



**CITY COUNCIL/SUCCESSOR AGENCY/
FINANCING/POWER/
CALIFORNIA CHOICE ENERGY AUTHORITY
REGULAR MEETING
AGENDA**

Tuesday

March 27, 2018

Regular Meeting – **5:00 p.m.**

Council Chambers – Lancaster City Hall

The City Clerk/Agency/Authority Secretary hereby declares the agenda was posted
by 5:00 p.m. on Friday, March 23, 2018

at the entrance to the Lancaster City Hall Council Chambers.

44933 Fern Avenue, Lancaster, CA 93534

LEGISLATIVE BODY

City Council/Successor Agency/Financing/Power/ California Choice Energy Authority

Mayor/Chair R. Rex Parris

Vice Mayor/Vice Chair Marvin Crist

Council Member/Agency Director/Authority Member Raj Malhi

Council Member/Agency Director/Authority Member Ken Mann

Council Member/Agency Director/Authority Member Angela Underwood-Jacobs

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AGENDA ITEMS TO BE REMOVED

Sometimes it is necessary to remove items from the agenda. We apologize for any inconvenience this may cause you.

PUBLIC BUSINESS FROM THE FLOOR - AGENDIZED ITEMS

Any person who would like to address the Legislative Bodies on any agendized item is requested to complete a speaker card for the City Clerk/Agency/Authority Secretary and identify the agenda item you would like to discuss. Each person will be given an opportunity to address the Legislative Body at the time such item is discussed. Speaker cards are available at the rear of the Council Chambers and your speaker card must be filled out *prior* to the agenda item being called. We respectfully request that you fill the cards out completely and print as clearly as possible. Following this procedure will allow for a smooth and timely process for the meeting and we appreciate your cooperation. *Individual speakers are limited to three (3) minutes each.*

Consent Calendar items under the Legislative Body may be acted upon with one motion, a second and the vote. If you desire to speak on an item or items on the Consent Calendar, you may fill out one speaker card for the Consent Calendar. You will be given three minutes to address your concerns before the Legislative Body takes action on the Consent Calendar.

CALL TO ORDER

City Council/Successor Agency/Financing/Power/ California Choice Energy Authority

ROLL CALL

City Council Members /Agency Directors /Authority Members: Malhi, Mann, Underwood-Jacobs; Vice Mayor/Vice Chair Crist, Mayor/Chair Parris

INVOCATION

Jeff Berg, Lutheran Church of the Master

PLEDGE OF ALLEGIANCE

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PRESENTATIONS

1. Presentation of State Senate Resolution from Senator Scott Wilk commending the City of Lancaster for its progressive alternative energy programs and designation as an Alternative Energy Research Center of Excellence for California
Presenter Council Member Malhi

2. Recognition of Quartz Hill AYSO Western State Champions
Presenter: Mayor Parris

COUNCIL ACTIONS

MINUTES

M 1. Approve the City Council/Successor Agency/Financing/ Power/ California Choice Energy Authority Regular Meeting Minutes of March 13, 2018.

CONSENT CALENDAR

CC 1. Waive further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

CC 2. Approve the Check and Wire Registers for February 25, 2018 through March 10, 2018 in the amount of \$4,976,582.66. Approve the Check Register as presented.

At each regular City Council Meeting, the City Council is presented with the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects for checks and Automated Clearing House (ACH) payments issued the prior two to three weeks. This process provides the City Council the opportunity to review the expenses of the City. The justifying backup information for each expenditure is available in the Finance Department.

CC 3. Accept and approve the February 2018, Monthly Report of Investments as submitted.

Each month, the Finance Department prepares a report listing the investments for all separate entities under the jurisdiction of the City as identified in the City's Comprehensive Annual Financial Report.

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CC 4. Adopt **Ordinance No. 1039**, adding chapter 9.50 to the Lancaster Municipal Code relating to investigations of parental abuse or neglect.

As requested by the City Council, Ordinance No. 1039 (“Ordinance”) would add chapter 9.50 to the Lancaster Municipal Code and require any person, whose employment involves assuming the custody of children or conducting interviews of children or their parents in order to investigate allegations of parental abuse or neglect, to use a video and/or audio recorder to make a video and/or audio recording of his or her interactions with the children and/or their parents in carrying out that role within the City’s jurisdictional boundaries. The Ordinance also requires an entity employing a person subject to its provisions to catalog and preserve the video and/or audio recordings and to have a written policy that outlines, at a minimum, the proper use of the audio and/or video equipment, the times when the video and/or audio recorder is to be activated, conditions under which it is permissible not to have the video and/or audio recorder activated, the retention period of the recordings, the method for replacing defective or malfunctioning equipment, and a logging policy to record failures or periods when the equipment is being repaired.

CC 5. Amendment to Sections 8.08.010 and 12.16.010 of the Lancaster Municipal Code to ensure the sections remain current as the County of Los Angeles amends its Codes

- a. Adopt **Ordinance No. 1040**, amending Section 8.08.010 of the Lancaster Municipal Code, relating to the City’s adoption of the Los Angeles County Public Health Ordinance No. 7583.
- b. Adopt **Ordinance No. 1041**, amending Section 12.16.010 of the Lancaster Municipal Code, relating to the City’s adoption of the Los Angeles County Highway Permit Ordinance No. 3597.

Ordinance No. 1040 would change the language of Section 8.08.010 from “as amended and in effect as of February 21, 1978,” to “as amended from time to time” to ensure any change in the LA Health Ordinance is reflected in Section 8.08.010. Ordinance No. 1041 would change the language of Section 12.16.010 from “as amended and in effect as of October 30, 1979,” to “as amended from time to time” to ensure any change in the LA Highway Permit Ordinance is reflected in Section 12.16.010.

CC 6. Approve a Funding Agreement with the Los Angeles Metropolitan Transportation Authority (LACMTA) for Local Transportation Funds in the amount of \$264,234.00 for the 10th Street West Road Diet and Bikeway Improvements project and authorize the City Manager, or his designee, to sign all documents.

The intent of the proposed improvements is to provide “complete streets” that accommodate multiple modes of travel, improve safety, increase visibility of businesses and service providers by slowing traffic, and is attractive to citizens.

CC 7. Approve the developer installed sanitary sewer and accept this sewer for public use and maintenance by the City for Site Plan Review No. 14-03, located at 721 West Avenue L-6, owned by Lancaster DMV Partners, LLC.

The listed sanitary sewer has been constructed and completed by the developer according to the approved plans and specifications. The work has been inspected and found to be satisfactory to the Development Services Director.

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CC 8. Approve and accept for maintenance the developer constructed streets for Site Plan Review No. 14-03, located at 721 West Avenue L-6, owned by Lancaster DMV Partners, LLC.

The streets have been constructed and completed by the developer according to the approved plans and specifications. The work has been inspected and found to be satisfactory to the Development Services Director.

CC 9. Approve the completed water system installed by the developer for Site Plan Review No. 14-03, located at 721 West Avenue L-6, owned by Lancaster DMV Partners, LLC.

The water system for this project has been constructed and completed to the satisfaction of the local water purveyor, Los Angeles County Waterworks District No. 40, and according to the approved plans and specifications. Additionally, the work has been inspected and found to be satisfactory to the Development Services Director.

CC 10. Authorize Execution of a Memorandum of Understanding and Partnership Agreement

- a. Authorize the City Manager to execute a Memorandum of Understanding, and other documents as may be necessary, with Lamar Central Outdoor, LLC, to replace, relocate and/or upgrade certain of its off-premises outdoor advertising signs.
- b. Authorize the City Manager to execute a Partnership Agreement, and other documents as may be necessary, with Lamar, whereby Lamar will become a City Partner and will provide goods and services in lieu of a monetary contribution.
- c. Direct staff to review and amend the City's Ordinance concerning off-premises outdoor advertising signs to establish increased development and design standards.

Lamar Central Outdoor (Lamar) has recently removed three of its off-premises outdoor advertising signs (billboards), and wishes to relocate them to new sites in the City. Specifically, Lamar wants to place a double-face Digital Advertising Display (DAD) billboard near the "Park and Ride" at Owen Memorial Park at 10th Street West and Avenue K-8; a double-face DAD billboard at 17th Street West and Avenue K; and a double-face billboard, one face of which is digital and the other which is static, at 10th Street West and Avenue M. City staff members have recently discussed the off-premises outdoor advertising sign ordinance, and have determined that many provisions are out-of-date and that some revisions may be appropriate to provide for a broader range of development and design standards. Lamar has also proposed becoming a member of the City's Partner Program, which provides that a Partner may make a monetary contribution and/or contribute goods or services, and receive certain City promotional, advertising and community-engagement opportunities and other benefits and privileges.

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NEW BUSINESS

NB 1. Status report on proposed monument for Sgt. Steve Owen Memorial Park

Recommendation:

Receive update regarding proposed monument for Sgt. Steve Owen Memorial Park

NB 2. Status report on Public Safety Intervention and Diversion Collaborative program in the Antelope Valley

Recommendation:

Receive update regarding Public Safety Intervention and Diversion Collaborative program in the Antelope Valley

NB 3. Public Works Construction Project No. 18-003, Cole Middle School and Tierra Bonita Pedestrian Improvement Project

Recommendation:

Award **Public Works Construction Project No. 18-003, Cole Middle School and Tierra Bonita Pedestrian Improvement Project, State Project No. SR2SL-5419(037)**, to R.C Becker and Son, Inc., of Santa Clarita, California, in the amount of \$ 879,855.00, plus a 10% contingency, to install bulb-outs, curb-ramps, sidewalks, cross-walks, storm drainage improvements, pavement rehabilitation, utility improvements, pedestrian refuge island, LED enhanced signs, bike lanes and signing, striping and markings and authorize the City Manager, or his designee, to sign all documents. This contract is awarded to the lowest responsible bidder per California Public Code Section 22038 (b).

COUNCIL AGENDA

CA 1. Nomination and appointment of Silvia Donovan and Daniel Tufts to the Lancaster Architectural and Design Commission
Presenter: Mayor Parris

COUNCIL REPORTS

CR 1. Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority
Presenters: Vice Mayor Crist and Council Member Underwood-Jacobs

CR 2. Council Reports

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CALIFORNIA CHOICE ENERGY AUTHORITY

No action required at this time.

LANCASTER HOUSING AUTHORITY

No action required at this time.

LANCASTER FINANCING AUTHORITY

No action required at this time.

LANCASTER POWER AUTHORITY

No action required at this time.

LANCASTER SUCCESSOR AGENCY

No action required at this time.

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS

CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

This portion of the agenda allows an individual the opportunity to address the Legislative Bodies on any item ***NOT ON THE AGENDA*** regarding City/Agency/Authority business and speaker cards must be submitted ***prior*** to the beginning of this portion of the Agenda. Please complete a speaker card for the City Clerk/Agency/Authority Secretary and identify the subject you would like to address. We respectfully request that you fill the cards out completely and print as clearly as possible. Following this procedure will allow for a smooth and timely process for the meeting and we appreciate your cooperation. State law prohibits the Legislative Body from taking action on items not on the agenda and your matter may be referred to the City Manager/Executive Director. ***Individual speakers are limited to three (3) minutes each.***

COUNCIL / AGENCY / AUTHORITY COMMENTS

**CITY OF LANCASTER, CALIFORNIA
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CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2) – two potential cases.
2. Conference with Legal Counsel – Anticipated Litigation: consideration of initiation of litigation pursuant to Government Code Section 54956.9(d) (4) - two potential cases.
3. Conference with Legal Counsel--Existing Litigation - Government Code Section 54956.9(d) (1)
4. Estarella v. City of Lancaster, LASC Case No.BC527749
5. Dunnagan v. City of Lancaster, LASC Case No. BC 615917
6. Simmons v. City of Lancaster, LASC Case No. BC 615471
7. Celebron v. City of Lancaster, LASC Case No. BC 615587
8. Bootleggers 2 v. City of Lancaster, LASC Case No. BS169660
9. Byrd v. City of Lancaster, LASC Case No. MC 026025
10. Smith v. Lancaster, LASC Case No. MC 027485
11. Antelope Valley Groundwater Cases
Included Actions:
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.
Superior Court of California, County of Los Angeles, Case No. BC325201;
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.
Superior Court of California, County of Kern, Case No. S-1500-CV-254-348
Wm. Bolthouse Farms, Inc. v. City of Lancaster, Diamond Farming Co. v. City of Lancaster,
Diamond Farming Co. v. Palmdale Water District
Superior Court of California County of Riverside, consolidated actions;
Case Nos. RIC 353 840, RIC 344 436, RIC 344 668
Santa Clara Case No. 1-05-CV 049053

ADJOURNMENT

Next Regular Meeting:

Tuesday, April 24, 2018 - 5:00 p.m.

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MEETING ASSISTANCE INFORMATION

In compliance with the Americans with Disabilities Act, this meeting will be held at a location accessible to persons with disabilities; if you need special assistance to participate in this meeting, please contact the City Clerk at (661)723-6020. Services such as American Sign Language interpreters, a reader during the meeting, and/or large print copies of the agenda are available. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. Due to difficulties in securing sign language interpreters, five or more business days notice is strongly recommended. For additional information, please contact the City Clerk at (661)723-6020.

AGENDA ADDENDUM INFORMATION

On occasion items may be added after the agenda has been mailed to subscribers. Copies of the agenda addendum item will be available at the City Clerk Department and are posted with the agenda on the windows of the City Council Chambers. For more information, please call the City Clerk Department at (661) 723-6020.

All documents available for public review are on file with the City Clerk Department.

M 1
03/27/2018
MVB

**LANCASTER
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MINUTES
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CALL TO ORDER

Mayor/Chair Parris called the meeting of the Lancaster City Council/Successor Agency/Financing/ Power/California Choice Energy Authority to order at 5:04 p.m.

ROLL CALL

PRESENT: City Council Members /Agency Directors /Authority Members: Malhi, Mann, Underwood-Jacobs; Vice Mayor/Vice Chair Crist, Mayor/Chair Parris

STAFF MEMBERS:

City Manager/Executive Director; Deputy City Manager/Deputy Executive Director; City Attorney/Agency/Authority Counsel; City Clerk/Agency/Authority Secretary; Administrative and Community Services Director; Senior Operations Manager; Development Services Director; Finance Director; Housing Director; Public Safety Director

INVOCATION

Luke Duncan

PLEDGE OF ALLEGIANCE

Vice Mayor Crist

PRESENTATIONS

1. Acknowledgement of California Highway Patrol assistance and support for Antelope Valley Harley Davidson Riding Academy
Presenter: Ron Emard, Antelope Valley Harley Davidson
2. Recognition of 2017-2018 Women's Cal Pac Champions: University of Antelope Valley
Presenter: Mayor Parris
3. Recognition of 2017-2018 Men's Cal Pac Champions: University of Antelope Valley
Presenter: Mayor Parris

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M 1. MINUTES

On a motion by Vice Mayor Crist and seconded by Council Member Underwood-Jacobs, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority approved the City Council/Successor Agency/Financing/Power/California Choice Energy Authority Regular Meeting Minutes of February 27, 2018, by the following vote: 5-0-0-0; AYES: Malhi, Mann, Underwood-Jacobs, Crist; Parris; NOES: None; ABSTAIN: None; ABSENT: None

CONSENT CALENDAR

Vice Mayor Crist and Council Member Mann stated they need to recuse themselves from Item No. CC 6 due to the proximity of the project to property they own and left the dais at this time.

On a motion by Council Member Underwood-Jacobs and seconded by Council Member Malhi, the City Council approved Item No. CC 6, by the following vote: 3-0-2-0; AYES: Malhi, Underwood-Jacobs, Parris; NOES: None; RECUSED: Mann, Crist; ABSENT: None

Vice Mayor Crist and Council Member Mann returned to the dais at this time.

Addressing the City Council on Item No. CC 5:

Michael Rives – discussed Channel 3 and requested the City Council work with the cable provider to bring the channel back.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council approved Item No. CC 5, by the following vote: 5-0-0-0; AYES: Malhi, Mann, Underwood-Jacobs, Crist; Parris; NOES: None; ABSTAIN: None; ABSENT: None

Mayor Parris stated he needs to recuse himself from Item No.'s SA CC 1, CC 3 and CC 7 due to the proximity of the projects to property he owns and left the dais at this time.

On a motion by Council Member Mann and seconded by Council Member Underwood-Jacobs, the City Council approved the remainder of the Consent Calendar, by the following vote: 4-0-1-0; AYES: Malhi, Mann, Underwood-Jacobs, Crist; NOES: None; RECUSED: Parris; ABSENT: None

Mayor Parris returned to the dais at this time.

SA CC 1. PURCHASE AND SALE AGREEMENT FOR APN 3128-003-908.

Approved the purchase and sale agreement for APN 3128-003-908, a vacant parcel located on the east side of 10th Street West north of Avenue K-8, with the City of Lancaster; authorized the Executive Director or his designee to execute all related documents.

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JCC 1. SERVICES AGREEMENT

City Council Recommendation:

Appropriated \$450,000 from Lancaster Choice Energy fund balance to account 491-4370301.

California Choice Energy Authority Recommendations:

Authorized the Executive Director to enter into a service agreement between California Choice Energy Authority (“CCEA”) and Google, LLC through its Division X (“X”) for data energy services; recognized transfer of \$450,000 from Lancaster Choice Energy fund balance to account 491-4370301.

CC 1. ORDINANCE WAIVER

Waived further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

CC 2. CHECK REGISTERS

Approved the Check and Wire Registers for February 4, 2018 through February 24, 2018 in the amount of **\$5,022,768.49**. Approved the Check Register as presented.

CC 3 PUBLIC WORKS CONSTRUCTION PROJECT NO. 17-016, AUTO MALL IMPROVEMENTS

Awarded **Public Works Construction Project No. 17-016, Auto Mall Improvements**, to Pavement Coatings Co. of Jurupa Valley, California, in the amount of \$209,792.00 plus a 10% contingency, for the installation of traffic improvements and authorized the City Manager, or his designee, to sign all documents. This contract is awarded to the lowest responsible bidder per California Public Code Section 22038(b).

CC 4. AGREEMENT FOR ACQUISITION OF REAL PROPERTY

Approved agreement for acquisition of real property between the City of Lancaster and Champion Mortgage Company for property located at 123 East Avenue J-2, as part of the approved Neighborhood Stabilization Program (NSP 3).

CC 5. ORDINANCE NO. 1038

Adopted **Ordinance No. 1038**, reauthorizing Ordinance No. 897, permitting the City of Lancaster (the “City”) to continue the status quo in receiving State Franchise fees and PEG fees from its cable/video TV operators.

CC 6. PUBLIC WORKS CONSTRUCTION PROJECT NO. 17-010

Accepted the work constructed by Hardy and Harper, Inc., for **Public Works Construction Project No. 17-010**, Lancaster Boulevard Bikeway and Road Diet, 10th Street West to Valley Central Way, and Sierra Highway to Division Street, BTA 1112-07-LA-03, and directed the City Clerk to file the Notice of Completion for the project. Retention on this project will be disbursed in accordance with California Public Contract Code.

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CC 7. LAND PURCHASE

Approved the proposed purchase and sale agreement for APN 3128-003-908, a vacant parcel located on the east side of 10th Street West north of Avenue K-8; authorized the City Manager or his designee to execute all related documents; appropriated \$777,546 from account number 101-2900-000, Fund Balance to account number 101-4330-912, Property Acquisition.

NB 1. AUTHORIZATION TO USE BIOLOGICAL IMPACT FEE FUNDS FOR THE ACQUISITION OF LAND TO EXPAND THE ANTELOPE VALLEY CALIFORNIA POPPY RESERVE

The Energy Manager presented the Staff Report for this item

Discussion among the City Council and staff included discussion of partnering with the County and the State in an effort to receive matching funds.

Russ Dingman, Tehachapi District Superintendent California Department of Parks and Recreation provided information in support of this item.

Addressing the City Council on this item:

Michael Rives – discussed solar panels near the Poppy Preserve; does not support giving the land to the State with no strings attached.

Roger Schaefer – neutral on the item; in favor because visitors come to the area and against because owners of land should have the freedom to handle their property as they see fit.

Margaret Rhyne – stated she is the President of the Poppy Reserve Mojave Desert Interpretive Association; this organization supports the Poppy Reserve and other parks in the Mojave Desert; grateful to the City for preserving land surrounding the Poppy Reserve; urges the City to work with the Tehachapi District of the California State Parks and other groups to preserve additional land.

James Young – property owner in the area, concerned about the process of acquiring the land.

Shannon McDonald – supports protecting the land.

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council adopted **Resolution No. 18-09**, authorizing the appropriation and use of biological impact fee funds for the acquisition of conservation property to expand the Antelope Valley California Poppy Reserve, and appropriated up to \$1.3 million from the Biological Impact Fee fund balance to Account No. 224-4520-912 Property Acquisitions, by the following vote: 5-0-0-0; AYES: Malhi, Mann, Underwood-Jacobs, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

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NB 2. ADDITION OF CHAPTER 9.50 TO THE LANCASTER MUNICIPAL CODE RELATING TO INVESTIGATIONS OF PARENTAL ABUSE OR NEGLECT

The City Attorney presented the Staff Report for this item

Discussion among the City Council and staff included discussion of modifying the Ordinance with regard to requiring video “when it is feasible.” Additionally discussion took place concerning meeting with the Los Angeles County Department of Children and Family Services with regard to this Ordinance.

Addressing the City Council on this item:

David Paul – discussed the system of protecting children, how complaints are qualified and stated anonymous reporting should be removed.

Michael Rives – appreciates the concern of the City Council and wonders if this is the best the City can do; wonders how can Department of Children and Family Services workers be better monitored.

Fran Sereseres – discussed how this will be policed and what will make it “practicable;” discussed the need for stricter laws and regulations to qualify a social worker and deeper background checks for foster parents and caregivers.

On a motion by Council Member Underwood-Jacobs and seconded by Council Member Malhi, the City Council introduced Ordinance No. 1039, adding chapter 9.50 to the Lancaster Municipal Code relating to investigations of parental abuse or neglect, changing Section 9.50.030 to read “...shall use an audio recorder (and video recorder to the extent practicable...)” as well as changing instances throughout the Ordinance where “video and audio recorder” is used to read “video and/or audio recorder” by the following vote: 5-0-0-0; AYES: Malhi, Mann, Underwood-Jacobs, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

NB 3. PROFESSIONAL SERVICES AGREEMENT – DEVELOPMENT OF LANCASTER LIVES SYSTEMIC SAFETY ANALYSIS REPORT PROGRAM

It was the consensus of the City Council to waive the Staff Report for this item.

On a motion by Council Member Mann and seconded by Council Member Malhi, the City Council approved the appropriation of \$225,000.00 in SSARP grant funds from the Department of Transportation to Account No. 349-4785-301, increased estimated revenues in Account No. 349-3308-100 by \$225,000.00, and authorized the City Manager or his designee to execute a professional services agreement with Fehr & Peers of Los Angeles, California, in the amount of \$249,132.00 for the development of the Lancaster Lives Systemic Safety Analysis Report Program (SSARP), by the following vote: 5-0-0-0; AYES: Malhi, Mann, Underwood-Jacobs, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

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NB 4. JOINT EXERCISE OF POWERS AGREEMENT OF THE NORTH LOS ANGELES COUNTY TRANSPORTATION COALITION

The City Engineer presented the Staff Report for this item

Discussion among the City Council and staff included discussion of the make-up of the Board as a majority vote vs. a consensus vote and the history leading up to the separate JPA being established; this will help in ensuring each jurisdiction feels they get “their fair share” of funding.

Addressing the City Council on this item:

Michael Rives – wondered if this action results in hiring staff and a director; concerned with additional bureaucracy at the County level.

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council approved the Joint Exercise of Powers Agreement of the North Los Angeles County Transportation Coalition with the County of Los Angeles, the City of Santa Clarita, and the City of Palmdale, by the following vote: 5-0-0-0; AYES: Malhi, Mann, Underwood-Jacobs, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

NB 5. AMENDMENT TO SECTIONS 8.08.010 AND 12.16.010 OF THE LANCASTER MUNICIPAL CODE TO ENSURE THE SECTIONS REMAIN CURRENT AS THE COUNTY OF LOS ANGELES AMENDS ITS CODES

The City Attorney presented the Staff Report for this item

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council introduced **Ordinance No. 1040**, amending Section 8.08.010 of the Lancaster Municipal Code, relating to the City’s adoption of the Los Angeles County Public Health Ordinance No. 7583, and introduced **Ordinance No. 1041**, amending Section 12.16.010 of the Lancaster Municipal Code, relating to the City’s adoption of the Los Angeles County Highway Permit Ordinance No. 3597, by the following vote: 5-0-0-0; AYES: Malhi, Mann, Underwood-Jacobs, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

CR 1. COUNCIL REPORTS

Vice Mayor Crist discussed the recent TDA Article 8 Hearing, the Business Outlook Conference and a marketing meeting for the Antelope Valley Fair Board.

Council Member Underwood-Jacobs discussed the recent Women and Girls Initiative meeting; this group looks at inequities of women in the workplace in Los Angeles County and is working on a plan to address issues such as pay and training.

Deputy Mayor Dorris discussed a recent meeting regarding the Community Center and a program for mentoring young males.

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LANCASTER HOUSING AUTHORITY

No action required at this time.

LANCASTER FINANCING AUTHORITY

No action required at this time.

LANCASTER POWER AUTHORITY

No action required at this time.

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENT

The City Manager discussed actions being taken regarding the library services study; discussion took place regarding collaborating with schools to have better equipment at school libraries. The City Manager also discussed promoting jobs available in the area and Channel 28; a video highlighting the recent Board of Trade Conference was shown.

CITY CLERK / AGENCY/ AUTHORITY SECRETARY ANNOUNCEMENT

The City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized item.

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

Addressing the City Council at this time:

Willie Green – discussed his experience with Mayor Parris’ son Rutger and thanked the Mayor for the man he raised; discussed his concerns with wheelchair accessibility on an area of sidewalk on Sierra Highway.

David Paul – discussed a television show he watched regarding things harmful to the brain, including mold.

Fran Sereseres – discussed her attendance at Palmdale’s neighborhood safety and homeless committee meetings and suggests joining Palmdale and Lancaster’s committees together; and discussed wheelchair users on Metrolink trains.

Roger Schaefer – discussed his conversations with the City Manager.

COUNCIL / AGENCY COMMENTS

Mayor Parris requested the areas of homeless encampments at the freeway off-ramps and be addressed.

ADJOURNMENT

Mayor/ Chair Parris adjourned the meeting at 7:13 p.m. and stated the next City Council/Successor Agency/Financing/Power/California Choice Energy Authority meeting will be held on Tuesday, March 27, 2018 at 5:00 p.m.

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/
FINANCING/POWER/CALIFORNIA CHOICE ENERGY AUTHORITY
MINUTES
March 13, 2018

PASSED, APPROVED and ADOPTED this 27th day of March, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
CITY CLERK
AGENCY/AUTHORITY SECRETARY

R. REX PARRIS
MAYOR/CHAIRMAN

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/HOUSING/POWER/CALIFORNIA
CHOICE ENERGY AUTHORITY

I, _____, _____ of the City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original City Council/Successor Agency/Financing/Housing/Power/California Choice Energy Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this _____ day of _____, _____.

(seal)

STAFF REPORT
City of Lancaster

Date: March 27, 2018
To: Mayor Parris and City Council Members
From: Pam Statsmann, Finance Director
Subject: **Check Registers – February 25, 2018 through March 10, 2018**

CC 2
03/27/18
MVB

Recommendation:

Approve the Check Registers as presented.

Fiscal Impact:

\$4,976,582.66 as detailed in the Check Registers.

Background:

At each regular City Council Meeting, the City Council is presented with check and ACH/wire registers listing the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects issued the prior three to four weeks. This process provides the City Council the opportunity to review the expenditures of the City. Claims are paid via checks, Automated Clearing House (ACH) payments, or federal wires. The justifying backup information for each expenditure is available in the Finance Department.

