



**CITY COUNCIL/SUCCESSOR AGENCY/  
FINANCING/POWER/  
CALIFORNIA CHOICE ENERGY AUTHORITY  
REGULAR MEETING**

**TELEPHONIC/VIRTUAL MEETING PURSUANT TO GOVERNOR'S ORDER N-29-20**

**AGENDA**

**Tuesday**

**May 26, 2020**

Regular Meeting – **5:00 p.m.**

Council Chambers – Lancaster City Hall

The City Clerk/Agency/Authority Secretary hereby declares the agenda was posted  
by 5:00 p.m. on Friday, May 22, 2020  
at the entrance to the Lancaster City Hall Council Chambers.  
44933 Fern Avenue, Lancaster, CA 93534

***LEGISLATIVE BODY***

***City Council/Successor Agency/Financing/Power/ California Choice Energy Authority***

Mayor/Chair R. Rex Parris

Vice Mayor/Vice Chair Marvin Crist

Council Member/Agency Director/Authority Member Raj Malhi

Council Member/Agency Director/Authority Member Ken Mann

Council Member/Agency Director/Authority Member Darrell Dorris

***Housing Authority***

Deputy Mayor/Chair Kitty Kit Yee Szeto

Vice Chair Marvin Crist

Deputy Mayor/Authority Member Cassandra Harvey

Authority Member Raj Malhi

Authority Member Ken Mann

**In response to Governor's Executive Order N-29-20, this meeting will be conducted telephonically and video streamed live on Channel 28 and the City's website: <https://www.cityoflancasterca.org/about-us/departments-services/city-clerk/meetings-agendas-and-minutes/public-meetings-web-streaming>**

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REGULAR MEETING AGENDA  
TUESDAY, MAY 26, 2020**

***PUBLIC COMMENTS ON AGENDIZED ITEMS MAY BE SUBMITTED VIA EMAIL  
TO [AALEXANDER@CITYOFLANCASTERCA.ORG](mailto:AALEXANDER@CITYOFLANCASTERCA.ORG) AT LEAST TWO HOURS  
PRIOR TO THE START OF THE MEETING.***

**AGENDA ITEMS TO BE REMOVED**

Sometimes it is necessary to remove items from the agenda. We apologize for any inconvenience this may cause you.

**PUBLIC BUSINESS FROM THE FLOOR - AGENDIZED ITEMS**

In accordance with Governor's Order N-29-20, the public may observe this telephonic/ virtual meeting by listening to the live broadcast on local cable channel 28 or live stream on the City's website (<https://www.cityoflancasterca.org/about-us/departments-services/city-clerk/meetings-agendas-and-minutes/public-meetings-web-streaming>). The public may electronically participate in the meeting by sending comments to the City Clerk by email; provided, however, that any such electronic submission shall be subject to the following requirements: (a) it must indicate the date of the meeting and agenda item number to which it relates (or indicate that it does not relate to a specific agenda item); (b) it must be sent to the following email address: **[aalexander@cityoflancasterca.org](mailto:aalexander@cityoflancasterca.org)**; and (c) it must be actually received by the City Clerk at least **two (2) hours prior** to the meeting. The City Clerk will endeavor to read aloud each electronic submission at the appropriate time during the meeting, subject to applicable time and/or other limitation(s). Individual comments are limited to three (3) minutes unless a different time limit is announced.

Consent Calendar items under the Legislative Body may be acted upon with one motion, a second and the vote. If you desire to speak on an item or items on the Consent Calendar, you may fill out one speaker card for the Consent Calendar. You will be given three minutes, unless a different time limit is announced, to address your concerns before the Legislative Body takes action on the Consent Calendar.

**CALL TO ORDER**

City Council/Successor Agency/Financing/Power/ California Choice Energy Authority

**ROLL CALL**

City Council Members /Agency Directors /Authority Members: Malhi, Mann, Darrell Dorris; Vice Mayor/Vice Chair Crist, Mayor/Chair Parris

**ROLL CALL**

Housing Authority Members: Harvey, Malhi, Mann; Vice Chair Crist; Chair Szeto

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TUESDAY, MAY 26, 2020**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**PRESENTATION**

1. Presentation on “Turn Your Tassel” Campaign  
Presenter: Jason Caudle and Alexis Merino

**HOUSING AUTHORITY ACTIONS**

**NEW BUSINESS**

**HA NB 1.** Disposition strategy for property acquired by the Lancaster Housing Authority

Recommendation:

Adopt **Resolution No. HA 01-20**, a resolution of the Lancaster Housing Authority (the “Housing Authority”) approving a disposition strategy for the sale of single-family residences.

The Lancaster Housing Authority purchased and rehabilitated three properties. These properties will be marketed and sold to potential homeowners who agree to purchase each property for appraised value and agree to the recording of affordability Covenants, Conditions, and Restrictions. The Affordability Covenants, Conditions, and Restrictions contain affordability requirements and restrict the resale of the property to be owner occupied for forty-five years. The properties will be listed and sold through the Greater Antelope Valley Association of Realtors members, via the local area Multiple Listing Service to qualified homebuyers. One significant component of the removal of blight and revitalization of mature neighborhoods is the rehabilitation of older housing stock. During the economic downturn, there has been a substantial number of foreclosures on mortgages throughout the City. The City has purchased and rehabilitated several vacant and foreclosed properties. The homes purchased are typically those in need of the most assistance and not purchased by homeowners or investors when listed on the local Multiple Listing Service. The properties have been rehabilitated with energy efficient features, such as dual pane windows, Energy Star appliances, and drought tolerant landscaping, in an effort to reduce the maintenance cost of the home to the new homeowners. Rehabilitation of older properties by the Lancaster Housing Authority helps to eliminate blight in the neighborhoods, and it assists the community by providing much needed affordable homeownership for families. Sale of the rehabilitated properties to homeowners will also help provide a better balance of homeowner to investor in the neighborhoods. By encouraging homeownership, the value attributed to the land as a resource increases, as the conditions of physical deterioration and blight due to poor use of the property, squatting and illegal dumping have been removed. The rejuvenation of these properties is further bolstered with the real potential of providing long-term affordable homeownership.

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TUESDAY, MAY 26, 2020**

**COUNCIL ACTIONS**

**MINUTES**

**M 1.** Approve the City Council/Successor Agency/Financing/ Power/ California Choice Energy Authority Regular Meeting Minutes of May 12, 2020.

**M 2.** Approve **AMENDMENT** to City Council/Successor Agency/Financing/ Power/ California Choice Energy Authority Regular Meeting Minutes of April 28, 2020. Amendment includes change in Call to Order from Vice Mayor Crist to Mayor Parris.

**CONSENT CALENDAR**

**CC 1.** Waive further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

**CC 2.** Approve the Check and Wire Registers April 19, 2020 through May 02, 2020 in the amount of \$8,316,735.38.

At each regular City Council Meeting, the City Council is presented with check and ACH/wire registers listing the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects issued the prior three to four weeks. This process provides the City Council the opportunity to review the expenditures of the City. Claims are paid via checks, Automated Clearing House (ACH) payments, or federal wires. The justifying backup information for each expenditure is available in the Finance Department.

**CC 3.** Adopt **Resolution No. 20-16**, authorizing the City Manager, or his designee, to apply for \$8,057,160 of funds available to the City of Lancaster from Los Angeles County Metropolitan Transportation Authority (LACMTA).

Annually, Los Angeles County Metropolitan Transportation Authority allocates Transportation Development Act (TDA) Article 8 funds to fund unmet transit needs in areas outside the Metro service area. TDA Article 8 revenues will be used by the City to fund the following Council-approved and budgeted Capital Improvement Projects and operating transfers: 2017 Parks Concrete Repair, 16/17 Pavement Management Program R25, 17/18 Pavement Management Program R25, 19/20 Pavement Management Program R25, 10<sup>th</sup> St West and Avenue J Improvements (HSIP), Avenue I Streetscape Enhancement, 15/16 Lancaster Health District , 2019 Long Line Striping, Pedestrian Gap Closure, 2020 ATP Streets Pedestrian Improvements, 15th St E/ Lancaster Blvd Roundabout, General Operations and Maintenance, Street Maintenance, Transfer Out - MTA Grants

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TUESDAY, MAY 26, 2020**

**CC 4.** Award Public Works Construction Project No. 20-004, 2020 Thermoplastic Striping Refresh Program to Cal Stripe Inc., of Colton, California, in the amount of \$275,999.00 plus additive alternate locations in the amount of \$62,168.65 and a 20% contingency, to refresh fading, long line striping along various roadway segments throughout the City (totaling about 30 roadway miles). Authorize the City Manager, or his designee, to sign all documents. This contract is awarded to the lowest responsible bidder per California Public Code Section 22038 (b).

The proposed project is a maintenance effort to refresh approximately 30 roadway miles of long line striping throughout the City. Thermoplastic traffic paint will be used, because it lasts much longer than the alternative and is more visible to the driver, creating safer roadways in the City. Locations were prioritized based on age of existing striping and traffic volumes. This project is funded with Measure R and TDA article 8 funds.

**CC 5.** Acceptance of Public Works Construction Project No. 17-007 REBID Lancaster Boulevard and 15th Street East Roundabout, HSIPL-5419(042)

1. Approve Change Orders 1-3, and increase the total amount of the contract with R.C. Becker and Son, Inc., of Santa Clarita, California, for Public Works Construction Project 17-007 REBID, Lancaster Boulevard and 15<sup>th</sup> Street East Roundabout, HSIPL-5419(042), by \$120,364.53 for a total revised contract amount of \$1,732,533.69 plus a 10% contingency.
2. Accept the work constructed by R.C. Becker and Son, Inc., for Public Works Construction Project No. 17-007 REBID, Lancaster Boulevard and 15<sup>th</sup> Street East Roundabout, HSIPL-5419(042), and direct the City Clerk to file the Notice of Completion for the project. Retention on this project shall be disbursed in accordance with California Public Contract Code.

On December 11, 2018, City Council awarded Public Works Construction Project No. 17-007 REBID, Lancaster Boulevard and 15<sup>th</sup> Street East Roundabout, HSIPL-5419(042). This project provided the construction of a single lane roundabout at the intersection of Lancaster Boulevard and 15<sup>th</sup> Street East, which included improvement of pavement, concrete, storm drain, street lights, landscaping and irrigation. In addition to the roundabout, road diet improvements (restriping) were installed on 15<sup>th</sup> Street East from Kettering Street to Avenue J, and on Lancaster Boulevard from Challenger Way to 20<sup>th</sup> Street East. Curb extensions (“bulb-outs”) were constructed on Lancaster Boulevard at 17<sup>th</sup> Street East.

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TUESDAY, MAY 26, 2020**

**CC 6.** Adopt **Resolution No. 20-17**, a resolution of the City Council of the City of Lancaster, California, confirming the continued existence of a local emergency in the City of Lancaster, California.

On January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization (“WHO”) declared the COVID-19 outbreak a public health emergency of international concern, and subsequently characterized COVID-19 as a pandemic. The United States Health and Human Services Secretary declared a public health emergency related to the COVID-19 outbreak on January 31, 2020. On March 4, 2020, the Governor of California declared a state of emergency related to the COVID-19 outbreak. The Los Angeles County Board of Supervisors and the Los Angeles County Department of Public Health declared a local and public health emergency related to the COVID-19 outbreak on March 4, 2020. The President of the United States declared a national emergency resulting from the COVID-19 outbreak on March 13, 2020. On March 17, 2020, the City Council affirmed and ratified a Proclamation of the existence of a local emergency resulting from the COVID-19 pandemic. The State and Los Angeles County Health Officers have issued orders intended to help prevent the spread of COVID-19, including mandating people to stay home except as needed to perform essential services, ordering businesses deemed non-essential to close, and requiring the wearing of face masks. Although some restrictions in these various orders have been relaxed recently, the national and local public health emergency resulting from the COVID-19 pandemic remains in effect, and the virus continues to pose a threat to the health and safety of residents in the City of Lancaster.

**CC 7.** Adopt **Resolution No. 20- 18**, Re-Adopting Certain Regulatory and Procedural Measures Related to the COVID-19 Local Emergency.

