMMER TR PEAK	16.91	19.43
				SUMMER TR MID-PEAK	3.33	3.83

Resolution No. 18-04

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AGRICULTURAL AND PUMPING

TOU-PA-2-A	<b>TOU-PA-2-A</b>			
	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
		PEAK	0.27838	0.31382
		MID-PEAK	0.06624	0.07029
		OFF-PEAK	0.02535	0.02326
		<u>WINTER</u>		
		MID-PEAK	0.03936	0.03936
		OFF-PEAK	0.03008	0.02870
TOU-PA-2-B	<b>TOU-PA-2-B</b>			
	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
		PEAK	0.09598	0.10440
		MID-PEAK	0.04449	0.04525
		OFF-PEAK	0.02535	0.02326
		<u>WINTER</u>		
		MID-PEAK	0.03936	0.03936
		OFF-PEAK	0.03008	0.02870
	DEMAND CHARGE (\$/KW)	SUMMER TR PEAK	10.35	11.88
		SUMMER TR MID-PEAK	1.86	2.15
TOU-PA-2-SOP-2	<b>TOU-PA-2-SOP-2</b>			
	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
		PEAK	0.06886	0.07669
		OFF-PEAK	0.03956	0.04205
		SUPER OFF-PEAK	0.02356	0.01680
		<u>WINTER</u>		
		OFF-PEAK	0.04362	0.04578
		SUPER OFF-PEAK	0.02795	0.02119
	DEMAND CHARGE (\$/KW)	SUMMER TR PEAK	15.23	17.51
TOU-PA-3-A	<b>TOU-PA-3-A</b>			
	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
		PEAK	N/A	0.24271
		MID-PEAK	N/A	0.06044
		OFF-PEAK	N/A	0.02522
		<u>WINTER</u>		
		MID-PEAK	N/A	0.04013
		OFF-PEAK	N/A	0.03027
TOU-PA-3-B	<b>TOU-PA-3-B</b>			
	ENERGY CHARGE (\$/KWH)	<u>SUMMER</u>		
		PEAK	0.08464	0.09410
		MID-PEAK	0.04132	0.04434
		OFF-PEAK	0.02467	0.02522
		<u>WINTER</u>		
		MID-PEAK	0.03765	0.04013
		OFF-PEAK	0.02906	0.03027
	DEMAND CHARGE (\$/KW)	SUMMER TR PEAK	8.97	10.30
		SUMMER TR MID-PEAK	1.45	1.66

# Resolution No. 18-04

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### STREET AND OUTDOOR LIGHTING

AL-2, LS-1, LS-2, LS-3, OL-1	LS-1		
	ENERGY CHARGE (\$/KWH)	0.04837	0.04837
TC-1	TC-1		
	ENERGY CHARGE (\$/KWH)	0.06587	0.06587

### 100% RENEWABLE OPTION

Customers electing the 100% renewable service option will pay the applicable rate for the basic 35% renewable service option plus the 100% renewable premium charge.

ENERGY CHARGE (\$/KWH)	NON-RESIDENTIAL	0.01500	0.01500
ENERGY CHARGE (\$/MONTH)	RESIDENTIAL CARE	10.00	10.00
ENERGY CHARGE (\$/MONTH)	RESIDENTIAL	5.00	5.00

### VOLTAGE DISCOUNT

For primary voltage, each component of the standard rate shall be discounted. 4% 4%

**STAFF REPORT**  
**City of Lancaster**

Date: February 13, 2018  
To: Mayor Parris and City Council Members  
From: Mark V. Bozigian, City Manager  
Pam Statsmann, Finance Director

NB 1
02/13/18
MVB

Subject: **Amendment to the Adopted Budget and Capital Improvement Program for Fiscal Year 2017-2018**

---

**Recommendation:**

Adopt **Resolution No. 18-05**, authorizing an amendment to the adopted Budget and Capital Improvement Program for Fiscal Year 2017-2018.

**Fiscal Impact:**

Approval of this action would result in an overall increase in budgeted revenues and transfers in by \$499,149 and decrease in budgeted expenditures, transfers out, and adjustments to capital improvement projects by \$309,686.

