## **PERSONNEL ANALYSIS**

## Personnel by Department and Division

Department/Divison	2017-2018 Approved	
CITY MANAGER'S OFFICE		
Administration		
City Manager	1	1
Deputy City Manager	1	1
Assist. To the City Manager	1	0
Executive Assistant	1	1
Administrative Assistant	1	2
Secretary II	1	0
Administrative Clerk	0.75	0
Management Analyst I	1	0
Community Services Officer	2	0
Administrative Manager	1	1
Projects Assistant	1	1
Projects Coordinator	1	1
	12.75	8
City Clerk		
City Clerk	1	1
Deputy City Clerk	1	1
Administrative Clerk	1	1
	3	3
Legal & Risk		
Assistant City Attorney	1	1
Management Analyst I	1	1
	2	2
Human Resources		
Human Resources Manager	1	1
Sr. Human Resources Analyst	2	2
Management Analyst II	1	1
Human Resources Analyst	1	1
Human Resources Assistant	2	2
	7	7
Economic Development		
Director of Economic Development	1	0
Economic Development Manager	0	1
Management Analyst II	1	0
Projects Assistant	3	1
	5	2

Department/Divison	2017-2018 Approved	
Lancaster Choice Energy		
Energy Manager	1	1
Projects Coordinator	0	1
Projects Assistant	3	2
Secretary I	1	0
	5	4
TOTAL CITY MANAGER'S OFFICE	34.75	26
ADMINISTRATIVE & COMMUNITY SERVICES		
Administration		
Director of Administrative & Community Services	0	1
Management Analyst I	0	1
Projects Assistant	0	1
Community Services Officer	0	2
	0	5
Communications		
Communications Manager	1	1
Management Analyst I	1	1
Communications Specialist	0	1
Assist. Communications Specialist	1	1
	3	4
Information Technology		
IT/Customer Care Manager	1	
Sr. Information Tech Analyst	1	1
Information Tech Analyst I	1	1
Information Tech Analyst II	2	2
GIS Technician	1	_
Information Tech Specialist	1	1
	7	7
TOTAL ADMINISTRATIVE & COMMUNITY SERVICES	10	16

Department/Divison	2017-2018 Approved	2018-2019 Adopted
FINANCE		
Director of Finance	1	1
Administrative Assistant	1	1
Assistant Finance Director	1	0
Treasury Manager	1	1
Sr. Operations Manager	1	2
Operations Manager	0	1
Accounting Supervisor	1	0
Accountant I	1	2
Finance Operations Supervisor	1	0
Purchasing Agent	1	2
Buyer	1	0
Finance Operations Technician	1	0
Payroll Technician	1	1
Account Clerk III	2	2
Business Services Tecnician III	0	1
Account Clerk II	0	1
Business Services Tecnician II	1	0
Account Clerk I	1	2
Business Services Tecnician I	3	1
TOTAL FINANCE	19	18
PARKS, RECREATION & ARTS		
Administration		
Director of Parks, Recreation & Arts	1	1
Administrative Assistant	1	1
Assistant PRA Director	0	1
Sr. Operations Manager	1	0
Recreation Supervisor I	1	1
Secretary II	1	1
	5	5
Parks & Facilities		
Parks Manager	2	1
Operations Manager	0	1
Parks Supervisor	1	2
Facilities Maintenance Coordinator	2	2

Department/Divison	2017-2018 Approved	
Maintenance Lead Worker	3	4
Facilities Maintenance Worker	1	1
Sr. Custodian	1	1
Groundskeeper	1	0
Maintenance Worker I/II	14	14
	25	26
Recreation		
Recreation Supervisor II	1	2
Recreation Supervisor I	2	2
Recreation Program Coordinator	7	5
	10	9
Arts		
Sr. Operations Manager	1	1
Operations Manager	0	1
Technical Director	1	1
Recreation Supervisor I	1	0
Recreation Program Coordinator	2	3
Assistant Recreation Program Coordinator	0	1
	5	7
TOTAL PARKS, RECREATION & ARTS	45	47
DEVELOPMENT SERVICES		
Administration		
Director of Development Services	1	1
Sr. Management Analyst	1	1
Administrative Assistant	1	1
Comments Boundary	3	3
Community Development	1	0
Director of Planning	1	
Community Development Manager Secretary I	0	
Principal Planner	1	
Associate/Assistant Planner	4	
Community Development Technician	1	
, = =	7	7

Public Works         1         1           Maintenance Services Manager         1         1           Assistant Utilities Services Manager         1         1           Public Works Supervisor         1         2           Management Analyst I         3         2           Projects Assistant         0         1           Secretary I         2         2           Administrative Clerk         1         1           Environmental Compliance Officer         1         1           Environment Compliance Specialist II         1         1           Environment Compliance Technician         1         1           Industrial Waste Tech I         1         0           Industrial Waste Tech II         1         0           Industrial Waste Tech II         1         1           Lead Equipment Mechanic         1         1           Lead Equipment Mechanic         1         1           Lead Equipment Mechanic         1         1           Lead Utility Maintenance Worker I/II         15         1           Lead Utility Maintenance Worker I/II         15         1           Ead Utility Maintenance Worker I/II         15         1           Ead	Department/Divison	2017-2018 Approved	2018-2019 Adopted
