

# PERSONNEL ANALYSIS

# Personnel by Department and Division

Department/Division	2017-2018 Approved	2018-2019 Adopted
<b>CITY MANAGER'S OFFICE</b>		
<b>Administration</b>		
City Manager	1	1
Deputy City Manager	1	1
Assist. To the City Manager	1	0
Executive Assistant	1	1
Administrative Assistant	1	2
Secretary II	1	0
Administrative Clerk	0.75	0
Management Analyst I	1	0
Community Services Officer	2	0
Administrative Manager	1	1
Projects Assistant	1	1
Projects Coordinator	1	1
	<b>12.75</b>	<b>8</b>
<b>City Clerk</b>		
City Clerk	1	1
Deputy City Clerk	1	1
Administrative Clerk	1	1
	<b>3</b>	<b>3</b>
<b>Legal &amp; Risk</b>		
Assistant City Attorney	1	1
Management Analyst I	1	1
	<b>2</b>	<b>2</b>
<b>Human Resources</b>		
Human Resources Manager	1	1
Sr. Human Resources Analyst	2	2
Management Analyst II	1	1
Human Resources Analyst	1	1
Human Resources Assistant	2	2
	<b>7</b>	<b>7</b>
<b>Economic Development</b>		
Director of Economic Development	1	0
Economic Development Manager	0	1
Management Analyst II	1	0
Projects Assistant	3	1
	<b>5</b>	<b>2</b>

Department/Divison	2017-2018 Approved	2018-2019 Adopted
<b>Lancaster Choice Energy</b>		
Energy Manager	1	1
Projects Coordinator	0	1
Projects Assistant	3	2
Secretary I	1	0
	<b>5</b>	<b>4</b>
<b>TOTAL CITY MANAGER'S OFFICE</b>	<b>34.75</b>	<b>26</b>
<b>ADMINISTRATIVE &amp; COMMUNITY SERVICES</b>		
<b>Administration</b>		
Director of Administrative & Community Services	0	1
Management Analyst I	0	1
Projects Assistant	0	1
Community Services Officer	0	2
	<b>0</b>	<b>5</b>
<b>Communications</b>		
Communications Manager	1	1
Management Analyst I	1	1
Communications Specialist	0	1
Assist. Communications Specialist	1	1
	<b>3</b>	<b>4</b>
<b>Information Technology</b>		
IT/Customer Care Manager	1	1
Sr. Information Tech Analyst	1	1
Information Tech Analyst I	1	1
Information Tech Analyst II	2	2
GIS Technician	1	1
Information Tech Specialist	1	1
	<b>7</b>	<b>7</b>
<b>TOTAL ADMINISTRATIVE &amp; COMMUNITY SERVICES</b>	<b>10</b>	<b>16</b>

Department/Divison	2017-2018 Approved	2018-2019 Adopted
<b>FINANCE</b>		
Director of Finance	1	1
Administrative Assistant	1	1
Assistant Finance Director	1	0
Treasury Manager	1	1
Sr. Operations Manager	1	2
Operations Manager	0	1
Accounting Supervisor	1	0
Accountant I	1	2
Finance Operations Supervisor	1	0
Purchasing Agent	1	2
Buyer	1	0
Finance Operations Technician	1	0
Payroll Technician	1	1
Account Clerk III	2	2
Business Services Technician III	0	1
Account Clerk II	0	1
Business Services Technician II	1	0
Account Clerk I	1	2
Business Services Technician I	3	1
<b>TOTAL FINANCE</b>	<b>19</b>	<b>18</b>

## **PARKS, RECREATION & ARTS**

### **Administration**

Director of Parks, Recreation & Arts	1	1
Administrative Assistant	1	1
Assistant PRA Director	0	1
Sr. Operations Manager	1	0
Recreation Supervisor I	1	1
Secretary II	1	1
	<b>5</b>	<b>5</b>

### **Parks & Facilities**

Parks Manager	2	1
Operations Manager	0	1
Parks Supervisor	1	2
Facilities Maintenance Coordinator	2	2

Department/Divison	2017-2018 Approved	2018-2019 Adopted
Maintenance Lead Worker	3	4
Facilities Maintenance Worker	1	1
Sr. Custodian	1	1
Groundskeeper	1	0
Maintenance Worker I/II	14	14
	<b>25</b>	<b>26</b>
<b>Recreation</b>		
Recreation Supervisor II	1	2
Recreation Supervisor I	2	2
Recreation Program Coordinator	7	5
	<b>10</b>	<b>9</b>
<b>Arts</b>		
Sr. Operations Manager	1	1
Operations Manager	0	1
Technical Director	1	1
Recreation Supervisor I	1	0
Recreation Program Coordinator	2	3
Assistant Recreation Program Coordinator	0	1
	<b>5</b>	<b>7</b>
<b>TOTAL PARKS, RECREATION &amp; ARTS</b>	<b>45</b>	<b>47</b>