Check Nos.:	7394047-7394348	\$ 3,170,369.24
ACH/Wire Check Nos.:	101009997-101010010	<u>\$ 1,806,213.42</u>
		\$ 4,976,582.66
Voided Check Nos.:	7394060; 7394320	
Voided ACH/Wire No.:	N/A	

PS:sp

Attachments:

Check Register
ACH/Wire Register

City of Lancaster Check Register



From Check No.: 7394047 - To Check No.: 7394348

From Check Date: 02/25/18 - To Check Date: 03/10/18

Printed: 3/13/2018 8:48

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7394047	03672	A T & T	02/07-03/06/18 TELEPHONE SVC	1,308.97	101 4820651	1,308.97
7394048	C4026	AMARANT, JEREMY	NOV 17-FEB 18-PDW-MNWLK PRSNTN	500.00	101 4662251	500.00
7394049	08362	ARIAL-SAPP, CANDIDA M	SOL-PERF-MUSIC-09/30/17	900.00	101 2140000	900.00
7394050	C6090	BENNETT, WARREN	WB-PR DM-SAN DIEGO-03/07-08/18	96.00	101 4200350	96.00
7394051	03353	BOZIGIAN, MARK	MB-PR DM-SAUSALITO-02/22-23/18	111.00	490 4370201	111.00
7394052	D1872	CA WATER ENVIRONMENTAL ASSN	JA-CERTIFICATION RENEWAL	85.00	101 4320311	85.00
7394053	D1872	CA WATER ENVIRONMENTAL ASSN	ML-CERTIFICATION RENEWAL	90.00	101 4320311	90.00
7394054	C2060	CA WATER SERVICE COMPANY	01/12/18-02/13/18 WATER SVC	858.10	482 4636654	858.10
7394055	D3826	DARBEAU, ROSALIND	PERF-GENTRI-03/02/18	300.00	402 4650318	300.00
7394056	D3792	DEFALCO, CATHY	CD-PR DM-BC-03/06-09/18	458.50	491 4370201	458.50
7394057	07367	DEPT OF MOTOR VEHICLES	2018-CA VEHICLE CODE BOOKS(6)	100.87	101 4783206	100.87
7394058	06838	DI-VERSATILE INC	GBOR-BLACK VIOLINS-02/21/18	3,577.04	402 4650318	3,577.04
7394059	D3829	FISCHER, AMELIA	PERF-GENTRI-03/02/18	300.00	402 4650318	300.00
7394060		VOID				
7394061	08244	GENTRI LLC	BAL-GENTRI-03/02/18	4,891.00	402 2177000	(109.00)
					402 4650318	5,000.00
				<u>4,891.00</u>		<u>4,891.00</u>
7394062	08715	HESTER, JOHN DAVID	PERF-GENTRI-03/02/18	300.00	402 4650318	300.00
7394063	1296	L A CO CLERK-ENVIRO FILINGS	NOE:CP13042-AVE J2 ST IMPRVMTS	75.00	205 15ST050924	75.00
7394064	1215	L A CO WATERWORKS	12/14/17-02/20/18 WATER SVC	18,066.27	101 4634654	2,236.08
					101 4634654	2,359.25
					203 4636654	994.43
					482 4636654	12,476.51
				<u>18,066.27</u>		<u>18,066.27</u>
7394065	D2287	LANCASTER CODE ENFRMNT ASSN	UNION DUES-PP 04-2018	360.00	101 2171000	360.00
7394066	08208	LOTUS RIVER INC	RFND-INSPECTN FEE-PMT 17-04068	117.11	251 3201104	117.11

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7394067	1348	MATALON, LEON	PERF-GENTRI-03/02/18	300.00	402 4650318	300.00
7394068	06936	MOSMAN, DESIREA	01/18-AM EXERCISE INSTRUCTOR	525.00	101 4643308	525.00
7394069	08744	MVP GAMES	RFND-BAL INCUBATOR SEC DEPOSIT	59.80	101 2176010	59.80
7394070	A7221	P E R S LONG TERM CARE PROGRAM	LONG TERM CARE PREM-PP 04-2018	1,602.99	101 2170200	1,602.99
7394071	08713	PALENCIA, ROBERTO	PERF-GENTRI-03/02/18	300.00	402 4650318	300.00
7394072	08051	PEDRINI, BARBARA	01/18-AM EXERCISE INSTRUCTOR	105.00	101 4643308	105.00
7394073	08714	PRECIADO, BENTON	PERF-GENTRI-03/02/18	300.00	402 4650318	300.00
7394074	D4208	SLAYTON, KRISTI	KS-PR DM-RIVERSIDE-03/12-16/18	288.00	101 4810201	288.00
7394075	03154	SO CA EDISON	01/17/18-02/23/18 ELECTRIC SVC	685.11	101 4636402 203 4636652 363 4542770 482 4636652 483 4785652 483 4785660	137.25 23.29 11.30 295.54 100.16 117.57
				685.11		685.11
7394076	1907	SO CA GAS COMPANY	01/18/18-02/20/18 GAS SVC	4,184.18	101 4631655 101 4633655 101 4634655 101 4635655	114.31 3,332.34 342.54 394.99
				4,184.18		4,184.18
7394077	D3677	STEWART, TRACY	TS-PR DM-RIVERSIDE-03/12-16/18	288.00	101 4810201	288.00
7394078	C2554	SUPERIOR COURT OF CA-CO OF L A	01/18-ALLCTN OF PRKG PENALTIES	24,770.33	101 3310200 101 3310200 101 3310200 101 3310200 101 3310200 101 3310200 101 3310200 101 3310200	438.40 2,451.00 2,568.00 2,568.00 3,424.00 3,546.93 4,872.00 4,902.00
				24,770.33		24,770.33
7394079	07169	VIVINT SOLAR DEVELOPER LLC	RFND-SOLAR PERMIT-PMT1702040	187.20	251 3201104	187.20
7394080	D4086	WAGNER, JOSHUA	JW-PR DM-RIVERSIDE-03/12-16/18	288.00	101 4810201	288.00
7394081	08745	WILLIAM J PETE KNIGHT VETS HME	VETERANS HOME DONATION FUND	720.00	106 4330201	720.00
7394082	03854	A V JANITORIAL SUPPLY	GLVS/TWLS/T PPR/CLNR/SOAP	1,461.83	101 4631406	1,461.83

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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7394083	07944	A V WATERMASTER	2018 ADMINISTRATIVE ASSESSMNTS	2,500.00	485 4755311	2,500.00
7394084	03327	AARON GRAPHICS	COLOR BOND(2 ROLLS)	77.81	101 4310254	77.81
7394085	08217	AGUILERA, DAVID	02/18-SPORTS OFFICIAL	66.00	101 4641308	66.00
7394086	00338	ALL-PHASE ELECTRIC SUPPLY CO	PHOTOCELLS/BULBS/TAPE/STRIPPER TAPE/SAW/DRIVERS	2,802.98 304.91 <u>3,107.89</u>	483 4785665 483 4785461	2,802.98 304.91 <u>3,107.89</u>
7394087	D1663	AMERICAN IRON WORK	LMS-GATE REPAIR	595.00	101 4632402	595.00
7394088	D3188	AMERICAN RED CROSS	LIFEGUARD CLASSES(4 STUDENTS)	140.00	101 4642301	140.00
7394089	02693	ANDY GUMP, INC	HP-FENCE RNTL-02/08-03/07/18	17.74	101 4634602	17.74
7394090	05179	ARAMARK UNIFORM SVCS	UNIFORM CLEANINGS	114.27	480 4755209	114.27
7394091	06738	ASPEN ENVIRONMENTAL GROUP	CP15010-CULTURAL RESOURCES	129.50	210 15ST057924	129.50
7394092	06440	AUTRY, SHAKIRA	02/18-SPORTS OFFICIAL	149.00	101 4641308	149.00
7394093	04151	AXES FIRE INC	FIRE CERTS(10)	105.00	101 4200207 101 4545207 101 4810207 203 4752207 203 4752207 203 4752207 203 4752207 480 4755207 484 4752207 484 4752207 <u>105.00</u>	10.50 10.50 10.50 10.50 10.50 10.50 10.50 10.50 10.50 10.50 <u>105.00</u>
7394094	D0879	B'S EMBROIDERY ETC	UNIFORM EMBROIDERY	1,364.37	483 4785209	1,364.37
7394095	08216	BASURTO, TYLER	02/18-SPORTS OFFICIAL	44.00	101 4641308	44.00
7394096	C0586	BLACKWELL, JIMMY	02/18-SPORTS OFFICIAL	420.00	101 4641308	420.00
7394097	08719	BRADLEY, CLARENCE	02/18-SPORTS OFFICIAL	210.00	101 4641308	210.00
7394098	D4221	BUYSHADE.COM	OIL RECYCLING TENT	2,373.25	331 4755786	2,373.25
7394099	C0914	CAMPBELL II, EDWARD LEE	02/18-SPORTS OFFICIAL	180.00	101 4641308	180.00
7394100	06020	CANON FINANCIAL SERVICES, INC	03/18 COPIER LEASE	11,850.27	101 4310254	11,850.27
7394101	08940	CARQUEST	HYDRA BOOSTERS-EQ4361	298.92	203 4785207	298.92

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			IGN LCK CYL/BLWR MTR-EQ5843	114.53	101 4633207	114.53
			OIL SEAL(2)-EQ3991	64.80	480 4755207	64.80
				<u>478.25</u>		<u>478.25</u>
7394102	08680	CHARLES, RAWLSTON	02/18-SPORTS OFFICIAL	838.00	101 4641308	838.00
7394103	08218	CHERRY, KEVIN	02/18-SPORTS OFFICIAL	176.00	101 4641308	176.00
7394104	C0054	COLE-ROUS, JOHN	02/18-SPORTS OFFICIAL	350.00	101 4641308	350.00
7394105	08720	COOK, KATLIN	02/18-SPORTS OFFICIAL	110.00	101 4641308	110.00
7394106	05789	CORE & MAIN LP	OMP-COUPPLINGS(2)	563.26	101 4634404	563.26
7394107	00794	CORRALES, RUDY	02/18-SPORTS OFFICIAL	40.00	101 4641308	40.00
7394108	03311	DELTA LIQUID ENERGY	PROPANE-EQ3409	53.25	203 4752217	53.25
7394109	00414	DESERT LOCK COMPANY	CH-KEYS(6)	7.93	101 4633403	7.93
			NSC-LOCKS(3)	61.59	101 4635404	61.59
				<u>69.52</u>		<u>69.52</u>
7394110	05665	EGGERTH, DARRELL	03/16-SPORTS OFFICIAL	105.00	101 2140000	105.00
			02/18-SPORTS OFFICIAL	120.00	101 4641308	120.00
				<u>225.00</u>		<u>225.00</u>
7394111	06857	ENTERTAINMENTMAX, INC	CMMSSNS-CIRQUE ELOIZE-02/17/18	1,750.00	402 4650318	1,750.00
			CMMSSNS-BLACK VIOLINS-02/21/18	1,200.00	402 4650318	1,200.00
				<u>2,950.00</u>		<u>2,950.00</u>
7394112	07197	ESPRITT, JAVAUGHN	02/18-SPORTS OFFICIAL	1,036.00	101 4641308	1,036.00
7394113	C9406	ESTES, MAURICE (WH)	02/18-SPORTS OFFICIAL	100.00	101 4641308	100.00
			FTB NOTICE TO WITHHOLD	(25.00)	101 2177001	(25.00)
			W/H ORDER FEE	(2.50)	101 3601100	(2.50)
				<u>72.50</u>		<u>72.50</u>
7394114	A8286	FLAG SYSTEMS	PAC-SOUND SYSTM RNTLS-11/18/17	2,650.00	402 4650602	2,650.00
			PAC-SOUND SYSTM RNTLS-12/15/17	2,650.00	402 4650602	2,650.00
			PAC-SOUND SYSTM RNTLS-01/13/18	2,650.00	402 4650602	2,650.00
				<u>7,950.00</u>		<u>7,950.00</u>
7394115	08441	FRANKLIN TRUCK PARTS INC	INSTALL CLUTCH/FLYWHEEL-EQ3769	1,130.70	203 4752207	1,130.70
7394116	D0315	FREGOSO, PHYLLIS	03/18-STANDARD RETAINER	8,300.00	101 4620301	8,300.00
7394117	2600	GEORGE'S CLEANERS	UNIFORM CLEANINGS	66.00	101 4642251	66.00
7394118	04721	GET TIRES, INC	TIRES(4)/MNT/DISMNT-EQ4361	2,579.74	203 4785207	2,579.74

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7394119	07212	GINO'S ITALIAN RESTAURANT	CARES-PIZZA/BEVERAGES-02/27/18	600.00	101 4670270	600.00
7394120	00822	H W HUNTER, INC	CANISTER/DETECTOR-EQ3990	206.60	480 4755207	206.60
7394121	07201	HALL JR, CHARLES	02/18-SPORTS OFFICIAL	66.00	101 4641308	66.00
7394122	02585	HARRELL, BARON	02/18-SPORTS OFFICIAL	546.00	101 4641308	546.00
7394123	01260	HONDA LANCASTER	SENSOR ASSY-EQ1715	32.69	101 4640207	32.69
7394124	A2594	INTERSTATE BATTERY SYS OF A V	BATTERIES(5)	453.06	101 4634207	115.76
					101 4820207	119.82
					203 4752207	108.74
					482 4752207	108.74
				453.06		453.06
7394125	D4004	J P POOLS	POOL CHEMICALS	1,955.00	101 4631670	1,955.00
			POOL CHEMICALS	977.50	101 4631670	977.50
				2,932.50		2,932.50
7394126	07696	JOHNSON, DONALD	02/18-SPORTS OFFICIAL	414.00	101 4641308	414.00
7394127	D1903	KERN MACHINERY INC-LANCASTER	SEAT-EQ5835	176.48	101 4635207	176.48
7394128	05875	KROMER CO LLC	SLNOID VLV/VLV KIT-EQ5609	952.42	101 2175000	(90.48)
					101 4635207	1,042.90
				952.42		952.42
7394129	05599	LEE, WATSON W S	01/18-FINGERPRINT ANALYSIS	249.59	101 4820301	249.59
7394130	D3390	LOPEZ, JOE	02/18-SPORTS OFFICIAL	580.00	101 4641308	580.00
7394131	06873	MAHER ACCOUNTANCY	CCEA-01/18-ENERGY CNSLTNG SVCS	2,500.00	491 4370003P	2,500.00
			CCEA-01/18-ENERGY CNSLTNG SVCS	2,500.00	491 4370002P	2,500.00
				5,000.00		5,000.00
7394132	05457	MAULDIN JR, LEO	02/18-SPORTS OFFICIAL	400.00	101 4641308	400.00
7394133	03351	MAULDIN, JOSEPH	02/18-SPORTS OFFICIAL	132.00	101 4641308	132.00
7394134	06948	MCKISSIC, MAURISHA	02/18-SPORTS OFFICIAL	276.00	101 4641308	276.00
7394135	02270	MELDON GLASS	CH-RESTROOM MIRROR INSTALLATN	120.00	101 4633402	120.00
7394136	06966	MICHAEL BAKER INT'L INC	CP16008-PED GAP CLSR IMPRVMENTS	12,800.83	204 15SW016924	12,800.83
			CP13020-AVE G INTERCHANGE	3,069.34	210 15BR006924	3,069.34
			CP18001-REVIVE 25 PVMNT MNGMNT	4,631.08	206 12ST036924	2,778.65
					209 12ST036924	1,852.43
			CP18001-REVIVE 25 PVMNT MNGMNT	7,733.03	206 12ST036924	4,639.83

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			CP18001-REVIVE 25 PVMNT MNGMNT	4,547.68	209 12ST036924	3,093.20
					206 12ST036924	2,728.61
					209 12ST036924	1,819.07
				<u>32,781.96</u>		<u>32,781.96</u>
7394137	08748	MILLER, KENNETH	01/18-SPORTS OFFICIAL	198.00	101 4641308	198.00
7394138	D3578	MINUTEMAN PRESS	LCE/CCEA-POLOS/JACKETS	262.32	490 4370205	262.32
7394139	C9177	MUNISERVICES, LLC	1ST QTR 2018-SUTA SERVICES	2,608.74	101 4310304	2,608.74
7394140	08562	NAPA AUTO PARTS	BRK PDS/BRK CALIPER-EQ3763	296.58	203 4752207	296.58
			HEATOR CORE-EQ4360	48.17	203 4785207	48.17
			CRDT-CORE DEPOSITS-EQ3779	(183.41)	480 4755207	(183.41)
			STR STABLIZER CYL-EQ3763	40.46	203 4752207	40.46
			RIVETS-EQ2386	2.37	101 4753207	2.37
			WTR PUMP/BELT/THERMSTAT-EQ3307	166.75	484 4752207	166.75
			AIR CONDTNG CONDSR FAN-EQ3991	97.29	480 4755207	97.29
				<u>468.21</u>		<u>468.21</u>
7394141	D2822	NATIONAL CINEMEDIA, LLC	PS-FLIGHT ADS-12/01-28/17	113.88	101 4810205	113.88
			THEATER/FLIGHT ADS-12/1-2/8/18	596.78	101 4640205	24.09
					101 4681222	24.03
					101 4684222B	24.03
					101 4684222C	24.03
					101 4684222M	24.03
					101 4684222S	24.03
					402 4650205	452.54
				<u>710.66</u>		<u>710.66</u>
7394142	04669	NORTHERN SAFETY COMPANY INC	NSC-BLDBRN KIT/GLVS/SHRP CNTNR	430.63	101 4635404	430.63
7394143	05741	P P G ARCHITECTURAL FINISHES	OMP-RESIN/MEASURING CUPS	9.79	101 4634404	9.79
			OMP-PAINT BRUSHES(3)	16.74	101 4634403	16.74
				<u>26.53</u>		<u>26.53</u>
7394144	05998	PAVING THE WAY FOUNDATION	CMMNTY SPPRT/GOOD CTZNSHP PRGM	5,500.00	101 4820301	5,500.00
			CMMNTY SPPRT/GOOD CTZNSHP PRGM	1,000.00	399 4820776	1,000.00
				<u>6,500.00</u>		<u>6,500.00</u>
7394145	05602	PETROLEUM EQUIPMENT CONST SRV	TANK POD MAINTENANCE/BRINE	167.14	101 4753402	167.14
7394146	06858	PRICE, TYLEN	02/18-SPORTS OFFICIAL	40.00	101 4641308	40.00
7394147	02257	QUALITY SURVEYING, INC	CP17011-20TH ST W IMPRVMTS	7,500.00	209 12ST032924	7,500.00
7394148	08059	QUICK RESPONSE FIRE PROTECTION	LMS-REPIPE APPLIANCES	685.00	101 4632402	685.00
7394149	05864	QUINN COMPANY	INSERTS(4)/SHIMS(8)-EQ3774	272.44	203 4752207	272.44
			HOSES/COUPLINGS-EQ3772	275.35	484 4752207	275.35

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				547.79		547.79
7394150	2601	REPRO-GRAPHIC SUPPLY	BOND(8 ROLLS)	202.69	251 4762253	202.69
7394151	06712	RICE, BRIAN S.	02/18-SPORTS OFFICIAL	88.00	101 4641308	88.00
7394152	05943	ROBERTSON'S	CONCRETE	606.08	203 4752410	606.08
			CONCRETE	163.72	203 4752410	163.72
				<u>769.80</u>		<u>769.80</u>
7394153	D3947	S G A CLEANING SERVICES	LBP-UNIT H INTERNET LINE RPRS	970.00	101 4636402	970.00
			PAC-CARPET CLEANING	465.00	402 4650402	465.00
				<u>1,435.00</u>		<u>1,435.00</u>
7394154	A8260	SAGE STAFFING	CM/GWD-CAP ENG-12/27-29/17	967.20	251 4762308	967.20
			LM-CAP ENG STAFF-12/27-29/17	604.50	251 4762308	604.50
			MS-CAP ENG STAFF-01/03-05/18	806.00	251 4762308	806.00
			CM/GWD-CAP ENG-01/03-05/18	942.01	251 4762308	942.01
			LM-CAP ENG STAFF-01/03/18	209.25	251 4762308	209.25
			MS-CAP ENG STAFF-01/08-11/18	1,116.00	251 4762308	1,116.00
			CM/GWD-CAP ENG-01/08-01/12/18	1,612.00	251 4762308	1,612.00
			LM-CAP ENG STAFF-01/08-12/18	1,023.00	251 4762308	1,023.00
			CM/GWD-CAP ENG-01/17-19/18	1,268.80	251 4762308	1,268.80
			ML-CAP ENG STAFF-01/15-18/18	627.75	251 4762308	627.75
			MS-CAP ENG STAFF-01/22-25/18	1,116.00	251 4762308	1,116.00
			CM/GWD-CAP ENG-01/22-26/18	1,612.00	251 4762308	1,612.00
			LM-CAP ENG STAFF-01/22-26/18	1,023.00	251 4762308	1,023.00
			GK-PUBLIC SAFTY-01/29-02/02/18	456.93	101 4820301	456.93
			MS-CAP ENG STFF-01/29-02/02/18	1,332.00	251 4762308	1,332.00
			CM/GWD-CAP ENG-01/29-02/02/18	1,420.58	251 4762308	1,420.58
			LM-CAP ENG STFF-01/29-02/01/18	837.00	251 4762308	837.00
			GK-PUBLIC SAFETY-02/05-09/18	373.00	101 4820301	373.00
			MS-CAP ENG STAFF-02/05-08/18	1,116.00	251 4762308	1,116.00
			SB-FINANCE STAFF-02/05-09/18	1,066.60	101 4310308	1,066.60
			AT-LCE STAFF-02/05-09/18	751.50	490 4370308	751.50
			CM/GWD-CAP ENG-02/05-09/18	1,612.00	251 4762308	1,612.00
			LM-CAP ENG STAFF-02/05-09/18	1,023.00	251 4762308	1,023.00
				<u>22,916.12</u>		<u>22,916.12</u>
7394155	06651	SANTOS BOXING USA	01/18-BOXING INSTRUCTION	297.50	101 4643308	297.50
			01/18-BOXING INSTRUCTION	59.50	101 4643308	59.50
			01/18-BOXING INSTRUCTION	178.50	101 4643308	178.50
				<u>535.50</u>		<u>535.50</u>
7394156	C3064	SANTOS, RENALDO	02/18-SPORTS OFFICIAL	620.00	101 4641308	620.00
7394157	06664	SEA SUPPLY	NSC-CN LNR/CLNR/T PPR/ST CVRS	1,230.18	101 4635406	1,230.18
7394158	D2568	SEQUOIA PACIFIC SOLAR I, LLC	CH-01/18(45841.12 KWH)	4,584.11	101 4633652	4,584.11
			MTNC YD-01/18(26698.2 KWH)	2,669.82	101 4633652	2,669.82

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			OMP-01/18(15011.15 KWH)	1,501.12	101 4634652	1,501.12
			LMS-01/18(32033.6 KWH)	3,203.36	101 4632652	3,203.36
				<u>11,958.41</u>		<u>11,958.41</u>
7394159	1894	SIGNS & DESIGNS	TA-NAMEPLATE	17.88	101 4783259	17.88
7394160	01816	SMITH PIPE & SUPPLY INC	WCP-ROTORS(12)	305.51	101 4631404	305.51
			JRP-VLVS/EMTTRS/SOLNDS/PVC	761.43	101 4631404	761.43
			JRP-VALVES/EZ OUT	119.61	101 4631404	119.61
			AHP-VLVS/TBNG/STPL/PRMR/CMNT	402.31	101 4631404	402.31
			OMP-VALVE/PVC	146.12	101 4634404	146.12
			JRP-VALVES/FITTINGS/PVC	92.37	101 4631404	92.37
			OMP-CEMENT	126.40	101 4634404	126.40
				<u>1,953.75</u>		<u>1,953.75</u>
7394161	07553	SMITH, MICHAEL	02/18-SPORTS OFFICIAL	100.00	101 4641308	100.00
7394162	08746	SOAR HIGH SCHOOL	BOO-2017 CANDY VOLUNTEER	1,000.00	101 4684222B	1,000.00
7394163	04688	SPARKLETTS	COUNCIL-COOLER RENTAL/WATER	44.38	101 4100205	44.38
			COUNCIL-WATER(9-5 GAL BTTL)	76.34	101 4100205	76.34
				<u>120.72</u>		<u>120.72</u>
7394164	05703	SUPERIOR ALARM SYSTEMS	02/18-MONTHLY MONITORING	45.00	101 4633301	45.00
7394165	2009	THE TIRE STORE	TIRES(4)-EQ5703	436.24	101 4634207	436.24
			TIRES(4)-EQ1715	549.59	101 4640207	549.59
			TIRES(4)-EQ3366	418.19	203 4752207	418.19
			TIRE-EQ5703	109.06	101 4634207	109.06
				<u>1,513.08</u>		<u>1,513.08</u>
7394166	C5522	THOMSON REUTERS-WEST PMT CEN	01/18-INFORMATION CHARGES	278.61	101 4820301	278.61
7394167	04239	TIM WELLS MOBILE TIRE SERVICE	OMP-TIRE REPAIR	15.00	101 4634207	15.00
			FLAT REPAIR-EQ5654	15.00	101 4635207	15.00
				<u>30.00</u>		<u>30.00</u>
7394168	2106	U S POSTMASTER	POSTAGE-SPRING 2018 OUTLOOK	12,500.00	101 4305211	7,500.00
					101 4643211	5,000.00
				<u>12,500.00</u>		<u>12,500.00</u>
7394169	05551	UNITED SITE SRVCS OF CA,SO DIV	FENCE RENTAL-01/26-02/22/18	61.32	101 4633403	61.32
7394170	31009	UNIVERSAL ELECTRONIC ALARMS	TBP-02/18-SECURITY ALARM	27.00	101 4631301	27.00
			STP-02/18-SECURITY ALARM	27.00	101 4631301	27.00
			NSC-02/18-SECURITY ALARM	27.00	101 4635301	27.00
			OMP-02/18-SECURITY ALARM	27.00	101 4634301	27.00
				<u>108.00</u>		<u>108.00</u>
7394171	2228	VALLEY CONSTRUCTION SUPPLY INC	LMS-BRAIDED TWINE	32.83	101 4632404	32.83

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7394172	07598	VANTIV INTEGRATED PAYMENTS INC	02/18-MONTHLY FEES/PASS	106.90	402 4650302	106.90
7394173	04496	VULCAN MATERIAL WESTERN DIV	COLD MIX	98.99	203 4752410	98.99
			COLD MIX	253.16	203 4752410	253.16
			COLD MIX	222.50	203 4752410	222.50
			COLD MIX	303.10	203 4752410	303.10
				<u>877.75</u>		<u>877.75</u>
7394174	31026	WAXIE SANITARY SUPPLY	SOAP/TOWELS	217.04	203 4752406	217.04
7394175	06918	WILMINGTON TRUST, NATL ASSOC.	PORTFOLIO FEES	15,000.00	490 4370301	15,000.00
7394176	C5965	WOLF, LAWRENCE	02/18-SPORTS OFFICIAL	280.00	101 4641308	280.00
7394177	D3242	ZIMMER, DANIEL	02/18-SPORTS OFFICIAL	360.00	101 4641308	360.00
7394178	C7946	L A CO DEPT ANIMAL CARE&CONTRL	01/18-HOUSING COSTS	62,524.73	101 4820363	62,524.73
7394179	1214	L A CO SHERIFF'S DEPT	01/18 LAW ENFORCEMENT SVCS	2,103,511.65	101 4820354	1,917,489.93
					101 4820357	186,021.72
				<u>2,103,511.65</u>		<u>2,103,511.65</u>
7394180	06344	AERO VIEW LLC	02/18-LEAPS SERVICES	89,991.00	101 4820301	89,991.00
7394181	06429	STANTEC CONSULTING SRVCS INC	CP13006-10TH ST W GAP CLOSURE	949.11	209 15ST026924	949.11
			CP1406-10W/I-ROAD DIET DESIGN	21,780.50	209 15ST042924	21,780.50
			CP17011-STREET REHABLTATN/RPRS	4,044.46	209 12ST032924	4,044.46
			CPD1311-RFQ 646-16 MULTI YR-7	632.00	480 4761301	632.00
			CPD1311-RFQ 646-16 MULTI YR-7	3,888.00	480 4761301	3,888.00
			CP1517-RFQ 64616 MULTI YEAR-8	33,374.25	220 4761301	33,374.25
			CP1406-10W/I-ROAD DIET DESIGN	1,502.38	209 15ST042924	1,502.38
			CP17011-STREET REHABLTATN/RPRS	3,738.25	209 12ST032924	3,738.25
				<u>69,908.95</u>		<u>69,908.95</u>
7394182	1916	STRADLING, YOCCA, CARLSON, RAUTH	12/17-LEGAL SERVICES	48,543.82	101 4400303	196.70
					101 4400303	337.20
					101 4400303	606.20
					101 4400303	848.50
					101 4400303	907.20
					101 4400303	1,386.00
					101 4400303	1,642.60
					101 4400303	1,698.70
					101 4400303	1,770.30
					101 4400303	3,660.70
					101 4400303	12,680.90
					101 4400303	17,903.97
					209 15ST026924	230.35
					491 4370303	1,869.50
					811 4100303	41.00