**Background:**

Since adoption of the Budget and Capital Improvement Program for Fiscal Year 2017-2018 in June 2017, staff has identified some recommended adjustments to revenues, transfers in, expenditures, transfers out, and capital improvement project appropriations. The recommended modifications take into account changing conditions and are in accordance with proper governmental accounting and financial reporting practices.

The proposed adjustments in Attachment A are detailed by fund and category of either revenues and transfers in or expenditures, transfers out, and adjustments to capital improvement projects. The total adjustments recommended result in an overall increase in revenues and transfers in totaling \$499,149 and an overall decrease in expenditures, transfers out, and adjustments to capital improvement projects totaling \$309,686.

MB/PS:jh

**Attachment:**

Resolution No. 18- 05, including Attachment A

RESOLUTION NO. 18-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2017-2018.

WHEREAS, the budget for fiscal year 2017-2018 was adopted by Resolution 17-32 on June 27, 2017, and

WHEREAS, it is appropriate to amend the adopted Budget and Capital Improvement Program, in accordance with proper governmental accounting and financial reporting practices; and

WHEREAS, funds are available, as designated in the requested action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS:

Section 1. The fiscal year 2017-2018 adopted Budget and Capital Improvement Program is amended as detailed in Attachment A.

PASSED, APPROVED and ADOPTED this 13<sup>th</sup> day of February 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

---

BRITT AVRIT, MMC  
City Clerk  
City of Lancaster

---

R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       )ss  
CITY OF LANCASTER             )

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of  
Lancaster, California, do hereby certify that this is a true and correct copy of the original  
Resolution No. 18-05, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this \_\_\_\_\_  
day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_



## Resolution No 18-05, Attachment A

## Amendment to the Adopted Budget and Capital Improvement Program for Fiscal Year 2017-2018

## Net Impact of Proposed Adjustment by Fund:

Fund	Description	Revenue/TX In Adjustment	Expenditure/TX Out/CIP Adjustment	Net Increase/(Decrease) in Fund Balance
101	General Fund	168,591	(49,700)	218,291
106	Community Srvcs Foundat Fund	20,000	20,000	-
109	Technology Reserves Fund		365,000	(365,000)
203	Gas Tax Fund	150,350	120,350	30,000
204	AB 2766 - Air Quality Imp Fund	25,525	27,830	(2,305)
206	TDA Article 8 Fund	159,147	150,350	8,797
207	Proposition A Fund		(1,813,190)	1,813,190
210	Measure R Fund	29,263		29,263
220	Developer Fees-Drainage Fund		8,500	(8,500)
228	USP-Admin Fund		41,020	(41,020)
232	Traffic Impact Fees Fund		158,300	(158,300)
251	Engineering Fees Fund	280,000	180,000	100,000
261	L A Co Reimbursements Fund	124,000	124,000	-
301	Lancaster Housing Auth Fund		(630,843)	630,843
306	Low-Mod Inc Hsg Asset Fund	(920,000)		(920,000)
324	State Grants - OTS Fund	(15,884)	(15,884)	-
349	State Miscellaneous Grants Fund	289,157		289,157
371	Federal TEA Fund		29,263	(29,263)
381	EDA Grants Fund		19,494	(19,494)
382	EDI Grants Fund		139,653	(139,653)
390	OES/FEMA Grants Fund		276,825	(276,825)
409	Reimbursable Grants Fund		25,506	(25,506)
480	Sewer Maintenance Fund		78,770	(78,770)
482	Landscape Maintenance Dist Fund		30,000	(30,000)
483	Lighting Maintenance Dist Fund		(270,000)	270,000
485	Recycled Water Fund		16,500	(16,500)
486	Lancaster Power Authority Fund		(80,000)	80,000
490	Lancaster Choice Energy Fund		450,000	(450,000)
491	CA Choice Energy Fund	189,000	288,570	(99,570)
		<b>499,149</b>	<b>(309,686)</b>	<b>808,835</b>

**STAFF REPORT**  
**City of Lancaster**

NB 2
02/13/18
MVB

Date: February 13, 2018  
To: Mayor Parris and City Council Members  
From: Pam Statsmann, Finance Director  
Subject: **Adopt Resolution updating a Policy for the Investment of Public Funds**

---

**Recommendation:**

Adopt **Resolution No. 18-06**, rescinding Resolution No. 15-02 in its entirety, and establishing a policy for the investment of public funds for the City of Lancaster.