Maintenance Services Manager         1         1           Assistant Utilities Services Manager         1         1           Public Works Supervisor         1         2           Management Analyst I         0         1           Projects Assistant         0         1           Secretary I         2         2           Administrative Clerk         1         1           Environmental Compliance Officer         1         1           Environmental Compliance Specialist II         1         1           Environment Compliance Technician         1         1           Industrial Waste Tech I         1         0           Industrial Waste Tech II         1         0           Industrial Waste Tech II         1         1           Lead Maintenance Worker         4         5           Maintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Lead Utility Maintenance Worker         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker I/II         15         14           Utility Maintenance Worker I/II         1         1	Public Works		
Assistant Utilities Services Manager         1         1           Public Works Supervisor         1         2           Management Analyst I         3         2           Projects Assistant         0         1           Secretary I         2         2           Administrative Clerk         1         1           Environmental Compliance Officer         1         1           Environmental Compliance Specialist II         1         1           Environment Compliance Technician         1         1           Industrial Waste Tech II         1         1           Industrial Waste Tech II         1         1           Industrial Waste Tech II         1         1           Lead Maintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Lead Equipment Mechanic         1         1           Light Equipment Mechanic         1         1           Light Equipment Mechanic         1         0           Light Equipment Mechanic	Public Works Manager	1	1
Public Works Supervisor         1         2           Management Analyst I         3         2           Projects Assistant         0         1           Secretary I         2         2           Administrative Clerk         1         1           Environmental Compliance Officer         1         1           Environmental Compliance Specialist II         1         1           Environment Compliance Technician         1         1           Industrial Waste Tech II         1         0           Industrial Waste Tech II         1         1           Lead Waitintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker I/II         15         1           Lead Utility Maint	Maintenance Services Manager	1	1
Management Analyst I         3         2           Projects Assistant         0         1           Secretary I         2         2           Administrative Clerk         1         1           Environmental Compliance Officer         1         1           Environmental Compliance Specialist II         1         1           Environment Compliance Technician         1         1           Industrial Waste Tech I         1         0           Industrial Waste Tech II         1         1           Lead Maintenance Worker         4         5           Maintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Lead Equipment Mechanic         1         3           Light Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         1           City Engineering         1         1           City Engineering         1         1           City Engineering         1         1           Chief Building Official         1	Assistant Utilities Services Manager	1	1
Projects Assistant	Public Works Supervisor	1	2
Secretary I         2         2           Administrative Clerk         1         1           Environmental Compliance Officer         1         1           Environmental Compliance Specialist II         1         1           Environment Compliance Specialist II         1         1           Industrial Waste Tech I         1         0           Industrial Waste Tech II         1         1           Lead Maintenance Worker         4         5           Maintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Heavy Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         14           60         58           City Engineering         1         1           City Engineering         1         1           City Engineering         1         1           City Engineer         1         1           City Engineer         1         1           Chief Building Official         1         1 <t< td=""><td>Management Analyst I</td><td>3</td><td>2</td></t<>	Management Analyst I	3	2