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					830 4300303	41.80
					830 4300303	2,581.70
					833 4300303	140.50
			12/17-LEGAL SERVICES	8,108.00	101 4400303	8,108.00
				<u>56,651.82</u>		<u>56,651.82</u>
7394183	06220	T R C SOLUTIONS, INC	CP13018-AVE K/SR14 INTERCHANGE	17,084.90	210 15BR004924	17,084.90
			CP13018-AVE K/SR14 INTERCHANGE	38,420.43	210 15BR004924	38,420.43
				<u>55,505.33</u>		<u>55,505.33</u>
7394184	02108	FRANCHISE TAX BOARD	W/H ORDER-367746102466805057	25.00	101 2177001	25.00
7394185	03672	A T & T	07/17-TELEPHONE SERVICE	13.95	402 4650651	13.95
7394186	03672	A T & T	08/17-TELEPHONE SERVICE	13.95	402 4650651	13.95
7394187	03672	A T & T	09/17-TELEPHONE SERVICE	13.95	402 4650651	13.95
7394188	03672	A T & T	10/17-TELEPHONE SERVICE	13.95	402 4650651	13.95
7394189	03672	A T & T	12/17-TELEPHONE SERVICE	13.95	402 4650651	13.95
7394190	03672	A T & T	01/18-TELEPHONE SERVICE	13.95	402 4650651	13.95
7394191	03672	A T & T	PAC-DUPLICATE BILL FEES(12)	51.98	402 4650651	51.98
7394192	00107	A V PRESS	01/18-ADVERTISING	550.00	101 4680225	550.00
7394193	00107	A V PRESS	12/17-ADVERTISING	1,252.43	101 4680225	400.00
					101 4684222M	852.43
				<u>1,252.43</u>		<u>1,252.43</u>
7394194	D0992	CHARTER COLLEGE	RFND CLEANING DEPOSIT-04/08/16	625.00	101 2140000	625.00
7394195	07451	CHATMON, CASSANDRA	REIMB-PF VENDOR-HOTEL ROOM	55.60	101 2140000	55.60
7394196	07477	DIXON, JOHN L	LCE-NEM PAYOUT	18.82	101 2140000	18.82
7394197	D1698	DOW, CHENIN	CD-PR DM-MONTEREY-03/14-17/18	259.00	101 4320256	259.00
7394198	C0293	EAST, MARY PAULINE	02/18-CONTRACT SERVICES	5,250.00	101 4621308	5,250.00
7394199	08551	EMPLOYMENT DEVELOPMENT DEPT	EARNINGS WITHHOLDING ORDER	50.00	101 2159000	50.00
7394200	08755	ENERGY SERVICE PARTNERS	RFND-INSPECTN FEE-PMT 18-01194	234.00	251 3201104	234.00
7394201	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	25.00	101 2159000	25.00
7394202	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	100.00	101 2159000	100.00

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7394203	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	200.00	101 2159000	200.00
7394204	02108	FRANCHISE TAX BOARD	TAX WITHHOLDING ORDER	240.00	101 2159000	240.00
7394205	08756	FREEDOM FOREVER	RFND-INSPECTN FEE-PMT 17-04571	117.11	251 3201104	117.11
7394206	C4447	GOODELL, VANCE	VG-PR DM-HNDRSN-03/06-08/17	160.00	203 4785201	160.00
7394207	08757	HARDIMAN, HEATHER	RFND-PERMIT FEES-PMT 17-01192	160.00	251 3201100	160.00
7394208	07084	L A CO PUBLIC HEALTH	MTNC YD-REGULATRY FEES	323.73	203 4752311	323.73
7394209	05422	L A CO SHERIFF'S DEPT	CASE #M-1502-CL-20260	82.96	101 2159000	82.96
7394210	D3448	L A CO SHERIFF'S DEPT	FILE #3631104150058	125.00	101 2159000	125.00
7394211	D3448	L A CO SHERIFF'S DEPT	FILE #3631801190021	649.95	101 2159000	649.95
7394212	1214	L A CO SHERIFF'S DEPT	01/18-SPECIAL INVESTIGATIONS	2,886.12	101 4820355	2,623.74
					101 4820357	262.38
				<u>2,886.12</u>		<u>2,886.12</u>
7394213	1214	L A CO SHERIFF'S DEPT	01/18-SPECL EVENT-SATRTN PATRL	10,654.62	101 4820355	9,686.02
					101 4820357	968.60
				<u>10,654.62</u>		<u>10,654.62</u>
7394214	1215	L A CO WATERWORKS	12/20/17-02/26/18 WATER SVC	5,780.49	482 4636654	5,780.49
7394215	D0614	MC CASLIN, CHRISTOPHER	CM-PR DM-HNDRSN-03/06-08/17	160.00	203 4785201	160.00
7394216	05228	METLIFE	03/18-VISION INSURANCE	5,848.98	101 2166150	4,140.92
					101 2166155	641.86
					109 1101000	1,066.20
				<u>5,848.98</u>		<u>5,848.98</u>
7394217	06936	MOSMAN, DESIREA	02/18-AM EXERCISE INSTRUCTOR	560.00	101 4643308	560.00
7394218	25095	PEDERSON, MONROE	RFND-PARKING CIT #31022609	38.00	101 3310200	38.00
7394219	08758	SMITH, BERNIE LEROICE	RFND-PARKING CIT #32015017	38.00	101 3310200	38.00
7394220	03154	SO CA EDISON	12/20/17-02/21/18 ELECTRIC SVC	203.42	482 4636652	203.42
7394221	03154	SO CA EDISON	07/03/17-02/27/18 ELECTRIC SVC	18,126.70	101 4540902	452.22
					101 4632652	2,121.52
					101 4633652	4,281.52
					101 4634652	4,578.75
					402 4650652	4,069.76
					482 4636652	53.68

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					483 4785652	16.00
					483 4785660	69.00
					484 4755652	42.54
					490 4370652	2,441.71
				18,126.70		18,126.70
7394222	1907	SO CA GAS COMPANY	01/19/18-02/23/18 GAS SVC	9,661.87	101 4631655	4,290.49
					101 4633655	2,614.91
					101 4651655	685.13
					101 4810403	169.49
					402 4650655	1,901.85
				9,661.87		9,661.87
7394223	07605	STUNT DOG PRODUCTIONS	BAL-STUNT DOG-03/11/18	6,630.00	402 2177000	(595.00)
					402 4650318	7,225.00
				6,630.00		6,630.00
7394224	A3305	TERRY M HILL & ASSOCIATES	BAL-FRANKIE AVALON-03/10/18	9,675.00	402 2177000	(1,575.00)
					402 4650318	11,250.00
				9,675.00		9,675.00
7394225	C2555	TIME WARNER CABLE	02/18-TV SERVICE-CITY MANAGER	63.68	101 4315651	63.68
7394226	C2555	TIME WARNER CABLE	03/18-ROADRUNNER SERVICE	232.46	101 4315651	232.46
7394227	C8046	U S DEPT OF EDUCATION	TAX WITHHOLDING ORDER	59.25	101 2159000	59.25
7394228	C8046	U S DEPT OF EDUCATION	LEVY PROCEEDS	283.37	101 2159000	283.37
7394229	06207	UNITED STATES TREASURY	2017 4TH QTR PAYROLL TAXES	11.86	101 4310121	11.86
7394230	06384	VOYAGER FLEET SYSTEMS INC	VOYAGER FLEET SYSTEMS 02/24/18	735.65	101 2602000	735.65
7394231	06209	WAGEWORKS	02/18-FSA ADMIN FEES	476.30	101 2170213	448.16
					101 2170214	28.14
				476.30		476.30
7394232	08759	WGL ENERGY	RFND-OVERPAYMENT-I180000105	195.00	101 3610200	195.00
7394233	08760	YESETA, SYDNEY	SY-PR DM-MONTEREY-03/14-17/18	259.00	101 4320256	259.00
7394234	08290	4WALL ENTERTAINMENT INC	PAC-TAPE-CIRQUE ELOIZE	78.82	402 4650602	78.82
7394235	06043	A V 4-H LEADERS COUNCIL	02/18-LIVESTOCK INSTRUCTION	56.00	101 4643308	56.00
7394236	06576	A V CHEVROLET	HOSES(3)-EQ3834	185.83	203 4752207	185.83
			HOSE-EQ4360	60.31	203 4785207	60.31
				246.14		246.14
7394237	02605	A V COLLISION REPAIRS, INC	LABOR/PAINT-EQ6814	1,158.52	101 4545207	1,158.52

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7394238	A5389	A V FAIR	01/18-WATCH & WAGER COMM	2,938.24	101 2189000	2,938.24
7394239	05445	ADELMAN BROADCASTING, INC	PAC-02/18 ADS-FIREFALL PAC-02/18 ADS-CIRQUE ELOIZE	210.00 210.00 <u>420.00</u>	402 4650205 402 4650205	210.00 210.00 <u>420.00</u>
7394240	00127	ALL GLASS & PLASTICS LLC	JRP-WINDOW BOARD UP	90.00	101 4631402	90.00
7394241	00338	ALL-PHASE ELECTRIC SUPPLY CO	CRDT-PHOTOCONTROL RELAYS(4) PHOTOCONTROL RELAYS(200) PHOTOCONTROL RELAYS(300) CRDT-PHOTOCONTROL RELAYS(300) CRDT-PHOTOCONTROL RELAYS(200)	(48.40) 2,628.00 3,942.00 (755.55) (503.70) <u>5,262.35</u>	483 4755665 483 4755665 483 4755665 483 4755665 483 4755665	(48.40) 2,628.00 3,942.00 (755.55) (503.70) <u>5,262.35</u>
7394242	03085	ALNA ENVELOPE	ENVELOPES(30000)	1,058.35	101 4310253	1,058.35
7394243	D3147	AMERICAN PLUMBING SERVICES, INC	RDP-CLEAR DRINKING FNTN CLOG	95.00	101 4634402	95.00
7394244	C9032	AMERICAN WATER WORKS INC	LBR/BRIGGS/BAFFEL-EQ3763	798.82	203 4752207	798.82
7394245	04760	AMERINAT	10/17-MONTHLY SERVICE FEE	577.44	306 4542301	577.44
7394246	04190	AMERIPRIDE SERVICES	UNIFORM CLEANINGS UNIFORM CLEANINGS	52.33 76.50 <u>128.83</u>	101 4753209 101 4753209	52.33 76.50 <u>128.83</u>
7394247	05251	AMTECH ELEVATOR SERVICES	03/18-ELEVATOR SERVICE	986.11	101 4632301 101 4633301 402 4650301 <u>986.11</u>	265.83 265.83 454.45 <u>986.11</u>
7394248	08743	ANOVA FURNISHINGS, INC.	HP-BENCH REPLACEMENT	1,335.66	101 4634404	1,335.66
7394249	05179	ARAMARK UNIFORM SVCS	UNIFORM CLEANINGS	114.27	480 4755209	114.27
7394250	08130	ARTAROUND STUDIO	02/18-ART STUDIO INSTRUCTION	180.00	101 4643308	180.00
7394251	04151	AXES FIRE INC	LMS-FIRE CRTS/HYDRO TSTS/EXTS	593.26	101 4632301	593.26
7394252	D0879	B'S EMBROIDERY ETC	UNIFORM HATS/SHIRTS	1,752.00	203 4752209	1,752.00
7394253	C9428	BEACON ATHLETICS LLC	LMS-HIGH PRESSURE HOSE	323.00	101 4632404	323.00
7394254	06044	BENDER, KRISTINE	02/18-YOGA INSTRUCTOR 02/18-MEDITATION INSTRUCTOR 02/18-YOGA INSTRUCTOR	177.00 144.00 108.00 <u>429.00</u>	101 4643308 101 4643308 101 4643308	177.00 144.00 108.00 <u>429.00</u>

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7394255	06799	BRAUN BLAISING SMITH WYNNE PC	01/18-LCE-LEGAL CONSULTING	19,477.13	490 4370303	19,477.13
7394256	C7114	BRUIN GEOTECHNICAL SVCS INC	INVESTGTN RPRT/LQFCTN ANALYSIS	9,490.00	306 4542901K	9,490.00
7394257	08094	BURRELLESLUCE	02/18-MONTHLY MEDIA CHARGES	333.20	101 4305301	333.20
7394258	D2256	C & H BASEBALL, INC	LMS-CAGE PAD SET/NET/WHEEL KIT	3,570.75	101 2175000	(339.22)
					213 12BS014924	3,909.97
				<u>3,570.75</u>		<u>3,570.75</u>
7394259	05412	CA SHOPPING CART RETRIEVAL	01/18-SHOPPING CART RETRIEVAL	1,673.00	203 4751402	1,673.00
7394260	08940	CARQUEST	BRAKE PAD-EQ6814	37.71	101 4545207	37.71
7394261	00382	CARRIER COMMUNICATIONS	03/18-HAUSER MTN SITE RENT	537.78	101 4200350	537.78
7394262	04636	CAYENTA/N HARRIS COMPUTER CORP	02/18-CMS	3,745.00	101 4315302	3,745.00
7394263	05938	CENTERSTAGING LLC	PAC-EQUIPMENT RENTAL-11/11/17	2,800.00	402 4650602	2,800.00
			PAC-EQUIPMENT RENTAL-12/15/17	963.00	402 4650602	963.00
				<u>3,763.00</u>		<u>3,763.00</u>
7394264	07733	CHAMBERS, CYNTHIA A	02/18-KEYBOARD INSTRUCTOR	468.00	101 4643308	468.00
7394265	08076	CIVIC, LLC	MOBILE APP DEVELOPMENT FEES	3,050.00	101 4315302	3,050.00
7394266	D1545	CLETEHOUSE CAFE, INC	LUNCHEON CATERING-02/21/18	1,047.09	101 4320251	1,047.09
			LUNCHEON CATERING-02/26/18	638.05	101 4100205	638.05
				<u>1,685.14</u>		<u>1,685.14</u>
7394267	03552	COASTLINE EQUIPMENT CO	SWITCH/HARNESS-EQ3772	612.44	484 4752207	612.44
			SWITCH/HARNESS-EQ3355	612.44	203 4752207	612.44
				<u>1,224.88</u>		<u>1,224.88</u>
7394268	D3231	COUWENBERG, ANDREA	03/18-CONTRACT SERVICES	10,266.00	101 4644308	10,266.00
7394269	C5109	D'S CERAMICS	02/18-POTTERS WHEEL INSTRUCTN	136.50	101 4643308	136.50
			02/18-CHIDLRENS ART INSTRUCTN	70.00	101 4643308	70.00
				<u>206.50</u>		<u>206.50</u>
7394270	08018	DANIELIAN ASSOCIATES INC	01/18-PROFESSIONAL SERVICES	19,125.00	361 4541900	19,125.00
7394271	01047	DESERT INDUSTRIAL SUPPLY	MOAH-BOILER REPLACEMENT	10,121.09	101 4644750	10,121.09
7394272	00414	DESERT LOCK COMPANY	CH-KEYS(10)	13.86	101 4633403	13.86
			LOCKS(6)	94.54	101 4633403	94.54
			KEYS(6)	23.00	101 4633403	23.00
				<u>131.40</u>		<u>131.40</u>

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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7394273	07159	DIAZ, BRANDON	02/18-TENNIS INSTRUCTOR 02/18-TENNIS INSTRUCTOR	220.50 92.40 <u>312.90</u>	101 4643308 101 4643308	220.50 92.40 <u>312.90</u>
7394274	02683	DUNN-EDWARDS	ULTRA MAX KITS(3)-EQ5609	301.40	101 4635207	301.40
7394275	03026	ECOLAB INC	PAC-SPRAY BOTTLES/TRIGGERS	47.40	402 4650403	47.40
7394276	01048	ECONOLITE CONTROL PROD INC	INVERTERS/POWER INTERFACE MODS	28,667.12	483 4785461	28,667.12
7394277	06857	ENTERTAINMENTMAX, INC	COMMISSIONS-FIREFALL-02/23/18	800.00	402 4650318	800.00
7394278	D2427	ENVIRONMENTAL SOUND SOLUTIONS	03/18-MUSIC SERVICE	65.00	101 4633301	65.00
7394279	06380	EWING IRRIGATION PRODUCTS, INC	LMS-TURFACE(10 BAGS)	246.75	101 4632404	246.75
7394280	00617	FEDERAL EXPRESS CORPORATION	EXPRESS MAILINGS EXPRESS MAILINGS	183.86 117.75 <u>301.61</u>	101 4315212 232 16ST028924 321 15ST026924 402 4650212 490 4370212 210 12ST036924 399 16ST005924	25.18 20.67 56.60 61.02 20.39 56.07 61.68 <u>301.61</u>
7394281	A8286	FLAG SYSTEMS	RNTL-SOUND EQPMNT-02/21/18 RNTL-SOUND EQPMNT-02/23/18	3,100.00 2,150.00 <u>5,250.00</u>	402 4650602 402 4650602	3,100.00 2,150.00 <u>5,250.00</u>
7394282	03430	GRAINGER	BALLASTS(2) RESPIRATOR/GLASSES/GOGGLES	39.57 993.54 <u>1,033.11</u>	101 4633403 203 4752209	39.57 993.54 <u>1,033.11</u>
7394283	08753	GRIFFCO PAINTING	LMS-BATHROOM PAINT STRIPES	500.00	101 4634402	500.00
7394284	07044	HARTMAN, BRETT D	SEED COLLECTION/DISPERSAL	2,961.20	224 13EV001924	2,961.20
7394285	00828	HINDERLITER, DELLAMAS & ASSOC	3RD QTR 2017-SALES TAX	823.93	101 4310304	823.93
7394286	01260	HONDA LANCASTER	TRANS FLUID-EQ1742	27.68	101 4782207	27.68
7394287	D3842	INNOVATION EDUCATION	02/18-ITALIAN INSTRUCTION 02/18-LEGO ROBOTICS INSTRUCTN 02/18-ITALIAN INSTRUCTION	56.00 840.00 56.00 <u>952.00</u>	101 4643308 101 4643308 101 4643308	56.00 840.00 56.00 <u>952.00</u>
7394288	06283	INST OF RISK AND SFTY ANALYSES	CLAIM #058-15A/CLGL-0006A1	3,675.00	109 4330300	3,675.00
7394289	D4004	J P POOLS	STP-PUMP MOTOR REPLACEMNT	3,150.00	101 4631402	3,150.00

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7394290	01419	JOHNSTONE SUPPLY	LMS-HOT SURFACE IGNITOR	41.05	101 4632403	41.05
7394291	08363	KAMBRIAN CORPORATION	HP MONITOR	205.71	101 4753291	205.71
7394292	D1903	KERN MACHINERY INC-LANCASTER	WHEEL/SPCR/BALL BRNG-EQ5855	167.64	101 4635207	167.64
			HANDLE/LATCHES(2)-EQ5836	148.26	101 4635207	148.26
			LMS-KNIFE BEDS(3)	131.85	101 4632207	131.85
			TIRE-EQ3406	175.74	203 4752207	175.74
			BRAKE PADS/SHOCK ABSBRS-EQ5845	775.85	101 4634207	775.85
				<u>1,399.34</u>		<u>1,399.34</u>
7394293	A8656	KIMLEY-HORN & ASSOCIATES INC	CP15006-PROFESSIONAL SERVICES	6,270.00	209 15SW015924	6,270.00
			CP15006-PROFESSIONAL SERVICES	6,177.50	209 15SW015924	6,177.50
			CP15006-PROFESSIONAL SERVICES	6,177.50	209 15SW015924	6,177.50
				<u>18,625.00</u>		<u>18,625.00</u>
7394294	1214	L A CO SHERIFF'S DEPT	01/18-SPECIAL EVENT-MLK DAY	2,060.92	101 4820355	1,873.56
					101 4820357	187.36
				<u>2,060.92</u>		<u>2,060.92</u>
7394295	06864	LA PLASTICS LLC	DIG TABLE	2,937.55	101 4644251	2,937.55
7394296	1203	LANCASTER PLUMBING SUPPLY	AHP-SINK DRAIN/PUTTY	16.88	101 4631403	16.88
			LUC-CLST KIT/CNNCTR/RPR KITS	237.74	101 4633403	237.74
			FLUSH VALVES/CLOSET SPUDS	254.61	101 4633403	254.61
			OMP-PVC CNNCTRS/PIPE	13.15	101 4634403	13.15
				<u>522.38</u>		<u>522.38</u>
7394297	D3426	LAW OFFICES CHRISTOPHER RAMSEY	CLAIM #021-15/CLGL-1372A1	7,614.00	109 4330300	7,614.00
			CLAIM #017-16/CLGL-1377A1	5,382.00	109 4330300	5,382.00
			CLAIM #004-17/CLGL-1383A2	8,622.00	109 4330300	8,622.00
				<u>21,618.00</u>		<u>21,618.00</u>
7394298	06663	MASON, MELINDA	RED CROSS-PHOTO SERVICES	75.00	101 4305205	75.00
			AVC READY LANC-PHOTO SERVICES	50.00	101 4305205	50.00
			WATER COALITION MTG-PHOTO SVCS	75.00	101 4305205	75.00
				<u>200.00</u>		<u>200.00</u>
7394299	01184	MONTE VISTA CAR WASH	CAR WASHES(19)	283.00	101 4545207	15.00
					101 4545207	15.00
					101 4545207	15.00
					101 4545207	15.00
					101 4633207	15.00
					101 4633207	15.00
					101 4640207	15.00
					101 4640207	15.00
					101 4662207	14.00
					101 4662207	15.00
					101 4782207	14.00

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					101 4810207	15.00
					101 4810207	15.00
					101 4810207	15.00
					101 4810207	15.00
					251 4783207	15.00
					251 4783207	15.00
					480 4755207	15.00
					483 4755207	15.00
				<u>283.00</u>		<u>283.00</u>
7394300	07980	MOORE, JACK T	12/17-EQUIPMENT MAINTENANCE	85.00	101 4633402	85.00
7394301	05773	MORRISON WELL MAINTENANCE	NSC-01/18-BACTERIOLOGICAL TEST	200.00	101 4635301	200.00
7394302	C8944	MSC INDUSTRIAL SUPPLY CO	FERRULES/WIRE/TAPE/CLAMPS	545.13	101 4753214	545.13
			GASKET MAKER	11.33	101 4753214	11.33
			RUBBER GROMMETS	21.70	101 4753214	21.70
				<u>578.16</u>		<u>578.16</u>
7394303	07622	MULLIGAN PALMDALE CORPORATION	CARES-MINIMUM DAY-03/13/18	487.50	101 4670270	487.50
7394304	08562	NAPA AUTO PARTS	DASH VALVE-EQ3384	188.09	203 4752207	188.09
			BRAKE ACTUATOR-EQ3384	143.36	203 4752207	143.36
				<u>331.45</u>		<u>331.45</u>
7394305	D2822	NATIONAL CINEMEDIA, LLC	THTR/FLGHT ADS-12/29-02/22/18	563.18	101 4810205	563.18
7394306	07215	NEWTON, CRAIG	CARES-HISTORICL MUSIC-03/13/18	250.00	101 4670270	250.00
7394307	06148	NIK-O-LOK, INC	03/18-MONTHLY COIN LOCK LEASE	39.00	101 4633403	39.00
7394308	C3052	OXFORD INN AND SUITES	PAC-LDG-MATHEMAGIC-02/13-14/18	170.34	402 4650257	170.34
			PAC-LDG-MATHEMAGIC-02/13-14/18	170.34	402 4650257	170.34
			PAC-LDG-BLACK VIOLIN-02/21/18	85.17	402 4650257	85.17
				<u>425.85</u>		<u>425.85</u>
7394309	05741	P P G ARCHITECTURAL FINISHES	LMS-PAINT	74.69	101 4632403	74.69
			NSC-FIELD PAINT	993.60	101 4635404	993.60
			NSC-FIELD PAINT	132.72	101 4635404	132.72
			EDP-PAINT/ENAMEL GLOSS	262.15	101 4631403	262.15
			PAINT	158.13	203 4752502	158.13
			LMS-PAINT	140.76	101 4632403	140.76
			NSC-FIELD PAINT	199.07	101 4635404	199.07
				<u>1,961.12</u>		<u>1,961.12</u>
7394310	06984	PACIFIC DESIGN & INTEGRATION	01/18-BROADCAST MANAGER SVCS	3,381.00	101 4305302	3,381.00
			02/18-BROADCAST MANAGER SVCS	4,581.00	101 4305302	4,581.00
				<u>7,962.00</u>		<u>7,962.00</u>
7394311	05532	PLAYPOWER LT FARMINGTON INC	OMP-TUNNEL ENDS(2)	824.31	101 4634404	824.31

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7394312	05780	PLUMBERS DEPOT, INC	COUNTER/WHEEL-EQ3779	399.54	480 4755207	399.54
7394313	06607	PUMPMAN INC	H8 PUMP STATION TROUBLESHOOT	775.00	485 4755402	775.00
7394314	05864	QUINN COMPANY	SWITCH-EQ5505 ELEMENT/AIR FILTER-EQ3994	28.08 139.28 <u>167.36</u>	101 4633207 480 4755207	28.08 139.28 <u>167.36</u>
7394315	08119	R N S COMMUNICATIONS INC	USED OIL RECYCLING AD	650.00	331 4755786	650.00
7394316	04849	RICH MEIER'S LANDSCAPING INC	OMP-INSTALL VALVES/BUBBLERS	990.00	101 4646251	990.00
7394317	C4435	ROACH'S TERMITE PEST CONTROL	OMP-02/18 PEST CONTROL SERVICE	190.00	101 4634301	190.00
7394318	05943	ROBERTSON'S	CONCRETE	245.59	203 4752410	245.59
7394319	04337	RUIZ, LINDA	02/18-TENNIS INSTRUCTOR 02/18-TENNIS INSTRUCTOR	285.60 142.80 <u>428.40</u>	101 4643308 101 4643308	285.60 142.80 <u>428.40</u>
7394320	VOID					
7394321	D3947	S G A CLEANING SERVICES	AHP-GRAFFITI REMOVAL AHP-RESTROOM STALL REPAIRS WCP-ELECTRIC BOX REPLACEMENTS MLS-FENCE REPAIR EDP-GRAFFITI REMOVAL	785.00 185.00 350.00 235.00 325.00 <u>1,880.00</u>	101 4631402 101 4631402 101 4631402 101 4633402 101 4631402	785.00 185.00 350.00 235.00 325.00 <u>1,880.00</u>
7394322	03962	SAFETY KLEEN	STRAIT FLUORESCENTS BATTERIES(14)	813.24 9,912.00 <u>10,725.24</u>	484 4755657 101 4755355	813.24 9,912.00 <u>10,725.24</u>
7394323	A8260	SAGE STAFFING	SM-PARKS STAFF-02/14-16/18 GK-PUBLIC SFTY STFF-02/12-16/18 SB-FINANCE STAFF-02/12-15/18 AT-LCE STAFF-02/12-16/18 CM/GWD-CAP ENG-02/12-16/18 LM-CAP ENG STAFF-02/12-16/18	93.00 373.00 837.00 751.50 1,609.40 837.00 <u>4,500.90</u>	101 4620308 101 4820301 101 4310308 490 4370308 251 4762308 251 4762308	93.00 373.00 837.00 751.50 1,609.40 837.00 <u>4,500.90</u>
7394324	06651	SANTOS BOXING USA	02/18-BOXING INSTRUCTOR	178.50	101 4643308	178.50
7394325	08126	SECURITY DEFENDERS	PARK & RIDE-SEC SVC-02/18	3,348.80	207 4752301	3,348.80
7394326	00553	SHERWIN-WILLIAMS	STRIPING SPRAYER	8,924.25	203 4785753	8,924.25
7394327	07139	SITEONE LANDSCAPE SUPPLY LLC	NSC-FIELD SEED(20 BAGS)	1,328.24	101 4635404	1,328.24
7394328	08729	SKYLINE EXHIBITS WEST INC	TEST PRINT	136.88	101 4305205	136.88