**Background:**

Investing funds is a crucial component of a sound financial and cash management program. A formal investment policy is necessary to identify investment objectives, define risk tolerance, assign responsibility, and establish control over the investment process. The Investment Policy of the City of Lancaster (the City), in conformance with State laws, is intended to provide guidelines to the City Treasurer for the prudent investment of the City's temporary idle cash not governed by bond indentures or bond resolutions, and to outline policies for maximizing the efficiency of the City's cash management system. All City funds will be invested in accordance with this Investment Policy and with applicable sections of the California Government Code. Staff has recently undertaken a thorough review of the City's current Investment Policy with the assistance of the City's investment advisory firm, Cutwater Asset Management, dba Insight Investments. Although language throughout the policy has been updated to reflect current definitions, only one adjustment to our existing investment policy is recommended.

The City is legally authorized to invest in medium-term notes issued by corporations and operating within the United States or by depository institutions licensed by the United States or any state and operating with the United States, with a final maturity not exceeding five years, and rated at least AA-. No more than 5% of the City's total portfolio shall be invested in any one issuer, and the aggregate investment shall not exceed 30% of the City's total portfolio. This change represents a 10% increase over the previous 20% aggregate investment of the City's total portfolio, thus allowing the City to realize greater investment earnings.

No other changes have been made and the guiding principles previously adopted by the City Council remain a controlling focal point of the policy. These principles include the “prudent person rule”, which states that investments should be made with the same judgment and care that persons of prudence, discretion and intelligence would exercise for their own affairs. The objectives of the City’s investment program have been expanded beyond the previous objectives of safety, liquidity and yield to include diversification and regulatory and legal compliance.

PS:TH

**Attachments:**

Resolution No. 18-06

Final Draft Proposed Investment Policy

RESOLUTION NO. 18-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, RESCINDING RESOLUTION NO. 15-02 IN ITS ENTIRETY, AND ESTABLISHING A POLICY FOR THE INVESTMENT OF PUBLIC FUNDS FOR THE CITY OF LANCASTER.

WHEREAS, investment income is an important source of revenue to the City of Lancaster and one which requires protection from loss while maximizing yield; and

WHEREAS, for several years the City has produced monthly investment reports; and

WHEREAS, the City of Lancaster is required by State law to adopt an investment policy; and

WHEREAS, from time to time it becomes necessary to update the City of Lancaster Investment Policy.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Resolution No. 15-02 is hereby rescinded in its entirety.

Section 2. The City of Lancaster's Investment Policy, as specified in Exhibit A, is hereby adopted.

PASSED, APPROVED, and ADOPTED this 13<sup>th</sup> day of February, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

---

BRITT AVRIT, MMC  
City Clerk, City of Lancaster

---

R. REX PARRIS  
Mayor, City of Lancaster

STATE OF CALIFORNIA            }  
COUNTY OF LOS ANGELES       }  
CITY OF LANCASTER            }

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of  
Lancaster, CA do hereby certify that this is a true and correct copy of the original Resolution No.  
18-06, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this \_\_\_\_\_  
day of \_\_\_\_\_.

\_\_\_\_\_

(seal)

## **Exhibit A**

### **City of Lancaster Investment Policy**

The Investment Policy of the City of Lancaster (the City), in conformance with State laws, is intended to provide guidelines to the City Treasurer for the prudent investment of the City's temporary idle cash not governed by bond indentures or bond resolutions and to outline policies for maximizing the efficiency of the City's cash management system. All City funds will be invested in accordance with this Investment Policy and with applicable sections of the California Government Code.

This Investment Policy was adopted by the City Council of the City of Lancaster on February 13, 2018 and replaces any previous investment policy or investment procedures of the City.

#### **SCOPE**

This Investment Policy (the Policy) applies to the investment of all cash and various funds of the City as identified in the City's Comprehensive Annual Financial Report, with the exception of those cash assets governed by bond indentures, bond resolutions, employees' retirement and deferred compensation funds.