## DEVELOPMENT SERVICES

### Administration

Director of Development Services	1	1
Sr. Management Analyst	1	1
Administrative Assistant	1	1
	<b>3</b>	<b>3</b>

### Community Development

Director of Planning	1	0
Community Development Manager	0	1
Secretary I	0	1
Principal Planner	1	1
Associate/Assistant Planner	4	3
Community Development Technician	1	1
	<b>7</b>	<b>7</b>

Department/Divison	2017-2018 Approved	2018-2019 Adopted
<b>Public Works</b>		
Public Works Manager	1	1
Maintenance Services Manager	1	1
Assistant Utilities Services Manager	1	1
Public Works Supervisor	1	2
Management Analyst I	3	2
Projects Assistant	0	1
Secretary I	2	2
Administrative Clerk	1	1
Environmental Compliance Officer	1	1
Environmental Compliance Specialist II	1	1
Environment Compliance Technician	1	1
Industrial Waste Tech I	1	0
Industrial Waste Tech II	1	1
Lead Maintenance Worker	4	5
Maintenance Worker I/II	19	18
Lead Equipment Mechanic	1	1
Heavy Equipment Mechanic	1	3
Light Equipment Mechanic	2	0
Traffic Signal Electrician	1	0
Lead Utility Maintenance Worker	2	2
Utility Maintenance Worker I/II	15	14
	<b>60</b>	<b>58</b>
<b>City Engineering</b>		
City Engineer	1	1
Management Analyst I	1	1
Secretary I	2	1
Administrative Clerk	1	1
Chief Building Official	1	1
Principal Plan Check Engineer	1	1
Senior Plan Check Engineer	1	1
Development Services Projects Coordinator	1	1
Building Inspector II	1	1
Building Inspector I	1	1
Community Development Technician	3	2
Sr. Civil Engineer	1	1
Principal Traffic Engineering Technician	1	1
Traffic Engineering Technician	1	1
Public Works Supervisor	0	1

Department/Divison	2017-2018 Approved	2018-2019 Adopted
Engineering Technician	1	1
Traffic Signal Electrician	1	1
Traffic Signal Technician	2	2
Maintenance Worker I/II	7	5
	<b>28</b>	<b>25</b>
<b>Capital Programs</b>		
Capital Program Manager	1	1
Management Analyst II	0	1
Management Analyst I	1	1
Accountant II	0	1
Secretary II	1	0
Engineering Technician	1	2
Capital Program Technician	1	0
Engineering Aide	1	1
Sr. Civil Engineer	1	1
Associate Civil Engineer	2	1
Assistant Civil Engineer	3	4
Sr. Construction Manager	1	1
Sr. Projects Coordinator	1	1
Sr. Construction Project Inspector	2	2
Public Works Inspector II	5	5
Public Works Inspector I	2	5
Utilities Division Manager	1	0
Land Surveyor	0	1
Senior Engineering Technician	2	2
Engineering Technician	0	1
	<b>26</b>	<b>31</b>
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>124</b>	<b>124</b>
<b>HOUSING &amp; NEIGHBORHOOD REVITALIZATION</b>		
Director of Housing & Neighborhood Revitalization	1	1
Administrative Assistant	1	1
Sr. Operations Manager	0	1
Sr. Projects Coordinator	1	1
Projects Coordinator	3	3
Code Enforcement Officer II	1	1
Code Enforcement Officer	10	11
Administrative Clerk	2	2
<b>TOTAL HOUSING &amp; NEIGHBORHOOD REVITALIZATION</b>	<b>19</b>	<b>21</b>

Department/Divison	2017-2018 Approved	2018-2019 Adopted
<b>PUBLIC SAFETY</b>		
Director of Public Safety	1	1
Administrative Assistant	1	1
Sr. Operations Manager	1	0
Operations Manager	0	1
Management Analyst I	1	0
Management Analyst II	1	0
Projects Coordinator	0	1
Public Safety Services Specialist	2	0
Community Services Officer	2	0
Code Enforcement Officer	0	1
Law Enforcement Technician	0	2
Parking Enforcement Aide	4	4
<b>TOTAL PUBLIC SAFETY</b>	<b>13</b>	<b>11</b>
	<b>264.75</b>	<b>263</b>