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7394329	01816	SMITH PIPE & SUPPLY INC	WCP-ROTORS(20)	257.33	101 4631404	257.33
			JRP-SOLENOID	70.88	101 4631404	70.88
			OMP-ROTORS/POP UPS/SOLENOID	872.59	101 4634404	872.59
			OMP-SOLENOID	70.88	101 4634404	70.88
				<u>1,271.68</u>		<u>1,271.68</u>
7394330	07663	SOTOMAYOR, RANDE S	CLAIM \$017-16/CLGL-1377A1	850.00	109 4330300	850.00
			CLAIM#058-15/A/CLGL-0005A1/6A1	850.00	109 4330300	850.00
				<u>1,700.00</u>		<u>1,700.00</u>
7394331	07453	SOUTHERN ATHLETIC FIELDS INC.	LMS-PACKING CLAY(220 BAGS)	3,740.00	101 2175000	(355.30)
					213 12BS014924	4,095.30
				<u>3,740.00</u>		<u>3,740.00</u>
7394332	D2143	STREAMLINE AUDIO VISUAL, INC	LMS-SOUND SYSTEM MAINTENANCE	1,035.30	101 4632402	1,035.30
			PAC-GENERATOR RNTL-02/17/18	1,250.00	402 4650602	1,250.00
				<u>2,285.30</u>		<u>2,285.30</u>
7394333	A7308	THREE ROSES CATERING	PAC-CTRNG-CIRQUE ELZE-02/17/18	248.63	402 4650257	248.63
			PAC-CATERING-FIREFALL-02/23/18	98.16	402 4650257	98.16
				<u>346.79</u>		<u>346.79</u>
7394334	04239	TIM WELLS MOBILE TIRE SERVICE	SVC CALL/REPAIR-EQ3989	95.00	480 4755207	95.00
7394335	D1594	TOUCHPOINT ENERGIZED COMM	03/18-E NEWSLETTER SVC	375.00	101 4305302	375.00
7394336	A2124	UNDERGROUND SERVICE ALERT/SC	02/18-TICKETS(159)	272.35	484 4752301	272.35
7394337	05551	UNITED SITE SRVCS OF CA,SO DIV	FENCE RENTAL-02/01-28/18	19.72	101 4633404	19.72
7394338	31009	UNIVERSAL ELECTRONIC ALARMS	MTNC YD-07/16 SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-08/16-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-09/16-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-10/16-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-11/16-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-12/16-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-01/17-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-02/17-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-03/17-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-04/17-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-05/17-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-06/17-SECURITY ALARM	27.00	101 4633301	27.00
			MTNC YD-07/16-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-08/16-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-09/16-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-10/16-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-11/16-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-12/16-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-01/17-FIRE ALARM	27.00	101 4633301	27.00

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			MTNC YD-02/17-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-03/17-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-04/17-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-05/17-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-06/17-FIRE ALARM	27.00	101 4633301	27.00
			CDR ST-03/18-SECURITY ALARM	37.00	101 4633301	37.00
			PAC-03/18-FIRE ALARM	56.00	402 4650301	56.00
			MOAH-03/18-FIRE ALARM	27.00	101 4633301	27.00
			MTNC YD-03/18-FIRE ALARM	27.00	203 4752301	27.00
			PAC-03/18-SECURITY ALARM	27.00	402 4650301	27.00
			WH-03/18-SECURITY ALARM	27.00	101 4633301	27.00
			OMP-03/18-SECURITY ALARM	27.00	101 4634301	27.00
			MTNC YD-03/18-SECURITY ALARM	27.00	203 4752301	27.00
			CH-03/18-SECURITY ALARM	27.00	101 4633301	27.00
				<u>930.00</u>		<u>930.00</u>
7394339	2228	VALLEY CONSTRUCTION SUPPLY INC	DIAMOND BLADE	411.72	203 4752410	411.72
7394340	05834	VENCO WESTERN, INC	02/18-LMD MAINTENANCE	37,320.00	101 4631402	18,750.00
					101 4634402	9,570.00
					101 4635402	9,000.00
				<u>37,320.00</u>		<u>37,320.00</u>
7394341	04496	VULCAN MATERIAL WESTERN DIV	COLD MIX	240.13	203 4752410	240.13
			COLD MIX	224.04	203 4752410	224.04
			COLD MIX	106.65	203 4752410	106.65
				<u>570.82</u>		<u>570.82</u>
7394342	C5433	WADE, RICHARD	PDW-VOLCANO PRESENTN-03/13/18	275.00	101 4670270	275.00
7394343	05087	WALSMA OIL COMPANY	UNLEADED(4990)/DIESEL(2496)	20,912.64	101 1620000	20,912.64
7394344	31026	WAXIE SANITARY SUPPLY	TWLS/GLVS/FRSHNR/SOAP/ST CVRS SEAT COVERS/TOWELS	2,245.49	101 4633406	2,245.49
				164.97	203 4752406	164.97
				<u>2,410.46</u>		<u>2,410.46</u>
7394345	08761	WILLIAMS, ANDREA M	01/18-JASS DANCE INSTRUCTOR	24.00	101 4643308	24.00
7394346	C7604	YOUNG CHAMPIONS	02/18-SELF DEFENSE INSTRUCTION	748.80	101 4643308	748.80
			02/18-SELF DEFENSE INSTRUCTION	1,615.20	101 4643308	1,615.20
			02/18-SELF DEFENSE INSTRUCTION	1,404.00	101 4643308	1,404.00
				<u>3,768.00</u>		<u>3,768.00</u>
7394347	08751	RUSSELL & LAZARUS & C GALLUCCI	CLAIM #021-15/CLGL-1372A1	50,000.00	109 4330300	50,000.00
7394348	08754	CA MUNICIPAL COMPLNCE CNSLTNTS	02/18-PS-CONSULTING SVCS	9,801.00	101 4820301	9,801.00

Chk Count 302

Check Report Total 3,170,369.24

City of Lancaster Check Register



From Check No.: 101009997 - To Check No.: 101010010

From Check Date: 02/25/18 - To Check Date: 03/10/18

Printed: 3/13/2018 9:34

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
101009997	D2727	BANC OF AMERICA PUBLIC CAPITAL	2011 ENERGY CONSERVATION	73,170.35	101 4330103	73,170.35
101009998	05945	CUTWATER INVESTORS SRVC CORP	01/18-INVESTMENT ADVISORY SRVC	2,660.01	101 3501110	2,660.01
101009999	07172	ENERGY AMERICA, LLC	12/17-LCE ENERGY CHARGES	1,566,702.43	490 4370301	19,529.61
					490 4370653	1,547,172.82
				1,566,702.43		1,566,702.43
101010000	07936	WESTERN ANTELOPE DRY RANCH LLC	01/18-LCE ENERGY CHARGES-SPOWER	75,531.91	490 4370653	75,531.91
101010001	A7515	U S BANK	01/18-ADMIN FEE	231.30	101 3501100	231.30
101010002	D2446	THE BLVD ASSOCIATION	DLPBID FEES-02/01-28/18	19,060.00	401 2501100	19,060.00
101010003	06928	TOWER CAPITAL MANAGEMENT	DELNQNT SPCL TAX/ASSESSMNT JPA	6,890.29	101 3100100	470.15
					401 2501100	533.78
					480 3100100	2,000.35
					482 3102100	514.97
					483 3100100	12.54
					483 3100100	2,077.22
					484 3100100	164.46
					812 3100100	(9.88)
					831 3100100	1,126.70
				6,890.29		6,890.29
101010004	06928	TOWER CAPITAL MANAGEMENT	DELNQNT SPCL TAX/ASSESSMNT JPA	9,538.28	401 2501100	6.40
					480 3100100	3,690.75
					482 3102100	266.53
					483 3100100	4,511.81
					484 3100100	291.04
					831 3100100	771.75
				9,538.28		9,538.28
101010005	00370	CITY OF LANCASTER/PETTY CASH	PETTY CASH EXPENSE	70.00	101 4620251	20.00
					251 4762202	25.00
					331 4755786	25.00
				70.00		70.00
101010006	00370	CITY OF LANCASTER/PETTY CASH	PETTY CASH DRAW	190.00	101 1020000	190.00
101010007	08557	SILICON VALLEY POWER	05/18-ENERGY PROCUREMENT	8,575.00	490 4370653	8,575.00
101010008	05228	METLIFE	04/18-VISION INSURANCE	5,795.64	101 2166150	(106.62)
					101 2166150	3,893.86
					101 2166155	693.42
					109 1101000	124.39

City of Lancaster Check Register



From Check No.: 101009997 - To Check No.: 101010010

From Check Date: 02/25/18 - To Check Date: 03/10/18

Printed: 3/13/2018 9:34

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
				5,795.64	109 1101000	1,190.59 5,795.64
101010009	05228	METLIFE	12/17-01/18 DNTL/VSN/DISABILTY	5,161.28	101 2166140 101 2166145 101 2166150 101 2166150 101 2166155 101 2166400 109 1101000 109 1101000	3,851.14 172.59 88.85 157.70 (0.39) 171.13 62.77 657.49 5,161.28
101010010	05987	THE VISITORS BUREAU/LANCASTER	01/18 TBID FEE	32,636.93	101 2501000	32,636.93
Chk Count					Check Report Total	<u>1,806,213.42</u>
				<u>16</u>		

STAFF REPORT
City of Lancaster

CC 3
03/27/18
MVB

Date: March 27, 2018
To: Mayor Parris and City Council Members
From: Pam Statsmann, Finance Director
Subject: **Monthly Report of Investments – February 2018**

Recommendation:

Accept and approve the February 2018 Monthly Report of Investments as submitted.

Fiscal Impact:

None

Background:

Each month, the Finance Department prepares a report listing the investments for all separate entities under the jurisdiction of the City as identified in the City’s Comprehensive Annual Financial Report.

Portfolio Recap

Yield:

	<u>February 2018</u>	<u>January 2018</u>
Total Portfolio	1.00%	0.98%
Local Agency Investment Fund	1.41%	1.35%
 Total Portfolio Balance:	 \$65,998,077	 \$66,316,209

The portfolio balance slightly decreased from January to February by \$318,132, or 0.4%. Significant revenues for February included Sales & Use Tax of \$1,905,200 and \$1,748,998 Property Tax. The largest two City expenditures were \$1,566,702 to Energy America for the purchase of energy and \$912,382 to Granite Construction for progress work on a capital project.

The City’s temporary idle cash, those funds that are not immediately needed to pay current bills and not governed by bond indentures or bond resolutions, is invested in accordance with the City’s adopted Investment Policy. This policy is reviewed regularly by the City Council, with the latest policy adopted February 13, 2018, by Resolution No. 18-06.

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible within the guidelines of this Investment Policy. The City attempts to achieve the highest yield obtainable through a diversified portfolio only after meeting the criteria established for safety and liquidity in that order. The principal investment objectives of the City are:

1. Preservation of capital and protection of investment principal;
2. Maintenance of sufficient liquidity to meet anticipated cash flows;
3. Attainment of a market rate of return;
4. Diversification to avoid incurring unreasonable market risks, and;
5. Compliance with the City's Municipal Code and with all applicable City resolutions, California statutes and Federal regulations.

The City's portfolio is a short-term and intermediate-term fixed income portfolio. The maximum maturity of any investment is 5 years, with consideration of anticipated cash flow requirements and known future liabilities. The City contracts with an investment advisory service (Insight Investment) to assist in the effort to maximize the returns of the City portfolio. The City's investments include publicly traded Treasury notes, Treasury Bills, Federal Agency Investments, Time Deposits, and Local Agency Investment Fund (LAIF) under the auspices of the State Treasurer for investment. Funds invested in LAIF are available within 24 hours, and other investments are available upon maturity at full face value. These investments enable the City to meet its expenditure requirements for the next six months, as required by state law.

The City's investment procedures are governed by Sections 53600 et. seq. of the California Government Code. Additional requirements have been placed on the City's authorized investments by the Investment Policy (a copy is available in the Finance Department or from the City Clerk), and all investments listed on the attached report adhere to these requirements.

PS:ma

Attachment:

Monthly Report of Investments

**ATTACHMENT A
CITY OF LANCASTER
MONTHLY REPORT OF INVESTMENTS
FEBRUARY 28, 2018**

	Interest Rate	Amount	Total
<u>City of Lancaster</u>			
Wells Fargo Bank			\$12,542,845
City of Lancaster Account (note 1)	0.00%	\$12,442,845	
Certificate of Deposit	0.10%	\$100,000	
Bank of America			\$100,000
Certificate of Deposit	0.05%	\$100,000	
U S Bank - Safekeeping (note 2)			\$37,487,239
Commercial Paper	0.00%	\$0	
US Treasury Notes	1.14%	\$11,184,041	
Federal Government Agencies	1.33%	\$19,838,484	
Corporate Securities	0.78%	\$6,385,897	
Cash & Equivalents	0.00%	\$78,818	
California Bank & Trust			\$100,000
Certificate of Deposit	0.01%	\$100,000	
Chase Bank			\$150,904
Certificate of Deposit	0.01%	\$150,904	
Mission Bank			\$201,278
Certificate of Deposit	0.20%	\$201,278	
Local Agency Investment Fund (L.A.I.F.)	1.41%	\$11,093,480	\$11,093,480
Total City of Lancaster			<u>\$61,675,746</u>
Successor Agency for the Lancaster Redevelopment Agency			
Local Agency Investment Fund (L.A.I.F.)	1.41%	\$4,322,331	\$4,322,331
Total Lancaster Successor Agency			<u>\$4,322,331</u>
Total Pooled Portfolio (note 3)			<u>\$65,998,077</u>
Weighted Average	1.00%		

**ATTACHMENT A
CITY OF LANCASTER
MONTHLY REPORT OF INVESTMENTS
FEBRUARY 28, 2018**

	Interest Rate	Amount	Total
Wilmington Trust			\$2,295,739
Lancaster Choice Energy LockBox Account	0.00%	\$2,295,739	
The Bank of New York Mellon Trust Company, N.A.			\$1,483,822
LRA & LA County Escrow Account - Government Bonds	0.00%	\$1,483,822	
US Bank			\$6,744,227
CFD 89-1 1990 Special Bonds	1.25%	\$37,431	
LFA CFD 89-1 1997 Special Bonds	1.25%	\$15,649	
LFA L O BONDS 1997 SERIES A & B	1.25%	\$268,586	
AD 93-3 1994 Limited Improvement Bonds	1.25%	\$472,849	
LRA Combined 2004 Fire Protection Facilities Project Bonds	1.25%	\$835,327	
LRA Combined 2004 Sheriff Facilities Prjct Refunding Bonds	1.25%	\$1,782,716	
LRA Public Capital Facilities 2010 Project Lease Revenue Bonds	1.25%	\$415,014	
LPA Solar Renewable Energy Issue of 2012A	1.25%	\$2,238,509	
SA Combined Project Areas Refunding Bonds 2015A & B	1.25%	\$23,752	
SA Combined Project Areas Refunding Bonds 2016 A-1 & A-2	1.25%	\$14,938	
SA Combined Project Areas Refunding Bonds 2016B	1.25%	\$10,367	
LFA 2016 Assessment Revenue Bonds (Streetlights Acquisition)	1.25%	\$627,872	
SA 2017 Tax Allocation Revenue Bonds (TARB)	1.25%	\$1,218	
Total Restricted Cash/Investments Held in Trust		<u>\$6,744,227</u>	
Total Restricted Cash/Investments Held in Trust (note 4)			<u><u>\$10,523,787</u></u>

All investments are authorized pursuant to and consistent with the investment policy of the City of Lancaster. Policy adopted 02/13/18 under resolution number 18-06.



Pam Statsmann
Finance Director

City of Lancaster
Cash Balances by Fund
February 28, 2018

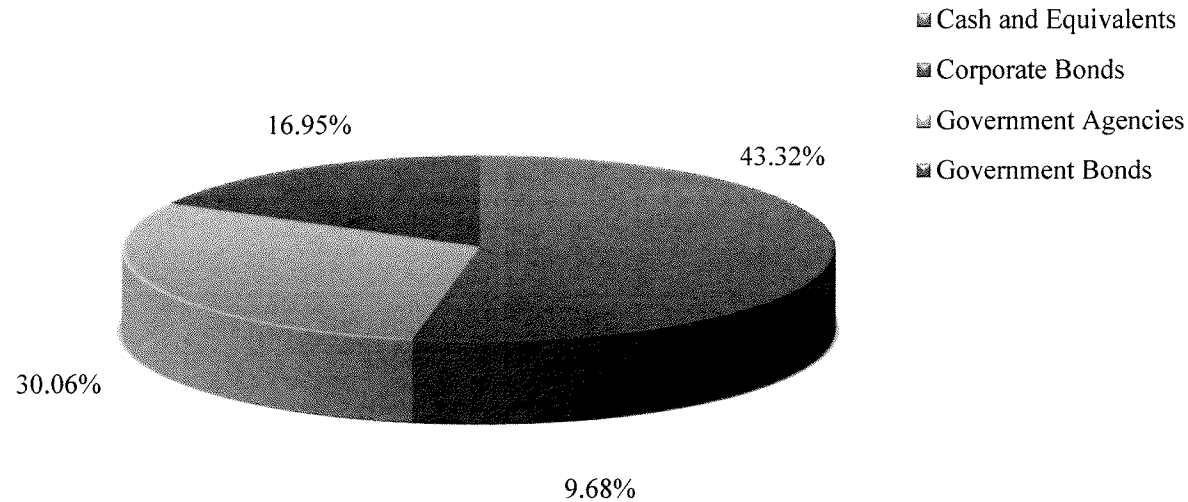
Fund No.	Fund Name	Ending Balance	Fund No.	Fund Name	Ending Balance
101	GENERAL FUND	\$ 19,343,810	324	STATE GRANT - OTS	\$ (3,480)
104	CAPITAL REPLACEMENT FUND	\$ 2,366,972	330	STATE GRANT RECYCLING	\$ 76,614
106	COMMUNITY SERVICES FOUNDATION	\$ 166,416	331	STATE GRANT - OIL RECYCLING	\$ (22,873)
109	CITY SPECIAL RESERVES FUND	\$ (3,786,168)	349	MISC STATE GRANTS	\$ (293,357)
150	CAPITAL PROJECTS FUND - CITY	\$ (2,105,505)	361	CDBG	\$ (996,672)
203	GAS TAX	\$ (998,842)	363	NBRHD STABILIZATION PRGM	\$ 1,761,992
204	AQMD	\$ 150,368	364	HPRP-HOMELESS PREV & RAPID REH	\$ (2,522)
205	PROP 1B	\$ 246,607	391	LANCASTER HOME PROGRAM	\$ 717,452
206	TDA ARTICLE 8 FUND	\$ (4,946,234)	399	FEDERAL MISCELLANEOUS GRANTS	\$ (1,316,473)
207	PROP "A" TRANSIT FUND	\$ 2,536,182	401	AGENCY FUND	\$ 635,849
208	TDA ARTICLE 3 BIKEWAY FUND	\$ 635	402	PERFORMING ARTS CENTER	\$ (771,416)
209	PROPOSITION "C" FUND	\$ 4,536,252	404	GRANTS FUND	\$ (291,754)
210	MEASURE R FUND	\$ 4,551,632	408	X-AEROSPACE GRANTS FUND	\$ (86,205)
211	MEASURE M FUND	\$ 765,402	456	STILL MEADOW LN SWR ASSMNT DST	\$ 9,711
213	PARKS DEVELOPMENT FUND	\$ 908,538	480	SEWER MAINT FUND	\$ 4,577,833
217	SIGNALS - DEVELOPER FEES FUND	\$ 3,780,000	482	LANDSCAPE MAINTENANCE DISTRICT	\$ 2,380,034
220	DRAINAGE - DEVELOPER FEES FUND	\$ 4,352,273	483	LIGHTING MAINTENANCE DISTRICT	\$ (787,498)
224	BIOLOGICAL IMPACT FEE FUND	\$ 1,538,056	484	DRAINAGE MAINTENANCE DISTRICT	\$ 1,722,821
226	USP - OPERATION	\$ 2,569	485	RECYCLED WATER FUND	\$ (262,379)
227	USP - PARKS	\$ 1,379,482	486	LANCASTER POWER AUTHORITY	\$ 2,791,525
228	USP - ADMIN	\$ 12,254	490	LANCASTER CHOICE ENERGY	\$ 5,864,218
229	USP - CORP YARD	\$ 142,708	491	CALIFORNIA CHOICE ENERGY AUTH	\$ (498,666)
230	MARIPOSA LILY FUND	\$ 62,733	701	LANCASTER FINANCING AUTHORITY	\$ 5,103
232	TRAFFIC IMPACT FEES FUND	\$ 2,989,515	810	ASSESSMENT DISTRICT FUND	\$ 154,596
248	TRAFFIC SAFETY FUND	\$ 116,479	811	AD 93-3	\$ 156,638
251	ENGINEERING FEES	\$ (568,271)	812	AD 92-101	\$ 87,597
252	PROP 42 CONGESTION MANAGEMENT	\$ 649,800	830	CFD 89-1 EASTSIDE WATER FUND	\$ 935,838
261	LOS ANGELES COUNTY REIMB	\$ (86,082)	831	CFD 90-1 (BELLE TIERRA)	\$ 447,422
301	LANCASTER HOUSING AUTH. OPS.	\$ 3,089,016	832	CFD 91-1 (QUARTZ HILL)	\$ 775,934
306	LOW & MOD INCOME HOUSING	\$ 6,359,786	833	CFD 91-2 (LANC BUSINESS PARK)	\$ 450,644
321	MTA GRANT - LOCAL	\$ (593,117)	991	REDEV OBLIGATION RETIREMENT FD	\$ 4,045,143
Total Cash Balance					\$ 69,226,937

* Variance from portfolio balance due to deposits in transit and outstanding checks at month end

**City of Lancaster
Recap of Securities Held
February 28, 2018**

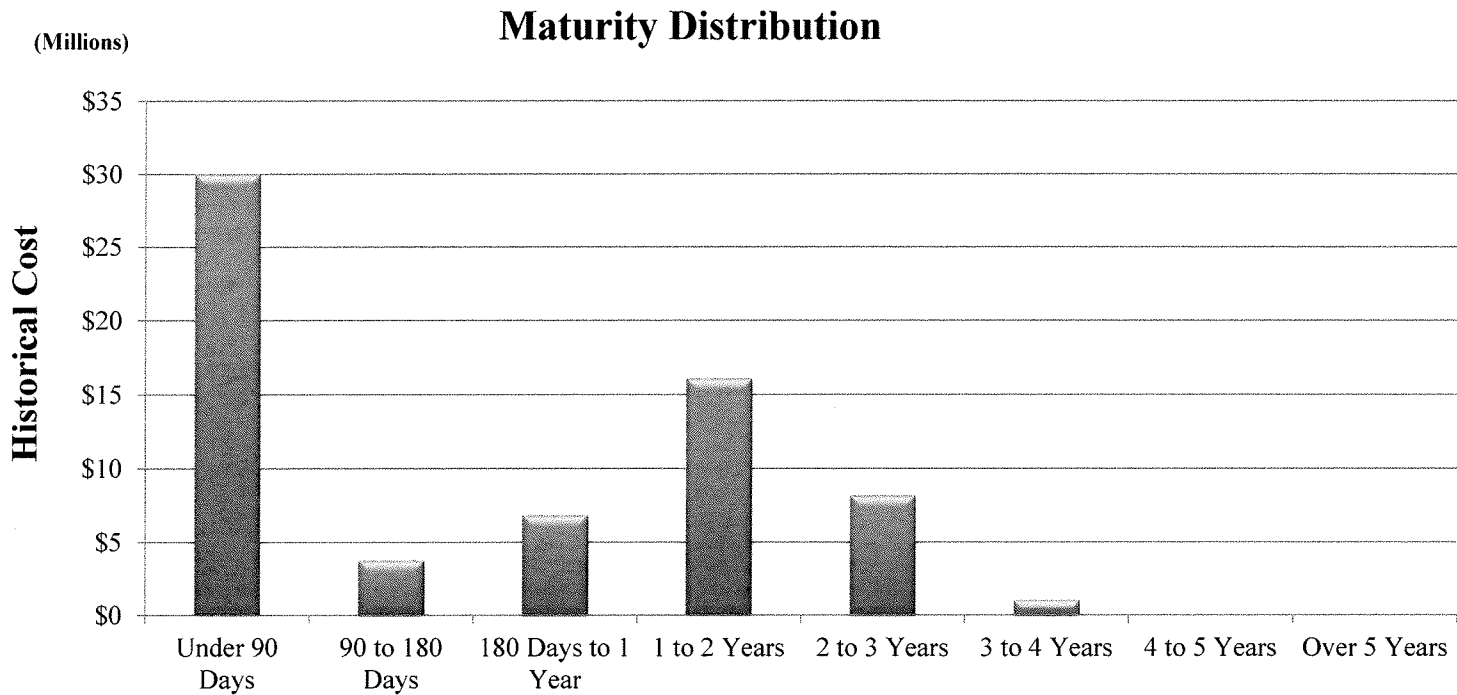
	Historical Cost	Amortized Cost	Fair Value	Unrealized Gain (Loss)	Weighted Average Effective	% Portfolio/ Segment	Weighted Average Market
Cash and Equivalents	\$28,589,656	\$28,589,656	\$28,589,656	\$0	1	43.32%	0.00
Corporate Bonds	\$6,385,897	\$6,352,238	\$6,263,729	(\$88,509)	561	9.68%	1.49
Government Agencies	\$19,838,484	\$19,822,263	\$19,563,732	(\$258,531)	547	30.06%	0.43
Government Bonds	\$11,184,041	\$11,164,903	\$11,086,838	(\$78,065)	382	16.95%	1.03
TOTAL	\$65,998,077	\$65,929,060	\$65,503,955	(\$425,105)	499	100.00%	1.32

Portfolio Diversification



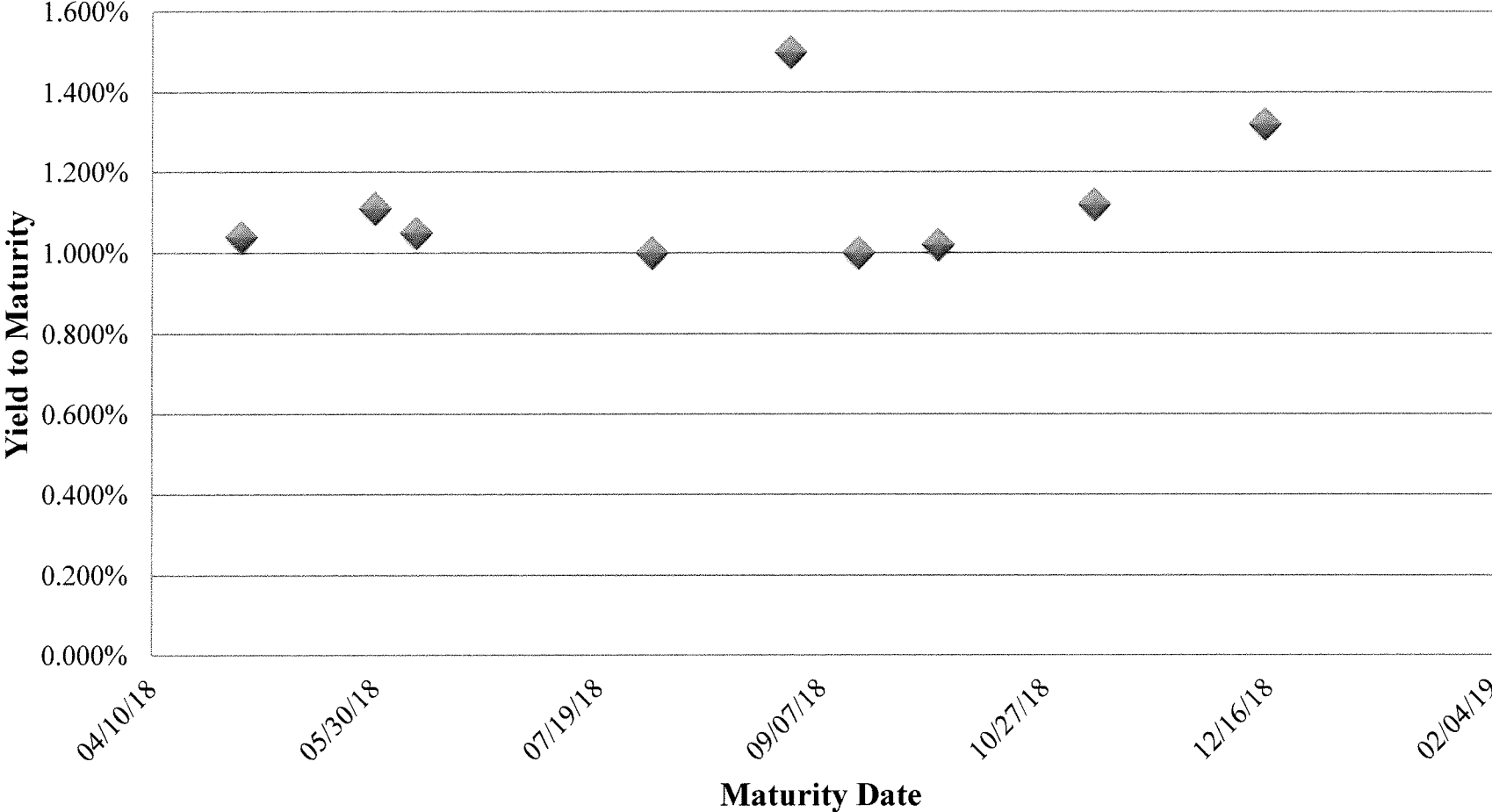
City of Lancaster
Maturity Distribution
February 28, 2018

Maturity	Historical Cost	Percent
Under 90 Days	\$30,037,046	45.51%
90 to 180 Days	\$3,774,898	5.72%
180 Days to 1 Year	\$6,825,213	10.34%
1 to 2 Years	\$16,124,977	24.43%
2 to 3 Years	\$8,186,730	12.40%
3 to 4 Years	\$1,049,213	1.59%
4 to 5 Years	\$0	0.00%
Over 5 Years	\$0	0.00%
	\$65,998,077	100.00%



City of Lancaster
Securities Held
February 28, 2018

Securities Held



STAFF REPORT

City of Lancaster

CC 4
03/27/18
MVB

Date: March 27, 2018

To: Mayor Parris and City Council Members

From: Britt Avrit, MMC, City Clerk

Subject: **Consideration of adoption of Ordinance No. 1039**

Recommendation:

Adopt **Ordinance No. 1039**, adding chapter 9.50 to the Lancaster Municipal Code relating to investigations of parental abuse or neglect.