All cash shall be pooled for investment purposes. Per Section 53647 of California Government Code, interest on all deposits may be allocated to the General Fund unless otherwise required by Federal or State regulation or local ordinance.

#### **OBJECTIVES**

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible within the guidelines of this Policy. The City's funds shall be invested in accordance with all applicable City codes and resolutions, California statutes, and Federal regulations, and in a manner designed to achieve a diversified portfolio after meeting the criteria established below, which are listed in priority order:

1. Preservation of capital and protection of investment principal.
2. Maintenance of sufficient liquidity to meet anticipated cash flows.
3. Attainment of a market rate of return.
4. Diversification to avoid incurring unreasonable market risks.

## **DELEGATION OF AUTHORITY**

The management responsibility for the City's investment program is delegated annually by the City Council to the City Treasurer (the Treasurer) in accordance with California Government Code Section 53607. The City's Finance Director serves as the Treasurer. The Treasurer may delegate the authority to conduct investment transactions and to manage the operation of the investment portfolio to the Deputy City Treasurer and to other specifically authorized employees. The Treasurer shall maintain a list of persons authorized to transact securities business for the City. No person may engage in an investment transaction except as expressly provided under the terms of this Policy.

The Treasurer shall develop administrative procedures and internal controls, consistent with this Policy, for the operation of the City's investment program. Such procedures shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees of the City.

The City may engage the support services of outside investment advisors in regard to its investment program, so long as it can be clearly demonstrated that these services produce a net financial advantage or necessary financial protection of the City's financial resources.

## **PRUDENCE**

The standard of prudence to be used for managing the City's investments shall be California Government Code Section 53600.3, the prudent investor standard, which states that "When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency."

The City's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The City recognizes that no investment is totally without risk and that the investment activities of the City are a matter of public record. Accordingly, the City recognizes that occasional measured losses may occur in a diversified portfolio and shall be considered within the context of the overall portfolio's return, provided that adequate diversification has been implemented and that the sale of a security is in the best long-term interest of the City.

The Treasurer and authorized employees acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that the deviations from expectations are reported in a timely fashion to the City Council and appropriate action is taken to control adverse developments.

## **ETHICS AND CONFLICTS OF INTEREST**

Elected officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or that could impair or create the appearance of an impairment of their ability to make impartial investment decisions. Employees involved in the investment process shall disclose to the Treasurer any business interests they have in financial institutions that conduct business with the City and they shall subordinate their personal investment transactions to those of the City. In addition, the Treasurer and other Designated Employees shall comply with the reporting requirement of the City's Conflict of Interest Code and shall file a Statement of Economic Interests each year in accordance with California Government Code Section 87203 and regulations of the Fair Political Practices Commission.

## **AUTHORIZED SECURITIES AND TRANSACTIONS**

All investments and deposits of the City shall be made in accordance with California Government Code Sections 16429.1, 53600-53609 and 53630-53686, except that, in accordance with California Government Code Section 5903(e), proceeds of bonds and any money set aside or pledged to secure payment of the bonds may be invested in securities or obligations described in the ordinance, resolution, indenture, agreement, or other instrument providing for the issuance of the bonds. Any amendments to these code sections will be assumed to be part of this Policy immediately upon being enacted. However, in the event that such amendments conflict with this Policy and past City investment practices, the City may delay adherence to the new requirements when it is deemed in the best interest of the City to do so. In such instances, after consultation with the City's attorney, the Treasurer will present a recommended course of action to the City Council for approval.

The City has further restricted the eligible types of securities and transactions as follows:

1. United States Treasury bills, notes, bonds, or strips with a final maturity not exceeding five years from the date of trade settlement.
2. Federal Instrumentality (government sponsored enterprise) debentures, discount notes, callable and step-up securities, with a final maturity not exceeding five years from the date of trade settlement. Subordinated debt may not be purchased.
3. Non-negotiable Certificates of Deposit with maturities not exceeding five years, in FDIC insured state or nationally chartered banks or savings banks with a California branch office and that qualify as a depository of public funds in the State of California as defined in California Government Code Section 53630.5. Certificates of Deposit in amounts exceeding Federal Deposit Insurance Corporation (FDIC) insurance coverage shall be secured in accordance with California Government Code Section 53652. The aggregate amount invested in Certificates of Deposit shall not exceed 25% of the City's total portfolio.
4. Placement Service Deposits: Deposits may be placed using a private sector entity that assists in the placement of deposits per section 53601.8 and 53635.8 in the Government Code. No more than 5% of the portfolio may be invested through any one private sector entity that assists in the placement of such deposits and the aggregate investment in Certificates of Deposit shall not exceed 25% of the portfolio.



