

RESOLUTION NO. 18-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, ADOPTING THE PROPOSED CITY OF LANCASTER FISCAL YEAR 2018-2019 GENERAL FUND OPERATING BUDGET, SPECIAL FUNDS BUDGET, AND CAPITAL IMPROVEMENT PROGRAM BUDGET

WHEREAS, the City Council has reviewed the proposed Fiscal Year 2018-2019 Budget, and held a Public Hearing regarding the adoption of the budget on June 12, 2018, as amended in Attachment A, and listed below:

Administration	\$ 46,269,775	
Administrative & Community Services	5,343,458	
Finance	11,040,675	
Parks, Recreation & Arts	17,485,828	
Development Services	26,553,393	
Housing & Neighborhood Revitalization	7,513,629	
Public Safety	<u>30,840,576</u>	
Operations Budget	\$ 145,047,334	
Capital Improvement Projects	<u>43,427,077</u>	
Total City of Lancaster Budget		<u>\$188,474,411</u>
General Fund	\$66,937,713	
Special Revenue Funds	52,940,629	
Maintenance Districts	13,861,294	
Special Reserves	4,720,375	
Lancaster Performing Arts Center	1,593,901	
Developer Fee Funds	6,645,911	
Lancaster Housing Authority	3,995,213	
Enterprise Funds	<u>37,779,375</u>	
Total City of Lancaster Budget		<u>\$ 188,474,411</u>

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS:

Section 1. The City of Lancaster Fiscal Year 2018-2019 General Fund Operating Budget, Special Funds Budget, and Capital Improvement Program Budget, included in the document entitled "City of Lancaster FY 18/19 Proposed Budget and Five-Year Capital Improvement Program" (the "FY 2018-2019 Budget"), as amended in Attachment A, is hereby adopted.

Section 2. Interfund transfers, are hereby approved and incorporated into the Fiscal Year 2018-2019 budget.

Section 3. Personnel Analysis is approved, establishing position counts for fiscal year 2018-2019. The City Manager is authorized to make changes to position classifications, as service demands dictate, while staying within approved FTE totals.

Section 4. Unused appropriations at the end of Fiscal Year 2017-2018 for capital projects, special projects, and grant programs that are unfinished and continuing into Fiscal Year 2018-2019 shall be carried forward and become part of the Fiscal Year 2018-2019 budget.

Section 5. The City Manager or his designee is hereby authorized to approve transfers between Operating and Capital Improvement Program budgets as needed to implement the provisions of this budget.

Section 6. The Mayor and the City Manager are authorized and directed to enter into any agreements and to execute any documents as may be necessary or advisable to implement the provisions of this budget.

PASSED, APPROVED and ADOPTED this 26<sup>th</sup> day of June, 2018, by the following vote:

AYES: Council Members Malhi, Mann, Underwood-Jacobs, Vice Mayor Crist, Mayor Parris

NOES: None

ABSTAIN: None

ABSENT: None

ATTEST:

APPROVED:



BRITT AVRIT, MMC  
City Clerk  
City of Lancaster



R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA                    )  
COUNTY OF LOS ANGELES            )        ss  
CITY OF LANCASTER                    )

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of Lancaster,  
California, do hereby certify that this is a true and correct copy of the original Resolution No. 18-  
31, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this  
\_\_\_\_\_ day of \_\_\_\_\_.

(seal)

\_\_\_\_\_

**Attachment A**  
**Fiscal Year 2018-2019 Proposed Budget Adjustment**

<u>Distribution Code</u>	<u>Distribution Description</u>	<u>Proposed FY 2019 Budget</u>
101 4200 302	Computer Software and Support	\$350,000

RESOLUTION NO. 18-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, ESTABLISHING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2018-2019

WHEREAS, the voters of California, on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B provides that the appropriations limit for the Fiscal Year 2018-2019 is to be calculated by adjusting the appropriations limit of the previous fiscal year for changes in the cost of living and population; and

WHEREAS, the information necessary for making these adjustments is found in Exhibit "A", attached hereto and made a part hereof by reference; and

WHEREAS, the City of Lancaster has complied with all the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2018-2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS:

Section 1. The appropriations subject to limitation for the City of Lancaster in Fiscal Year 2018-2019 shall be \$197,793,953.