Fiscal Impact:

None for this action.

Background:

As requested by the City Council, Ordinance No. 1039 (“Ordinance”) would add chapter 9.50 to the Lancaster Municipal Code and require any person, whose employment involves assuming the custody of children or conducting interviews of children or their parents in order to investigate allegations of parental abuse or neglect, to use a video and/or audio recorder to make a video and/or audio recording of his or her interactions with the children and/or their parents in carrying out that role within the City’s jurisdictional boundaries. The Ordinance also requires an entity employing a person subject to its provisions to catalog and preserve the video and/or audio recordings and to have a written policy that outlines, at a minimum, the proper use of the audio and/or video equipment, the times when the video and/or audio recorder is to be activated, conditions under which it is permissible not to have the video and/or audio recorder activated, the retention period of the recordings, the method for replacing defective or malfunctioning equipment, and a logging policy to record failures or periods when the equipment is being repaired.

At the March 13, 2018 City Council meeting, the City Council approved the introduction of Ordinance No. 1039 by the following vote:

AYES: Council Members Malhi, Mann, Underwood-Jacobs, Vice Mayor Crist, Mayor Parris

NOES: None

ABSTAIN: None

ABSENT: None

Attachment:

Ordinance No. 1039

ORDINANCE NO. 1039

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, ADDING CHAPTER 9.50 TO THE LANCASTER MUNICIPAL CODE RELATING TO INVESTIGATIONS OF PARENTAL ABUSE OR NEGLECT

WHEREAS, existing state law requires the State of California, through the Department of Social Services and county welfare departments, to establish and support a public system of statewide child welfare services to be available in each county of the state; and

WHEREAS, all counties are required to establish and maintain specialized organizational entities within the county welfare department that have the sole responsibility for the operation of the child welfare services program; and

WHEREAS, the state Legislature has declared its intent, in providing for this statewide system of child welfare services, that all children are entitled to be safe and free from abuse and neglect; and

WHEREAS, this Ordinance requires any person, whose employment involves assuming the custody of children or conducting interviews of children or their parents in order to investigate allegations of parental abuse or neglect, to use a video and/or audio recorder to make recordings of his or her interactions with the children and/or their parents in carrying out that role within the City's jurisdictional boundaries, subject to the child's or parent's consent; and

WHEREAS, this Ordinance requires any entity employing a person subject to the Ordinance to catalog and preserve the video and audio recordings.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 9.50 of the Lancaster Municipal Code is hereby added to read as set forth in Exhibit "A" attached hereto and incorporated herein by reference.

Section 2. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held for any reason to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Lancaster hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 3. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published and posted pursuant to the provisions of law in that regard and this Ordinance shall take effect 30 days after adoption.

I, Britt Avrit, MMC, City Clerk of the City of Lancaster, do hereby certify that the foregoing ordinance was regularly introduced and placed upon its first reading on the 13th day of March, 2018, and placed upon its second reading and adopted at a regular meeting of the City Council on the 27th day of March, 2018 by the vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF ORDINANCE
CITY COUNCIL

I, _____, _____ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Ordinance No. 1039, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

EXHIBIT “A”

CHAPTER 9.50

INVESTIGATION OF PARENTAL ABUSE OR NEGLECT

Sections:

9.50.010	Title.
9.50.020	Purpose.
9.50.030	Investigation of Parental Abuse or Neglect.
9.50.040	Penalty.
9.50.050	Severability.

9.50.010 Title.

This chapter shall be known, and may be cited as, Gabriel’s Law.

9.50.020 Purpose.

This chapter requires any person whose employment involves assuming the custody of children or conducting interviews of children or their parents in order to investigate allegations of parental abuse or neglect, to use a video and audio recorder to make recordings of his or her interactions with the children and/or their parents in carrying out that role within the City of Lancaster.

9.50.030 Investigation of Abuse or Neglect.

A. Any person, whose employment involves assuming the custody of children or conducting interviews of children or their parents in order to investigate allegations of parental abuse or neglect, shall use an audio recorder (and video recorder to the extent practicable) to make a video and audio recording of his or her interactions with the children and/or their parents in carrying out that role within the City’s jurisdictional boundaries.

B. In order for the requirements of subdivision (A) to apply, the child or parent is required to give his or her consent to the video and audio recording.

C. An entity employing a person subject to this chapter shall catalog and preserve the video and/or audio recordings and shall have a written policy that outlines, at a minimum, the proper use of the audio and/or video equipment, the times when the video and/or audio recorder is to be activated, conditions under which it is permissible not to have the video and/or audio recorder activated, the retention period of the recordings, the method for replacing defective or malfunctioning equipment, and a logging policy to record failures or periods when the equipment is being repaired.

9.05.040 Penalty.

Any person violating any of the provisions of this chapter shall be guilty of a misdemeanor, and upon conviction thereof, the penalty shall be a fine of not more than \$1,000 or imprisonment for a period of not more than six (6) months, or by both such fine and imprisonment.

9.50.050 Severability.

If any part or provision of this chapter is found to be invalid or unenforceable by a court of law, such invalidity shall not affect any other part or provision herein, and all remaining provisions of this chapter will be valid and enforceable to the fullest extent permitted by law.

STAFF REPORT
City of Lancaster

CC 5
03/27/18
MVB

Date: March 27, 2018

To: Mayor Parris and City Council Members

From: Britt Avrit, MMC, City Clerk

Subject: **Consideration of adoption of Ordinance No. 1040 and Ordinance No. 1041**

Recommendations:

- a. Adopt **Ordinance No. 1040**, amending Section 8.08.010 of the Lancaster Municipal Code, relating to the City’s adoption of the Los Angeles County Public Health Ordinance No. 7583.
- b. Adopt **Ordinance No. 1041**, amending Section 12.16.010 of the Lancaster Municipal Code, relating to the City’s adoption of the Los Angeles County Highway Permit Ordinance No. 3597.

Fiscal Impact:

None for these actions.

Background:

Ordinance No. 1040 would change the language of Section 8.08.010 from “as amended and in effect as of February 21, 1978,” to “as amended from time to time” to ensure any change in the LA Health Ordinance is reflected in Section 8.08.010.

Ordinance No. 1041 would change the language of Section 12.16.010 from “as amended and in effect as of October 30, 1979,” to “as amended from time to time” to ensure any change in the LA Highway Permit Ordinance is reflected in Section 12.16.010.

At the March 13, 2018 City Council meeting, the City Council approved the introduction of Ordinance No. 1040 and Ordinance No. 1041 by the following vote:

AYES: Council Members Malhi, Mann, Underwood-Jacobs, Vice Mayor Crist, Mayor Parris
NOES: None
ABSTAIN: None
ABSENT: None

Attachments:

Ordinance No. 1040
Ordinance No. 1041

ORDINANCE NO. 1040

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AMENDING SECTION 8.08.010 OF THE LANCASTER MUNICIPAL CODE RELATING TO THE CITY'S ADOPTION OF THE LOS ANGELES COUNTY PUBLIC HEALTH ORDINANCE NO. 7583

WHEREAS, on March 22, 1978, the City Council adopted Ordinance No. 28, which added Section 5-1.1 to the Lancaster Municipal Code ("LMC") adopting by reference the Los Angeles County Public Health Ordinance No. 7583, as amended and in effect as of February 21, 1978, as the public health ordinance of the City of Lancaster, regulating communicable diseases, environmental sanitation, and radiation protection; and

WHEREAS, Section 5-1.1 was subsequently changed to Section 8.08.010; and

WHEREAS, the City Council desires to amend Section 8.08.010 of the LMC to provide that the Los Angeles County Public Health Ordinance No. 7583 be adopted by reference, as amended from time to time, rather than as amended and in effect as of February 21, 1978.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER DOES ORDAIN AS FOLLOWS:

Section 1. Section 8.08.010 of the Lancaster Municipal Code is hereby amended in its entirety to read as follows:

"8.08.010. – Adoption by reference of the county public health ordinance.

Except as hereinafter provided, that certain public health ordinance known and designated as the Los Angeles County Public Health Ordinance No. 7583 as amended from time to time, shall be and become the public health ordinance of the city, regulating communicable diseases, environmental sanitation and radiation protection."

Section 2. Any ordinance previously adopted by the City Council of the City of Lancaster shall be and hereby is repealed if and to the extent inconsistent with this Ordinance; provided, however, that each such ordinance shall otherwise remain in full force and effect.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held for any reason to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Lancaster hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 4. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published and posted pursuant to the provisions of law in that regard and this Ordinance shall take effect 30 days after adoption.

I, Britt Avrit, CMC, City Clerk of the City of Lancaster, do hereby certify that the foregoing ordinance was regularly introduced and placed upon its first reading on the 13th day of March , 2018, and placed upon its second reading and adopted at a regular meeting of the City Council on the 13th day of March, 2018 by the vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF ORDINANCE
CITY COUNCIL

I, _____, _____ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Ordinance No. 1040, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

ORDINANCE NO. 1041

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AMENDING SECTION 12.16.010 OF THE LANCASTER MUNICIPAL CODE RELATING TO THE CITY'S ADOPTION OF THE LOS ANGELES COUNTY HIGHWAY PERMIT ORDINANCE NO. 3597

WHEREAS, on November 3, 1980, the City Council adopted Ordinance No. 208, which added Section 7-1.1 to the Lancaster Municipal Code ("LMC") adopting by reference the Los Angeles County Highway Permit Ordinance No. 3597, as amended and in effect on October 30, 1979, as the highway permit ordinance of the City of Lancaster, providing regulations for the use of city streets and highways; and

WHEREAS, Section 7-1.1 was subsequently changed to Section 12.16.010; and

WHEREAS, the City Council desires to amend Section 12.16.010 of the LMC to provide that the Los Angeles County Highway Permit Ordinance No. 3597 be adopted by reference, as amended from time to time, rather than as amended and in effect as of October 30, 1979.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER DOES ORDAIN AS FOLLOWS:

Section 1. Section 12.16.010 of the Lancaster Municipal Code is hereby amended in its entirety to read as follows:

"12.16.010. – Adoption by reference of county highway permit ordinance.

A. Except as hereinafter provided, that certain highway permit ordinance known and designated as the Los Angeles County Highway Permit Ordinance No. 3597, as amended from time to time, shall by this reference be and become the highway permit ordinance of the city of Lancaster, providing regulations for the use of city streets and highways.

B. Three copies of the Los Angeles County highway permit ordinance have been deposited in the office of the city clerk of the city of Lancaster and shall be at all times maintained by the clerk for use and examination by the public."

Section 2. Any ordinance previously adopted by the City Council of the City of Lancaster shall be and hereby is repealed if and to the extent inconsistent with this Ordinance; provided, however, that each such ordinance shall otherwise remain in full force and effect.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held for any reason to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Lancaster hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 4. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published and posted pursuant to the provisions of law in that regard and this Ordinance shall take effect 30 days after adoption.

I, Britt Avrit, CMC, City Clerk of the City of Lancaster, do hereby certify that the foregoing ordinance was regularly introduced and placed upon its first reading on the 13th day of March, 2018, and placed upon its second reading and adopted at a regular meeting of the City Council on the 27th day of March, 2018 by the vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

BRITT AVRIT, MMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF ORDINANCE
CITY COUNCIL

I, _____, _____ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Ordinance No. 1041, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

STAFF REPORT
City of Lancaster

CC 6
03/27/18
MVB

Date: March 27, 2018

To: Mayor Parris and City Council Members

From: Jeff Hogan, Development Services Director

Subject: **Funding Agreement with the Los Angeles County Metropolitan Transportation Authority – 10th Street West Road Diet and Bikeway Improvements Project (LAF5509)**

Recommendations:

Approve a Funding Agreement with the Los Angeles Metropolitan Transportation Authority (LACMTA) for Local Transportation Funds in the amount of \$264,234.00 for the 10th Street West Road Diet and Bikeway Improvements project and authorize the City Manager, or his designee, to sign all documents.

Fiscal Impact:

\$264,234.00, with these actions sufficient funds will be available in the FY18/19 Capital Improvement Budget.

Background:

The City submitted the 10th Street West Road Diet and Bikeway Improvements project in response to LACMTA's 2011 Call For Projects (CFP). This project was submitted under the Transportation Enhancement (TE) mode, and in 2015 was successful in receiving a recommendation for STIP funding through the California Transportation Commission (CTC) for \$1,048,234. However, due to a TE funding shortfall, LACMTA provided grant-writing assistance for cities to voluntarily apply for the State's Active Transportation Program (ATP) grant funding to replace TE funds. In 2015, the City was awarded \$785,000.00 in ATP grant funds; \$263,234.00 short of the \$1,048,234 originally recommended by the CTC for the CFP (TE mode).

On February 25, 2016, the LACMTA Board of Directors programmed the remaining \$263,234.00 in Fiscal Year 2017-2018 with a one-time grant of Local Transportation Funds. This action ensures full replacement of grant funding.

To comply with LACMTA's adopted Timely Use of Funds Policy, LACTMA must fully execute the funding agreement with the City of Lancaster by no later than April 8, 2018.

These funds are to construct Class II bike lanes on 10th Street West between Avenue H and Lancaster Boulevard (1.5 miles). The project will create a “complete street” by reducing vehicular lanes, adding bike lanes and improving pedestrian facilities. From Avenue H to Holguin Street, Class II buffered bike lanes will be added in both directions of the roadway separated by raised landscaped medians. The project will also provide pedestrian bulb-outs, landscaped planters, ladder-style crosswalks and street lighting. All existing intersections with video detection will be modified to detect bicycles. Bicycle racks and wayfinding/signage to local destinations, transit stops/stations will be installed. This project provides connectivity to a regionally significant bike-transit hub (Lancaster Metrolink Station) identified in LACMTA’s 2006 Bicycle Transportation Strategic Plan.

The proposed project will “right-size” the travel way on 10th Street West between Avenue H and Lancaster Boulevard, to allow for enhancement of streetscape within the existing right-of-way. ADA accessibility will be addressed throughout; intersections will be upgraded to include pedestrian refuge areas/islands, crossings will be shortened, and upraised hand timers will be replaced with countdown timers.

The intent of the proposed improvements is to provide “complete streets” that accommodate multiple modes of travel, improve safety, increase visibility of businesses and service providers by slowing traffic, and is attractive to citizens.

MD:bg

Attachment:
Agreement

**CALL FOR PROJECTS
LOCAL TRANSPORTATION FUNDS
FUNDING AGREEMENT**

This Funding Agreement ("Agreement") is made and entered into effective as of November 8, 2017("Effective Date"), and is by and between the Los Angeles County Metropolitan Transportation Authority ("LACMTA") and City of Lancaster ("GRANTEE") for 10th Street West Road Diet and Bikeway Improvements - LACMTA Call for Projects ID# F5509 and FTIP# LATP16S001(LA11G3) (the "Project").

WHEREAS, as part of the 2011 Call for Projects, the LACMTA Board of Directors, at its meeting on September 22, 2011, authorized a grant to GRANTEE, subject to the terms and conditions contained in this Agreement.

WHEREAS, LACMTA Board of Directors on February 25, 2016 reprogrammed \$263,234 to Fiscal Year (FY) 2017-18 to reflect partial awarded funds through the State Active Transportation Program.

NOW, THEREFORE, the parties hereby agree as follows:

The terms and conditions of this Agreement consist of the following and each is incorporated by reference herein as if fully set forth herein:

1. Part I - Specific Terms of the Agreement
2. Part II - General Terms of the Agreement
3. Attachment A - Project Funding
4. Attachment B - Scope of Work
5. Attachment C - Reporting and Expenditure Guidelines
6. Attachment C-1 - Quarterly Progress/Expenditure Report
7. Attachment D - Federal Transportation Improvement Program (FTIP) Sheet
8. Attachment E - Special Grant Conditions
9. Attachment F - Project Readiness Certification
10. Any other attachments or documents referenced in the above documents

In the event of a conflict, the Special Grant Conditions, if any, shall prevail over the Specific Terms of the Agreement and any attachments and the Specific Terms of the Agreement shall prevail over the General Terms of the Agreement.

PART I
SPECIFIC TERMS OF THE AGREEMENT

1. Title of the Project (the "Project"): 10th Street West Road Diet and Bikeway Improvements; LACMTA Call for Projects ID# F5509, FTIP # LATP16S001(LA11G3).
2. To the extent the Funds are available, LACMTA shall make to GRANTEE a one-time grant of the Local Transportation Funds in the amount of \$263,234 (the "Funds") for the Project in accordance with the terms of this Agreement. LACMTA Board of Directors' action of September 22, 2011, originally programmed \$1,048,234 to GRANTEE for the Project. The GRANTEE was later required to apply for the State Active Transportation Program. GRANTEE was awarded \$785,000 from the State of California. LACMTA Board of Directors' action of February 25, 2016 reduced LACMTA's grant amount to \$263,234 and reprogrammed the Funds over one year, Fiscal Year (FY) 2017-18. LACMTA Board of Directors' action approved Funds for FY 2017-18 only in the amount of \$263,234.
3. The "Project Funding" documents all sources of funds programmed for the Project as approved by LACMTA and is attached as Attachment A. The Project Funding includes the total programmed budget for the Project, including the Funds granted by LACMTA and GRANTEE'S local match requirement (the "GRANTEE Funding Commitment"). The Project Funding also includes the fiscal years in which all the funds for the Project are programmed.
4. GRANTEE shall complete the Project as described in the "Scope of Work." The Scope of Work for the Project is attached to this Agreement as Attachment B. The Scope of Work includes a description of the Project, a detailed description of the work to be completed by GRANTEE including, without limitation, Project milestones consistent with the lapsing policy, and a set schedule. Work shall be delivered in accordance with that schedule unless otherwise agreed to by the parties in writing. If a GRANTEE is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in Part II, Section 9.
5. Eligible Project expenses are defined in the Reporting and Expenditure Guidelines (Attachment C). The form of the Quarterly Progress/Expenditure Report is attached as Attachment C-1. LACMTA will withhold five percent (5%) of eligible expenditures per invoice as retainage pending an audit of expenditures and completion of the Scope of Work.
6. The "FTIP PROJECT SHEET (PDF)" is attached as Attachment D and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at <https://program.metro.net>. All projects that receive funding through the LACMTA Call for Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. GRANTEE shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption to be consistent with the terms of this Agreement, as amended from time to time. GRANTEE will be notified of amendments and adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as

possible after GRANTEE is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should GRANTEE fail to meet this date, it may affect GRANTEE'S ability to access funding, delay the Project and may ultimately result in the Funds being lapsed. LACMTA shall review and approve any changes GRANTEE makes to the FTIP prior to incorporating such changes in to the TIP.

7. Special Grant Conditions imposed by the LACMTA is attached as Attachment E. GRANTEE shall comply with the Special Grant Conditions as set forth in Attachment E.

8. An executed "Project Readiness Certification" is attached as Attachment F, which is evidence that GRANTEE can appropriately fund and staff the Project so that the Project can be completed in a timely manner.

9. Amendments to this Agreement shall be in writing executed by the parties. No changes to the (i) grant amount, (ii) Project Funding, (iii) the Scope of Work, or (iv) the lapse date of the Funds shall be allowed without a written amendment to this Agreement, approved and signed by the LACMTA Chief Executive Officer or his/her designee and GRANTEE.

10. Notice will be given to the parties at the address specified below unless otherwise notified in writing of change of address. Any notice required or permitted to be delivered hereunder shall be deemed to be delivered upon receipt by the correct address by United States mail, postage prepaid, certified or registered mail, return receipt requested, or by Federal Express or other reputable overnight delivery service addressed to the parties hereto as follows:

LACMTA's Address:

Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza
Los Angeles, CA 90012
Attention: Julia Salinas, M/S 99-22-6
Email: SalinasJu@metro.net

GRANTEE's Address:

City of Lancaster
44933 Fern Avenue
Lancaster, CA 93534
Attention: Brenda Gamlowski
Email: bgamlowski@cityoflanasterca.org

PART II
GENERAL TERMS OF THE AGREEMENT

1. TERM:

1.1 The term of this Agreement shall commence on the Effective Date of this Agreement, and shall expire upon the occurrence of all of the following, unless terminated earlier as provided herein: (i) the agreed upon Scope of Work has been completed; (ii) all LACMTA audit and reporting requirements have been satisfied; and (iii) the final disbursement of the Funds has been made to GRANTEE. All eligible Project expenses as defined in the Reporting Guidelines (Attachment C) incurred after the Effective Date shall be reimbursed in accordance with the terms and conditions of this Agreement. The parties understand and agree there are certain covenants and agreements which specifically remain in effect after expiration or termination of this Agreement.

1.2 Should LACMTA determine there are insufficient Funds available for the Project; LACMTA may terminate this Agreement by giving written notice to GRANTEE at least thirty (30) days in advance of the effective date of such termination. If this Agreement is terminated pursuant to this section, LACMTA will not reimburse GRANTEE any costs incurred after the effective date of such termination, except those necessary to return any facilities modified by the Project's construction to a safe state. LACMTA's share of these costs will be in equal proportion of the grant to GRANTEE Funding Commitment ratio.

2. **INVOICE BY GRANTEE:** Unless otherwise stated in this Agreement, the Quarterly Progress/Expenditure Report, with supporting documentation of expenses and Project progress as described in Part II, Section 4.1 of this Agreement, and other documents as required by LACMTA, shall satisfy LACMTA invoicing requirements.

Submit invoice with supporting documentation to:
ACCOUNTSPAYABLE@METRO.NET (preferable)

or

mail to:

Los Angeles County Metropolitan Transportation Authority

Accounts Payable

P. O. Box 512296

Los Angeles, CA 90051-0296

All invoice material must contain the following information:

Re: LACMTA Project ID# F5509 and FA# 920000000F5509

Julia Salinas, M/S 99-22-6

3. USE OF FUNDS:

3.1 GRANTEE shall utilize the Funds to complete the Project as described in the Scope of Work and in accordance with the Reporting and Expenditure Guidelines.

3.2 GRANTEE shall not use the Funds to substitute for any other funds or projects not specified in this Agreement. Further, GRANTEE shall not use the Funds for any expenses or activities beyond the approved Scope of Work (Attachment B).

*3.3 GRANTEE must use the Funds in the most cost-effective manner. If GRANTEE intends to use a consultant or contractor to implement all or part of the Project, LACMTA requires that such activities be procured in accordance with GRANTEE's contracting procedures and consistent with State law. GRANTEE will also use the Funds in the most cost-effective manner when the Funds are used to pay "in-house" staff time. This effective use of funds provision will be verified by LACMTA through on-going Project monitoring and through any LACMTA interim and final audits.

*3.4 GRANTEE's employee, officers, councilmembers, board member, agents, or consultants (a "GRANTEE Party") are prohibited from participating in the selection, award, or administration of a third-party contract or sub-agreement supported by the Funds if a real or apparent conflict of interest would be involved. A conflict of interest would include, without limitation, an organizational conflict of interest or when any of the following parties has a financial or other interest in any entity selected for award: (a) a GRANTEE Party (b) any member of a GRANTEE Party's immediate family, (c) a partner of a GRANTEE Party; (d) any organization that employs or intends to employ any of the above. This conflict of interest provision will be verified by LACMTA through on-going Project monitoring and through any LACMTA interim and final audits.

3.5 If the Project requires the implementation of an Intelligent Transportation Systems ("ITS") project, GRANTEE shall ensure the Project is consistent with the Regional ITS Architecture. ITS projects must comply with the LACMTA Countywide ITS Policy and Procedures adopted by the LACMTA Board of Directors including the submittal of a completed, signed self-certification form. For the ITS policy and form, see http://www.metro.net/projects/call_projects/.

3.6 If any parking facilities are designed and/or constructed using the Funds, GRANTEE shall coordinate with LACMTA parking program staff (see METRO.net for staff listing) in the planning, design and management of the facility and shall ensure that its implementation is consistent with the LACMTA adopted parking policy. For the parking policy, see http://www.metro.net/projects/call_projects/.

3.7 GRANTEE is obligated to continue using the Project consistent with the public transportation purposes for which the Project was approved. The Project right-of-way and real property purchased to implement the Project shall remain dedicated to public transportation use. The obligations set forth in this section shall survive termination of this Agreement.

3.8 If GRANTEE desires to use the Funds to purchase or lease equipment including, without limitation, vehicles, office equipment, computer hardware or software, or other personal property ("Equipment") necessary to perform or provide the services set forth in the Scope of Work, GRANTEE must obtain LACMTA's written consent prior to purchasing or leasing any Equipment. Equipment purchased or leased without such prior written consent

shall be deemed an unallowable expenditure of the Funds. Equipment acquired as part of the Project shall be dedicated to that Project use for their full economic life cycle, including any extensions of that life cycle achieved by reconstruction, rehabilitation, or enhancements.