5. Medium-Term Notes issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States, with a final maturity not exceeding five years from the date of trade settlement, and rated at least AA- or the equivalent by a nationally recognized statistical ratings organization (NRSRO). No more than 5% of the City's total portfolio shall be invested in any one issuer, and the aggregate investment in medium-term notes shall not exceed 30% of the City's total portfolio.
  
6. Prime Commercial Paper with a maturity not exceeding 270 days from the date of trade settlement with the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity that issues the commercial paper shall meet all of the following conditions in either sub-paragraph A. or sub-paragraph B. below:
  - A. The entity shall (1) be organized and operating in the United States as a general corporation, (2) have total assets in excess of \$500 million and (3) have debt other than commercial paper, if any, that is rated at least A or the equivalent by a NRSRO.
  
  - B. The entity shall (1) be organized within the United States as a special purpose corporation, trust, or limited liability company, (2) have program-wide credit enhancements, including, but not limited to, over-collateralization, letters of credit or surety bond and (3) have commercial paper that is rated at least A-1 or the equivalent by a NRSRO.No more than 5% of the City's total portfolio shall be invested in the commercial paper of any one issuer, and the aggregate investment in commercial paper shall not exceed 25% of the City's total portfolio.
  
7. Eligible Banker's Acceptances with a maturity not exceeding 180 days from the date of trade settlement, issued by a FDIC insured commercial bank with combined capital and surplus of at least \$250 million, whose senior long-term debt is rated at least A or the equivalent by a NRSRO at the time of purchase. No more than 2% of the City's total portfolio shall be invested in banker's acceptances of any one issuer, except that a banker's acceptance issued by a bank authorized to handle the City's daily primary banking needs may, when aggregated with the funds in demand deposits in all such authorized banks, be in an amount up to 10% of the City's total portfolio. The aggregate investment in banker's acceptances shall not exceed 15% of the City's total portfolio.
  
8. Repurchase Agreements with a final termination date not exceeding 30 days collateralized by U.S. Treasury obligations or Federal Instrumentality securities listed in items 1 and 2 above with the maturity of the collateral not exceeding ten years. For the purpose of this section, the term collateral shall mean purchased securities under the terms of the City's approved Master Repurchase Agreement. The purchased securities shall have a minimum market value including accrued interest of 102% of the dollar value of the funds borrowed. Collateral shall be held in the City's custodian bank and the market value of the collateral securities shall be marked-to-the-market daily.

Repurchase Agreements shall be entered into only with broker/dealers and who are recognized as Primary Dealers with the Federal Reserve Bank of New York or have a Primary Dealer within their holding company structure. Repurchase agreement counterparties shall execute a City approved Master Repurchase Agreement. The Treasurer shall maintain a copy of the City's approved Master Repurchase Agreement along with a list of broker/dealers who have executed same.

9. State Obligations and Local Agency Issues: Municipal Bonds, registered treasury notes or bonds of any of the 50 states including bonds payable solely out of the revenues from a revenue producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the 50 states.

Bonds, notes, warrants, or other evidences of indebtedness of any local agency within California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

In addition, these securities must be rated at least AA- or the equivalent by a NRSRO with maturities not exceeding five years from the date of trade settlement. No more than 5% of the City's total portfolio shall be invested in any one municipal issuer. In addition, the aggregate investment in municipal bonds may not exceed 20% of the portfolio.

10. State of California's Local Agency Investment Fund (LAIF), in accordance with California Government Code Section 16429.1.