Administrative Clerk         1         1           Environmental Compliance Officer         1         1           Environmental Compliance Specialist II         1         1           Environment Compliance Technician         1         1           Industrial Waste Tech I         1         0           Industrial Waste Tech II         1         1           Lead Maintenance Worker         4         5           Maintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Heavy Equipment Mechanic         1         3           Light Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         14           60         58           City Engineering         1         1           City Engineer         1         1           Secretary I         2         1           Administrative Clerk         1         1           Chief Building Official         1         1           Principal Plan Check Engineer         1         1	Projects Assistant	0	1
Environmental Compliance Officer	Secretary I	2	2
Environmental Compliance Specialist II	Administrative Clerk	1	1
Environment Compliance Technician         1         1           Industrial Waste Tech I         1         0           Industrial Waste Tech II         1         1           Lead Maintenance Worker         4         5           Maintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Heavy Equipment Mechanic         1         3           Light Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         14           60         58           City Engineering         1         1           City Engineer I         1         1           City Engineer         1         1           Secretary I         2         1           Administrative Clerk         1         1           Chief Building Official         1         1           Principal Plan Check Engineer         1         1           Senior Plan Check Engineer         1         1           Development Services Projects Coordinator         1         1	Environmental Compliance Officer	1	1
Industrial Waste Tech I         1         0           Industrial Waste Tech II         1         1           Lead Maintenance Worker         4         5           Maintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Heavy Equipment Mechanic         1         3           Light Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         14           60         58           City Engineering         1         1           City Engineer         1         1         1           Secretary I         2         1         1           Administrative Clerk         1         1         1           Chief Building Official         1         1         1           Principal Plan Check Engineer         1         1         1           Senior Plan Check Engineer         1         1         1           Building Inspector I         1         1         1           Building Inspector I         1         1	Environmental Compliance Specialist II	1	1
Industrial Waste Tech II         1         1           Lead Maintenance Worker         4         5           Maintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Heavy Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         14           60         58           City Engineering         1         1         1           City Engineer I         1         1         1         1           Management Analyst I         1 <td>Environment Compliance Technician</td> <td>1</td> <td>1</td>	Environment Compliance Technician	1	1
Lead Maintenance Worker I/II         19         18           Maintenance Worker I/II         19         18           Lead Equipment Mechanic         1         1           Heavy Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         14           60         58           City Engineering         1         1           City Engineer         1         1           Management Analyst I         1         1           Secretary I         2         1           Administrative Clerk         1         1           Chief Building Official         1         1           Principal Plan Check Engineer         1         1           Senior Plan Check Engineer         1         1           Senior Plan Check Engineer         1         1           Development Services Projects Coordinator         1         1           Building Inspector II         1         1           Building Inspector I         1         1           Community Development Technician         3         2     <	Industrial Waste Tech I	1	0