On March 17, 2020, the City Council adopted a number of measures related to the global COVID-19 pandemic. Among these was Resolution No. 20-10, which established protocols addressing a variety of items including the extension of deadlines for non-critical City functions. The proposed resolution reaffirms each of these measures, extending those without a specified duration throughout the duration of the local state of emergency. The resolution also extends the stay on collections for business licenses, issuance of code enforcement administrative citations and parking citations, and all collection activities associated with such citations for an additional 60 days through August 17, 2020. In addition, the proposed resolution introduces a new measure: the Stand Strong & Stay Active Program. Through this program, businesses or individuals who wish to conduct fitness or exercise classes at a City of Lancaster park may do so through park rentals, provided they utilize all mandated social distancing measures. All park facility rental fees would be waived under the program. Stand Strong & Stay Active would remain in place until fitness businesses are permitted to open their facilities by the State of California and the County of Los Angeles. This program aims to help residents stay fit and healthy throughout the duration of the pandemic, while also providing much-needed support to local businesses. Each of these measures will aid the Lancaster community as we continue to strive to “Be Well, Stay Informed, Stand Strong.”

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CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/HOUSING/POWER/  
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REGULAR MEETING AGENDA  
TUESDAY, MAY 26, 2020**

**CC 8. Purchase and Installation of Playground Equipment and Flooring at Sgt. Steve Owen Memorial Park**

- a. In lieu of undertaking its own competitive bidding or proposal process, authorize the City of Lancaster to use (piggyback) the 1Government Procurement Alliance (1GPA) Public Sector Contract with Dave Bang Associates Inc. 1GPA is a nonprofit national governmental purchasing cooperative that helps public agencies take advantage of public contracts.
- b. Award purchase and installation of playground equipment and flooring at Sgt. Steve Owen Memorial Park to Dave Bang Associates Inc., in an amount not to exceed \$900,000.
- c. Approve addition of Capital Improvement Project (CIP) 361-11ZZ007-924, ADA Compliant Playground & Flooring Improvements at Sgt. Steve Owen Memorial Park to the City's Five-Year Capital Improvement Program in the amount of \$900,000; \$700,000 will come from funding in FY 2019-2020 & \$200,000 in FY 2020-2021
- d. Authorize the City Manager, or his designee, to sign all documents.

Staff is recommending that Council authorize the City of Lancaster to piggyback on the 1Government Procurement Alliance (1GPA) Public Sector Contract with Dave Bang Associates Inc. 1GPA is a nonprofit national governmental purchasing cooperative that helps public agencies take advantage of public contracts. Use of this contract is in agreement with the City of Lancaster's purchasing practices for achieving the lowest pricing available. It is staff's opinion a competitive bidding process facilitated by the City of Lancaster would not be practicable or advantageous. Under the Purchasing Policy, piggyback contracts with other governmental agencies for professional, scientific, expert, or technical services where contracts were competitively bid are allowed. The proposed award to Dave Bang Associates Inc. will provide for a brand-new playground, including equipment and flooring, at the City's flagship park.

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REGULAR MEETING AGENDA  
TUESDAY, MAY 26, 2020**

**PUBLIC HEARINGS**

**PH 1.** Substantial Amendment to the 2019 - 2020 Community Development Block Grant (CDBG) Action Plan

Recommendation:

- a. Approve the Substantial Amendment to the 2019 - 2020 Community Development Block Grant (CDBG) Annual Action Plan
- b. Recognize revenues & approve appropriations in the amount of \$1,090,899; \$874,303 in Coronavirus Aid, Relief and Economic Security (CARES Act) CDBG-CV Entitlement Funds and \$216,596 in CDBG carry forward funding from prior years. New and existing appropriations will be allocated pursuant to the Substantial Amendment and CARES Entitlement spending plans.
- c. Authorize the City Manager or designee to execute all contracts and associated documents, including subrecipient agreements, subject to City Attorney approval.

In response to a thorough review of the proposed activities, consultation with Housing and Urban Development representatives, recognition of emerging City needs, and the COVID-19 pandemic, the City recognized the need to amend the 2019 - 2020 CDBG Action Plan—to be most responsive and meet community needs. Additionally, part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Public Law 116-136) funding to the U.S. Department of Housing and Urban Development (HUD) made available supplemental CDBG funding for grants to prevent, prepare for, and respond to coronavirus (CDBG-CV grants). By entitlement, the City of Lancaster received a special CDBG-CV allocation in the amount of \$874,303.

All interested persons are invited to electronically attend the meeting and comment on the CDBG CARES Act Substantial Amendment to the 2015 – 2020 Consolidated Plan, the 2019 – 2020 Annual Action Plan and the Citizen Participation Plan. Comments to be read into record during the public hearing portion of the meeting may be submitted **at least two hours prior to the start of the meeting** via email to [AALEXANDER@CITYOFLANCASTERCA.ORG](mailto:AALEXANDER@CITYOFLANCASTERCA.ORG), or in writing to the City of Lancaster, 44933 Fern Avenue, Lancaster, California 93534, Attn: City Clerk, or by calling the City Clerk Department at (661) 723-6020 with comments relative to the public hearing.



**CITY OF LANCASTER, CALIFORNIA  
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CALIFORNIA CHOICE ENERGY AUTHORITY  
REGULAR MEETING AGENDA  
TUESDAY, MAY 26, 2020**

**NEW BUSINESS**

**NB 1. Stand Strong Reopening Assistance Program**

Recommendations:

- a. Approve the Stand Strong Reopening Assistance Program, designed to provide businesses with the items they need to safely reopen under the guidelines issued by the Los Angeles County Department of Public Health and the State of California.
- b. Appropriate \$750,000 from Account No. 101-4431-770, Stand Strong Business Recovery Loan Program to Account No. 101-4240-355, Special Programs to fund the Stand Strong Reopening Assistance Program.

As businesses prepare to reopen under new health and safety guidelines issued by the Los Angeles County Department of Public Health and the State of California, they face two challenges: 1) ongoing shortages of PPE, hand sanitizer, and other required items; and 2) increased business costs due to requirements to provide such supplies for all employees and customers, as well as potential costs in adapting their businesses physically to accommodate social distancing. The Stand Strong Reopening Assistance Program (“Stand Strong”) will provide for these needs. Our Small Business Recovery Resource team stands ready to guide business owners through the new requirements appropriate to their industry. In addition, qualifying businesses will have the opportunity to apply for reopening assistance through Stand Strong. While the program will focus on items such as PPE, hand sanitizer, and CDC-approved cleaning products, it will have the flexibility to provide additional items needed to reopen that may be specific to a particular business or industry.

**NB 2. Grocery Workers Appreciation Program**

Recommendations:

- a. Approve the Grocery Workers Appreciation Program, which will provide grocery workers who have served during the pandemic with a bill credit of up to \$50 on their Lancaster Choice Energy bills.
- b. Approve the dismissal of up to \$50,000 in Lancaster Choice Energy charges for qualifying grocery workers under the Grocery Workers Appreciation Program.

Through the proposed program, the City aims to recognize one group of such essential workers who rarely receive the limelight: grocery workers. In recognition of the sacrifices they continue to make for our community, Lancaster Choice Energy (LCE) has created a program which will provide eligible grocery workers who are LCE customers with a one-time credit on their LCE charges.

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CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/HOUSING/POWER/  
CALIFORNIA CHOICE ENERGY AUTHORITY  
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TUESDAY, MAY 26, 2020**

**COUNCIL REPORTS**

- CR 1.** Receive a report of the proceedings and issues discussed at the April regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).
- CR 2.** Council Reports

**CALIFORNIA CHOICE ENERGY AUTHORITY**

No action required at this time.

**LANCASTER FINANCING AUTHORITY**

No action required at this time.

**LANCASTER POWER AUTHORITY**

No action required at this time.

**LANCASTER SUCCESSOR AGENCY**

No action required at this time.

**CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS**

**CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT**

**PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS**

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EMAIL TO [AALEXANDER@CITYOFLANCASTERCA.ORG](mailto:AALEXANDER@CITYOFLANCASTERCA.ORG) AT LEAST TWO  
HOURS PRIOR TO THE START OF THE MEETING.***

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REGULAR MEETING AGENDA  
TUESDAY, MAY 26, 2020**

**COUNCIL / AGENCY/ AUTHORITY COMMENTS**

**CLOSED SESSION**

1. Conference with Legal Counsel - Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2) - two potential cases.
2. Conference with Legal Counsel - Anticipated Litigation: consideration of initiation of litigation pursuant to Government Code Section 54956.9(d) (4) - two potential cases.
3. Conference with Legal Counsel - Existing Litigation - Government Code Section 54956.9(d) (1)
4. Desert-Candle, LP v. Frontier Homes, LLC, LASC Case No. 20STCV05178
5. Kappler v. Lancaster, LASC 18STCVO4990
6. Better Neighborhoods v. Lancaster, LASC BS175020
7. Antelope Valley Groundwater Cases  
Included Actions:  
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.  
Superior Court of California, County of Los Angeles, Case No. BC325201;  
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.  
Superior Court of California, County of Kern, Case No. S-1500-CV-254-348  
Wm. Bolthouse Farms, Inc. v. City of Lancaster, Diamond Farming Co. v. City of Lancaster,  
Diamond Farming Co. v. Palmdale Water District  
Superior Court of California County of Riverside, consolidated actions;  
Case Nos. RIC 353 840, RIC 344 436, RIC 344 668
8. Ramos v Patino, LASC Case No. MC027974
9. Lozoya v. City of Lancaster, LASC Case No. 19AVCV00714
10. Johnson v. City of Lancaster, LASC Case No. 19AVCV00824
11. Rahier v. City of Lancaster, LASC Case No. 19AVCV00163
12. Brisa Mahoney, et al. v. City of Lancaster, et al., LASC Case No. 20STCV02556

**ADJOURNMENT**

Next Regular Meeting:

**Tuesday, June 9, 2020 - 5:00 p.m.**

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CALIFORNIA CHOICE ENERGY AUTHORITY  
REGULAR MEETING AGENDA  
TUESDAY, MAY 26, 2020**

**MEETING ASSISTANCE INFORMATION**

In compliance with the Americans with Disabilities Act and Executive Order N-29-20, the City has implemented a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act and resolving any doubt whatsoever in favor of accessibility. If you need special assistance to participate in this telephonic meeting, please contact the City Clerk at (661)723-6020 or via email at [aalexander@cityoflanasterca.org](mailto:aalexander@cityoflanasterca.org). To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. Due to difficulties in securing sign language interpreters, five or more business days notice is strongly recommended. For additional information, please contact the City Clerk at (661)723-6020.

**AGENDA ADDENDUM INFORMATION**

On occasion items may be added after the agenda has been mailed to subscribers. Copies of the agenda addendum item will be available at the City Clerk Department and are posted with the agenda on the windows of the City Council Chambers. For more information, please call the City Clerk Department at (661) 723-6020.

All documents available for public review are on file with the City Clerk Department.

**STAFF REPORT**  
**Lancaster Housing Authority**

HA NB 1
05/26/20
JC

Date: May 26, 2020

To: Mayor Parris and Authority Board Members

From: Jason Caudle, City Manager

Subject: **Disposition strategy for property acquired by the Lancaster Housing Authority.**

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**Recommendation:**

Adopt **Resolution HA No. 1-20**, a resolution of the Lancaster Housing Authority (the “Housing Authority”) approving a disposition strategy for the sale of single-family residences.

**Fiscal Impact:**

Revenue from the sale of the homes will be approximately \$675,000, minus closing cost, and will be deposited into the Lancaster Housing Authority, account number 306-3606-100.

**Background:**

On August 14, 2007, the Agency Board approved the implementation of the Neighborhood Foreclosure Preservation Home Ownership Program (the “Program”) citywide. The goal of the Program is to reclaim vacant, abandoned properties for affordable housing, to strengthen blocks and neighborhoods by eliminating the blighting effects of vacant properties, and enforce the city codes and city building code requirements. The Program is designed to preserve sustainable homeownership for Lancaster residents by reclaiming foreclosed homes as neighborhood assets. The owner-occupied housing will be for qualifying low- or moderate-income families. Such units will be subject to occupancy and affordability restrictions recorded against the property as required by Health & Safety Code 33334.2(e)(2).