PASSED, APPROVED and ADOPTED this 26<sup>th</sup> day of June, 2018, by the following vote:


AYES: Council Members Malhi, Mann, Underwood-Jacobs, Vice Mayor Crist, Mayor Parris

NOES: None

ABSTAIN: None

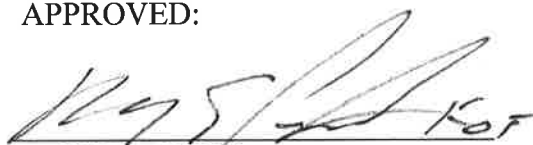
ABSENT: None

ATTEST:



BRITT AVRIT, MMC  
City Clerk  
City of Lancaster

APPROVED:



R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA                    )  
COUNTY OF LOS ANGELES            )        ss  
CITY OF LANCASTER                    )

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Resolution No. 18-32, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_

**EXHIBIT A**  
**Resolution No. 18-32**

**CALCULATIONS FOR DETERMINING THE CITY OF LANCASTER**  
**APPROPRIATIONS LIMIT FOR FISCAL YEAR 2018-2019**

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Appropriations Limit Fiscal Year 2016-2017		\$182,030,983
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Change in California Per-Capita Income	3.69%	
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*Change in population for Los Angeles County ((10,231,933-10,173,616) ÷ 10,173,616)	0.57%	
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Calculation Factor (1.0369 × 1.0057)		<u>1.04281033</u>
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<b>APPROPRIATIONS SUBJECT TO LIMIT FISCAL YEAR 2017-2018</b>		<u><b>\$ 189,823,789</b></u>
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Appropriations Limit Fiscal Year 2017-2018		\$189,823,789
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Change in California Per-Capita Income	3.67%	
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*Change in population for Los Angeles County ((10,274,346-10,221,926) ÷ 10,221,926)	0.51%	
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Calculation Factor (1.0367 × 1.0051)		<u>1.04198717</u>
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<b>APPROPRIATIONS SUBJECT TO LIMIT FISCAL YEAR 2018-2019</b>		<u><b>\$ 197,793,953</b></u>
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\*Annual Population Minus Exclusions; L A Co population change used for FY 2018-2019, as rate exceeds City of Lancaster's rate of (.20%)

*January 1, 2018 population estimate of 10,283,729 based on 2018 DOF estimate*

RESOLUTION NO. 18-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE FINAL BUDGET FOR FISCAL YEAR 2017-2018

WHEREAS, the budget for fiscal year 2017-2018 was adopted by Resolution 17-32 on June 27, 2017; and

WHEREAS, it is appropriate to amend the adopted budget, in accordance with proper governmental accounting and financial reporting practices; and

WHEREAS, funds are available, as designated in the requested action.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS;

Section 1. The fiscal year 2017-2018 adopted budget is amended as detailed in Attachment A.

PASSED, APPROVED and ADOPTED this 26<sup>th</sup> day of June, 2018, by the following vote:

AYES: Council Members Malhi, Mann, Underwood-Jacobs, Vice Mayor Crist, Mayor Parris

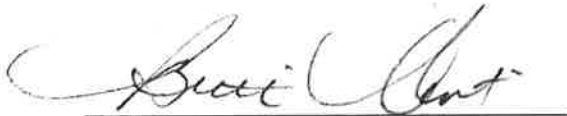
NOES: None

ABSTAIN: None

ABSENT: None

ATTEST:

APPROVED:



BRITT AVRIT, MMC  
City Clerk  
City of Lancaster



R. REX PARRIS  
Mayor  
City of Lancaster



STATE OF CALIFORNIA                    )  
 COUNTY OF LOS ANGELES            )        ss  
 CITY OF LANCASTER                 )

CERTIFICATION OF RESOLUTION  
 CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of Lancaster,  
 California, do hereby certify that this is a true and correct copy of the original Resolution No. 18-  
 33, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this  
 \_\_\_\_\_ day of \_\_\_\_\_.