Maintenance Worker I/II       19       18         Lead Equipment Mechanic       1       1         Heavy Equipment Mechanic       2       0         Traffic Signal Electrician       1       0         Lead Utility Maintenance Worker       2       2         Utility Maintenance Worker I/II       15       14         60       58         City Engineering         City Engineer       1       1         Management Analyst I       1       1         Secretary I       2       1         Administrative Clerk       1       1         Chief Building Official       1       1         Principal Plan Check Engineer       1       1         Senior Plan Check Engineer       1       1         Development Services Projects Coordinator       1       1         Building Inspector I       1       1         Building Inspector I       1       1         Community Development Technician       3       2         Sr. Civil Engineer       1       1         Principal Traffic Engineering Technician       1       1         Traffic Engineering Technician       1       1	Industrial Waste Tech II	1	1
Lead Equipment Mechanic         1         1           Heavy Equipment Mechanic         1         3           Light Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         14           60         58           City Engineering           City Engineer         1         1           Management Analyst I         1         1           Secretary I         2         1           Administrative Clerk         1         1           Chief Building Official         1         1           Principal Plan Check Engineer         1         1           Senior Plan Check Engineer         1         1           Senior Plan Check Engineer         1         1           Development Services Projects Coordinator         1         1           Building Inspector I         1         1           Community Development Technician         3         2           Sr. Civil Engineer         1         1           Principal Traffic Engineering Technician         1         1	Lead Maintenance Worker	4	5
Heavy Equipment Mechanic       1       3         Light Equipment Mechanic       2       0         Traffic Signal Electrician       1       0         Lead Utility Maintenance Worker       2       2         Utility Maintenance Worker I/II       15       14         60       58         City Engineering       1       1         City Engineer       1       1         Management Analyst I       1       1         Secretary I       2       1         Administrative Clerk       1       1         Chief Building Official       1       1         Principal Plan Check Engineer       1       1         Senior Plan Check Engineer       1       1         Development Services Projects Coordinator       1       1         Building Inspector II       1       1         Building Inspector I       1       1         Community Development Technician       3       2         Sr. Civil Engineer       1       1         Principal Traffic Engineering Technician       1       1         Traffic Engineering Technician       1       1	Maintenance Worker I/II	19	18
Light Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         14           60         58           City Engineering           City Engineer         1         1           Management Analyst I         1         1           Secretary I         2         1           Administrative Clerk         1         1           Chief Building Official         1         1           Principal Plan Check Engineer         1         1           Senior Plan Check Engineer         1         1           Senior Plan Check Engineer         1         1           Building Inspector II         1         1           Building Inspector I         1         1           Community Development Technician         3         2           Sr. Civil Engineer         1         1           Principal Traffic Engineering Technician         1         1           Traffic Engineering Technician         1         1	Lead Equipment Mechanic	1	1
Light Equipment Mechanic         2         0           Traffic Signal Electrician         1         0           Lead Utility Maintenance Worker         2         2           Utility Maintenance Worker I/II         15         14           60         58           City Engineering           City Engineer         1         1           Management Analyst I         1         1           Secretary I         2         1           Administrative Clerk         1         1           Chief Building Official         1         1           Principal Plan Check Engineer         1         1           Senior Plan Check Engineer         1         1           Senior Plan Check Engineer         1         1           Building Inspector II         1         1           Building Inspector I         1         1           Community Development Technician         3         2           Sr. Civil Engineer         1         1           Principal Traffic Engineering Technician         1         1           Traffic Engineering Technician         1         1	Heavy Equipment Mechanic	1	3