On January 24, 2012 the Lancaster City Council, adopted Resolution 12-08 assigning the housing functions of the former Lancaster Redevelopment Agency to the Lancaster Housing Authority and making certain findings in connection therewith.

The Lancaster Housing Authority purchased and rehabilitated three properties. These properties will be marketed and sold to potential homeowners who agree to purchase each property for appraised value and agree to the recording of affordability Covenants, Conditions, and Restrictions. The Affordability Covenants, Conditions, and Restrictions contain affordability requirements and restrict the resale of the property to be owner occupied for forty-five years. The properties will be listed and sold through the Greater Antelope Valley Association of Realtors members, via the local area Multiple Listing Service to qualified homebuyers.

One significant component of the removal of blight and revitalization of mature neighborhoods is the rehabilitation of older housing stock. During the economic downturn, there has been a substantial number of foreclosures on mortgages throughout the City. The City has purchased and rehabilitated several vacant and foreclosed properties. The homes purchased are typically those in need of the most assistance and not purchased by homeowners or investors when listed on the local Multiple Listing Service. The properties have been rehabilitated with energy efficient features, such as dual pane windows, Energy Star appliances, and drought tolerant landscaping, in an effort to reduce the maintenance cost of the home to the new homeowners.

Rehabilitation of older properties by the Lancaster Housing Authority helps to eliminate blight in the neighborhoods, and it assists the community by providing much needed affordable homeownership for families. Sale of the rehabilitated properties to homeowners will also help provide a better balance of homeowner to investor in the neighborhoods. By encouraging homeownership, the value attributed to the land as a resource increases, as the conditions of physical deterioration and blight due to poor use of the property, squatting and illegal dumping have been removed. The rejuvenation of these properties is further bolstered with the real potential of providing long-term affordable homeownership.

**Attachments:**

Resolution HA 1-20

Exhibit "A" List of Properties

M 1
05/26/20
JC

**LANCASTER  
CITY COUNCIL/SUCCESSOR AGENCY/  
FINANCING/POWER/  
CALIFORNIA CHOICE ENERGY AUTHORITY  
MINUTES  
May 12, 2020**

**CALL TO ORDER**

Mayor Parris called the meeting of the Lancaster City Council/Successor Agency/Financing/Power/California Choice Energy Authority to order at 5:01 p.m.

**ROLL CALL**

PRESENT: City Council Members /Agency Directors /Authority Members: Dorris, Malhi, Mann; Vice Mayor/Vice Chair Crist; Mayor/Chair Parris.

**STAFF MEMBERS:**

City Manager/Executive Director; Assistant City Manager/Assistant Executive Director; City Attorney/Agency/Authority Counsel; City Clerk/Agency/Authority Secretary; Assistant to the City Manager, Parks, Recreation and Arts Director; Development Services Director; Finance Director; Housing Director; Chief of Police/Public Safety Director

**INVOCATION**

Council Member Darrell Dorris

**EMERGENCY AGENDA ITEM ADDED**

Pursuant to Government Code section 54954.2(b), Vice-Mayor Crist moved to add agenda item NB 3 to the Agenda as the item came to the Council’s attention after the posting of the agenda and it required urgent action: NB3 Adopt a resolution opposing and stating exceptions to the County’s proposed extension of the stay-at-home order. The motion to add item NB3 to the Agenda was seconded by Councilmember Mann and passed unanimously, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist; NOES: None; ABSTAIN: None; ABSENT: None

**MINUTES**

**MINUTES**

April 28, 2020

On a motion Vice Mayor Crist and seconded by Council Member Malhi, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority approved the City Council/Successor Agency/Financing/Power/California Choice Energy Authority Regular Meeting Minutes of April 28, 2020, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist; NOES: None; ABSTAIN: None; ABSENT: None

**CONSENT CALENDAR**

City Clerk announced no emailed comments on the Consent Calendar.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council approved the Consent Calendar as comprised, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

**CC 1. ORDINANCE WAIVER**

Waived further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

**CC 2. CHECK REGISTERS**

Approved the Check and Wire Registers for April 5, 2020 through April 18, 2020 in the amount of \$9,947,696.24

**CC 3. TDA ARTICLE 8 FUNDS CLAIM**

Approved and accepted the TDA Article 8 funds claim as submitted.

**CC 4. PUBLIC WORKS CONSTRUCTION PROJECT NO. 20-009,**

Awarded Public Works Construction Project No. 20-009, Prime Desert Woodland Preserve Gap Closure, (Avenue K-4), to R.C. Becker and Sons, Inc., of Santa Clarita, California, in the amount of \$435,829.23 plus a 10% contingency, to construct pedestrian gap closure improvements on the south side of Avenue K-4. Authorized the City Manager, or his designee, to sign all documents.

**CC 5. PUBLIC WORKS CONSTRUCTION PROJECT NO. 16-004**

Awarded Public Works Construction Project No. 16-004, 10<sup>th</sup> Street West Road Diet and Bikeway Improvements, ATPL-5419(049), LACMTA CFP ID# F5509, to C.A. Rasmussen, Inc., of Valencia, California, in the amount of \$2,728,350 plus a 10% contingency, to install a complete street by reducing vehicular lanes, adding bike lanes, and improving pedestrian facilities. Authorized the City Manager, or his designee, to sign all documents.



**MINUTES**

April 28, 2020

**CC 6. DOWNTOWN LANCASTER PROPERTY AND BUSINESS IMPROVEMENT DISTRICT (PBID) REPORT**

Received annual Report Approve the Downtown Lancaster Property and Business Improvement District (PBID) Annual Report for 2018 and 2019, submitted by The BLVD Association.

**PH 1. RESOLUTION 20-14 AMENDING LANCASTER CHOICE ENERGY CUSTOMER POWER GENERATION RATE SCHEDULE.**

Mayor Parris opened the Public Hearing.

City Clerk announced no emailed comments on this item.

The City Manager presented the staff report regarding this item.

City Clerk gave instructions for opening phone lines for public comments on this item.

Addressing the council on this item:

Fran Sereseres-discussed being thankful for not increasing our choice energy rates.

Mayor Parris closed the Public Hearing.

Discussion among the council included Vice Mayor thanking the Mayor for leading the rate change.

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council adopted **Resolution No. 20-14**, amending the Lancaster Choice Energy customer power generation rate schedule by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

**NB 1. OPERATION JUMP START**

The Assistant to the City Manager presented the staff report on this item.

Discussion among the City Council included the amount of appropriations and confirming logistics for redeeming or obtaining the gift card after their purchase including the start date of the program.

City Clerk announced that there are no emailed comments on NB 1.

**MINUTES**

April 28, 2020

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council approved Operation Jump Start vehicle rebate program and authorized the City Manager or his designee to execute all related documents and appropriate \$1,500,000 from General Fund account 101-2900-000, Fund Balance to account 101-4240-355, Special Programs, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist; NOES: None; ABSTAIN: None; ABSENT: None

**NB 2. COST SHARING AGREEMENT BETWEEN CITY OF LANCASTER AND ANTELOPE VALLEY TRANSIT AUTHORITY (AVTA), A JOINT POWERS AUTHORITY (JPA)**

City Clerk announced there are no emailed comments on NB 2.

On a motion by Vice Mayor Crist and seconded by Council Member Dorris, the City Council approved the Public Safety Programming and Cost-Sharing Agreement between the City of Lancaster and the Antelope Valley Transit Authority for Public Safety Programming and Deputy services and authorized the City Manager to execute the agreement and all necessary documents, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

**NB 3. RESOLUTION OPPOSING THE COUNTY'S PROPOSED EXTENSION OF THE STAY-AT-HOME ORDER.**

Item NB 3 was added to the agenda pursuant to Government Code section 54954.2(b). Mayor Parris moved to (a) adopt a resolution opposing the County's proposed extension of the stay-at-home order, (b) direct staff to bring back a plan within 7 days to address reopening the City with strict monitoring standards for reinstating the stay at home order if identified benchmarks are met, and (c) thereafter approach the County and State to secure their recognition that one size does not fit all with regard to reopening. The motion was seconded by Councilmember Mann and passed unanimously, by the following vote: 5-0-0-0; AYES: Dorris, Malhi Mann Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None.

**CA 1. DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF RESOLUTION NO. 20-15, TO TREAT RELIGIOUS ORGANIZATIONS THE SAME AS OTHER ESTABLISHMENTS REOPENING IN STAGE TWO OF CALIFORNIA'S REOPENING PLAN IN RESPONSE TO COVID-19.**

**MINUTES**

April 28, 2020

Council Member Dorris recused himself at this time.

Emailed comments on this item:

Jean Youngquist- Even though the Lancaster United Methodist Church is on the front page of the May 10, 2020 AV Press and attached to the article concerning opening churches, we are not ready to be open for services. I am unable to tune in to tonight's City Council meeting; however, I want you to know that we can easily hold on for two more months since we are recipients of the SBA PPP loan. We have been able to rehire the 10 workers we furloughed. The majority of our members are post 65 high risk. We miss each other, and we are continuing to check on everyone by phone. We are doing a virtual Sunday service on Facebook and our website. It may not be wise for us to open and expose this population to the Covid-19 virus. So far our funding is holding up because these members of our congregation are on fixed incomes. Meanwhile our preschool is open and caring for essential workers' children. We are strictly following guidelines for sanitizing, spacing and exposure. We are also continuing to feed the homeless on Mondays and Thursdays by distributing carry-out meals. We are holding committee and small group meetings on Zoom. Other churches may be in a different place, but it is good with our souls. We can prayerfully wait to open when it is safer for our congregation.

Discussion among Council included: the ability of churches being able to comply as other entities; necessary for the mental health of individuals; churches who choose to be conservative is within their choice; the ability to move forward with services; developing a team that can make a plan for churches to reopen.

Mayor Parris moved to adopt Resolution 20-15 and Vice Mayor Crist seconded to treat religious organizations the same as other establishments reopening in Stage Two of California's reopening plan in response to COVID-19, by the following vote: 4-0-1-0; AYES: Mann, Malhi, Crist, Parris; NOES: None; ABSTAIN: Dorris; ABSENT: None

Council Member Dorris rejoined the meeting at this time.

**CR 1. REPORT FROM COUNTY SANITATION DISTRICT OF LOS ANGELES COUNTY**

Vice Mayor Crist presented a report of the proceedings and issues discussed at the April 9, 2020, District No. 14 Board of Directors adjourned regular meeting of the County Sanitation Districts of Los Angeles County (District), which included discussion of working to get Sanitation District to rebate a portion of taxes based upon the flow of water for those businesses have been inoperable since COVID-19

City Clerk announced no emailed comments on CR 1.

**MINUTES**

April 28, 2020

Discussion among Council included: testing the sewer for COVID-19 in the water in which City Manager discussed the city working toward this goal.

**CR 2. REPORT ON THE ACTIVITIES OF THE BOARD OF DIRECTORS FOR THE ANTELOPE VALLEY TRANSIT AUTHORITY**

Received report on the Activities of the Board of Directors for the Antelope Valley Transit Authority. Vice Mayor Crist discussed AVTA being one hundred percent electric; received \$48 million from CARES ACT but was blocked by METRO and supported by SCAG representative; letter was rescinded so AVTA will be receiving the money.

Discussion among Council included: who the beneficiaries are of the money received through the CARES act; discussing how representatives from Antelope Valley have been fighting for share and measures taken to receive portion.

City Clerk announced no emailed comments on CR 2.

**CR 3. COUNCIL REPORTS**

Vice Mayor Crist discussed the AVQMD meeting and its decision, due to COVID-19, to allocate \$75,000 to the fairgrounds to buy recording equipment for individuals in the community to use.

Mayor Parris discussed if graduations for high school seniors to use; assigned Council Member Mann to reach out to schools.

Council Member Mann discussed initiatives made to allow students to ride public transits for free.