(seal)

\_\_\_\_\_

Attachment A  
Amendment to the Adopted Budget for Fiscal Year 2017-2018

Account Number	Description	Current Approved Budget	Proposed Adjusted Budget	Proposed Adjustment	Explanation
101 4999261	Transfers Out-L A Co Reimb Grant Fund	-	153,610	153,610	Correct prior year grant allocation
101 4999485	Transfers Out-Recycled Water Fund	-	180,000	180,000	Cover negative fund balance in Recycled Water Fund
<b>Total Increase in General Fund Transfers Out</b>				<u><b>333,610</b></u>	
204 4330770	Senior Grant Subsidy	-	33,875	33,875	Appropriate balance of grant funds from AVAQMD
<b>Total Increase in AVAQMD Fund Expenditures</b>				<u><b>33,875</b></u>	
206 4100205	Promotions & Advertising	-	17,700	17,700	Increase expenditures to cover a special project
206 4999483	Transfer Out-Lighting District	-	600,000	600,000	Cover unanticipated accidents in Lighting District
<b>Total Increase in TDA Article 8 Transfers Out</b>				<u><b>617,700</b></u>	
208 4999399	Transfers Out-Federal Misc Grants	-	62,381	62,381	Correct prior year grant match
<b>Total Increase in TDA Article 3 Fund Transfers Out</b>				<u><b>62,381</b></u>	
251 3201100	Building & Safety Fees	650,000	860,000	210,000	Increase projected permit revenue
251 3201119	Traffic Plan Check Fee	15,000	110,000	95,000	Increase projected permit revenue
251 3201120	Engineering Fees-Permits	530,000	885,000	355,000	Increase projected permit revenue
<b>Total Increase in Engineering Fund Revenues</b>				<u><b>660,000</b></u>	
251 4315302	Computer Software & Support	136,040	144,050	8,010	Increase in Accela software users
251 4762101	Salaries	572,030	950,000	377,970	Increase in staffing due to increased permit activity
251 4762122	PERS	137,860	250,000	112,140	Increase in staffing due to increased permit activity
251 4762124	Health Insurance	104,120	195,000	90,880	Increase in staffing due to increased permit activity
251 4783235	Credit Card Charges	11,500	40,000	28,500	Increase in permits paid via credit cards
<b>Total Increase in Engineering Fund Expenditures</b>				<u><b>617,500</b></u>	
261 3990101	Transfers In-Recycled Water Fund	-	153,610	153,610	Correct prior year grant allocation
<b>Total Increase in L A Co Reimb Grant Fund Transfers In</b>				<u><b>153,610</b></u>	
324 3307200	OTS Grant Revenue	18,620	60,474	41,854	Recognize additional available grant funds
<b>Total Increase in State OTS Grant Fund Revenues</b>				<u><b>41,854</b></u>	
324 4782770	OTS Grant-Ped/Bicycle	16,988	58,842	41,854	Appropriate additional available grant funds
<b>Total Increase in State OTS Grant Fund Expenditures</b>				<u><b>41,854</b></u>	
399 3990208	Transfers In-TDA Article 3	-	62,381	62,381	Correct prior year grant match
<b>Total Increase in Misc Fed Grant Fund Transfers In</b>				<u><b>62,381</b></u>	
483 3990206	Transfers In-TDA Article 8	-	600,000	600,000	Cover unanticipated accidents in Lighting District
<b>Total Increase in Lighting District Fund Transfers In</b>				<u><b>600,000</b></u>	
485 3990101	Transfers In-General Fund	-	180,000	180,000	Cover negative fund balance in Recycled Water Fund
<b>Total Increase in Recycled Water Fund Transfers In</b>				<u><b>180,000</b></u>	
<b>Total Increase in Revenues/Transfers In</b>				<u><b>1,697,845</b></u>	
<b>Total Decrease in Expenditures/Capital Projects/Transfers Out</b>				<u><b>1,706,920</b></u>	

**Attachment A  
Amendment to the Adopted Budget for Fiscal Year 2017-2018**

**Net Impact of Proposed Adjustment by Fund:**

<b>Fund</b>	<b>Description</b>	<b>Revenue/TX In Adjustment</b>	<b>Expenditure/TX Out/CIP Adjustment</b>	<b>Net Increase/(Decrease) in Fund Balance</b>
101	General Fund		333,610	(333,610)
204	AB 2766 - Air Quality Imp Fund		33,875	(33,875)
206	TDA Article 8 Fund		617,700	(617,700)
208	TDA Article 3 Fund		62,381	(62,381)
251	Engineering Fees Fund	660,000	617,500	42,500
261	L A Co Reimbursements Fund	153,610		153,610
324	State Grants - OTS Fund	41,854	41,854	-
399	Misc Federal Grant Fund	62,381		62,381
483	Lighting Maintenance Dist Fund	600,000		600,000
485	Recycled Water Fund	180,000		180,000
		<b>1,697,845</b>	<b>1,706,920</b>	<b>(9,075)</b>