11. Money Market Mutual Funds registered under the Investment Company Act of 1940 that are "no-load" (meaning no commission or fee shall be charged on purchases or sales of shares); have a constant net asset value per share of \$1.00; invest only in the securities and obligations authorized in the applicable California statutes. The fund must be rated in the highest category by at least two NRSROs or retain an investment advisor registered with the SEC or exempt from registration and which has not less than five years of experience investing in money market instruments with assets under management in excess of \$500 million. No more than 10% of the City's total portfolio shall be invested in money market funds of any one issuer, and the aggregate investment in money market funds shall not exceed 20% of the City's total portfolio.

Securities that have been downgraded to a level that is below the minimum ratings described herein may be sold or held at the City's discretion. The portfolio will be brought back into compliance with Investment Policy guidelines as soon as is practicable.

The foregoing list of authorized securities and transactions shall be strictly interpreted. Any deviation from this list must be preapproved by resolution of the City Council.

### PORTFOLIO MATURITIES AND LIQUIDITY

To the extent possible, investments shall be matched with anticipated cash flow requirements and known future liabilities. The City will not invest in securities maturing more than five years from the date of trade settlement, unless the City Council has by resolution granted authority to make such an investment at least three months prior to the date of investment.

Notwithstanding the above, reserve funds relating to bond issues may be invested in securities for more than five years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

### DIVERSIFICATION

The City will diversify investment instruments to avoid incurring unreasonable risks in over investing in specific instruments, individual financial institutions or maturities. The following portfolio maximums shall apply:

<u>Authorized Investment</u>	<u>Portfolio Maximum</u>	<u>Maximum Maturity</u>
U.S. Treasury Securities	No limit	5 Years
Federal Instrumentality Securities	No limit	5 Years
Repurchase Agreements	No limit	30 Days
Prime Commercial Paper	25%, 5% any one issuer	270 Days
Banker's Acceptances	2%*	180 Days
Medium-Term Notes	30%, 5% any one issuer	5 Years
Certificates of Deposit	25%	5 Years
Municipal Bonds	20%, 5% any one issuer	5 Years
LAIF	No limit	N/A
Money Market Mutual Funds	20%, 10% any one issuer	N/A

\* Banker's acceptances issued by a bank authorized to handle the City's daily primary banking needs may, when aggregated with the funds in demand deposits in all such authorized banks, be in an aggregate amount up to 10% of the City's total portfolio. The aggregate investment in banker's acceptances shall not exceed 15% of the City's total portfolio.

### SELECTION OF BROKER/DEALERS

The Treasurer shall maintain a list of broker/dealers approved for investment purposes, and it shall be the policy of the City to conduct transactions only with those brokers and the firms they represent. Each approved broker/dealer must possess an authorizing certificate from the California Commissioner of Corporations as required by Section 25210 of the California Corporations Code. The firms they represent must:

1. be recognized as Primary Dealers by the Federal Reserve Bank of New York or have a Primary Dealer within their holding company structure, or
2. report voluntarily to the Federal Reserve Bank of New York, or

3. qualify under Securities and Exchange Commission (SEC) Rule 15c3-1 (Uniform Net Capital Rule).

In the event that an external advisor is not used in the process of recommending a particular transaction for the City's portfolio, each authorized broker/dealer shall be required to submit and annually update a City approved Broker/Dealer Information Request form which includes the firm's most recent audited financial statements. The Treasurer shall maintain a list of the broker/dealers that have been approved by the City, along with each firm's most recent broker/dealer Information Request form.

The City may purchase commercial paper from direct issuers even though they are not on the approved broker/dealer list as long as they meet the criteria outlined in Item 6 of the Authorized Securities and Transactions section of this Policy.

### **COMPETITIVE TRANSACTIONS**

Each investment transaction shall be competitively transacted with authorized broker/dealers. At least three broker/dealers shall be contacted for each transaction and their bid and offering prices shall be recorded. If the City is offered a security for which there is no other readily available competitive offering, then the Treasurer will document quotations for comparable or alternative securities.

### **SELECTION OF BANKS**

The Treasurer shall maintain a list of banks approved to provide depository and other banking services for the City. To be eligible for authorization, a bank shall qualify as a depository of public funds in the State of California as defined in California Government Code Section 53630.5, shall be a member of the FDIC and shall secure all deposits exceeding FDIC insurance coverage in accordance with California Government Code Section 53652.