Council Member Dorris discussed reestablishing the Youth Commission.

**CALIFORNIA CHOICE ENERGY AUTHORITY**

No action required at this time.

**LANCASTER HOUSING AUTHORITY**

No action required at this time.

**LANCASTER FINANCING AUTHORITY**

**MINUTES**

April 28, 2020

No action required at this time.

**LANCASTER POWER AUTHORITY**

No action required at this time.

**LANCASTER SUCCESSOR AGENCY**

No action required at this time.

**CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS**

The City Manager discussed staff working towards businesses reopening and researching the State and County guidelines for those businesses being allowed to reopen; partnership with schools; construction going forward; moving forward as a City and health of staff.

Mayor Parris excused at this time.

Vice Mayor Crist conducted remainder of meeting.

**PUBLIC COMMENTS- NON-AGENDIZED ITEMS**

City Clerk read emailed public comments at this time:

Bruce Hammill- "Your Honors, After living in this city during most of my adult life; It came as a great shock to me-- during our last election, to suddenly learn that my Lancaster household had become a voting member of Kern County's 23rd Congressional District. It was also stunning to me, to learn that the County of Los Angeles had failed to notify me of these electoral changes-- that first became approved by our courts in the year 2012! Sidebar: Until our most recent election, all prior ballots offered to me listed only "CD 25" Candidates. (So I've now filed a "Freedom of Information Act" request--with Los Angeles County's own City Clerk's office; Seeking further information). Therefore, please accept this as my request that the City of Lancaster take an immediate interest in establishing itself as an "Interested Party", within our state's newest "2020 Citizens Redistricting Commission" project. With an ultimate goal of helping to keep our local residents more informed about possible changes that may become made to their own Voting Stature-- than they have been, to this point."

Fran Sereseres- "I would like to congratulate Ken Mann, Darrell Dorris, and Mayor Parris for winning in the election."

**COUNCIL COMMENTS**

No comments at this time.

**CLOSED SESSION**

1. Conference with Legal Counsel - Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2) - two potential cases.

**MINUTES**

April 28, 2020

2. Conference with Legal Counsel - Anticipated Litigation: consideration of initiation of litigation pursuant to Government Code Section 54956.9(d) (4) - two potential cases.
3. Conference with Legal Counsel - Existing Litigation - Government Code Section 54956.9(d) (1)
4. Desert-Candle, LP v. Frontier Homes, LLC, LASC Case No. 20STCV05178
5. Kappler v. Lancaster, LASC 18STCVO4990
6. Better Neighborhoods v. Lancaster, LASC BS175020
7. Antelope Valley Groundwater Cases  
Included Actions:  
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.  
Superior Court of California, County of Los Angeles, Case No. BC325201;  
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.  
Superior Court of California, County of Kern, Case No. S-1500-CV-254-348  
Wm. Bolthouse Farms, Inc. v. City of Lancaster, Diamond Farming Co. v. City of Lancaster, Diamond Farming Co. v. Palmdale Water District  
Superior Court of California County of Riverside, consolidated actions;  
Case Nos. RIC 353 840, RIC 344 436, RIC 344 668
8. Ramos v Patino, LASC Case No. MC027974
9. Lozoya v. City of Lancaster, LASC Case No. 19AVCV00714
10. Johnson v. City of Lancaster, LASC Case No. 19AVCV00824
11. Rahier v. City of Lancaster, LASC Case No. 19AVCV00163
12. Brisa Mahoney, et al. v. City of Lancaster, et al., LASC Case No. 20STCV02556

**ADJOURNMENT**

Vice Mayor Crist adjourned the meeting at 6:26 p.m. and stated the next City Council/Successor Agency/Financing/Power/California Choice Energy Authority meeting will be held on Tuesday, May 26, 2020 at 5:00 p.m.

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/  
FINANCING/POWER/CALIFORNIA CHOICE ENERGY AUTHORITY  
**MINUTES**  
April 28, 2020

PASSED, APPROVED and ADOPTED this 26<sup>th</sup> day of May, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

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ANDREA ALEXANDER  
CITY CLERK

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R. REX PARRIS  
MAYOR/CHAIRMAN

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/  
FINANCING/POWER/CALIFORNIA CHOICE ENERGY AUTHORITY  
**MINUTES**  
April 28, 2020

STATE OF CALIFORNIA            }  
COUNTY OF LOS ANGELES       }ss  
CITY OF LANCASTER             }

CERTIFICATION OF MINUTES  
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/HOUSING/POWER/CALIFORNIA  
CHOICE ENERGY AUTHORITY

I, \_\_\_\_\_, \_\_\_\_\_ of the City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original City Council/Successor Agency/Financing/Housing/Power/California Choice Energy Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_



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05/26/20
JC

**LANCASTER  
CITY COUNCIL/SUCCESSOR AGENCY/  
FINANCING/POWER/  
CALIFORNIA CHOICE ENERGY AUTHORITY  
AMENDMENT/UPDATED MINUTES  
April 28, 2020**

**CALL TO ORDER**

Mayor/ Chair Parris called the meeting of the Lancaster City Council/Successor Agency/Financing/ Power/California Choice Energy Authority to order at 5:00 p.m.

**ROLL CALL**

PRESENT: City Council Members /Agency Directors /Authority Members: Dorris, Malhi, Mann; Vice Mayor/Vice Chair Crist; Mayor/Chair Parris.

**STAFF MEMBERS:**

City Manager/Executive Director; Assistant City Manager/Assistant Executive Director; City Attorney/Agency/Authority Counsel; City Clerk/Agency/Authority Secretary; Assistant to the City Manager, Parks, Recreation and Arts Director; Development Services Director; Finance Director; Housing Director; Chief of Police/Public Safety Director

**INVOCATION**

Pastor Matt Dumas, Central Christian Church

**PRESENTATION TO THE CITY**

**OFFICIAL CANVASS OF THE APRIL 14, 2020 GENERAL MUNICIPAL ELECTION**

The City Clerk presented the staff report on this item.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council adopted **Resolution No. 20-12**, reciting the facts of the General Municipal Election held on Tuesday, April 14, 2020, declaring the results and such other matters as provided by law regarding the election of the Mayor and two Council Members, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist; Parris; NOES: None; ABSTAIN: None; ABSENT: None

**MINUTES**

April 28, 2020

The Oath of Office was administered at this time.

**MINUTES**

On a motion Vice Mayor Crist and seconded by Council Member Mann, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority approved the City Council/Successor Agency/Financing/Power/California Choice Energy Authority Regular Meeting Minutes of March 24, 2020 and Special Meeting Minutes of April 3, 2020 by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist; NOES: None; ABSTAIN: None; ABSENT: None

**CONSENT CALENDAR**

No comments received on Consent Calendar.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council approved the Consent Calendar as comprised, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

**CC 1. ORDINANCE WAIVER**

Waived further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

**CC 2. CHECK REGISTERS**

Approved the Check and Wire Registers for March 01, 2020, through April 04, 2020 in the amount of \$5, 232,507.81

**CC 3. INVESTMENT REPORT**

Accepted and approved the March 2020, Monthly Report of Investments as submitted.

**CC 4. STAND STRONG BUSINESS RECOVERY LOAN PROGRAM**

Approved agreement with Ride a Cowboy, LLC for a \$40,000 loan under the Stand Strong Business Recovery Loan Program. Authorized the City Manager or his designee to execute all related documents.

**CC 5. RESOLUTION NO. 20-13**

Adopted **Resolution No. 20-13**, approving the City of Lancaster Hazard Mitigation Plan 2019-2024, and directed the City Manager or his designee to submit the Plan to the State Office of Emergency Services for approval.

**MINUTES**

April 28, 2020

**CC 6. AGREEMENT WITH DUKE ENGINEERING AND ASSOCIATES**

Awarded Contract to Duke Engineering and Associates of Lancaster, California, for a total of \$202,525. Authorized the City Manager, or his designee, to sign all documents. This contract is awarded in accordance with City of Lancaster Municipal Code Chapter 3.32.220(I).

**CC 7. PUBLIC WORKS CONSTRUCTION PROJECT NO. 17-006 REBID**

Accepted the work constructed by Toro Enterprises, Inc., for Public Works Construction Project No. 17-006 REBID, Lancaster Boulevard and 15<sup>th</sup> Street West Roundabout, HSIPL-5419(043), and directed the City Clerk to file the Notice of Completion for the project. Retention on this project shall be disbursed in accordance with California Public Contract Code.

**CC 8. PUBLIC WORKS CONSTRUCTION PROJECT NO 17-019**

Accepted the work constructed by JFL Electric, Inc., for Public Works Construction Project No. 17-019, 2018 Traffic Signal Upgrades, and directed the City Clerk to file the Notice of Completion. Retention on this project shall be disbursed in accordance with California Public Contract Code.

**CC 9. PUBLIC WORKS CONSTRUCTION PROJECT NO. 18-001**

Accepted the work constructed by All American Asphalt for Public Works Construction Project No. 18-001, 2018 Pavement Management Program (Revive 25), and directed the City Clerk to file the Notice of Completion. Retention on this project shall be disbursed in accordance with California Public Contract Code.

**CC 10. PUBLIC WORKS CONSTRUCTION PROJECT NO. 19-001**

Accepted the work constructed by All American Asphalt for Public Works Construction Project No. 19-001, 2019 Pavement Management Program (Revive 25), and directed the City Clerk to file the Notice of Completion for the project. Retention on this project will be disbursed in accordance with California Public Contract Code.

**CC 11. PUBLIC WORKS CONSTRUCTION PROJECT 19-005**

Accept the work constructed by Superior Pavement Markings for Public Works Construction Project No. 19-005, 2019 Long Line Striping, and directed the City clerk to file the Notice of Completion for the project. Retention on this project will be disbursed

**MINUTES**

April 28, 2020

in accordance with California Public Contract Code.

**CC 12. PUBLIC WORKS CONSTRUCTION PROJECT 17-003**

Approved change orders 1-4, and increased the total amount of the contract with Hardy & Harper, Inc., of Santa Ana, California, for Public Works Construction Project 17-003, 2017 Pavement Management Program (Revive 25), by \$119,372.67 for a total revised contract amount of \$2,846,372.67 plus a 10% contingency.

**CC 13. PUBLIC WORKS CONSTRUCTION PROJECT 20-002**

Awarded Public Works Construction Project No. 20-002, Sewer Rehabilitation project, to Mike Prlich & Sons, Inc., of Baldwin Park, California, in the amount of \$299,345 plus a 10% contingency, to repair manholes and sewer mainlines. Authorized the City Manager, or his designee, to sign all documents.

**CR 1. DISCUSSION OF PUBLIC HEALTH OFFICER DESIGNATION.**

No emailed comments on this item.

City Attorney discussed the roles and allocation of responsibility of Public Health officer within the City of Lancaster which is currently designated to Los Angeles County; nearly every city within Los Angeles County allows the Los Angeles county to cover Public Health officer responsibilities. City Attorney further discussed various responsibilities of current Public Health Officer designated by Los Angeles county; discussed the need to have multiple designated persons to take on responsibility if done in-house by the City of Lancaster.

Discussion among council included:

Mayor Parris discussed wanting to know if the Public Health Officer job function could be done in parts and do it has a hybrid. City Attorney stated that the statute does not call for this Council Member Mann discussed two cities in Los Angeles County who are independent of LA County and looking at their model. Vice Mayor Crist discussed were funding issues. Mayor discussed failure of LA County doing this job in certain aspects.

Deputy Mayor Dr. Lawrence Stock discussed current COVID-19 pandemic and various aspects of its effects and the safest possible way to get through the next three years. Deputy Mayor discussed that vaccine would be needed but not certain time as to when this would happen. Deputy Mayor discussed concepts for suggestions for pathways forward which included; the need for individuals to continue seeking medical attention for other illnesses unrelated to the virus instead of staying home in fear of catching COVID-19 if they sought medical attention; the financial impact currently; First concept - getting individuals back to work while minimizing deaths disability; Second concept- immunity of the virus; Third,

**MINUTES**

April 28, 2020

stay at home guidance for those that are most vulnerable until a vaccine is in place. One major goal is getting condition disease surveillance in place to measure contracting the disease and deaths. Deputy Mayor discussed public health including more readily tests available and contact tracing to quarantine those COVID 19 contacts; public health education and utilization of health risk tools; maintenance and continued use of sanitation if re-opening; slowly releasing groups from stay-at-home order.