RESOLUTION NO. 18-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, APPROVING ADJUSTMENTS TO THE CITYWIDE FEE SCHEDULE

WHEREAS, the City Council, on June 23, 2015 adopted Resolution 15-29 establishing a Citywide Fee Schedule; and

WHEREAS, it is occasionally necessary to amend the Citywide Fee Schedule; and

WHEREAS, a Public Hearing was conducted regarding such amendments on June 12, 2018.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS;

Section 1. The established Citywide Fee Schedule is amended as detailed in Attachment A.

PASSED, APPROVED and ADOPTED this 26<sup>th</sup> day of June, 2018, by the following vote:

AYES: Council Members Malhi, Mann, Underwood-Jacobs, Vice Mayor Crist, Mayor Parris


NOES: None

ABSTAIN: None

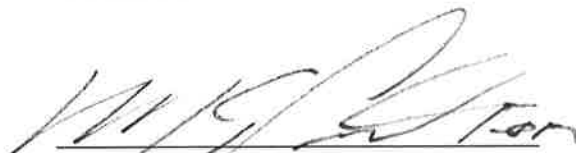
ABSENT: None

ATTEST:

APPROVED:



BRITT AVRIT, MMC  
City Clerk  
City of Lancaster



R. REX PARRIS  
Mayor  
City of Lancaster

COUNTY OF LOS ANGELES )  
CITY OF LANCASTER ) ss

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Resolution No. 18-34, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_

## Attachment A Adjustments to Citywide Fee Schedule

<u>Section</u>	<u>Description</u>	<u>Current Amount</u>	<u>Proposed Amount</u>	
<b><u>Fee Adjustments:</u></b>				
<b>S-096</b>	<b>ADULT SPORTS</b>			
	Men's Basketball	\$ 502	\$ 475	Per Team
	Softball	\$ 466	\$ 430	Per Team
	Winter Softball	\$ 440	\$ 400	Per Team
<b>BUILDING &amp; SAFETY</b>	<b>MECHANICAL</b>			
	A/C Residential	\$ 41	\$ -	Delete
	Residential A/C Split System - Furnace, Coil Condenser	\$ -	\$ 82	No Ducts
	Residential A/C Split System - Furnace, Coil Condenser	\$ -	\$ 165	With Ducts
	Residential A/C Split System - Furnace, Coil Condenser Only	\$ -	\$ 41	
	Package Unit - Separate From Heat Pump	\$ -	\$ 41	
	<b>MISCELLANEOUS PERMIT FEES</b>			
	Re-roof	\$ 159	\$ 166	Each additional 100 squares or portion thereof in excess of 10,000 square feet
<b><u>New Fees:</u></b>				
<b>S-110</b>	<b>MUNICIPAL BASEBALL STADIUM</b>			
	Stadium Film Production	\$ -	\$ 3,500	12 Hour Rental
	Skybox, Clubhouses and Press Box - Film Production	\$ -	\$ 250	
<b>COMMUNITY DEVELOPMENT</b>	<b>PLANNING FEES</b>			
	Lot Line Adjustment	\$ -	\$ 133	
<b>BUILDING &amp; SAFETY</b>	<b>ELECTRICAL</b>			
	Electrical / Gas Release (No Permit)	\$ -	\$ 36	T&D Only
	Sub-Panel	\$ -	\$ 41	
	<b>PLUMBING</b>			
	Electrical / Gas Release (No Permit)	\$ -	\$ 36	T&D Only
	<b>MISCELLANEOUS PERMIT FEES</b>			
	Process Fee	\$ -	\$ 73	
	Battery Storage System - Residential	\$ -	\$ 166	
	Battery Storage System - Commercial	\$ -	\$ 166	Per Hour
	Out of the Ordinary Plan Review and Inspections	\$ -	\$ 166	Per Hour
	Monument Sign - Electric	\$ -	\$ 153	
	Property Damage Inspection	\$ -	\$ 109	Per Inspection