

MINUTES

REGULAR MEETING OF THE LANCASTER PLANNING COMMISSION September 16, 2019

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CALL TO ORDER

Chairman Vose called the regular meeting to order at 5:01 p.m.

INVOCATION

Chairman Vose.

PLEDGE OF ALLEGIANCE

Vice Chair Smith.

ROLL CALL

Present: Commissioners Cook, Donovan, Harvey, Moore, Parris, Vice Chair Smith, and Chairman Vose.

Absent: None.

Also present were Community Development Manager (Larissa De La Cruz), Assistant City Attorney (Jocelyn Corbett), City Engineer (Trolis Niebla), Technician II (Marlon Cervantes), Planner (Brenda Magaña), Planning Intern (Jacob Swiech), and Recording Secretary (Danielle Winter). There were 3 people in the audience.

PUBLIC BUSINESS FROM THE FLOOR - AGENDIZED ITEMS

No public speakers.

Chairman Vose stated the Commission had received uncontested letters, which is correspondence from the applicant stating whether they agree or disagree with the proposed conditions. The Commission received uncontested letters for Agenda Items #4 and 5.

MINUTES

1. Approval of Regular Minutes of July 15, 2019

Commissioner Cook made a motion, and Vice Chair Smith seconded the motion for the approval of the July 15, 2019 Minutes.

The motioned carried with the following vote of (6-0-1-0-0):

AYES: Cook, Donovan, Moore, Parris, Smith, and Vose.
 NOES: None.
 ABSTAIN: Harvey.
 RECUSED: None.
 ABSENT: None.

CONTINUED PUBLIC HEARINGS

2. Zone Text Amendments

Since there were no public speakers, and a staff report was not requested to be heard, Chairman Vose closed the public hearing.

Vice Chair Smith made a motion, and Commissioner Donovan seconded the motion to adopt Resolution No. 19-31 recommending approval to City Council a Zone Text Amendment amending sections 17.12.160 and 17.04.240 of the Lancaster Municipal Code related to pole and pylon signs.

The motioned carried with the following vote of (7-0-0-0-0):

AYES: Cook, Donovan, Harvey, Moore, Parris, Smith, and Vose.
 NOES: None.
 ABSTAIN: None.
 RECUSED: None.
 ABSENT: None.

NEW PUBLIC HEARINGS

Commissioner Parris asked that the Commission move Agenda Item #5 to the front of the agenda so the audience members could leave if they wanted to. Chairman Vose agreed and moved the item.

5. Conditional Use Permit No. 19-15

Planning Intern, Jacob Swiech, presented the staff report.

Chairman Vose asked if Condition #19 was deleted from the Conditions List, as discussed in the Special Agenda Meeting, and Jacob Swiech confirmed it was.

Commissioner Parris made a motion, and Vice Chair Smith seconded the motion to adopt Resolution 19-34 approving Conditional Use Permit No. 19-15 to allow a Type 47 (on-sale general for a bona fide restaurant) Alcoholic Beverage Control (ABC) license in an existing tenant space (La Papillon Steak and Seafood) and entertainment in the Commerce District of the Downtown Lancaster Specific Plan (SP 08-01) zoning designation, located at 858 West Lancaster Blvd.

The motioned carried with the following vote of (7-0-0-0-0):

AYES: Cook, Donovan, Harvey, Moore, Parris, Smith, and Vose.
 NOES: None.
 ABSTAIN: None.
 RECUSED: None.
 ABSENT: None.

3. Wireless Ordinance

Since there were no public speakers, and a staff report was not requested to be heard, Chairman Vose closed the public hearing.

Commissioner Moore made a motion, and Commissioner Donovan seconded the motion to adopt Resolution No. 19-32, recommending to the City Council approval to repeal and replace in its entirety Title 17 (Zoning), Chapter 17.40, Article XIII of the Lancaster Municipal Code relating to Wireless Telecommunication Facilities and update Section 17.04.240, Definitions.

The motioned carried with the following vote of (7-0-0-0-0):

AYES: Cook, Donovan, Harvey, Moore, Parris, Smith, and Vose.
 NOES: None.
 ABSTAIN: None.
 RECUSED: None.
 ABSENT: None.

4. Tentative Tract Map No. 72534/Conditional Use Permit No. 15-08

The staff report was presented by Technician II, Marlon Cervantes.

Chairman Vose asked how many more extensions will be available for the project, and Marlon responded that they have two extensions available.

Commissioner Harvey made a motion, and Commissioner Moore seconded the motion to adopt Resolution No. 19-33, granting a one-year extension to September 18, 2020, for Tentative Tract Map No. 72534/Conditional Use Permit No. 15-08.

The motioned carried with the following vote of (7-0-0-0-0):

- AYES: Cook, Donovan, Harvey, Moore, Parris, Smith, and Vose.
- NOES: None.
- ABSTAIN: None.
- RECUSED: None.
- ABSENT: None.

COMMUNITY DEVELOPMENT MANAGER’S ANNOUNCEMENT

Larissa De La Cruz informed the Commission that the October Planning Commission Meeting would possibly be canceled due to a lack of agenda items. She would let the Commission know and proper noticing would be sent out.

COMMISSION AGENDA

The Commission decided to move the Special Agenda Meeting scheduled on Monday, November 11th to Wednesday, November 13th due to the holiday, Veteran’s Day. The Regular Agenda Meeting will remain on Monday, November 18th.

The Commission also decided to reschedule the January and February 2020 Planning Commission regular meetings to January 27 and February 24, 2020, due to the Martin Luther King, Jr., Day, and President’s Day holidays, respectively.

PUBLIC BUSINESS FROM THE FLOOR – AGENDIZED ITEMS

None.

ADJOURNMENT

Chairman Vose declared the meeting adjourned at 5:19 p.m. to the Special Meeting on Monday, October 14, 2019, at 4:30 p.m., in Lancaster City Hall in memory of Gina Armstrong.

JAMES VOSE, Chairman
Lancaster Planning Commission

ATTEST:

DANIELLE WINTER, Recording Secretary
City of Lancaster