Discussion among Council included:

Vice Mayor Crist asked would you recommend opening a golf course. Deputy Mayor didn't see a problem with it. Vice Mayor Crist discussed personal responsibility and asking about opening some restaurants, car dealerships, and gyms. Deputy Mayor discussed personal responsibility and accountability of businesses with restrictions and sanitation. Council Member Mann discussed boiler plate guidelines for opening up. Council Member Dorris discussed guidelines that people can follow for churches and businesses. Mayor Parris discussed those business who are allowed to open should follow guidelines or provide ideas for re-opening and if not penalizing those who don't comply; allowing volunteers to help and businesses submitting a plan for what may work.

**CR 2. COUNCIL REPORTS**

Vice Mayor Crist discussed transitioning fair grounds to have video equipment; AVTA using all electric buses now and carbon credits as a result.

**CALIFORNIA CHOICE ENERGY AUTHORITY**

No action required at this time.

**LANCASTER HOUSING AUTHORITY**

No action required at this time.

**LANCASTER FINANCING AUTHORITY**

No action required at this time.

**LANCASTER POWER AUTHORITY**

No action required at this time.

**LANCASTER SUCCESSOR AGENCY**

No action required at this time.

**MINUTES**

April 28, 2020

**CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS**

Council Member Malhi was excused at this time.

The City Manager discussed number of COVID-19 cases in LA County and Lancaster; working diligently on funding sources and getting those back to work; along with economic impacts and operationally getting back to order; programs as it relates to operational change; heavily focusing on recovery standpoint.

Mayor Parris asked status of getting Wi-Fi for kids who need it City Manager informed in process of getting Wi-Fi and some already available in some areas which may be found on heat map on City's website.

**PUBLIC COMMENTS- NON-AGENDIZED ITEMS**

City Clerk read emailed public comments at this time:

Rudy Rodriguez- "Im the owner of a small tattoo shop in Lancaster California , my shops been close for nearly 2 months due to the corona virus My shops lease will be up at the end of this month . My question is what are my options moving forward, do I have any legal rights to stay an extra 2 months since I had to close down prior to fulfilling my lease term Ive applied to all the loan programs that were available for small business as soon as they came available yet I haven't received any financial help or any status about them Thank you. "

Mike Thacker- "My name is Mike Thacker and I am a resident of Lancaster. I would like to know what the city's plan is to fix the thousands of potholes that are popping up all over the city. Ave. K and L seem to crumbling in front of our eyes. Are you aware of the problem and what kind of plan do you have in place to start fixing our streets that make some of the third world streets I've seen look amazing? I know you care, but seeing chunks of asphalt everywhere makes me wonder if you are aware. I am submitting this electronically because apparently there is no way for us to address the council as we would with the 2 or 3 minute non agenda item portion of a normal council meeting. Thank you"

Donita Winn- "If it is possible, I would like to congratulate Mayor Parris, Mr. Ken Mann, and Mr. Darrell Dorris on their elections to the City of Lancaster City Council."

**COUNCIL COMMENTS**

No council comments at this time.

**MINUTES**

April 28, 2020

**CLOSED SESSION**

1. Conference with Legal Counsel - Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2) - two potential cases.
2. Conference with Legal Counsel - Anticipated Litigation: consideration of initiation of litigation pursuant to Government Code Section 54956.9(d) (4) - two potential cases.
3. Conference with Legal Counsel - Existing Litigation - Government Code Section 54956.9(d) (1)
4. Desert-Candle, LP v. Frontier Homes, LLC, LASC Case No. 20STCV05178
5. Kappler v. Lancaster, LASC 18STCVO4990
6. Better Neighborhoods v. Lancaster, LASC BS175020
7. Antelope Valley Groundwater Cases  
Included Actions:  
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.  
Superior Court of California, County of Los Angeles, Case No. BC325201;  
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co.  
Superior Court of California, County of Kern, Case No. S-1500-CV-254-348  
Wm. Bolthouse Farms, Inc. v. City of Lancaster, Diamond Farming Co. v. City of Lancaster, Diamond Farming Co. v. Palmdale Water District  
Superior Court of California County of Riverside, consolidated actions;  
Case Nos. RIC 353 840, RIC 344 436, RIC 344 668
8. Ramos v Patino, LASC Case No. MC027974
9. Lozoya v. City of Lancaster, LASC Case No. 19AVCV00714
10. Johnson v. City of Lancaster, LASC Case No. 19AVCV00824
11. Rahier v. City of Lancaster, LASC Case No. 19AVCV00163

**ADJOURNMENT**

Mayor Parris adjourned the meeting at 6:32 p.m. and stated the next City Council/Successor Agency/Financing/Power/California Choice Energy Authority meeting will be held on Tuesday, May 12, 2020 at 5:00 p.m.

LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/  
FINANCING/POWER/CALIFORNIA CHOICE ENERGY AUTHORITY  
**MINUTES**  
April 28, 2020

PASSED, APPROVED and ADOPTED this 12<sup>th</sup> day of May, 2020, by the following vote:

AYES: Dorris, Malhi, Mann, Crist, Parris

NOES: None

ABSTAIN: None

ABSENT: None

ATTEST:

APPROVED:

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ANDREA ALEXANDER  
CITY CLERK

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R. REX PARRIS  
MAYOR/CHAIRMAN



LANCASTER CITY COUNCIL/ SUCCESSOR AGENCY/  
FINANCING/POWER/CALIFORNIA CHOICE ENERGY AUTHORITY  
**MINUTES**  
April 28, 2020

STATE OF CALIFORNIA            }  
COUNTY OF LOS ANGELES       }ss  
CITY OF LANCASTER            }

CERTIFICATION OF MINUTES  
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/HOUSING/POWER/CALIFORNIA  
CHOICE ENERGY AUTHORITY

I, \_\_\_\_\_, \_\_\_\_\_ of the City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original City Council/Successor Agency/Financing/Housing/Power/California Choice Energy Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_

**STAFF REPORT**  
**City of Lancaster**

Date: May 26, 2020  
To: Mayor Parris and City Council Members  
From: Pam Statsmann, Finance Director  
Subject: **Check Registers – April 19, 2020 through May 2, 2020**

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CC 2
5/26/20
JC

**Recommendation:**

Approve the Check Registers as presented.

**Fiscal Impact:**

\$ 8,316,735.38 as detailed in the Check Registers.

**Background:**

At each regular City Council Meeting, the City Council is presented with check and ACH/wire registers listing the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects issued the prior three to four weeks. This process provides the City Council the opportunity to review the expenditures of the City. Claims are paid via checks, Automated Clearing House (ACH) payments, or federal wires. The justifying backup information for each expenditure is available in the Finance Department.


Check Nos.:	7411726-7412005	\$ 4,198,230.08
ACH/Wire Check Nos.:	101010639-101010652	<u>\$ 4,118,505.30</u>
		\$ 8,316,735.38
Voided Check No.:	N/A	
Voided ACH/Wire No.:	N/A	

PS:sp

**Attachments:**

Check Register  
ACH/Wire Register

**STAFF REPORT**  
**City of Lancaster**

Date: May 26, 2020  
To: Mayor Parris and City Council Members  
From: Pam Statsmann, Finance Director   
Subject: **Check Registers – April 19, 2020 through May 2, 2020**

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5/26/20
JC

**Recommendation:**

Approve the Check Registers as presented.

**Fiscal Impact:**

\$ 8,316,735.38 as detailed in the Check Registers.

**Background:**

At each regular City Council Meeting, the City Council is presented with check and ACH/wire registers listing the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects issued the prior three to four weeks. This process provides the City Council the opportunity to review the expenditures of the City. Claims are paid via checks, Automated Clearing House (ACH) payments, or federal wires. The justifying backup information for each expenditure is available in the Finance Department.

Check Nos.:	7411726-7412005	\$ 4,198,230.08
ACH/Wire Check Nos.:	101010639-101010652	<u>\$ 4,118,505.30</u>
		\$ 8,316,735.38
Voided Check No.:	N/A	
Voided ACH/Wire No.:	N/A	

PS:sp

**Attachments:**

Check Register  
ACH/Wire Register

# City of Lancaster Check Register



From Check No.: 101010639 - To Check No.: 101010652

From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:06

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
101010639	09509	ADP, LLC	ADP FEES-BAR-CODE TIME CLOCKS	8,600.81	101 4220301	8,600.81
101010640	07101	CALPINE ENERGY SOLUTIONS LLC	03/20-RESOURCE ADEQUACY PRCRD	24,750.00	490 4250653	24,750.00
101010641	C9589	U S BANK CORP PAYMENT SYSTEMS	04/10/20-CALCARD STATEMENT	91,881.68	101 2601000	91,881.68
101010642	07172	ENERGY AMERICA, LLC	DE-02/20-LCE ENERGY CHARGS	1,715,144.40	490 4250301	31,443.61
					490 4250653	1,683,700.79
				<u>1,715,144.40</u>		<u>1,715,144.40</u>
101010643	07936	WESTERN ANTELOPE DRY RANCH LL	03/20-LCE ENERGY CHARGS-SPOWER	102,548.81	490 4250653	102,548.81
101010644	09255	TGP ENERGY MANAGEMENT LLC	03/20-ENERGY PROCUREMENT	95,580.00	490 4250653	95,580.00
101010645	09331	CA CHOICE ENERGY AUTHORITY	03/20-PROFESSIONAL SVCS	120,959.46	490 4250301	(34,440.00)
					490 4250301	(3,150.00)
					490 4250301	2,500.00
					490 4250301	2,500.00
					490 4250301	2,533.75
					490 4250301	5,000.00
					490 4250301	16,621.21
					490 4250301	24,240.00
					490 4250301	45,483.00
					490 4250301	59,671.50
				<u>120,959.46</u>		<u>120,959.46</u>
101010646	09449	MORGAN STANLEY CAPITAL GRP INC	MORGAN STNLY-03/20 RA CHRGS	1,334,571.60	490 4250653	102,900.00
					490 4250653	208,521.60
					490 4250653	1,023,150.00
				<u>1,334,571.60</u>		<u>1,334,571.60</u>
101010647	09973	VISTA ENERGY STORAGE LLC	03/20-VISTA-PREPMT RA LETTERS	16,000.00	490 4250653	16,000.00
101010648	09974	NRG POWER MARKETING LLC	03/20-NRG ENERGY	90,000.00	490 4250653	90,000.00
101010649	08916	TENASKA POWER SERVICES CO	03/20-LCE-CARBON FREE ENERGY	42,101.48	490 4250653	42,101.48
			03/20-LCE-CARBON FREE ENERGY	3,172.98	490 4250653	3,172.98
				<u>45,274.46</u>		<u>45,274.46</u>
101010650	05987	THE VISITORS BUREAU-LANCASTER	02/20 TBID FEES	31,387.97	101 2501000	31,387.97
101010651	09015	POWEREX CORP	07/20-ENERGY PREPAYMENT	390,000.00	490 1200000	390,000.00
101010652	D2446	THE BLVD ASSOCIATION	DLPBID FEES-04/20	51,806.11	401 2501100	51,806.11
Chk Count	<u>14</u>			Check Report Total	<u>4,118,505.30</u>	