### **SAFEKEEPING AND CUSTODY**

The Treasurer shall select a bank to provide safekeeping and custodial services for the City, in accordance with the provisions of Section 53608 of the California Government Code. A City approved Safekeeping Agreement shall be executed with the custodian bank prior to utilizing that bank's safekeeping services. The custodian bank will be selected on the basis of its ability to provide satisfactory safekeeping services and the competitive pricing of them.

The purchase and sale of securities and repurchase agreement transactions shall be settled on a delivery versus payment basis. All securities shall be perfected in the name of the City. Sufficient evidence to title shall be consistent with modern investment, banking and commercial practices. All investment securities purchased by the City will be delivered by book entry and will be held by the City's custodian bank or its Depository Trust Company (DTC) participant account.

The City's custodian shall be required to furnish the City a list of holdings on at least a monthly basis and safekeeping receipts or customer confirmations shall be issued for each transaction.

## **INTERNAL CONTROL**

The Treasurer shall provide for interim and annual review of the City's investment activities by an external independent auditor. This review will provide internal control by assuring compliance with the City's investment policies and procedures.

## **PORTFOLIO PERFORMANCE**

The investment portfolio shall be designed to attain a market rate of return throughout budgetary and economic cycles, taking into account prevailing market conditions, risk constraints for eligible securities, and cash flow requirements. The performance of the City's investments shall be compared to the average yield on the U.S. Treasury security that most closely corresponds to the portfolio's actual weighted average effective maturity. When comparing the performance of the City's portfolio, its rate of return will be computed net of all fees and expenses.

## **REPORTING**

Monthly, the Treasurer shall submit to the City Council a report of the City's investment portfolio. Per California Government Code Section 53646(b), the report shall include the following information:

1. Investment type, issuer, date of maturity, par value and dollar amount invested in all securities, and investments and monies held by the City;
2. A description of the funds, investments and programs;
3. A market value as of the date of the report (or the most recent valuation as to assets not valued monthly) and the source of the valuation;
4. A statement of compliance with the investment policy or an explanation for non-compliance; and
5. A statement of the City's ability to meet expenditure requirements for six months, and an explanation of why money will not be available if that is the case.

## **POLICY REVIEW**

The Treasurer shall review this Investment Policy annually. Any modifications thereto shall be approved by resolution of the City Council.

## GLOSSARY OF SELECTED TERMS

### **Cash Flow**

A comparison of cash receipts (revenues) to required payments (debt service, operating expenses, etc.).

### **Credit Ratings**

Various alphabetical and numerical designations used by credit rating or nationally recognized statistical rating organizations (NRSROs), institutional investors, Wall Street underwriters, and commercial rating companies to give relative indications of bond and note creditworthiness.

#### Long-term Ratings

The three most commonly used NRSROs are Standard & Poor's, Fitch Ratings, and Moody's. Standard & Poor's and Fitch Ratings use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C and D for default. Moody's Investors Service uses Aaa, Aa, A, Baa, Ba, B, Caa, and Ca. Each of the services uses pluses (+), and minuses (-), or numerical modifiers to indicate steps within each category. The S&P ratings from AA to CCC may be modified by the addition of a plus (+) or (-) sign to show relative standing within the major rating categories. Moody's appends numerical modifiers 1, 2, and 3 to each generic rating classification from Aa through Caa. The modifier 1 indicates that the obligation ranks in the higher end of its generic rating category; the modifier 2 indicates a mid-range ranking; and the modifier 3 indicates a ranking in the lower end of that generic rating category. The top four letter categories are considered investment grade ratings.

#### Short-term Ratings

Standard & Poor's short-term ratings system is A-1+, A-3, B, C and / for default. Fitch Ratings use F1+, F3, B, C and / for default. Finally, Moody's uses P1 and P3, anything below P3 is considered not prime.

### **Credit Risk**

The chance that an issuer will be unable to make scheduled payments of interest and principal on an outstanding obligation. Another concern for investors is that the market's perception of an issuer/borrower's credit will cause the market value of a security to fall, even if default is not expected.