3.9 If an Equipment ceases to be used for the proper use as originally stated in the Scope of Work, GRANTEE will be required to return to LACMTA the Funds used to purchase or lease such Equipment in proportion to the useful life remaining and in equal proportion of the Funds to GRANTEE Funding Commitment ratio. The obligations set forth in this section shall survive termination of this Agreement.

3.10 If any Project facilities or any real property purchased to implement the Project is no longer used or is no longer needed for the Project, including construction easements or excess property, GRANTEE will be required to return to LACMTA the Funds used to design, construct or acquire such Project facilities or real property in equal proportion of the grant to GRANTEE Funding Commitment ratio. The obligations set forth in this section shall survive termination of this Agreement.

3.11 If GRANTEE desires to use any Project facility or any real property purchased to implement the Project to generate revenue, GRANTEE shall first obtain LACMTA's written consent prior to entering into any such revenue generating arrangement. GRANTEE shall provide LACMTA with the applicable information regarding the transaction, including without limitation, the property at issue, the proposed use of the property, the amount of revenue, any impact to the Project and the proposed use of the revenue. LACMTA consent may be conditioned on whether bond funds were used, and how GRANTEE plans to use the revenue, including, without limitation, sharing any net revenues with LACMTA. If GRANTEE fails to obtain MTA's prior written consent, GRANTEE shall be considered in default and LACMTA shall have all rights and remedies available at law or in equity, including, without limitation the return of the Funds to cover the cost of the property in question. The obligations set forth in this section shall survive termination of this Agreement.

3.12 GRANTEE understands that this Agreement does not provide any rights for GRANTEE to use LACMTA real property needed for the Project. If the Project requires use of LACMTA Property, GRANTEE will need to enter into a separate agreement with LACMTA in accordance with LACMTA real property policies and procedures. Nothing in this Agreement obligates LACMTA to provide GRANTEE with any real estate right.

4. DISBURSEMENT OF FUNDS:

4.1 GRANTEE shall submit the Quarterly Progress/Expenditure Report (Attachment C-1) within 60 days after the close of each quarter on the last day of the months November, February, May and August. Should GRANTEE fail to submit such reports within 10 days of the due date and/or GRANTEE submits incomplete reports, LACMTA will not reimburse GRANTEE until the completed required reports are received, reviewed, approved. The Quarterly Progress/Expenditure Report shall include all supporting documentation (such as contractor invoices, timesheets, receipts, etc.) with a clear justification and explanation of their relevance to the Project for reimbursement. If no activity has occurred during a particular quarter, GRANTEE will still be required to submit the Quarterly Progress/Expenditure Report

indicating no dollars were expended that quarter. If a request for reimbursement exceeds \$500,000 in a single month, then GRANTEE can submit such an invoice once per month with supporting documentation.

4.2 Disbursements shall be made on a reimbursement basis in accordance with the provisions of this Agreement.

4.3 LACMTA will make all disbursements electronically unless an exception is requested in writing. Disbursements via Automated Clearing House (ACH) will be made at no cost to GRANTEE. GRANTEE must complete the ACH form and submit such form to LACMTA before grant payments can be made. ACH Request Forms can be found at http://www.metro.net/projects/call_projects/call_projects-reference-documents/.

4.4 GRANTEE must provide detailed supporting documentation with its Quarterly Progress/Expenditure Report.

4.5 GRANTEE shall demonstrate that the GRANTEE Funding Commitment has been spent in direct proportion to the Funds invoiced with each quarter's expenditures.

4.6 Expenses that are not invoiced within 60 days after the lapsing date specified in Part II, Section 8.1 below are not eligible for reimbursement.

4.7 Any Funds expended by GRANTEE prior to the Effective Date of this Agreement shall not be reimbursed nor shall they be credited toward the GRANTEE Funding Commitment requirement, without the prior written consent of LACMTA. GRANTEE Funding Commitment dollars expended prior to the year the Funds are awarded shall be spent at GRANTEE's own risk.

4.8 Commencing with the Effective Date, Funds will be made available to GRANTEE for all work related to the initial Project milestone identified in Attachment B - Scope of Work. Funds for subsequent Project milestones will not be available until GRANTEE provides evidence that the current Project milestone has been completed, or is clearly on track to be completed on the approved schedule stated in Attachment B, as determined by LACMTA.

5. AUDIT REQUIREMENTS/PAYMENT ADJUSTMENTS:

*5.1 LACMTA, and/or its designee, shall have the right to conduct audits of the Project, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits and final audits. LACMTA will commence a final audit within nine months of receipt of an acceptable final invoice, provided the Project is ready for final audit (meaning all costs and charges have been paid by GRANTEE and invoiced to LACMTA, and such costs, charges and invoices are properly documented and summarized in the accounting records to enable an audit without further explanation or summarization including actual indirect rates for the period under review). GRANTEE agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). GRANTEE shall

reimburse LACMTA for any expenditure not in compliance with this Agreement. GRANTEE's eligible expenditures submitted to LACMTA for this Project shall be in compliance with the Reporting and Expenditure Guidelines (Attachment C) and 2 CFR Subtitle A, Chapter II, Part 225. The allowability of costs for GRANTEE's contractors, consultants and suppliers submitted to LACMTA through Recipient's Quarterly Progress Reports/Expenditures shall be in compliance with 2 CFR Subtitle A, Chapter II, Part 225 or Federal Acquisition Regulations, Subpart 31 (FAR), whichever is applicable. Any use of the Funds which is expressly prohibited under this Agreement shall be an ineligible use of the Funds and may be disallowed by LACMTA audit. Findings of the LACMTA audit are final. When LACMTA audit findings require GRANTEE to return monies to LACMTA, GRANTEE shall return such monies within thirty (30) days after the final audit is sent to GRANTEE.

*5.2 GRANTEE's records shall include, without limitation, accounting records, written policies and procedures, contract files, original estimates, correspondence, change order files (including documentation covering negotiated settlements), invoices, and any other supporting evidence deemed necessary by LACMTA to substantiate charges related to the Project (all collectively referred to as "records") shall be open to inspection and subject to audit and reproduction by LACMTA auditors or authorized representatives to the extent deemed necessary by LACMTA to adequately permit evaluation of expended costs. Such records subject to audit shall also include, without limitation, those records deemed necessary by LACMTA to evaluate and verify, direct and indirect costs, (including overhead allocations) as they may apply to costs associated with the Project. These records must be retained by GRANTEE for three years following final payment under this Agreement. Payment of retention amounts shall not occur until after the LACMTA's final audit is completed.

*5.3 GRANTEE shall cause all contractors to comply with the requirements of Part II, Sections 5.1 and 5.2 above. GRANTEE shall cause all contractors to cooperate fully in furnishing or in making available to LACMTA all records deemed necessary by LACMTA auditors or authorized representatives related to the Project.

*5.4 LACMTA or any of its duly authorized representatives, upon reasonable written notice shall be afforded access to all of the records of GRANTEE and its contractors related to the Project, and shall be allowed to interview any employee of GRANTEE and its contractors through final payment to the extent reasonably practicable.

*5.5 LACMTA or any of its duly authorized representatives, upon reasonable written notice, shall have access to the offices of GRANTEE and its contractors, shall have access to all necessary records, including reproduction at no charge to LACMTA, and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the terms and conditions of this Agreement.

5.6 In addition to LACMTA's other remedies as provided in this Agreement, LACMTA shall withhold the Funds and/or recommend not to award future Call for Projects grants to GRANTEE if the LACMTA audit has determined that GRANTEE failed to comply with the Scope of Work (such as misusing Funds or failure to return Funds owed to LACMTA in accordance with LACMTA audit findings) and/or is severely out of compliance with other

terms and conditions as defined by this Agreement, including the access to records provisions of Part II, Section 5.

*5.7 When business travel associated with the Project requires use of a vehicle, the mileage incurred shall be reimbursed at the mileage rates set by the Internal Revenue Service, as indicated in the United States General Services Administration Federal Travel Regulation, Privately Owned Vehicle Reimbursement Rates.

*5.8 GRANTEE shall certify monthly invoices by reviewing all contractor and subcontractor costs and maintaining internal control to ensure that all expenditures are allocable, allowable and reasonable and in accordance with 2 CFR Subtitle A, Chapter II, Part 225 or FAR Subpart 31 (whichever is applicable) and the terms and conditions of this Agreement.

5.9 GRANTEE shall also certify final costs of the Project to ensure all costs are in compliance with 2 CFR Subtitle A, Chapter II, Part 225 or FAR Subpart 31 (whichever is applicable) and the terms and conditions of this Agreement.

5.10 Whenever possible, in exercising its audit rights under this Agreement, LACMTA shall rely on GRANTEE's own records and audit work to minimize direct audit of contractors, consultants, and suppliers.

6. **ONE TIME GRANT:** This is a one time only grant subject to the terms and conditions agreed to herein. This grant does not imply nor obligate any future funding commitment on the part of LACMTA.

7. **SOURCES AND DISPOSITION OF FUNDS:**

7.1 The obligation for LACMTA to grant the Funds for the Project is subject to sufficient Funds being made available for the Project by the LACMTA Board of Directors. If such Funds are not made available for the Project, LACMTA shall have no obligation to provide the Funds for the Project, unless otherwise agreed to in writing by LACMTA.

7.2 GRANTEE shall fully fund and contribute the GRANTEE Funding Commitment, as identified in the Project Funding (Attachment A), towards the cost of the Project. If the Funds identified in Attachment A are insufficient to complete the Project, GRANTEE agrees to secure and provide such additional non-LACMTA programmed funds necessary to complete the Project.

7.3 GRANTEE shall be responsible for any and all cost overruns for the Project.

7.4 At any time, if GRANTEE receives outside funding for the Project in addition to the Funds identified in the Project Funding at the time this grant was awarded, this Agreement shall be amended to reflect such additional funding.

7.5 If, at the time of final voucher, available funding for the Project (including the Funds, GRANTEE Funding Commitment, and any additional funding) exceeds the actual Project costs, then the cost savings shall be applied in the same proportion as the sources of funds from each party to this Agreement as specified in the Project Funding and both the Funds and GRANTEE Funding Commitment required for the Project shall be reduced accordingly. LACMTA shall have the right to use any cost savings associated with the Funds at its sole discretion, including, without limitation, programming the unused Funds to another project or to another grantee. If, at the time of final voucher, it is determined that GRANTEE has received Funds in excess of what GRANTEE should have received for the Project, GRANTEE shall return such overage to LACMTA within 30 days from final voucher.

8. **TIMELY USE OF FUNDS / REPROGRAMMING OF FUNDS:**

8.1 GRANTEE must demonstrate timely use of the Funds by:

- (i) executing this Agreement within ninety (90) days of receiving formal transmittal of the Agreement from LACMTA, or by December 31st of the first Fiscal Year in which the Funds are programmed, whichever date is later; and
- (ii) meeting the Project milestones due dates as agreed upon by the LACMTA and GRANTEE in the Agreement; milestones include, but are not limited to the following:
 - a. for project development, GRANTEE must complete phase by the end of the second fiscal year following the year the Funds were first programmed; and
 - b. for right-of-way, GRANTEE must follow its right-of-way acquisition policies and must show a realistic schedule for completion of acquisition required for the project agreed upon by LACMTA and GRANTEE prior to Agreement execution; and
 - c. for construction or capital purchase projects, contracts shall be awarded within nine (9) months from the date of completion of design. Project design (preliminary engineering) must begin within six (6) months from the identified milestone start date; and
- (iii) submitting the Quarterly Progress/Expenditure Report; and
- (iv) expending the Funds granted under this Agreement for allowable costs by June 30, 2020 (lapse date), within 36 months from July 1 of the FY 2017-18, final Fiscal Year in which funds are programmed.

8.2 Quarterly Progress/Expenditure Reports will be used to evaluate compliance with the Project milestone due dates as identified in the Agreement. If the Project does not meet the milestone due dates as agreed upon in the Agreement, LACMTA will issue a

notice of non-compliance to the GRANTEE, and the GRANTEE will be required to develop a written recovery plan illustrating in detail the GRANTEE's actions to resolve the delay and to meet the Project completion date agreed upon in the Agreement (the "Recovery Plan"). If the Recovery Plan is deemed viable by LACMTA staff, and meets the Project completion date agreed upon in the Agreement, LACMTA may grant an administrative schedule update as long as the Funds are expended in compliance with (iv) above. If GRANTEE fails to submit a Recovery Plan within 30 days of the notice of non-compliance from LACMTA, or the Recovery Plan illustrates that the Project will not meet the lapse date in the Agreement, LACMTA may recommend potential deobligation of the Funds as part of its annual Call for Projects Recertification/Deobligation process. GRANTEE will ONLY be allowed to request a one-time lapsing date extension of 20-months from the final lapse date, which request is subject to LACMTA's Technical Advisory Committee (TAC) consideration as part of the annual Call for Projects Recertification/Deobligation process.

8.3 Recertification of Funds will be based on Project progress and is subject to meeting the Project milestones as agreed upon in the Agreement.

8.4 If GRANTEE does not complete one element of the Project, as described in the FTIP Project Sheet, due to all or a portion of the Funds lapsing, the entire Project may be subject to deobligation at LACMTA's sole discretion. In the event that all the Funds are deobligated, this Agreement shall automatically terminate.

8.5 If GRANTEE fails to meet any of the conditions in paragraph 8.1 above, the Project shall be considered lapsed and will be submitted to the LACMTA Board for deobligation. Expenses that are not invoiced within 60 days after the lapsing date are not eligible for reimbursement.

9. **DEFAULT:** A Default under this Agreement is defined as any one or more of the following: (i) GRANTEE fails to comply with the terms and conditions contained herein; or (ii) GRANTEE is consistently behind schedule in meeting milestones or in delivering the Project; or (iii) GRANTEE fails to perform satisfactorily or makes a material change, as determined by LACMTA at its sole discretion, to the Financial Plan, the Scope of Work, or the Project Funding without LACMTA's prior written consent or approval as provided herein.

10. **REMEDIES:**

10.1 In the event of a Default by GRANTEE, LACMTA shall provide written notice of such Default to GRANTEE with a 30-day period to cure the Default. In the event GRANTEE fails to cure the Default, or commit to cure the Default and commence the same within such 30-day period to the satisfaction of LACMTA, LACMTA shall have the following remedies: (i) LACMTA may terminate this Agreement; (ii) LACMTA may make no further disbursements of Funds to GRANTEE; and/or (iii) LACMTA may recover from GRANTEE any Funds disbursed to GRANTEE as allowed by law or in equity.

10.2 Effective upon receipt of written notice of termination from LACMTA pursuant to Section 10.1, GRANTEE shall not undertake any new work or obligation with

respect to this Agreement unless so directed by LACMTA in writing. Any Funds expended after termination shall be the sole responsibility of GRANTEE.

10.3 The remedies described herein are non-exclusive. LACMTA shall have the right to enforce any and all rights and remedies herein or which may be now or hereafter available at law or in equity.

11. COMMUNICATIONS:

*11.1 GRANTEE shall ensure that all Communication Materials contain recognition of LACMTA's contribution to the Project as more particularly set forth in "Funding Agreement Communications Materials Guidelines" available on line or from the LACMTA Project Manager. Please check with the LACMTA Project Manager for the web address. The Funding Agreement Communications Materials Guidelines may be changed from time to time during the course of this Agreement. GRANTEE shall be responsible for complying with the latest Funding Agreement Communications Materials Guidelines during the term of this Agreement, unless otherwise specifically authorized in writing by the LACMTA Chief Communications Officer.

*11.2 For purposes of this Agreement, "Communications Materials" include, but are not limited to, press events, public and external newsletters, printed materials, advertising, websites radio and public service announcements, electronic media, and construction site signage. A more detailed definition of "Communications Materials" is found in the Funding Agreement Communications Materials Guidelines.

*11.3 The Metro logo is a trademarked item that shall be reproduced and displayed in accordance with specific graphic guidelines. These guidelines and logo files including scalable vector files will be available through the LACMTA Project Manager.

*11.4 GRANTEE shall ensure that any subcontractor, including, but not limited to, public relations, public affairs, and/or marketing firms hired to produce Project Communications Materials for public and external purposes will comply with the requirements contained in this Section.

11.5 The LACMTA Project Manager shall be responsible for monitoring GRANTEE compliance with the terms and conditions of this Section. GRANTEE failure to comply with the terms of this Section shall be deemed a default hereunder and LACMTA shall have all rights and remedies set forth herein.

12. OTHER TERMS AND CONDITIONS:

12.1 This Agreement, along with its Attachments, constitutes the entire understanding between the parties, with respect to the subject matter herein. The Agreement shall not be amended, nor any provisions or breach hereof waived, except in writing signed by the parties who agreed to the original Agreement or the same level of authority.

12.2 In the event that there is any court (proceeding between the parties to enforce or interpret this Agreement, to protect or establish any rights or remedies hereunder, the prevailing party shall be entitled to its costs and expenses, including reasonable attorney's fees.

*12.3 Neither LACMTA nor any subsidiary or their respective directors, officers, agents, or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by GRANTEE under or in connection with any work performed by or service provided by GRANTEE, its officers, agents, employees, contractors and subcontractors under this Agreement. GRANTEE shall fully indemnify, defend (with counsel approved by LACMTA) and hold LACMTA, and its subsidiaries and their respective directors, officers, agents and employees harmless from and against any suits and causes of actions, claims, losses, liability, damages, costs and expenses, including without limitation, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of property, any environmental obligation, and any legal fees in any way arising out of acts or omissions to act related to the Project or this Agreement, without requirement that LACMTA first pay such claim. The obligations set forth in this section shall survive termination of this Agreement.

12.4 Neither party hereto shall be considered in default in the performance of its obligation hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, acts of a public enemy, and government acts beyond the control and without fault or negligence of the affected party. Each party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this Agreement.

12.5 GRANTEE shall comply with and insure that work performed under this Agreement is done in compliance with Generally Accepted Accounting Principles (GAAP), all applicable provisions of federal, state, and local laws, statutes, ordinances, rules, regulations, and procedural requirements including Federal Acquisition Regulations (FAR), and the applicable requirements and regulations of LACMTA. GRANTEE acknowledges responsibility for obtaining copies of and complying with the terms of the most recent federal, state, or local laws and regulations, and LACMTA requirements including any amendments thereto.

12.6 GRANTEE agrees that those sections of this Agreement marked with an asterisk shall be included in every contract entered into by GRANTEE or its contractors relating to work performed under this Agreement and LACMTA shall have the right to review and audit such contracts.

12.7 GRANTEE shall not assign this Agreement, or any part thereof, without prior approval of the LACMTA Chief Executive Officer or his designee, and any assignment without said consent shall be void and unenforceable at the option of LACMTA.

12.8 This Agreement shall be governed by California law. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or

unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

12.9 The covenants and agreements of this Agreement shall inure to the benefit of, and shall be binding upon, each of the parties and their respective successors and assigns.

12.10. GRANTEE will advise LACMTA prior to any key Project staffing changes.

12.11 GRANTEE in the performance of the work described in this Agreement is not a contractor nor an agent or employee of LACMTA. GRANTEE attests to no organizational or personal conflicts of interest and agrees to notify LACMTA immediately in the event that a conflict, or the appearance thereof, arises. GRANTEE shall not represent itself as an agent or employee of LACMTA and shall have no powers to bind LACMTA in contract or otherwise.

ATTACHMENT A - PROJECT FUNDING

CFP#:F5509
 FTIP#: LATP16S001(LA11G3)

FA# 92000000F5509
 PPNO: 4539

PROJECT TITLE: 10TH STREET WEST ROAD DIET AND BIKEWAY IMPROVEMENTS
GRANTEE/ PROJECT SPONSOR: CITY OF LANCASTER
 (\$ in Actual Dollars)

(LACMTA Programmed Funding and Sponsors Match Only)

PROGRAMMED FUNDS	PRIOR YEARS	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	TOTAL BUDGET	% OF BUDGET
LACMTA PROGRAMMED GRANT FUNDING:								
SELECT:								
Local Transportation Funds (LTF)					\$ 263,234		\$ 263,234	12.6%
State Active Transportation Program (ATP) Funding*								
SELECT:								
ATP - PE Phase				\$ 70,000			\$ 70,000	3.3%
ATP - CON Phase					\$ 715,000		\$ 715,000	34.1%
LACMTA SUBTOTAL							\$ 1,048,234	50.0%
GRANTEE/SPONSOR MATCH:								
Grantee Funding Commitment (specify type)								
(Write specific type of funding match)								
SELECT:								
AB2766 Subvention Funds							\$ -	
In Kind							\$ -	
Other: Local - PE - AQMD				\$ 70,000			\$ 70,000	3.3%
Local - CON - Prop C, Measure R local return					\$ 263,234		\$ 263,234	12.6%
Local - CON - STPL					\$ 715,000		\$ 715,000	34.1%
GRANTEE / PROJECT SPONSOR MATCH SUBTOTAL							\$ 1,048,234	50.0%
TOTAL PROGRAMMED FUNDING	\$ -	\$ -	\$ -	\$ 140,000	\$ 1,956,468	\$ -	\$ 2,096,468	100.0%

* GRANTEE is responsible for obligating ATP grant funding from the State of California.

ATTACHMENT B

SCOPE OF WORK

Project Title: 10th Street West Road Diet and Bikeway Improvements

Project Limits: 10th St W between Avenue H and Lancaster Boulevard

Project Description:

This project is located in the City of Lancaster. Funds are requested to construct Class II bike lanes on 10th Street West between Avenue H and Lancaster Blvd (1.5 miles). The project will create a “complete street” by reducing vehicular lanes, adding bike lanes and improving pedestrian facilities. From Avenue H to Holguin St., Class II buffered bike lanes will be added in both directions of the roadway separated by raised landscaped medians. The project will also provide pedestrian bulbouts, landscaped planters, ladder-style crosswalks and street lighting. All existing intersections with video detection will be modified to detect bicycles. Bicycle racks and wayfinding/signage to local destinations, transit stops/stations will be installed. This project provides connectivity to a regionally significant bike-transit hub (Lancaster Metrolink Station) identified in Metro’s 2006 Bicycle Transportation Strategic Plan. Project sponsor is required to comply with the California Highway Design Manual, the Manual of Uniform Traffic Control Devices California Supplement, Americans with Disabilities Act, National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide (2011), and Bicycle Parking Guidelines 2nd edition, Association of Pedestrian and Bicycle Professionals (2010). Project sponsor will be required to prepare and submit a Project Completion Report to the MTA Bike Program Manager. The report must include a brief description of “lessons learned” and “before and after” bicycle counts taken on a mid-week day and weekend, excluding winter months. The “after” counts should not be taken until six (6) months after the completion of the project.

Project Funding:

PROJECT ITEM	Grant funds (LACMTA)	ATP Grant funds	LOCAL AGENCY	TOTAL
Planning, Design, Engineering		\$70,000	\$70,000	\$140,000
Project Management				
Construction	\$263,234	\$715,000	\$978,234	\$1,956,468
TOTAL BUDGET COST	\$263,234	\$785,000	\$1,048,234	\$2,096,468

Estimated Project Costs:

Detailed Engineer's Estimate and Total Project Cost		
10th Street West Road Diet and Bikeway Improvements		
Project Information:		
Agency:	City of Lancaster	
Project Description:	Convert 10th Street West to a complete street by removing vehicular traffic lanes, adding bikeways and improving pedestrian facilities	
Project Location:	10th Street West, from Avenue H to Lancaster Blvd	
Prepared by:	Stephen Carrillo (Contact Vickie Zhao - 661-945-6865 for any questions)	
Date:	4/20/2015	
Engineer's Estimate and Cost Breakdown:		
Engineer's Estimate (for Construction Items Only)		
Item No.	Item	Total Item Cost
	<u>General</u>	
1	Mobilization/Demobilization	\$50,000
2	Pedestrian and Worker Safety	\$30,000
	<u>AVENUE H TO HOLGUIN</u>	
3	Traffic Control	\$18,500
	<u>Demolition</u>	
4	<u>Demolition/Removals Work</u>	
	a. Full Depth Pavement	\$60,000
	b. Sidewalk/Driveway	\$6,825
	c. Stamped Concrete	\$5,938
	d. Block Wall	\$900
	e. Street Signs	\$1,200
	f. Striping	\$10,000
	<u>Street Improvements</u>	
5	6" Asphalt Concrete	\$26,500
6	2" Asphalt Concrete Overlay	\$40,000
7	Cold Planing	\$20,000
8	16" Aggregate Base	\$28,600
9	Stamped Concrete	\$30,625
10	6" PCC Curb	\$67,500
11	6" PCC Curb and Gutter	\$86,400
12	8" PCC Curb and Gutter	\$15,840
13	PCC Curb Ramp	\$55,000
14	Detectable Warning Panels	\$8,750
15	Traffic Striping and Markings	\$15,000
16	Traffic Signs	\$3,200
17	Wayfinding Street Name Signs	\$4,500
18	Countdown Pedestrian Signal Heads	\$1,600
19	Bicycle Racks	\$1,500
	(cont.)	

Item No.	Item	Total Item Cost
20	Bus Benches and Shelters	\$30,000
21	Street Lights @ Ped Xings	\$40,000
22	4' Wide Parkway Drain	\$3,150
	<u>Irrigation and Landscaping</u>	
23	Point of Connection Assemblies	\$400
24	1" Water Meter	\$3,000
25	Backflow Preventer	\$2,500
26	Controller	\$5,000
27	Ball Valve	\$300
28	3/4" Control Valve	\$500
29	1" Control Valve	\$600
30	Sidewalk Drip System	\$16,250
31	Median Drip System	\$32,500
32	Mainline	\$37,500
33	24" Box Trees	\$38,400
34	5 Gallon Shrubs	\$9,750
35	1 Gallon Shrubs	\$12,000
36	Decorative Rock w/ Weed Barrier	\$23,156
37	Linear Root Barriers	\$19,200
38	Soil Preparation/Fine Grading	\$12,274
39	Maintenance Period	\$16,200
	<u>HOLGUIN TO AVENUE I</u>	
40	Traffic Control	\$8,000
	<u>Demolition</u>	
41	Demolition/Removals Work	
	a. Striping	\$10,100
	b. Parkway	\$6,000
	<u>Street Improvements</u>	
42	2" Asphalt Concrete Overlay	\$58,000
43	Cold Planing	\$29,000
44	Concrete Sidewalk	\$13,500
45	6" PCC Curb	\$10,500
46	8" Curb and Gutter	\$22,880
47	PCC Curb Ramp w/ Detectable Warning Panel	\$71,500
48	Detectable Warning Panel	\$2,100
49	Traffic Striping and Markings	\$25,000
50	Traffic Signs	\$1,800
51	Wayfinding Street Name Signs	\$4,500
52	Countdown Pedestrian Timers	\$3,200
53	Bicycle Racks	\$1,500
54	Bus Benches and Shelters	\$20,000
55	Street Lights @ Ped Xings	\$32,000
56	Relocate Catch Basin, Complete	\$16,000
	<u>Irrigation and Landscaping</u>	
57	Sidewalk Drip System	\$12,000
58	24" Box Trees	\$12,000
59	5 Gallon Shrubs	\$3,000
60	1 Gallon Shrubs	\$2,400
61	Linear Root Barriers	\$6,000
62	Soil Preparation/Fine Grading	\$6,500
63	Maintenance Period	\$13,500
	(cont.)	