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005  
 From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7411726	D4357	ANDERSON, LISA M	LA-MLGE-COEUR D'ALN-9/25-27/19	69.72	101 2140000	69.72
7411727	09987	BURKS, KEVIN	BOOT/PANT REIMBURSEMENT	262.53	203 4752220	262.53
7411728	C2060	CA WATER SERVICE COMPANY	03/14/20-04/15/20 WATER SVC	979.66	482 4636654	979.66
7411729	09988	KAEWWONGSRI, ACHANA	STAND STRONG RECOVERY LOAN	20,000.00	101 4431770	20,000.00
7411730	1215	L A CO WATERWORKS	01/02/20-04/16/20 WATER SVC	28,539.27	101 4300654 101 4633654 101 4634654 203 4636654 482 4636654	127.10 673.08 9,228.99 6,826.61 11,683.49
				28,539.27		28,539.27
7411731	D2287	LANCASTER CODE ENFRMNT ASSN	UNION DUES-PP 9/2020	360.00	101 2171000	360.00
7411732	A7221	P E R S LONG TERM CARE PROGRAM	LONG TERM CARE PREM-PP 9/2020	812.51	101 2170200	812.51
7411733	03154	SO CA EDISON	03/01/20-04/01/20 ELECTRIC SVC	91.02	483 4785660	91.02
7411734	03154	SO CA EDISON	03/04/20-04/23/20 ELECTRIC SVC	5,404.55	101 4240902 101 4632652 101 4633652 101 4650652 203 4785652 209 16ST007924 210 15SW017924 482 4636652 483 4785660	466.65 1,009.90 2,096.18 954.36 42.00 86.55 61.47 109.98 577.46
				5,404.55		5,404.55
7411735	1907	SO CA GAS COMPANY	03/18/20-04/22/20 GAS SVC	8,228.75	101 4300655 101 4631655 101 4632655 101 4633655 101 4634655 101 4635655	3.67 3,377.95 682.61 3,364.58 316.11 483.83
				8,228.75		8,228.75
7411736	1996	STANDARD INSURANCE CO.	04/20-STANDARD INS-POL#166534	19,427.41	101 2166200 101 2166300 101 2166400 101 2166401 101 2170215	2,844.12 507.92 5,663.32 5,973.76 4,438.29
				19,427.41		19,427.41
7411737	C2555	TIME WARNER CABLE	04/20-TV SERVICE-VICE MAYOR	41.10	101 4315651	41.10

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7411738	C2555	TIME WARNER CABLE	04/14-05/13/20 BROADBAND SVC	164.99	101 4820651	164.99
7411739	C2555	TIME WARNER CABLE	04/20-BUSINESS-MAYORS OFFICE	203.18	101 4315651	203.18
7411740	C2555	TIME WARNER CABLE	04/20-ROADRUNNER SERVICE	280.82	101 4315651	280.82
7411741	D3370	VERIZON WIRELESS	03/20-WIRELESS SERVICE	3,083.58	101 4315651	3,083.58
7411742	A9842	A V ADVENTIST SCHOOL	REFUND-CANCELED PERF-LPAC	155.00	101 3405104	155.00
7411743	02605	A V COLLISION REPAIRS, INC	LABOR/PARTS-EQ7515	1,771.80	101 4761207	1,771.80
7411744	C0077	A V E K	LNSC-BACTERIOLOGICAL TEST	20.00	101 4635402	20.00
7411745	00116	A V ENGINEERING	DIV/AVE I-INFILL DVLPMT PRJCT	3,675.00	306 4240900D	3,675.00
7411746	00105	A V FLORIST	LEARN 4 LIFE EVENT-FLOWERS	319.74	101 4649225	319.74
7411747	03854	A V JANITORIAL SUPPLY	CH-JANITORIAL SUPPLIES	988.24	101 4650406	988.24
			LMS-JANITORIAL SUPPLIES	1,088.43	101 4632406	1,088.43
			CPC-JANITORIAL SUPPLIES	847.53	101 4631406	847.53
				<u>2,924.20</u>		<u>2,924.20</u>
7411748	00107	A V PRESS	PAC-02/20 ADVERTISING	2,958.42	101 4650205	2,958.42
			PAC-03/20 ADVERTISING	1,630.52	101 4650205	1,630.52
				<u>4,588.94</u>		<u>4,588.94</u>
7411749	A1310	A V UNION HIGH SCHOOL DISTRICT	REFUND-CANCELED PERF-LPAC	70.00	101 3405104	70.00
7411750	06294	A V WEB DESIGNS	PAC-04/20-MONTHLY HOSTNG CHGS	99.95	101 4650302	99.95
7411751	07489	ACCESSO SHOWARE	PAC-03/20-TICKET SALES	609.75	101 4650302	609.75
7411752	09826	ACME ASSET PROTECTION SERVICES	03/20-SECURITY-MTNC YD	8,240.00	203 4752301	4,120.00
					207 4752301	4,120.00
				<u>8,240.00</u>		<u>8,240.00</u>
7411753	C4724	ACTIVE NETWORK LLC	SPORTS PROGRAMS REFUNDS	16,465.50	101 2182001	16,465.50
7411754	06352	AGILITY RECOVERY SOLUTIONS	04/20-READYSUITE	665.00	101 4315302	665.00
7411755	09984	ALPINE PTO	REFUND-CANCELED PERF-LPAC	630.00	101 3405104	630.00
7411756	05265	ALTMAN PLANTS	OMP-PARK FLOWERS	549.58	101 4634265	549.58
7411757	C6143	AMERICAN BUSINESS MACHINES	IMAGE RUNNER ADV COPIER	4.09	101 4410254	4.09
7411758	D3969	AMERICAN CRAFTSMAN RESTORATIO	ASBESTOS TESTING FEE	1,650.00	701 11BS019924	1,650.00
			LEAD TESTING FEE	750.00	701 11BS019924	750.00
				<u>2,400.00</u>		<u>2,400.00</u>
7411759	D3147	AMERICAN PLUMBING SERVICES,INC	OMP/AVTA-UNCLOG DRAIN	165.00	207 4634402	165.00

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005

From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7411760	05251	AMTECH ELEVATOR SERVICES	LMS-ELEVATOR SERVICE	1,051.94	101 4632301	350.65
					101 4633301	701.29
				<u>1,051.94</u>		<u>1,051.94</u>
7411761	02693	ANDY GUMP, INC	JRP-FENCE RNTL-03/25-04/21/20	4,125.24	101 4431602	4,125.24
7411762	C9805	ARROW TRANSIT MIX INC	READY MIX CONCRETE	764.31	203 4752410	764.31
7411763	08130	ARTAROUND STUDIO	03/20-04/20-SCULPTURE INSTRCTN	31.50	101 4643308	31.50
			03/20-04/20-KIDSWORK INSTRCTN	63.00	101 4643308	63.00
				<u>94.50</u>		<u>94.50</u>
7411764	05187	ATKINSON MASONRY	DAMAGE TO WALL J-8 NEW CHLGR	1,220.00	203 4636460	1,220.00
			DAMAGE TO WALL J & 40TH W	1,100.00	203 4636460	1,100.00
				<u>2,320.00</u>		<u>2,320.00</u>
7411765	04446	AUTO PROS	TRANSAXLE ASSEMBLY-EQ2300	1,961.96	101 4647207	1,961.96
7411766	04151	AXES FIRE INC	FIRE CERTS(6)	77.70	101 4632207	12.95
					101 4647207	12.95
					101 4761207	12.95
					480 4755207	12.95
					483 4785207	12.95
					484 4755207	12.95
				<u>77.70</u>		<u>77.70</u>
7411767	07205	BARNEY'S BLENDS, INC	LMS-BULLPEN CLAY	7,747.50	227 12BS014924	7,747.50
			LMS-CONDITIONER	1,858.20	101 4632404	1,858.20
				<u>9,605.70</u>		<u>9,605.70</u>
7411768	01863	BAVCO	H-8 & 10TH W ACCIDENT	407.92	482 4636462	407.92
7411769	09982	BROWN, JAMES CARRINGTON IV	MOAH-INSTALL ART WORK MEG JOANNIDES	400.00	101 4653251	400.00
7411770	08902	BUILDERS UNLIMITED CONSTRUCTRS	MOAH-DRYWALL-FINAL PMT	28,500.00	101 4633403	28,500.00
7411771	08017	BURKE, WILLIAMS & SORENSEN LLP	01/20-PROFESSIONAL/LGL SVCS	3,869.50	101 4100303	3,869.50
7411772	06351	C T WEST, INC	MTNC YD-CONTROLLER	2,956.50	203 4785460	2,956.50
7411773	D1872	CA WATER ENVIRONMENTAL ASSN	RW-CWEA CERTIFICATION RENEWAL	99.00	101 4220311	99.00
7411774	09640	CANNON CORPORATION	CDP 18-05 PERMIT PLAN CHECKING	353.53	101 4761308	353.53
			CDP 18-05 PERMIT PLAN CHECKING	119.68	101 4761308	119.68
				<u>473.21</u>		<u>473.21</u>
7411775	06020	CANON FINANCIAL SERVICES, INC	04/20 COPIER LEASE	6,314.81	101 4410254	6,314.81
7411776	C5582	CARPETERIA	PAC-HOUSE CARPET-FINAL PMT	1,946.70	101 4650403	1,946.70
7411777	04636	CAYENTA/N HARRIS COMPUTER CORP	PS INSTALL	1,600.00	101 4410302	1,600.00

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005

From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7411778	04742	CENTURY DRAPERIES	MOAH-DRAPERY	504.00	101 4653251	504.00
7411779	C5109	D'S CERAMICS	03/20-04/20-PTTRS WHL INSTRCTN	91.00	101 4643308	91.00
7411780	C7625	DAPEER,ROSENBLIT & LITVAK, LLP	03/20-SPECIALIZED LEGAL SVCS	742.50	101 4230303	742.50
7411781	08803	DEDMAN, LENARDO	03/20-04/20-SPANISH INSTRUCTOR	180.00	101 4643308	180.00
7411782	04067	DELL MARKETING LP	IT-PROSUPPORT	10,728.83	101 4315302	10,728.83
7411783	00432	DEPT OF JUSTICE	03/20-FINGERPRINT APPS	608.00	101 4220301	608.00
7411784	00414	DESERT LOCK COMPANY	LMS-DOOR FRAME REPAIRS OMP-INSTALL LATCH GRD-AC BLDG	78.21 105.22 <u>183.43</u>	101 4632402 101 4634402	78.21 105.22 <u>183.43</u>
7411785	01872	DUN & BRADSTREET	DNBI FOR RISK MGMT	4,500.00	101 4431301	4,500.00
7411786	D4064	EASTSIDE UNION SCHOOL DISTRICT	REFUND-CANCELED PERF-LPAC	460.00	101 3405104	460.00
7411787	D2427	ENVIRONMENTAL SOUND SOLUTIONS	04/20-MUSIC SERVICE	65.00	101 4633301	65.00
7411788	D4076	EUBANKS, STACY	REFUND-CANCELED PERF-LPAC	10.00	101 3405104	10.00
7411789	06380	EWING IRRIGATION PRODUCTS, INC	STA-CONTROLLER(1) 32" PEDESTAL(1) LMS-CONDITIONER	593.10 76.76 1,421.28 <u>2,091.14</u>	482 4636462 482 4636462 101 4632404	593.10 76.76 1,421.28 <u>2,091.14</u>
7411790	00617	FEDERAL EXPRESS CORPORATION	EXPRESS MAILLING	109.52	101 4631404 101 4770361 484 4700301 <u>109.52</u>	24.68 63.07 21.77 <u>109.52</u>
7411791	09588	FERGUSON ENTERPRISES LLC #1350	LMS-HVAC SUPPLIES	69.36	101 4632403	69.36
7411792	09589	FH II LLC	RELEASE OF MONUMENTATION SECUR RELEASE OF MONUMENTATION SECUR TR 063595	9,800.00 1,800.00 <u>11,600.00</u>	101 2503001 101 2503001	9,800.00 1,800.00 <u>11,600.00</u>
7411793	00822	H W HUNTER, INC	AB SENSOR-EQ7510	36.44	101 4761207	36.44
7411794	09758	HENCELY, TROY JR	03/20-04/20-MUSC THTR INSTRCTR 03/20-04/20-IMPROV INSTRCTR	315.00 120.00 <u>435.00</u>	101 4643308 101 4643308	315.00 120.00 <u>435.00</u>
7411795	819	HERC RENTALS INC	OMP-BOOM ARTIC 30' NAR ROT JIB JRP-BOOM ARTICULATED 80' JIB	208.06 1,154.08 <u>1,362.14</u>	101 4646251 101 4631602	208.06 1,154.08 <u>1,362.14</u>
7411796	D0501	HIESL CONSTRUCTION INC	43057 39TH STREET WEST, LANCAS 45740 KINGTREE AVE, LANCASTER	24,800.00 18,935.00	306 4342682 306 4342682	24,800.00 18,935.00



# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005

From Check Date 04/19/20 - To Check Date: 05/02/20

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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
				43,735.00		43,735.00
7411797	C9535	HILLYARD/LOS ANGELES	JANITORIAL SUPPLIES	1,050.55	101 4633406	1,050.55
7411798	01260	HONDA LANCASTER	RSC-ISLAM PRCHS 02/20/2020	3,000.00	490 4250772	3,000.00
7411799	D3842	INNOVATION EDUCATION	03/20-04/20-ITALIAN INSTRCTN	59.50	101 4643308	59.50
7411800	09083	INT'L BUSINESS MACHINES CORP	INSTALL/CONFIG-CODE ENF	3,300.00	101 4240301	1,215.60
					101 4240301	2,084.40
				3,300.00		3,300.00
7411801	A2594	INTERSTATE BATTERY SYS OF A V	BATTERY-EQ2308	114.78	203 4752207	114.78
7411802	09983	IZZAGUIRRE MONTANO, ERICA	STAND STRONG RECOVERY LOAN	20,000.00	101 4431770	20,000.00
7411803	01419	JOHNSTONE SUPPLY	LMS-HVAC SUPPLIES	76.07	101 4632403	76.07
7411804	D2184	KEPPEL UNION SCHOOL DISTRICT	REFUND-CANCELED PERF-LPAC	350.00	101 3405104	350.00
7411805	09709	KHJR REAL ESTATE ADVISORY SRV	11/19-HEALTH DSTRCT SVCS	22,889.33	101 4240301	22,889.33
7411806	D3426	LAW OFFICES CHRISTOPHER RAMSEY	CLAIM #001-19/CLGL-1396A1	682.50	109 4430300	682.50
7411807	09613	LIQUID ENGINEERING CORPORATION	NSC	4,995.00	101 4635402	4,995.00
7411808	5191	LU'S LIGHTHOUSE, INC	LED MINIBAR-EQ3833	274.25	203 4752207	274.25
			LED MINIBAR-EQ3824	274.25	203 4752207	274.25
			LED MINIBAR-EQ5661	274.25	101 4631207	274.25
			LED MINIBAR-EQ6809	274.25	101 4245207	274.25
				1,097.00		1,097.00
7411809	D4292	MCCASLIN, CHRISTOPHER C	BOOT/PANT REIMBURSEMENT	218.95	203 4785220	218.95
			BOOT/PANT REIMBURSEMENT	100.74	203 4785220	100.74
				319.69		319.69
7411810	02270	MELDON GLASS	CDR ST-VANDALISM	325.00	101 4633402	325.00
			OMP-INSTALLED DOOR STOP	180.00	101 4634402	180.00
				505.00		505.00
7411811	06673	MILLER, JACK C	03/20-04/20-TENNIS INSTRUCTOR	30.00	101 4643308	30.00
			03/20-04/20-TENNIS INSTRUCTOR	33.00	101 4643308	33.00
			03/20-04/20-TENNIS INSTRUCTOR	42.00	101 4643308	42.00
			03/20-04/20-TENNIS INSTRUCTOR	36.00	101 4643308	36.00
			03/20-04/20-TENNIS INSTRUCTOR	51.00	101 4643308	51.00
			03/20-04/20-TENNIS INSTRUCTOR	53.40	101 4643308	53.40
			03/20-04/20-TENNIS INSTRUCTOR	30.00	101 4643308	30.00
			03/20-04/20-TENNIS INSTRUCTOR	39.00	101 4643308	39.00
				314.40		314.40
7411812	09985	MOJAVE ELEMENTRY PRNT TCHR OR	REFUND-CANCELED PERF-LPAC	382.00	101 3405104	382.00
7411813	08562	NAPA AUTO PARTS	SHOP TOWELS	27.07	101 4753214	27.07

















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Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
					101 4633207	12.95
					101 4633207	12.95
					101 4633207	12.95
					101 4633207	12.95
					101 4633207	12.95
					101 4634207	2.00
					101 4634207	2.00
					101 4634207	2.00
					101 4634207	2.00
					101 4634207	2.00
					101 4634207	2.00
					101 4634207	12.95
					101 4634207	12.95
					101 4634207	12.95
					101 4634207	12.95
					101 4634207	12.95
					101 4634207	12.95
					101 4635207	2.00
					101 4635207	2.00
					101 4635207	2.00
					101 4635207	2.00
					101 4635207	2.00
					101 4635207	12.95
					101 4635207	12.95
					101 4635207	12.95
					101 4635207	12.95
					101 4635207	12.95
					101 4640207	2.00
					101 4640207	2.00
					101 4640207	12.95
					101 4640207	12.95
					101 4641207	2.00
					101 4641207	12.95
					101 4647207	2.00
					101 4647207	2.00
					101 4647207	2.00
					101 4647207	2.00
					101 4647207	12.95
					101 4647207	12.95
					101 4647207	12.95
					101 4647207	12.95
					101 4647207	12.95
					101 4653207	2.00
					101 4653207	12.95
					101 4753207	2.00
					101 4753207	2.00
					101 4753207	2.00
					101 4753207	12.95
					101 4753207	12.95
					101 4753207	12.95
					101 4761207	2.00
					101 4761207	2.00
					101 4761207	2.00
					101 4761207	2.00

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005

From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
					101 4761207	2.00
					101 4761207	2.00
					101 4761207	2.00
					101 4761207	2.00
					101 4761207	12.95
					101 4761207	12.95
					101 4761207	12.95
					101 4761207	12.95
					101 4761207	12.95
					101 4761207	12.95
					101 4761207	12.95
					101 4762207	2.00
					101 4762207	2.00
					101 4762207	2.00
					101 4762207	12.95
					101 4762207	12.95
					101 4762207	12.95
					101 4762207	12.95
					101 4762207	12.95
					101 4770207	2.00
					101 4770207	12.95
					101 4783207	2.00
					101 4783207	2.00
					101 4783207	2.00
					101 4783207	2.00
					101 4783207	2.00
					101 4783207	2.00
					101 4783207	12.95
					101 4783207	12.95
					101 4783207	12.95
					101 4783207	12.95
					101 4783207	12.95
					101 4783207	12.95
					101 4785207	2.00
					101 4785207	2.00
					101 4785207	2.00
					101 4785207	2.00
					101 4785207	2.00
					101 4785207	12.95
					101 4785207	12.95
					101 4785207	12.95
					101 4785207	12.95
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	2.00
					101 4800207	12.95
					101 4800207	12.95





# City of Lancaster Check Register



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Printed: 5/12/2020 10:11

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
					480 4755207	12.95
					483 4785207	2.00
					483 4785207	2.00
					483 4785207	2.00
					483 4785207	12.95
					483 4785207	12.95
					483 4785207	12.95
					484 4752207	2.00
					484 4752207	2.00
					484 4752207	12.95
					484 4752207	12.95
					484 4755207	2.00
					484 4755207	12.95
				4,395.30		4,395.30
7411815	06513	ODYSSEY POWER	MICRO PROCESSOR CONTROL PANEL	5,137.41	203 4752403	5,137.41
7411816	1443	OMEGA MAINTENANCE, INC	LMS-BLOWER REPAIRS	575.31	101 4632230	575.31
7411817	05509	P A R S	02/20-REP FEES	5,260.55	101 4220301	5,260.55
7411818	05741	P P G ARCHITECTURAL FINISHES	PAINT SUPPLIES	20.51	482 4752502	20.51
			PAINT SUPPLIES	20.51	482 4752502	20.51
			LMS-PAINT SUPPLIES-FOR JH OFC	367.31	101 4632403	367.31
			PAINT SUPPLIES	21.86	482 4752502	21.86
				430.19		430.19
7411819	A9918	PALMDALE SCHOOL DISTRICT	REFUND-CANCELED PERF-LPAC YUCCA ELEMENTARY	530.00	101 3405104	530.00
			REFUND-CANCELED PERF-LPAC TUMBLEWEED ELEMENTARY	600.00	101 3405104	600.00
				1,130.00		1,130.00
7411820	08967	PIONEER ATHLETICS	LMS-FIELD MARKING PAINT	400.02	101 4632404	400.02
7411821	05780	PLUMBERS DEPOT, INC	HEADSET	755.55	480 4755208	755.55
			TIRES/WHEELS/ETC	8,640.56	480 4755405	8,640.56
				9,396.11		9,396.11
7411822	08549	PROACTIVE CONSULTING GROUP LLC	JL-NON DOT-03/18/20	35.00	101 4220301	35.00
			JL-ESCRN TEST-03/18/20	40.00	101 4220301	40.00
			RD-EVAL EXP & X-RAY-11/02/19	201.37	101 4220301	201.37
			AP-ESCRN TEST-07/31/19	40.00	101 4220301	40.00
			OR-ESCRN TEST-08/12/19	40.00	101 4220301	40.00
			WS-PHYS DOT DMV-11/19/19	69.00	101 4220301	69.00
			NM-PHYS/ESCRN TEST-11/20/19	80.00	101 4220255	80.00
			SF-PHYS/ESCREEN TEST-11/20/19	80.00	101 4220255	80.00
			JC-PHYS/ESCRN TEST-11/19/19	80.00	101 4220255	80.00
			NN-PHYS/TB/ESCREEN-11/25/19	100.00	101 4220255	100.00
			NC-PHYSICAL-12/16/19	45.00	101 4220255	45.00
			SM-ESCREEN TEST-12/24/19	35.00	101 4220255	35.00
			KB-PHYS/TB/ESCREEN-02/14/20	100.00	101 4220255	100.00
			RB-ESCREEN/NOT DOT-02/24/20	75.00	101 4220301	75.00
			SF-VACC HEP B #2-02/25/20	63.00	101 4220255	63.00
			GW-PULMONARY FUNCTION-02/25/20	35.00	101 4220301	35.00