### **Liquidity**

The measure of the ability to convert an instrument to cash on a given date at full face or par value.

### **Liquidity Risk**

The chance that a security, sold prior to maturity, will be sold at a loss of value. For a local agency, the liquidity risk of an individual investment may not be as critical as how the overall liquidity of the portfolio allows the agency to meet its cash needs.

### **Maturity**

The date on which the principal or stated value of an investment becomes due and payable.

**Par Amount or Par Value**

The principal amount of a note or bond which must be paid at maturity. Par, also referred to as the “face amount” of a security, is the principal value stated on the face of the security. A par bond is one sold at a price of 100 percent of its principal amount.

**Portfolio**

Combined holdings of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

**Principal**

The face amount or par value of a debt instrument, or the amount of capital invested in a given maturity.

**Risk**

The uncertainty of maintaining the principal or interest associated with an investment due to a variety of factors.

**Yield**

The current rate of return on an investment security generally expressed as a percentage of the security's current price.

Glossary excerpts from Local Agency Investment Guidelines published by the California Debt and Investment Advisory Commission, Update for 2017.

## GLOSSARY OF INVESTMENT INSTRUMENTS

### **Banker's Acceptance**

A draft or bill of exchange accepted by a bank or trust company. The accepting institution, as well as the issuer, guarantees payment of the bill.

### **Bonds**

A debt obligation of a firm or public entity. A bond represents the agreement to repay the debt in principal and, typically, in interest on the principal.

### **Callable Securities**

An investment security that contains an option allowing the issuer to retire the security prior to its final maturity date.

### **Certificate of Deposit**

A short-term, secured deposit in a financial institution that usually returns principal and interest to the lender at the end of the loan period. Certificates of Deposit (CDs) differ in terms of collateralization and marketability. Those appropriate to public agency investing include:

#### Negotiable Certificates of Deposit

Generally, short term debt instrument that usually pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. The majority of negotiable CDs mature within six months while the average maturity is two weeks. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor). Negotiable CDs are insured by FDIC up to \$250,000, but they are not collateralized beyond that amount.

#### Non-Negotiable Certificates of Deposit

CDs that carry a penalty if redeemed prior to maturity. A secondary market does exist for non-negotiable CDs, but redemption includes a transaction cost that reduces returns to the investor. Non-negotiable CDs issued by banks and savings and loans are insured by the Federal Deposit Insurance Corporation up to the amount of \$250,000, including principal and interest. Amounts deposited above this amount may be secured with other forms of collateral through an agreement between the investor and the issuer. Collateral may include other securities including Treasuries or agency securities such as those issued by the Federal National Mortgage Association.

### **Commercial Paper**

An unsecured short-term promissory note issued by corporations or municipalities, with maturities ranging from 2 to 270 days.

### **Corporate Notes and Bonds**

Debt instruments, typically unsecured, issued by corporations, with original maturities in most cases greater than one year and less than ten years.



**Government Sponsored Enterprises (GSE)**

Privately held corporations with public purposes created by the U.S. Congress to reduce the cost of capital for certain borrowing sectors of the economy. Securities issued by GSEs carry the implicit backing of the U.S. Government, but they are not direct obligations of the U.S. Government. For this reason, these securities will offer a yield premium over Treasuries.

**Local Government Investment Pool (LGIP)**

Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

**Medium Term Note**

Corporate or depository institution debt securities meeting certain minimum quality standards (as specified in the California Government Code) with a remaining maturity of five years or less.

**Municipal Notes, Bonds, and Other Obligations**

Obligations issued by state and local governments to finance capital and operating expenses.

**Note**

A written promise to pay a specified amount to a certain entity on demand or on a specified date. Usually bearing a short-term maturity of a year or less (though longer maturities are issued – see "Medium-Term Note").

**Repurchase Agreements**

An agreement of one party (for example, a financial institution) to sell securities to a second party (such as a local agency) and simultaneous agreement by the first party to repurchase the securities at a specified price from the second party on demand or at a specified date.

Glossary excerpts from Local Agency Investment Guidelines published by the California Debt and Investment Advisory Commission, Update for 2017.