Item No.	Item	Total Item Cost
	AVENUE I TO LANCASTER BLVD	
64	Traffic Control	\$8,000
	Demolition	
65	Demolition/Removals Work	
	a. Striping	\$16,250
	b. Parkway	\$6,000
	Street Improvements	
66	2" Asphalt Concrete Overlay	\$200,000
67	Cold Planing	\$100,000
68	Traffic Striping and Markings	\$25,000
69	Traffic Signs	\$1,800
70	Wayfinding Street Name Signs	\$2,250
	Irrigation and Landscaping	
71	Sidewalk Drip System	\$4,000
72	24" Box Trees	\$6,720
73	5 Gallon Shrubs	\$1,260
74	1 Gallon Shrubs	\$1,008
75	Linear Root Barriers	\$3,360
76	Soil Preparation/Fine Grading	\$1,500
77	Maintenance Period	\$11,250
	Subtotal of Construction Items:	\$1,670,435
	Construction Item Contingencies (10%):	\$167,043
	TOTAL COST (Construction Items & Contingencies):	\$1,837,468

Project Cost Estimate:	
Type of Project Delivery Cost	Cost \$
Preliminary Engineering (PE)	
Environmental Studies and Permits(PA&ED):	-
Plans, Specifications and Estimates (PS&E):	\$140,000
Total PE:	\$140,000
Right of Way (RW)	
Right of Way Engineering:	-
Acquisitions and Utilities:	-
Total RW:	-
Construction (CON)	
Construction Engineering (CE):	\$119,000
Total Construction Items & Contingencies:	\$1,837,468
Total CON:	\$1,956,468
Total Project Cost Estimate:	\$2,096,468

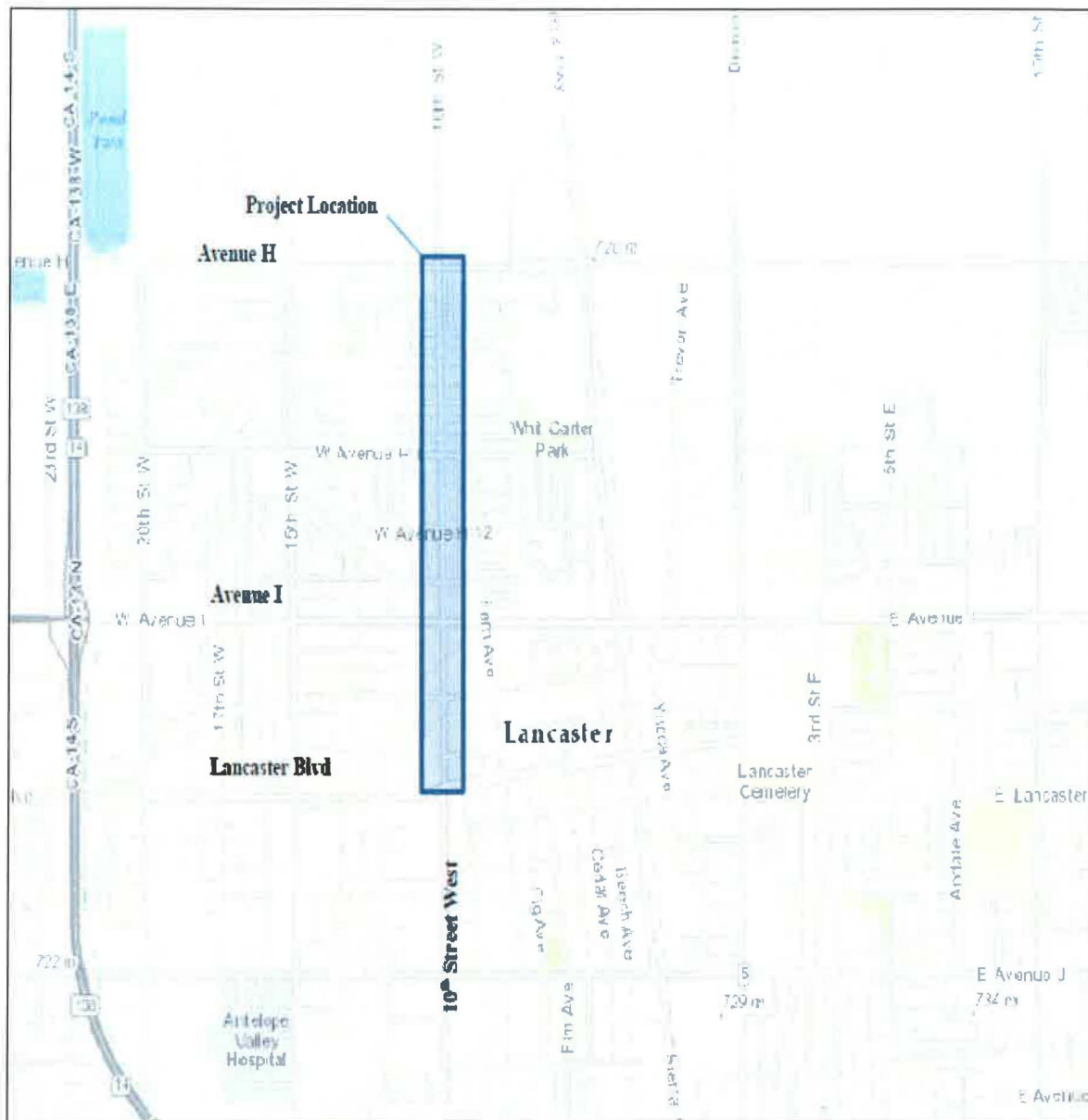
Milestones:

Milestones	Begin	End	Duration
• CTC Allocation (Design)	July, 2017	July, 2017	1 Day
• PES / Environmental Clearance. Permits / Design Review	September, 2016	April, 2017	7 Mo.
• Final Design	November, 2017	April, 2018	5 Mo.
• ROW certification (including utility notification)	January, 2018	April, 2018	3 Mo.
• Construction Documents / Complete Bid Package (final design, specifications, cost estimate)	April, 2018	May, 2018	1 Mo.
• CTC Allocation (Construction)	May, 2018	May, 2018	1 Day
• Advertise Bid & Award Construction	May, 2018	June, 2018	1 Mo.
• Issue NTP	June, 2018	June, 2018	1 Day
• Construction	July, 2018	November, 2018	4 Mo.
• Report of Completion/ Project Close out	December, 2018	January, 2019	1 Mo.

Schedule:

Task	Begin	End	Duration
• Execute FA	September, 2017	December, 2017	3 Mo.
• CTC Allocation (Design)	April, 2017	July, 2017	3 Mo.
• Contractor or Construction Documents (final design, specifications, cost estimate)	November, 2017	April, 2018	5 Mo.
• CTC Allocation (Construction)	April, 2018	May, 2018	1 Mo.
• Advertise Bid & Award Construction	May, 2018	June, 2018	2 Mo.
• Construction	July, 2018	November, 2018	4 Mo.
• Report of Completion/ Project Close out	December, 2018	January, 2019	1 Mo.

Project Map:



**10th Street West Bikeway and Road Diet
(City Ref. Project Number PWCP 16-004)**

Federal Project No. ATPL-5419(049)

FA ATTACHMENT C REPORTING & EXPENDITURE GUIDELINES

REPORTING PROCEDURES

- Quarterly Progress/Expenditure Report (**Attachment C-1**) is required for all projects. The GRANTEE shall be subject to and comply with all applicable requirements of the funding agency regarding project-reporting requirements. In addition, GRANTEE will submit a quarterly report to the LACMTA at ACCOUNTSPAYABLE@METRO.NET or by mail to Los Angeles County Metropolitan Transportation Authority, Accounts Payable, P. O. Box 512296, Los Angeles, California 90051-0296. Please note that letters or other forms of documentation may not be substituted for this form.
- The Quarterly Progress/Expenditure Report covers all activities related to the project and lists all costs incurred. It is essential that GRANTEE provide complete and adequate response to all the questions. The expenses listed must be supported by appropriate documentation with a clear explanation of the purpose and relevance of each expense to the project. Expenses must reflect the proportionate share of local match, including in-kind, charged to the grant.
- In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.
- GRANTEES are required to track and report on the project schedule. LACMTA will monitor the timely use of funds and delivery of projects. Project delay, if any, must be reported each quarter. Projects not delivered in a timely manner will be reevaluated by LACMTA as part of the annual Call for Projects Recertification process and the Funds may be deobligated and reprogrammed by the LACMTA Board.
- The Quarterly Progress/Expenditure Report is due to the LACMTA as soon as possible after the close of each quarter, but no later than the following dates for each fiscal year:

<i>Quarter</i>	<i>Report Due Date</i>
July –September	November 30
October - December	February 28
January - March	May 31
April - June	August 31

Upon completion of the Project a final report that includes project’s final evaluation must be submitted.

EXPENDITURE GUIDELINES

- Any activity or expense charged above and beyond the approved Scope-of-Work (**Attachment B**) is considered ineligible and will not be reimbursed by the LACMTA unless prior written authorization has been granted by the LACMTA Chief Executive Officer or his/her designee.
- Any expense charged to the grant or local match, including in-kind, must be clearly and directly related to the project.
- Any activity or expense charged as local match cannot be applied to any other LACMTA-funded or non-LACMTA-funded projects; activities or expenses related to a previously funded project cannot be used as local match for the current project.
- Administrative cost is the ongoing expense incurred by the GRANTEE for the duration of the project and for the direct benefit of the project as specified in the Scope-of-Work (**Attachment B**). Examples of administrative costs are personnel, office supplies, and equipment. As a condition for eligibility, all costs must be necessary for maintaining, monitoring, coordinating, reporting and budgeting of the project. Additionally, expenses must be reasonable and appropriate to the activities related to the project.
- LACMTA is not responsible for, and will not reimburse any costs incurred by the GRANTEE prior to the Effective Date of the FA, unless written authorization has been granted by the LACMTA Chief Executive Officer or his/ her designee.

DEFINITIONS

- **Local Participation:** Where local participation consists of “in-kind” contributions rather than funds, the following contributions may be included:
 - Costs incurred by a local jurisdiction to successfully complete the project. Examples include engineering, design, rights-of-way purchase, and construction management costs.
 - Donations of land, building space, supplies, equipment, loaned equipment, or loaned building space dedicated to the project.
 - Donations of volunteer services dedicated to the project.
 - A third-party contribution of services, land, building space, supplies or equipment dedicated to the project.
- **Allowable Cost:** To be allowable, costs must be reasonable, recognized as ordinary and necessary, consistent with established practices of the organization, and consistent with industry standard of pay for work classification.
- **Excessive Cost:** Any expense deemed “excessive” by LACMTA staff would be adjusted to reflect a “reasonable and customary” level. For detail definition of “reasonable cost”,

please refer to the Federal Register *OMB Circulars A-87 Cost Principals for State and Local Governments; and A-122 Cost Principals for Nonprofit Organizations.*

- Ineligible Expenditures: Any activity or expense charged above and beyond the approved Scope-of-Work is considered ineligible.

LACMTA FA ATTACHMENT C-1
QUARTERLY PROGRESS / EXPENSE REPORT

Grantee To Complete	
Invoice #	
Invoice Date	
FA#	920000000F
Quarterly Report #	

GRANTEES ARE REQUESTED TO EMAIL THIS REPORT TO

ACCOUNTSPAYABLE@METRO.NET

or by mail to Los Angeles County Metropolitan Transportation Authority
 Accounts Payable, P. O. Box 512296, Los Angeles, CA 90051-0296
 after the close of each quarter, but no later than November 30, February 28,
May 31 and August 31. Please note that letters or other forms
 of documentation may not be substituted for this form. Refer to the
 Reporting and Expenditure Guidelines (Attachment C) for further information.

SECTION 1: QUARTERLY EXPENSE REPORT

Please itemize grant-related charges for this Quarter on Page 5 of this report and include totals in this Section.

	LACMTA Grant \$	Local Match (Incl. In-Kind) \$	Local Match %	Total \$
Project Quarter Expenditure				
This Quarter Expenditure				
Retention Amount				
Net Invoice Amount (Less Retention)				
Project-to-Date Expenditure				
Funds Expended to Date (Include this Quarter)				
Total Project Budget				
% of Project Budget Expended to Date				
Balance Remaining				

SECTION 2: GENERAL INFORMATION

PROJECT TITLE: _____

FA #: _____

QUARTERLY REPORT SUBMITTED FOR:

Fiscal Year : 2014-2015 2015-2016 2016-2017
 2017-2018 2018-2019 2019-2020

Quarter : Q1: Jul - Sep Q2: Oct - Dec
 Q3: Jan - Mar Q4: Apr - Jun

DATE SUBMITTED: _____

LACMTA MODAL CATEGORY:

- RSTI Pedestrian Signal Synchronization
 TDM Bicycle Goods Movement
 Transit

LACMTA Project Manager	Name:	
	Phone Number:	
	E-mail:	

Project Sponsor Contact / Project Manager	Contact Name:	
	Job Title:	
	Department:	
	City / Agency:	
	Mailing Address:	
	Phone Number:	
	E-mail:	

SECTION 3 : QUARTERLY PROGRESS REPORT

1. DELIVERABLES & MILESTONES

List all deliverables and milestones as stated in the FA, with start and end dates. Calculate the total project duration. **DO NOT CHANGE THE ORIGINAL FA MILESTONE START AND END DATES SHOWN IN THE 2ND AND 3RD COLUMNS BELOW.**

Grantees must make every effort to accurately portray milestone dates in the original FA Scope of Work, since this will provide the basis for calculating any project delay. If milestone start and/or end dates change from those stated in the Original FA Scope of Work, indicate the new dates under Actual Schedule below and re-calculate the project duration. However, this does not change the original milestones in your FA. **PER YOUR FA AGREEMENT, ANY CHANGES TO THE PROJECT SCHEDULE MUST BE FORMALLY SUBMITTED UNDER SEPARATE COVER TO LACMTA FOR WRITTEN CONCURRENCE.**

FA Milestones	Original FA Schedule in Scope of Work		Actual Schedule	
	Start Date	End Date	Start Date	End Date
Environmental Clearance				
Design Bid & Award				
Design				
Right-of-Way Acquisition				
Construction Bid & Award				
Ground Breaking Event				
Construction				
Ribbon Cutting Event				
Total Project Duration (Months)				

2. PROJECT COMPLETION

A. Based on the comparison of the original and actual project milestone schedules above, project is (select only one) :

- On schedule per original FA schedule
 Less than 12 months behind original schedule
 Between 12-24 months behind original schedule
 More than 24 months behind original schedule

B. Was the project design started within 6 months of the date originally stated in the FA?

- Yes
 No
 Not Applicable

C. Was a construction contract or capital purchase executed within 9 months after completion of design / specifications?

- Yes
 No
 Not Applicable

3. TASKS / MILESTONES ACCOMPLISHED

List tasks or milestones accomplished and progress made this quarter.

4. PROJECT DELAY

If project is delayed, describe reasons for delay (this quarter). Pay particular attention to schedule delays. If delay is for the same reason as mentioned in previous quarters, please indicate by writing "Same as Previous Quarter".

5. ACTION ITEMS TO RESOLVE DELAY

If the project is delayed (as described in #4), include action items that have been, or will be, undertaken to resolve the delay.

SECTION 4: ITEMIZED LISTING OF EXPENSES AND CHARGES THIS QUARTER

All expenses and charges, including grant and local match, must be itemized and listed below. Each item listed must be verifiable by an invoice and/or other proper documentation. The total amounts shown here must be equal to this quarter's expenditures listed on page 1 of this report. All expenses and charges must be reflective of the approved budget and rates as shown in the FA Attachment B, Scope of Work. Use additional pages if needed.

ITEM	INVOICE #	TOTAL EXPENSES / CHARGES	\$ CHARGED TO LACMTA GRANT	\$ CHARGED TO LOCAL MATCH
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
TOTAL				

Notes:

1. Local match spent in each quarter, must be in the appropriate proportion to LACMTA grant.
2. All receipts, invoices, and time sheets, attached and included with this Expense Report must be listed and shown under the Invoice Number column of the Itemized Listing (above).

Invoice Payment Information:

LACMTA will make all disbursements electronically unless an exception is requested in writing. ACH Payments require that you complete an ACH Request Form and fax it to Accounts Payable at 213-922-6107. ACH Request Forms can be found at www.metro.net/callforprojects. Written exception requests for Check Payments should be completed and faxed to Accounts Payable at 213-922-6107.

I certify that I am the responsible Project Manager or fiscal officer and representative of _____ and that to the best of my knowledge and belief the information stated in this report is true and correct.

Signature

Date

Name

Title

Attachment D

Los Angeles Metropolitan Transportation Authority 2017 Federal Transportation Improvement Program (\$000)

TIP ID **LATP16S00(LA11G3)** Implementing Agency **Lancaster, City of**

Project Description: 10th Street West Road Diet and Bikeway Improvements. The City of Lancaster proposes to develop a complete street on 10th Street West through comprehensive bicycle and pedestrian improvements and removing vehicular traffic lanes, adding 1.5 miles of bicycle facilities and dramatically increasing safety. Utilizing toll credits.

SCAG RTP Project #: 100704
Study: N/A Is Model: NO Model #:
PM: Vickie Zhao - (661) 945-6865
Email: vzhao@cityoflanasterca.org
LS: Y LS GROUP#: LA11G3
Conformity Category: EXEMPT - 93.126

System :Local Hwy Route : Postmile: Distance: Phase: No Project Activity Completion Date 10/30/2019

Lane # Extd: 4 Lane # Prop: 2 Imprv Desc: Road Diet/Complete Street- Add bike lanes, pedestrian amenities, landscaping, parking and medians Air Basin: MDAB Envir Doc: CATEGORICALLY EXEMPT - 08/29/2015

Toll Rate: Toll Colc Loc: Toll Method: Hov acs eg loc: Uza: Lancaster-Palmdale Sub-Area: Sub-Region: CTIPS ID: EA #: PPNO:

Program Code: SHP04 - SAFETY Stop Loc:

	PHASE	PRIOR	16/17	17/18	18/19	19/20	20/21	21/22	BEYOND	PROG TOTAL
	PE									
	RW									
	CON									
	SUBTOTAL									
ATP - Active Transportation Program	PE		\$70	\$0						\$70
	RW		\$0	\$0						\$0
	CON		\$0	\$715						\$715
	SUBTOTAL		\$70	\$715						\$785
CITY - City Funds	PE		\$70	\$0						\$70
	RW		\$0	\$0						\$0
	CON		\$0	\$263						\$263
	SUBTOTAL		\$70	\$263						\$333
LTF - Local Transportation	PE			\$0						\$0
	RW			\$0						\$0
	CON			\$263						\$263
	SUBTOTAL			\$263						\$263
STPL - STP Local	PE			\$0						\$0
	RW			\$0						\$0
	CON			\$715						\$715
	SUBTOTAL			\$715						\$715
	TOTAL		\$140	\$1,966						\$2,096

TOTAL PE: \$140 TOTAL RW: \$0 TOTAL CON: \$1,956

- **General Comment:** Metro Board re-certified funding shortage of \$263K with LTF for FY 17/18. Metro is in the process of preparing agreement document to reflect the funding addition.

- **Mdeling Comment:**

- **TCM Comment:**

- **Narrative:**

Total project cost increased from \$1,568 to \$2,096

Project cost increased by \$528 and by 33.67%

Programming amount in the active FTIP years increased by \$528 and by 33.67%

Changed Project Completion Date:

- from "4/27/2018" to "10/30/2019"

Increase Funding

STPL:

+ Increase funds in 17/18 in CON from \$714 to \$715

CITY:

▶ Add funds in 16/17 in ENG for \$70

CITY:

▶ Add funds in 17/18 in CON for \$263

LTF:

— Delete funds in 16/17 in ENG for \$70

LTF:

▶ Add funds in 17/18 in CON for \$263

ATP:

+ Increase funds in 17/18 in CON from \$714 to \$715

Last Revised Amendment 17-15 - Submitted

Change reason: FUND TRANSFER AGREEMENT

Total Cost

\$2,096

ATTACHMENT E SPECIAL GRANT CONDITIONS

The 2011 COUNTYWIDE CALL FOR PROJECTS Board Report No. 10 dated September 22, 2011 included various projects specific condition imposed by the LACMTA.

- The project sponsor will be required to seek approval/concurrence from the Federal Highway Administration and/or the California Traffic Control Device Committee for the design of Class II buffered bicycle lanes.
- Project sponsors are required to comply with the California Highway Design Manual, the Manual of Uniform Traffic Control Devices California Supplement, Americans with Disabilities Act, National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide (2011), and Bicycle Parking Guidelines 2nd edition, Association of Pedestrian and Bicycle Professionals (2010). In addition, project sponsors will be required to prepare and submit a Project Completion Report to the MTA Bike Program Manager. The report must include a brief description of "lessons learned" and "before and after" bicycle counts taken on a mid-week day and weekend, excluding winter months. The "after" counts should not be taken until six (6) months after the completion of the project.



FA Attachment F PROJECT READINESS CERTIFICATION

As part of the 2011 Call for Projects, the LACMTA Board of Directors, authorized a grant to GRANTEE for the 10th Street West Road Diet and Bikeway Improvements (the "Project").

Prior to execution of Funding Agreement for the Project, GRANTEE must assure LACMTA that GRANTEE has taken the necessary steps to ensure that the Project will be appropriately staffed, that the Project will be appropriately funded, and that the Project will be completed in a timely manner.

The undersigned, duly qualified and serving as Capital Program Manager for the City of Lancaster, certifies that the below Project Readiness actions have been duly authorized and approved by its Governing Authority. The undersigned further certifies that the information submitted herein is true and accurate to the best of his/her knowledge.

Signature

Date

- 1) GRANTEE has incorporated the Project into the adopted Capital Improvement Program (CIP). The date the adopted CIP included the Project is set forth below and attached to this Certification is the CIP cover page and the date showing the Project.

Date of Adoption

- 2) GRANTEE hereby commits to provide its Local Match amount accepted by the LACMTA Board as follows:

Metro Grant Amount	ATP Amount	Local Match Amount	Total Project Cost
\$ 263,234	\$785,000	\$ 1,048,234	\$ 2,096,468

3) GRANTEE hereby commits to the following Staffing Plan for the Project:

Staff Name	Job Title	% Project Responsibility

4) GRANTEE hereby commits to deliver the Project by the Project Lapse Date.

Project Lapse Date: June 30, 2020

5) GRANTEE has submitted all of the foregoing to the Governing Authority of GRANTEE for approval in the date set forth below.

Date of Governing Authority Approval

(Submit Governing Authority Clerk stamped agenda/minutes)

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the dates indicated below:

LACMTA:

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

Date: _____

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____


Deputy

Date: 1/8/15

GRANTEE:

CITY OF LANCASTER

By: _____

Mark V. Bozigian
City Manager

Date: _____

APPROVED AS TO FORM :

By: _____

Jocelyn Corbett
Assistant City Attorney

Date: _____

STAFF REPORT
City of Lancaster

CC 7
03/27/18
MVB

Date: March 27, 2018

To: Mayor Parris and City Council Members

From: Jeff Hogan, Development Services Director

Subject: **Acceptance of Improvements (Sewers)**

Recommendation:

Approve the developer installed sanitary sewer and accept this sewer for public use and maintenance by the City for Site Plan Review No. 14-03, located at 721 West Avenue L-6, owned by Lancaster DMV Partners, LLC.

Fiscal Impact:

The total value of infrastructure accepted: \$55,436.00. A total of 600 linear feet of sewer line and two (2) manholes are being accepted at this time. The estimated annual cost for maintenance is \$360.00. These costs will be assessed against benefiting properties.

Background:

The listed sanitary sewer has been constructed and completed by the developer according to the approved plans and specifications. The work has been inspected and found to be satisfactory to the Development Services Director.

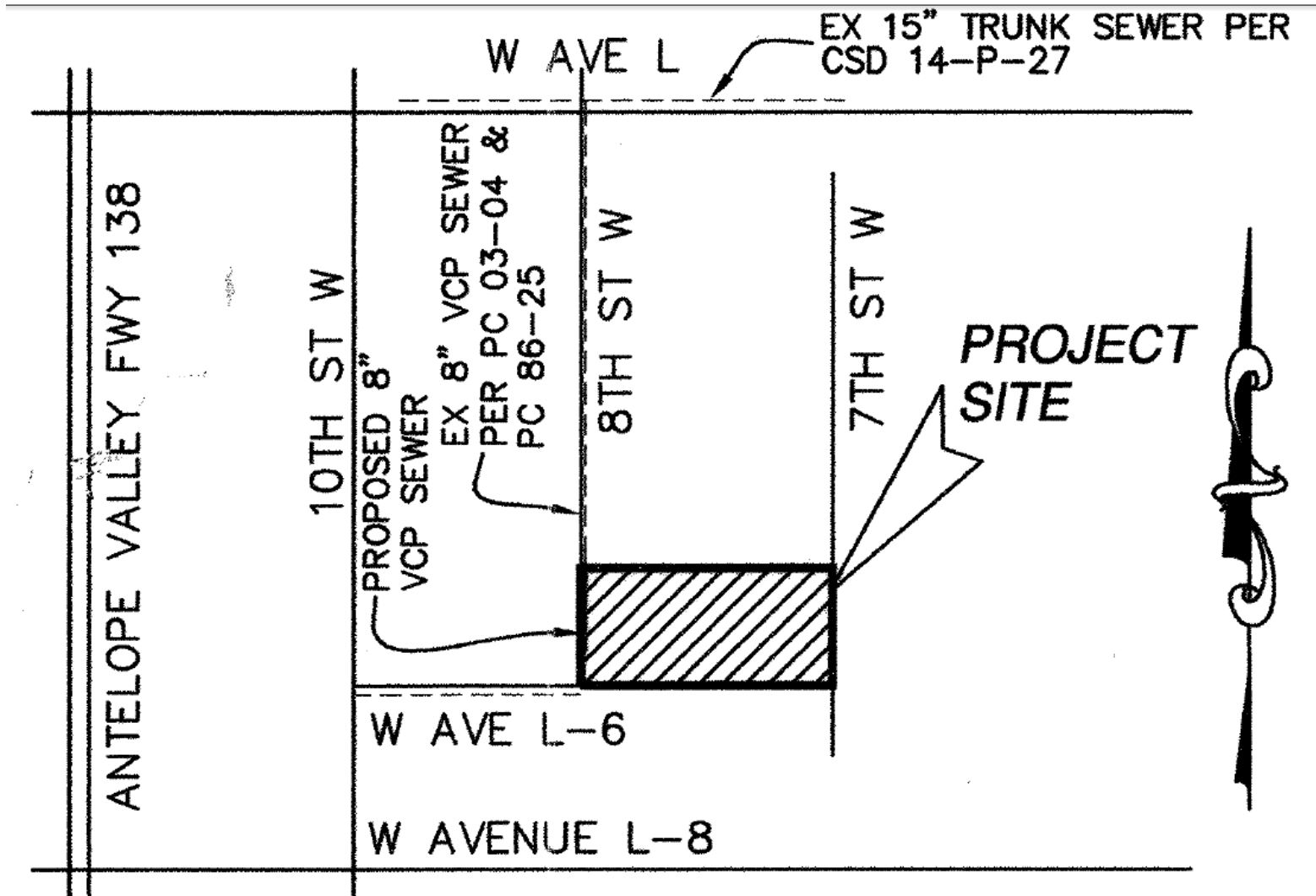
TL:cm

Attachment:

Map

Site Plan Review (SPR) No. 14-03

721 West Avenue L-6



STAFF REPORT
City of Lancaster

CC 8
03/27/18
MVB

Date: March 27, 2018

To: Mayor Parris and City Council Members

From: Jeff Hogan, Development Services Director

Subject: **Acceptance of Improvements (Streets)**

Recommendation:

Approve and accept for maintenance the developer constructed streets for Site Plan Review No. 14-03, located at 721 West Avenue L-6, owned by Lancaster DMV Partners, LLC.

Fiscal Impact:

The total value of street improvements accepted: \$593,962.68. Total new lane miles: 0.56. The projected annual maintenance cost for the street improvements are anticipated to be:

- Pavement: \$3,038.32
- Curb and Gutter: \$315.00
- Sidewalk: \$87.62

Background:

The streets have been constructed and completed by the developer according to the approved plans and specifications. The work has been inspected and found to be satisfactory to the Development Services Director.