Lead Utility Maintenance Worker I/II22Utility Maintenance Worker I/II1514600 58City EngineeringCity Engineer11Management Analyst I11Secretary I21Administrative Clerk11Chief Building Official11Principal Plan Check Engineer11Senior Plan Check Engineer11Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11		2	0
Utility Maintenance Worker I/II15146058City Engineering11City Engineer11Management Analyst I11Secretary I21Administrative Clerk11Chief Building Official11Principal Plan Check Engineer11Senior Plan Check Engineer11Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11	Traffic Signal Electrician	1	0
City EngineeringCity Engineer11City Engineer11Management Analyst I11Secretary I21Administrative Clerk11Chief Building Official11Principal Plan Check Engineer11Senior Plan Check Engineer11Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11	Lead Utility Maintenance Worker	2	2
City EngineeringCity Engineer11City Engineer11Management Analyst I11Secretary I21Administrative Clerk11Chief Building Official11Principal Plan Check Engineer11Senior Plan Check Engineer11Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11	Utility Maintenance Worker I/II	15	14
City Engineer11Management Analyst I11Secretary I21Administrative Clerk11Chief Building Official11Principal Plan Check Engineer11Senior Plan Check Engineer11Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11		60	58
City Engineer11Management Analyst I11Secretary I21Administrative Clerk11Chief Building Official11Principal Plan Check Engineer11Senior Plan Check Engineer11Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11	City Engineering		
Management Analyst I11Secretary I21Administrative Clerk11Chief Building Official11Principal Plan Check Engineer11Senior Plan Check Engineer11Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11		1	1
Secretary I21Administrative Clerk11Chief Building Official11Principal Plan Check Engineer11Senior Plan Check Engineer11Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11		1	1
Administrative Clerk Chief Building Official Principal Plan Check Engineer 1 Senior Plan Check Engineer 1 Development Services Projects Coordinator Building Inspector II Building Inspector I Community Development Technician 3 2 Sr. Civil Engineer 1 Traffic Engineering Technician 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	•	2	1
Principal Plan Check Engineer 1 1 1 1 1	·		
Principal Plan Check Engineer 1 1 1 1 1	Chief Building Official	1	1
Senior Plan Check Engineer11Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11	-	1	1
Development Services Projects Coordinator11Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11	•	1	1
Building Inspector II11Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11	-	1	1
Building Inspector I11Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11		1	1
Community Development Technician32Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11		1	1
Sr. Civil Engineer11Principal Traffic Engineering Technician11Traffic Engineering Technician11	•		
Principal Traffic Engineering Technician 1 1 Traffic Engineering Technician 1 1	·		
Traffic Engineering Technician 1 1	_		
	Public Works Supervisor	0	

Department/Divison	2017-2018 Approved	
Engineering Technician	1	1
Traffic Signal Electrician	1	1
Traffic Signal Technician	2	2
Maintenance Worker I/II	7	5
Comital Braggages	28	25
Capital Program Manager	1	1
Capital Program Manager		
Management Analyst I	0	1
Management Analyst I Accountant II	1	1
	0 1	1
Secretary II	1	0
Engineering Technician Capital Program Technician	1	0
Engineering Aide	1	1
Sr. Civil Engineer	1	1
Associate Civil Engineer	2	1
Assistant Civil Engineer	3	4
Sr. Construction Manager	1	1
Sr. Projects Coordinator	1	1
Sr. Construction Project Inspector	2	2
Public Works Inspector II	5	5
Public Works Inspector I	2	5
Utilities Division Manager	1	0
Land Surveyor	0	1
Senior Engineering Technician	2	2
Engineering Technician	0	1
	26	31
TOTAL DEVELOPMENT SERVICES	124	124
HOUSING & NEIGHBORHOOD REVITALIZATION		
Director of Housing & Neighborhood Revitalization	1	1
Administrative Assistant	1	1
Sr. Operations Manager	0	1
Sr. Projects Coordinator	1	1
Projects Coordinator	3	3
Code Enforcement Officer II	1	1
Code Enforcement Officer	10	11
Administrative Clerk	2	2
TOTAL HOUSING & NEIGHBORHOOD REVITALIZATION	19	21

Department/Divison	2017-2018 Approved	2018-2019 Adopted
PUBLIC SAFETY		
Director of Public Safety	1	1
Administrative Assistant	1	1
Sr. Operations Manager	1	0
Operations Manager	0	1
Management Analyst I	1	0
Management Analyst II	1	0
Projects Coordinator	0	1
Public Safety Services Specialist	2	0
Community Services Officer	2	0
Code Enforcement Officer	0	1
Law Enforcement Technician	0	2
Parking Enforcement Aide	4	4
TOTAL PUBLIC SAFETY	13	11
	264.75	263