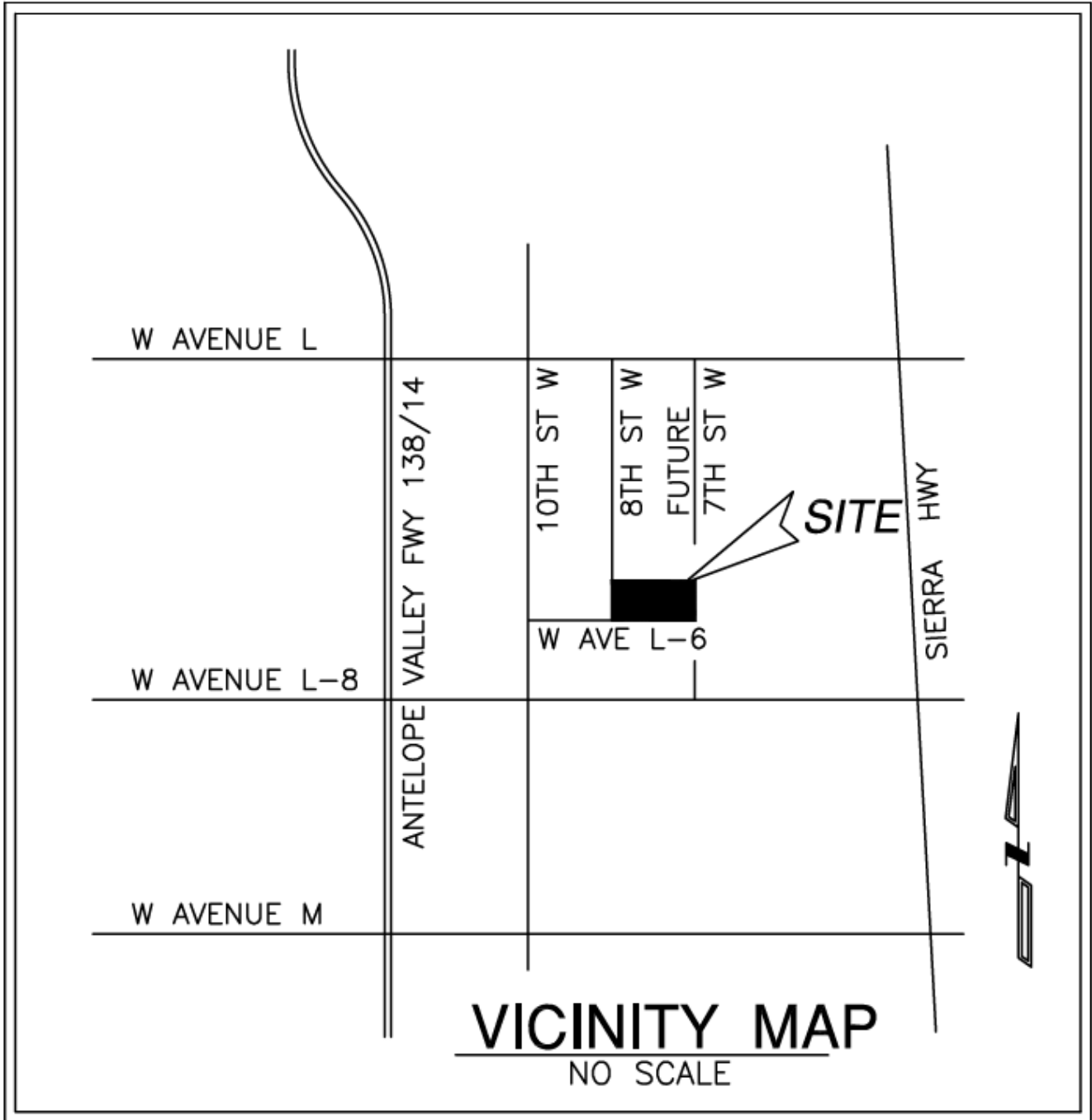
TL:cm

Attachment:

Map

Site Plan Review (SPR) No. 14-03

721 West Avenue L-6



STAFF REPORT
City of Lancaster

CC 9
03/27/18
MVB

Date: March 27, 2018

To: Mayor Parris and City Council Members

From: Jeff Hogan, Development Services Director

Subject: **Acceptance of Improvements (Water)**

Recommendation:

Approve the completed water system installed by the developer for Site Plan Review No. 14-03, located at 721 West Avenue L-6, owned by Lancaster DMV Partners, LLC.

Fiscal Impact:

None.

Background:

The water system for this project has been constructed and completed to the satisfaction of the local water purveyor, Los Angeles County Waterworks District No. 40, and according to the approved plans and specifications. Additionally, the work has been inspected and found to be satisfactory to the Development Services Director.

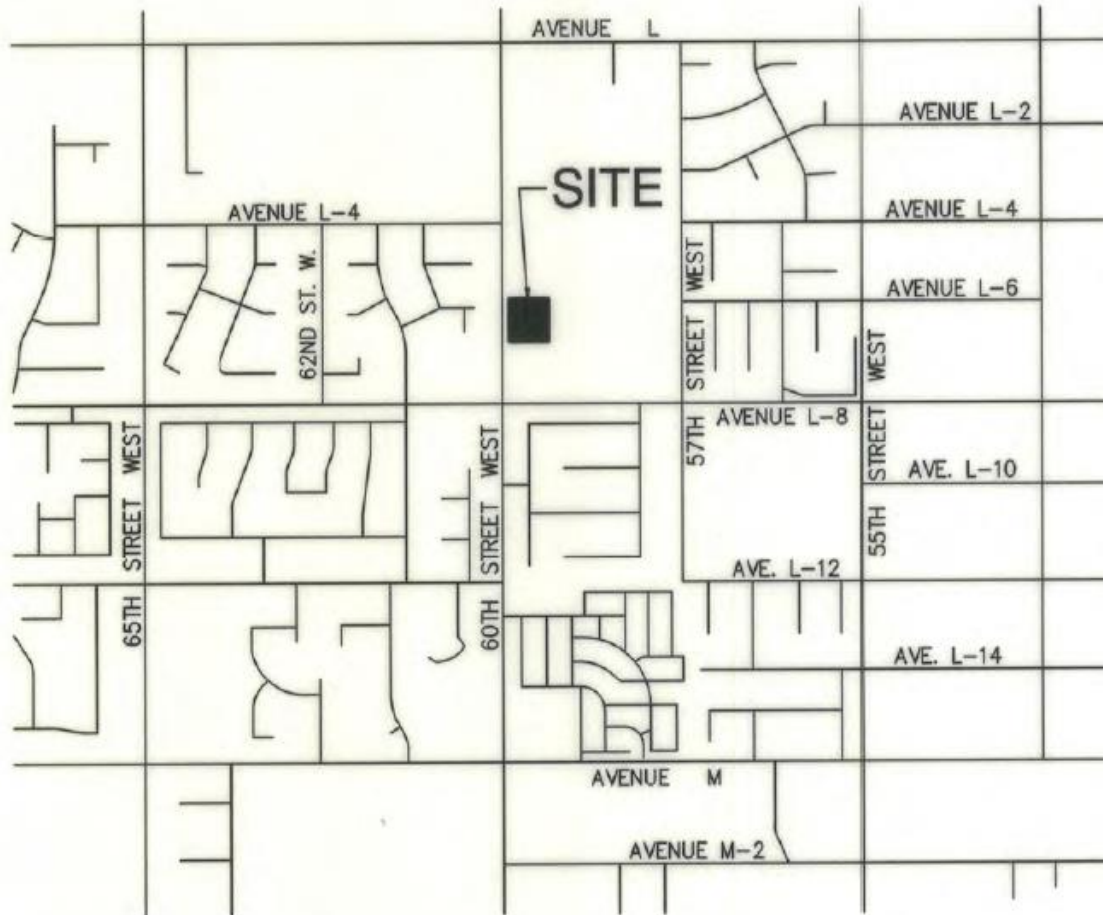
TL:cm

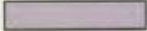
Attachment:

Map

Site Plan Review (SPR) No. 14-03

721 West Avenue L-6



 PROJECT LOCATION



VICINITY MAP

N.T.S.

T.G. PAGE 4104/F5
A.P.N. 3102-027-057

STAFF REPORT
City of Lancaster

CC 10
03/27/18
MVB

Date: March 27, 2018

To: Mayor Parris and City Council Members

From: Mark V. Bozigian, City Manager

Subject: Authorize Execution of a Memorandum of Understanding and Partnership Agreement

Recommendations:

- a. Authorize the City Manager to execute a Memorandum of Understanding, and other documents as may be necessary, with Lamar Central Outdoor, LLC, to replace, relocate and/or upgrade certain of its off-premises outdoor advertising signs.
- b. Authorize the City Manager to execute a Partnership Agreement, and other documents as may be necessary, with Lamar, whereby Lamar will become a City Partner and will provide goods and services in lieu of a monetary contribution.
- c. Direct staff to review and amend the City’s Ordinance concerning off-premises outdoor advertising signs to establish increased development and design standards.

Fiscal Impact: The City will receive 20% of the advertising revenue generated by the new/relocated signage at the “Park and Ride” at Owen Memorial Park.

Background:

Lamar Central Outdoor (Lamar) has recently removed three of its off-premises outdoor advertising signs (billboards), and wishes to relocate them to new sites in the City. Specifically, Lamar wants to place a double-face Digital Advertising Display (DAD) billboard near the “Park and Ride” at Owen Memorial Park at 10th Street West and Avenue K-8; a double-face DAD billboard at 17th Street West and Avenue K; and a double-face billboard, one face of which is digital and the other which is static, at 10th Street West and Avenue M. Each digital face will display up to seven (7) rotating messages, one of which will be provided to the City for its use at no cost. Additionally, the City will receive twenty percent (20%) of the advertising revenue generated from the billboard at the Park and Ride.

City staff members have recently discussed the off-premises outdoor advertising sign ordinance, and have determined that many provisions are out-of-date and that some revisions may be appropriate to provide for a broader range of development and design standards, including but not limited to the architecture, location, distance requirements, size and other design standards. Such revisions will give the City greater flexibility in determining the appropriateness of proposed signage in the future.

Lamar has also proposed becoming a member of the City's Partner Program, which provides that a Partner may make a monetary contribution and/or contribute goods or services, and receive certain City promotional, advertising and community-engagement opportunities and other benefits and privileges. Lamar wishes to contribute goods and services, specifically to replace the scoreboard and install new video cameras at Lancaster Municipal Stadium. Lamar will own the new equipment and the City will pay a monthly maintenance fee to Lamar. It is anticipated that the new equipment will be installed and operational in time for the All-Star Baseball Game to be held at the Stadium on June 18, 2018.

Attachments:

License and Memorandum of Understanding
Partnership Agreement

LICENSE AND MEMORANDUM OF UNDERSTANDING

This LICENSE AND MEMORANDUM OF UNDERSTANDING (“MOU” or “Agreement”) is entered into and effective as of _____, 2018 by and between the CITY OF LANCASTER, a municipal corporation and charter city (“City”), and LAMAR OUTDOOR CENTRAL, LLC, a Delaware limited liability corporation (“Lamar”) (collectively, the “Parties”).

RECITALS

A. Lamar has recently removed three of its authorized off-premises outdoor advertising signs (billboards) in the City, and now desires to relocate three billboards in more visible and traveled locations, so as to be in conformance with applicable City design standards, and not to result in a net increase in its inventory of billboards in the City.

B. The City desires to review and revise its ordinance concerning off-premises outdoor advertising signs, to allow for increased development standards, including but not limited to location, distance, size and other design standards, giving the City greater flexibility in determining the appropriateness of particular proposed signs.

NOW, THEREFORE, the Parties agree as follows:

1. **License.** The City hereby grants to Lamar, its employees, contractors and representatives, a non-exclusive license to enter City premises as may be necessary to undertake the actions addressed in this MOU, specifically to install signage on or adjacent to certain City property.

2. **Additional Documents.** The Parties may execute any and all other documents, including but not limited to lease agreements and operation & maintenance agreements, as are necessary to effectuate the performance of the Parties’ responsibilities as set forth in this MOU.

3. **Responsibilities of Lamar.**

a. **New Billboard: 10th Street West and Avenue K-8.** Lamar may install a double-face Digital Advertising Display (DAD) billboard adjacent to the “Park and Ride” located at Owen Memorial Park at 10th Street West and Avenue K-8, at a specific location to be mutually agreed upon in writing by the Parties.

i. The Parties shall mutually agree upon a design for this billboard, which said billboard shall comport with City design standards.

ii. Each face of the DAD billboard may display up to seven (7) rotating messages, one (1) of which will be provided to the City for its use at no cost.

iii. The City may use any additional available message time that has not been rented.

iv. The City shall receive twenty percent (20%) of the advertising revenue generated by the DAD billboard.

b. **New Billboard: 17th Street West and Avenue K.** Lamar may install a double-face DAD billboard at 17th Street West and Avenue K, at a specific location to be mutually agreed upon in writing by the Parties.

i. The DAD billboard shall comport with City design standards.

ii. Each face of the DAD billboard may display up to seven (7) rotating messages, one (1) of which will be provided to the City for its use at no cost.

iii. The City may use any additional available message time that has not been rented.

c. New Billboard: 10th Street West and Avenue M. Lamar may install a double-face billboard, one face of which is digital and the other which is static, 10th Street West and Avenue M, at a specific location to be mutually agreed upon in writing by the Parties.

i. The billboard shall comport with City design standards.

ii. The digital face may display up to seven (7) rotating messages, one (1) of which will be provided to the City for its use at no cost.

iii. The City may use any additional available message time that has not been rented.

2. **Responsibilities of City.**

a. Review, Revision of Current Billboard Ordinance. The City will undertake a comprehensive review of its off-premises advertising sign ordinance (codified at Section 17.40.210 of the Lancaster Municipal Code), and shall amend as may be necessary to provide for a broader range of development standards for billboards, including but not limited to the architecture, location, distance requirements, size and other design standards, giving the City greater flexibility in determining the appropriateness of particular proposed signage.

i. The City may include Lamar and other stakeholders in reviewing and discussing proposed new design and development standards prior to their being finalized and introduced to City commissions and/or the City Council, if, in its sole determination, such input would be helpful for staff in establishing said new standards.

b. Location Determination. The City will regularly meet and confer with Lamar as needed to make a timely determination of the specific locations where the billboards shall be installed.

c. Execution of Other Documents. The City shall timely prepare any and all other agreements and documents necessary to perform the Parties' responsibilities as set forth in this MOU.

3. **Notices.** Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any person shall be in email to the contacts set forth below, with "delivered" receipt requests, and/or in writing and either served personally or sent by prepaid, first-class mail to the address set forth below. Notice shall be deemed communicated twenty-four (24) hours from receipt of confirmation of email delivery or forty-eight (48) hours from the time of mailing if mailed as provided in this section.

To City: City of Lancaster
Attn: Mark V. Bozigian, City Manager
44933 North Fern Avenue
Lancaster, California 93534

To Lamar: Lamar Outdoor Central, LLC
Attn: C. Todd Porter, Vice President & General Manager
104 Enterprise Parkway
Lancaster, CA 93535

4. **Assignment of Agreement.** The Parties hereto may not assign their obligations hereunder to any assignee without the knowledge and prior written consent of the other party, which other party shall not unreasonably withhold. Assignment may be made only to an assignee willing, financially capable and competent to carry out the assignor's obligations.

5. **General Provisions.**

a. Except as otherwise provided herein, the terms, conditions, covenants and agreements set forth herein shall apply to and bind the heirs, executors, administrators, assigns and successors of the Parties hereto.

b. The Parties to this Agreement do not rely upon any warranty or representation not contained in this Agreement.

c. This Agreement shall be governed by and interpreted with respect to the laws of the State of California.

d. Any failure or delay by any party in asserting any of its rights and remedies as to any default shall not operate as a waiver of any default or of any rights or remedies provided for herein.

6. **Amendments.** Any amendment, modification, or variation from the terms of this Agreement shall be effective only upon the mutual written approval of the Parties.

7. **Severability.** In the event that any provision or provisions of this Agreement are held unenforceable, all provisions not so held shall remain in full force and effect.

8. **Authority of Signatories.** The persons executing this Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this agreement on behalf of said Parties and that by so executing this Agreement, the Parties are formally bound to the provisions of this Agreement.

[Signatures begin on next page.]

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed and attested by their respective officers thereunto duly authorized.

CITY OF LANCASTER

By: _____
Mark V. Bozigian, City Manager

Dated: _____

LAMAR CENTRAL OUTDOOR, LLC

By: _____
C. Todd Porter, Vice President & General Manager

Dated: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

PARTNERSHIP AGREEMENT

THIS PARTNERSHIP AGREEMENT is made, entered into and effective as of this _____ day of _____, 2018, by and between the CITY OF LANCASTER, a municipal corporation and charter city, ("City"), and LAMAR CENTRAL OUTDOOR, LLC, a Delaware limited liability corporation ("Lamar" or "Partner") (collectively, sometimes referred to hereinafter as the "Parties").

RECITALS

A. The City's Partner Program provides that a Partner may make a monetary contribution and/or goods or services in lieu of a monetary contribution.

B. Lamar wishes to become a City Partner by providing goods and services that will benefit the City and the community at large, and the City wishes to accept said goods and services.

Now, therefore, the Parties agree as follows:

1. **Partner Contribution.** Lamar will replace the scoreboard and install new video cameras and associated equipment at Lancaster Municipal Stadium (Stadium) at its sole cost up to \$360,000, subject to the terms and conditions set forth in this Agreement.

2. **Partner Benefits.** As a City Partner, Lamar will receive the promotional, advertising and community-engagement opportunities and other benefits and privileges available to members of the Partner Program. The specific opportunities, benefits and privileges, and the terms and conditions associated with them, shall be negotiated between the Parties in the future and memorialized in a document that shall be an addendum to this Agreement.

3. **Separate Agreement.** The Parties will execute a separate written agreement detailing the complete scope of goods and services to be provided by Lamar, insurance and other requirements necessary in order for the scoreboard replacement and camera installation to be undertaken in accordance with all applicable state and local laws.

4. **Completion Date.** Lamar shall use best efforts to ensure that the scoreboard replacement and camera installation shall be completed and the equipment shall be operational no later than June 15, 2018, in advance of the California League's 2018 All-Star Baseball Game to be held at the Stadium on June 18, 2018.

5. **Ownership.** Lamar shall own the new scoreboard and cameras for an amortization period of no less than ten (10) years after installation and commencement of operation. At the completion of the amortization period, the Parties shall execute a separate written lease agreement for the City's continued use of the scoreboard and cameras.

6. **Maintenance.** Lamar will maintain the scoreboard and cameras, including providing repairs as may be necessary. The City will pay Lamar \$200.00 per month for the maintenance services, the details of which may be memorialized in a separate written operation and maintenance agreement.

7. **Amendments.** Any amendment, modification, or variation from the terms of this Partnership Agreement shall be in writing and shall be effective only upon mutual written approval by the City and Lamar.

IN WITNESS WHEREOF, the parties hereto have caused this Partnership Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF LANCASTER

By: _____
Mark V. Bozigian, City Manager

Dated: _____

LAMAR CENTRAL OUTDOOR, LLC

By: _____
C. Todd Porter, Vice President & General Manager

Dated: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

STAFF REPORT
City of Lancaster

NB 3
03/27/18
MVB

Date: March 27, 2018

To: Mayor Parris and City Council Members

From: Jeff Hogan, Development Services Director

Subject: **Award of Bid – Public Works Construction Project No. 18-003 - Cole Middle School and Tierra Bonita Elementary School Pedestrian Improvement Project, State Project No. SR2SL-5419(037)**

Recommendation:

Award **Public Works Construction Project No. 18-003, Cole Middle School and Tierra Bonita Pedestrian Improvement Project, State Project No. SR2SL-5419(037)**, to R.C Becker and Son, Inc., of Santa Clarita, California, in the amount of \$ 879,855.00, plus a 10% contingency, to install bulb-outs, curb-ramps, sidewalks, cross-walks, storm drainage improvements, pavement rehabilitation, utility improvements, pedestrian refuge island, LED enhanced signs, bike lanes and signing, striping and markings and authorize the City Manager, or his designee, to sign all documents. This contract is awarded to the lowest responsible bidder per California Public Code Section 22038 (b).

Fiscal Impact:

\$967,840.50 (including 10% contingency) to be awarded; sufficient funds will be available in Capital Improvements Budget Account No.'s 209-15ST037-924, 210-15ST037-924 and 349-15ST037-924. Associated annual maintenance costs are \$3,200.00.

Background:

The Cole Middle School and Tierra Bonita Elementary School Pedestrian Improvement Project includes pedestrian walkway connections and facilities from 26th Street East to 35th Street East along Avenue I, and from Avenue I to Lancaster Boulevard along 30th Street East. The City of Lancaster received a Safe Routes to School grant in the amount of \$450,000.00 to supplement existing construction funds for the needed improvements within the vicinity of Cole Middle School and Tierra Bonita Elementary School. Students and parents travel to these schools from all directions often with vehicles, pedestrians and cyclists sharing the same space. This project shall remedy locations where there are gaps in pedestrian and bicycling improvements to provide safer corridors to school.

Improvements include bulb-outs, curb-ramps, sidewalks, storm drainage improvements, pavement rehabilitation, utility improvements, pedestrian refuge island, LED enhanced signs, bike lanes and signing, striping and markings, all targeted to provide safer vehicular and pedestrian travel. Work will be performed in compliance with the City's 2014 ADA Transition Plan, which will include 31,000 square feet of sidewalk and twenty-one (21) curb-ramps at an approximate cost of \$78,750.00 and \$89,000.00 respectively.

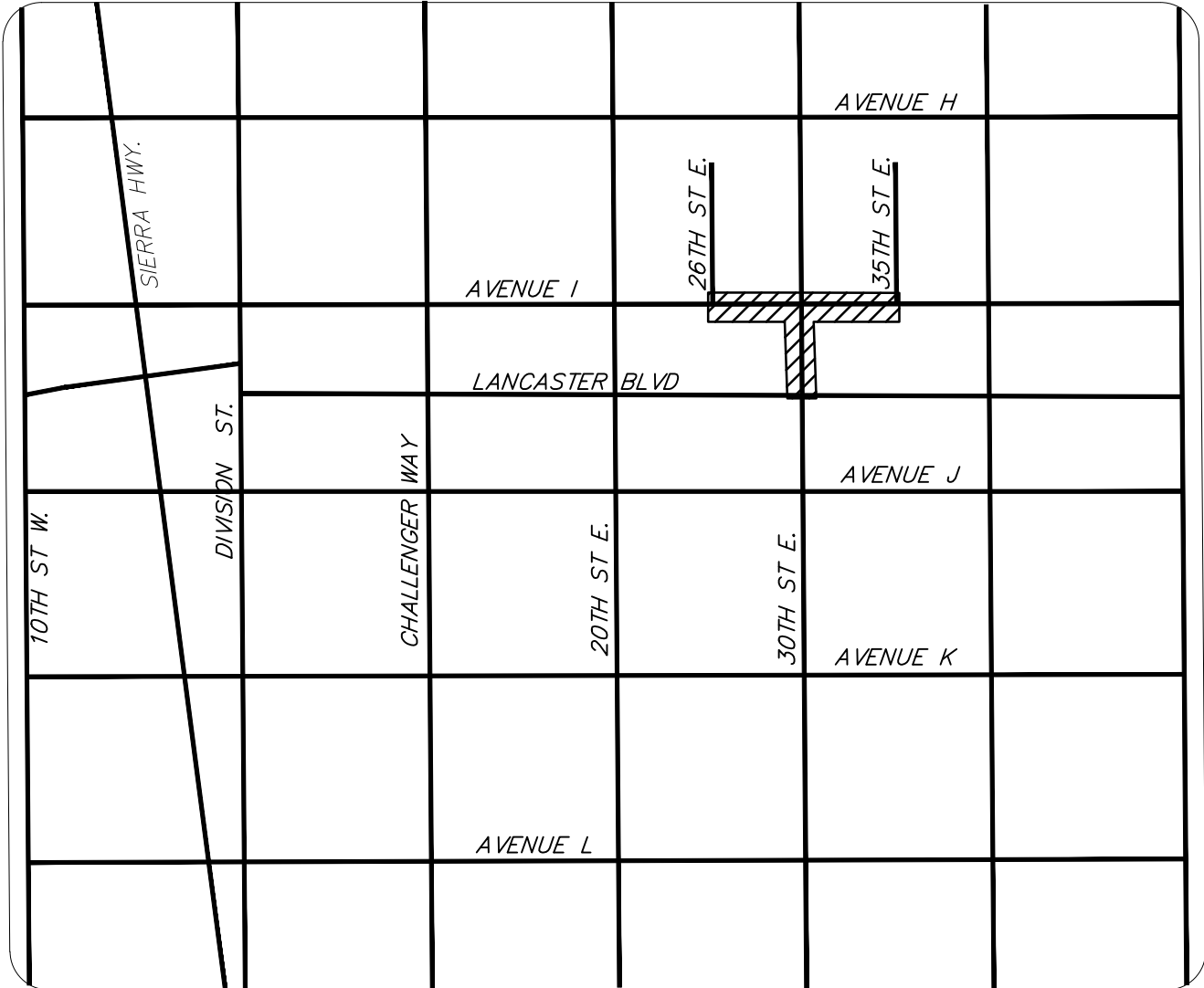
On February 27, 2018, at 11:00 a.m., the City conducted a bid opening for Public Works Construction Project No. 18-003. Two (2) sealed bid envelopes were received, opened, and read aloud. The bids were as follows:

1.	R.C. Becker and Son, Inc.	\$ 879,855.00
2.	Toro Enterprises, Inc.	\$1,021,594.00
	Engineer's Estimate	\$ 622,272.00

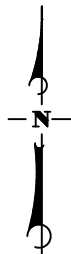
VZ:vw

Attachment:
Vicinity Map

CITY OF LANCASTER
PUBLIC WORKS CONSTRUCTION PROJECT NO. 18-003
COLE MIDDLE SCHOOL AND TIERRA BONITA
ELEMENTARY SCHOOL IMPROVEMENTS
SR2SL-5419(037)



PROJECT LIMITS: 



VICINITY MAP
N.T.S.

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Vice Mayor Marvin Crist
Council Member Raj Malhi

DATE: March 27, 2018

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the January regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Marvin Crist serves as the Chairman and Council Member Angela Underwood-Jacobs serves as a Director on the AVTA Board for the City of Lancaster. Council Member Raj Malhi serves as an Alternate Director.

The following significant events took place at the regular January Board meeting:

Present: Chairman Marvin Crist
Vice Chair Dianne Knippel
Alternate Director Raj Malhi
Director Austin Bishop
Director Michelle Flanagan
Director Steve Hofbauer

Absent: Director Angela Underwood-Jacobs

Resolution No. 2018-003, Transferring Eighteen (18) Local Transit Buses to Memphis Area Transit Authority (MATA).

Adopted Resolution No. 2018-003, authorizing the transfer of eighteen (18) local transit buses to Memphis Area Transit Authority (MATA).

Approved (6-0-0-0).

Contract Extension for Contract #2011-032 for Fixed Route Transit Operations and Maintenance Services.

Authorized the Executive Director/CEO to negotiate and execute a two-year extension to Contract #2011-032 for fixed route transit operations and maintenance services with Transdev effective January 1, 2018.

Motion Approved (6-0-0-0).

Vanpool Program Options.

Approved the appropriation of five (5) vans to EAFB and five (5) vans to the Mojave Air and Spaceport as the first priority. If splitting the allocation of ten (10) vehicles is not a viable option, provide ten (10) vans to EAFB and return to the Board with options that would include the Mojave Air and Spaceport employees.

Approved (6-0-0-0).

Annual Review of AVTA's Equal Employment Opportunity (EEO) Statement Policy and Transdev's EEO Plan.

Motion to review, update, and reaffirm AVTA's EEO Statement Policy and Transdev's EEO Plan.

Approved (6-0-0-0).

Upgrade Bus Wi-Fi with Fluidium Concepts and Openmatics.

Authorized the Executive Director/CEO to execute an agreement to upgrade current Wi-Fi services and enter into a four (4) year agreement with Fluidium Concepts, LLC and ZF Openmatics.

Approved (6-0-0-0).

Memorandum of Understanding (MOU) Funding Agreements, Contract Change Orders and Service Agreements for AVTA/Caltrans Joint ADA Construction Project Located at 35th St. E. and Palmdale Blvd. (Hwy 138).

Authorized the Executive Director/CEO to execute the MOU funding agreements, contract change orders and service agreements for the AVTA/Caltrans Joint ADA Construction Project located at 35th St. E. and Palmdale Blvd. (Hwy 138).

Approved (6-0-0-0).