# City of Lancaster Check Register



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			TH-PULMONARY FUNCTION-02/25/20	35.00	101 4220301	35.00
			ML-PULMONARY FUNCTION-02/25/20	35.00	101 4220301	35.00
			RB-PULMONARY FUNCTION-02/26/20	35.00	101 4220301	35.00
			BB-PULMONARY FUNCTION-02/26/20	35.00	101 4220301	35.00
			TH-PULMONARY FUNCTION-02/26/20	35.00	101 4220301	35.00
			JR-PULMONARY FUNCTION-02/26/20	35.00	101 4220301	35.00
			JB-PULMONARY FUNCTION-02/27/20	35.00	101 4220301	35.00
			SF-PULMONARY FUNCTION-02/25/20	35.00	101 4220301	35.00
			KR-PULMONARY FUNCTION-02/25/20	35.00	101 4220301	35.00
			SH-PULMONARY FUNCTION-02/18/20	35.00	101 4220301	35.00
			JA-TB & ESCREEN TESTS-02/18/20	55.00	101 4220255	55.00
			JA-PHYSICAL BASIC-02/20/20	45.00	101 4220255	45.00
			MT-PULMONARY FUNCTION-02/24/20	35.00	101 4220301	35.00
			OR-PULMONARY FUNCTION-02/24/20	35.00	101 4220301	35.00
			JL-PULMONARY FUNCTION-02/24/20	35.00	101 4220301	35.00
				<u>1,673.37</u>		<u>1,673.37</u>
7411823	04361	PROTECTION ONE	LMS-24HR ALARM MONITORING	56.70	101 4632301	56.70
			LMS-04/02 ELEVATOR MONITORING	40.96	101 4632301	40.96
				<u>97.66</u>		<u>97.66</u>
7411824	02257	QUALITY SURVEYING, INC	CP17005-SAFE ROUTES TO SCHOOL	19,550.00	210 15SW017924	19,550.00
7411825	07002	READYREFRESH BY NESTLE	03/20-WTR COOLER RENTAL	70.10	101 4650301	70.10
7411826	09016	RED HELMET TRAINING	RESPIRATOR FIT TEST(17)	500.00	101 4220301	500.00
7411827	05643	REVENUE COST SPECIALISTS, LLC	COST ALLOCATION PLAN UPDATE	4,000.00	101 4410301	4,000.00
7411828	04337	RUIZ, LINDA	03/20-04/20-TENNIS INSTRUCTOR	98.00	101 4643308	98.00
			03/20-04/20-TENNIS INSTRUCTOR	42.00	101 4643308	42.00
			03/20-04/20-TENNIS INSTRUCTOR	28.00	101 4643308	28.00
			03/20-04/20-TENNIS INSTRUCTOR	7.00	101 4643308	7.00
				<u>175.00</u>		<u>175.00</u>
7411829	D3947	S G A CLEANING SERVICES	LMS-ROOF LEAK REPAIRS	975.00	101 4632402	975.00
			LMS-SHOP ROOF LEAK REPAIR	485.00	101 4632402	485.00
			LMS-OUTFIELD FENCE REPAIRS	985.00	101 4632402	985.00
			LMS-SEAT NUMBER MATERIALS	992.44	101 4632403	992.44
			LMS-CONCRETE REPAIR	680.00	101 4632402	680.00
				<u>4,117.44</u>		<u>4,117.44</u>
7411830	C6895	SACRED HEART SCHOOL	REFUND-CANCELED PERF-LPAC	340.00	101 3405104	340.00
7411831	03962	SAFETY KLEEN	ASPHALT EMULSION SPILL CLN UP	22,518.16	101 4220301	22,518.16
7411832	A8260	SAGE STAFFING	SO-PBLC SFTY STF-3/30-4/05/20	135.78	101 4820308	135.78
			SO-PBLC SFTY STF-4/06-4/19/20	407.34	101 4820308	407.34
				<u>543.12</u>		<u>543.12</u>
7411833	09863	SELBERT PERKINS DESIGN	02/20-BRAND DEVELPMNT/IMPLMNTN	28,000.00	101 4200301	28,000.00
7411834	09986	SHEPHERD CHRISTIAN CHURCH SCHL	REFUND-CANCELED PERF-LPAC	50.00	101 3405104	50.00

# City of Lancaster Check Register



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Printed: 5/12/2020 10:11

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7411835	C9946	SIERRA PRINTERS INC	BLANK CERTIFICATES(500)	340.89	101 4100251	340.89
7411836	1894	SIGNS & DESIGNS	45740 KINGTREE AVE-NO TRESPASS	83.33	306 4342682	83.33
			1102 W AVE H-5-NO TRESPASSING	83.33	306 4342682	83.33
			302 E AVE J-12-NO TRESPASSING	83.33	306 4342682	83.33
			44381 STANRIDGE-NO TRESPASSING	83.33	306 4342682	83.33
			422 LANDSFORD ST-NO TRESPASSNG	83.33	306 4342682	83.33
			44848 RODIN AVE-NO TRESPASSING	83.33	306 4342682	83.33
			1038 W AVE J-5-NO TRESPASSING	83.33	306 4342682	83.33
			43745 12TH ST W-NO TRESPASSING	83.33	306 4342682	83.33
			809 W AVE H-8-NO TRESPASSING	83.33	306 4342682	83.33
			45534 GADSDEN AVE-NO TRESPSNG	83.33	306 4342682	83.33
			45534 5TH ST E-NO TRESPASSING	83.33	306 4342682	83.33
			45304 5TH ST E-NO TRESPASSING	83.33	306 4342682	83.33
			43028 GUYMAN AVE-NO TRESPASSNG	83.33	306 4342682	83.33
			43057 39TH ST W-NO TRESPASSING	83.33	306 4342682	83.33
				<u>1,166.62</u>		<u>1,166.62</u>
7411837	05952	SINCLAIR PRINTING COMPANY	SPRING 2020 OUTLOOK(63310)	31,035.59	101 4305253	18,621.35
					101 4643253	12,414.24
				<u>31,035.59</u>		<u>31,035.59</u>
7411838	01816	SMITH PIPE & SUPPLY INC	IRRIGATION SUPPLIES	10.36	306 4633404	10.36
			OMP-SPRINKLERS	745.36	101 4634404	745.36
				<u>755.72</u>		<u>755.72</u>
7411839	08988	SMITH, CHRISTINA	04/11-04/24/20 CONSULTING SVCS	2,885.00	101 4300301	2,885.00
7411840	06999	SPORTS FIELD SERVICES	LMS-INFIELD IMPROVEMENTS	24,460.00	227 12BS014924	24,460.00
7411841	C0345	STATE CONTROLLER	ANNUAL STREET REPORT FY 18/19	3,500.00	101 4410304	3,500.00
7411842	05703	SUPERIOR ALARM SYSTEMS	IDENTIV LOCK PWR RPR & INSTALL	7,508.33	101 4633402	2,375.00
					101 4633402	5,133.33
				<u>7,508.33</u>		<u>7,508.33</u>
7411843	09029	SUSTAINABLE TURF SCIENCE INC	LMS-SOIL/WATER TEST	225.00	101 4632404	225.00
7411844	A6479	TAFT ELECTRIC COMPANY	TRAFFIC SIGNAL-DAMAGE REPAIR	2,455.66	483 4785460	2,455.66
7411845	09915	TEAMVIEWER GERMANY GMBH	CORPORATE SUBSCRIPTION	2,388.00	101 4315302	2,388.00
7411846	08177	TEKWERKS	05/20-REMOTE MONITORING/MNGMNT	1,355.00	101 4315402	1,355.00
7411847	09665	TERRACARE ASSOCIATES, LLC	03/20-PERIMETER AREAS MTNC	16,665.29	203 4636264	16,665.29
			03/20-BUSINESS PRK MAINTENANCE	2,969.14	482 4636401	2,969.14
			AVE I BTWN 10TH&15TH-LNDSCP	5,850.00	203 4636264	5,850.00
				<u>25,484.43</u>		<u>25,484.43</u>
7411848	2009	THE TIRE STORE	FRNT ALGNMNT-EQ2300	89.57	101 4647207	89.57
			SERVICE CALL-EQ3737	100.00	203 4752207	100.00
			TIRES(4)-EQ7510	729.70	101 4761207	729.70

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				919.27		919.27
7411849	C5522	THOMSON REUTERS-WEST PMT CEN	03/20-INFORMATION CHARGES	433.92	101 4820301	433.92
			03/20-INFORMATION CHARGES	826.79	101 4245301	826.79
				<u>1,260.71</u>		<u>1,260.71</u>
7411850	09947	TYLER TECHNOLOGIES INC	MY CIVIIC CITIZEN SUBSCRIPTION	4,410.00	101 4315302	4,410.00
7411851	D4202	U S BANK	04/20-03/21-LNCSTR RDA REF TBS	1,575.00	991 4240962	1,575.00
7411852	08783	UNIFIRST CORPORATION	UNIFORM CLEANING	128.52	101 4755355	8.36
			UNIFORM CLEANING	125.87	480 4755209	120.16
					101 4755355	8.36
					480 4755209	117.51
				<u>254.39</u>		<u>254.39</u>
7411853	04496	VULCAN MATERIAL WESTERN DIV	COLD MIX	497.40	203 4752410	497.40
			COLD MIX	265.58	203 4752410	265.58
			COLD MIX	339.45	203 4752410	339.45
			COLD MIX	108.95	203 4752410	108.95
			COLD MIX	109.77	203 4752410	109.77
			COLD MIX	380.75	203 4752410	380.75
			COLD MIX	515.47	203 4752410	515.47
			COLD MIX	260.61	203 4752410	260.61
				<u>2,477.98</u>		<u>2,477.98</u>
7411854	C8348	WASSON ROOFING & GEN CNTRTNG	ROOF REPAIR-422 LANDSFORD ST	750.00	306 4342682	750.00
7411855	31026	WAXIE SANITARY SUPPLY	COVID19-JANITORIAL SUPPLIES	814.49	101 4431406	814.49
			COVID-JANITORIAL SUPPLIES	497.22	101 4431406	497.22
			NSC-JANITORIAL SUPPLIES	186.53	101 4431406	186.53
			NSC-JANITORIAL SUPPLIES	184.39	101 4431406	184.39
				<u>1,682.63</u>		<u>1,682.63</u>
7411856	09201	XEROX FINANCIAL SERVICES LLC	03/27-04/26/20 LEASE PAYMENT	765.61	101 4410254	765.61
7411857	06344	AERO VIEW LLC	03/20-LEAPS SERVICES	89,991.00	101 4820301	89,991.00
7411858	D3240	FASTENAL COMPANY	WRENCH KIT(1)	350.85	203 4785405	350.85
			TOOLS	1,517.39	203 4785455	1,517.39
			CITY ENGINEERING SUPPLIES	145.42	203 4785461	145.42
			CITY ENGINEERING SUPPLIES	1,137.15	203 4785455	1,137.15
			PAR SUPPLIES	5,961.45	101 4632207	146.92
					101 4632209	189.22
					101 4633403	673.21
					101 4633406	1,161.19
					101 4634404	12.76
					101 4635404	587.19
					101 4635406	388.85
					101 4653251	2,802.11
			ENG-NOZZLES/LINERS/WIRES	9,086.05	203 4785209	174.36
					203 4785461	737.52
					483 4785460	164.25



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			PW-EQ REPAIR ORDER PARTS	1,828.21	483 4785665	8,009.92
					101 4631207	6.23
					101 4631207	52.49
					101 4634207	11.55
					101 4635207	11.85
					101 4653207	93.74
					101 4783207	15.90
					101 4783207	18.57
					203 4752207	6.07
					203 4752207	7.22
					203 4752207	18.92
					203 4752207	29.98
					203 4752207	128.74
					203 4752207	143.00
					203 4752207	168.39
					203 4752207	175.19
					203 4752207	182.25
					207 4634207	6.23
					480 4755207	17.18
					480 4755207	130.67
					484 4752207	30.01
					484 4752207	517.16
					490 4250207	56.87
			COPY PAPER	118.02	101 4410254	118.02
			ENG-OVERHEAD MAST ARM/CROSS	26,673.01	203 4785454	11,343.01
					206 15ST071924	15,330.00
			UTILITY SVCS-WELDING SUPPLIES	16,334.01	484 4755753	16,334.01
			COVID-19-GLOVES	72.27	101 4431295	72.27
			COVID-19 SUPPLIES	2,682.75	101 4431295	2,682.75
				65,906.58		65,906.58
7411859	C7946	L A CO DEPT ANIMAL CARE&CONTRL	09/19-CAT HOUSING COSTS	58,443.76	101 4820363	58,443.76
7411860	1214	L A CO SHERIFF'S DEPT	02/20 LAW ENFORCEMENT SVCS	2,268,671.42	101 4820354	2,048,014.09
					101 4820357	220,657.33
				2,268,671.42		2,268,671.42
7411861	1916	STRADLING,YOCCA,CARLSON,RAUTH	01/20-LEGAL SERVICES	52,418.13	101 4100303	87.90
					101 4100303	117.20
					101 4100303	205.10
					101 4100303	293.00
					101 4100303	644.60
					101 4100303	2,034.90
					101 4100303	3,207.40
					101 4100303	4,125.00
					101 4100303	4,570.80
					101 4100303	7,500.00
					101 4100303	27,594.53
					490 4250303	1,113.40
					830 4300303	41.40
					991 4240303	882.90
				52,418.13		52,418.13

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7411862	C8888	AMERICAN PREMIERE HOMES	RMB-DRAINAGE IMPCT FEE-TR 53253	502.64	101 3201200 220 17SD021924	(746.00) 1,248.64
				502.64		502.64
7411863	C8888	AMERICAN PREMIERE HOMES	RMB-DRAINAGE IMPACT FEE TR-60427, 60428, 60430, 47775	7,466.28	101 3201200 220 17SD021924	(746.00) 8,212.28
				7,466.28		7,466.28
7411864	C8888	AMERICAN PREMIERE HOMES	RMB-DRAINAGE IMPCT FEE-TR 60614	7,629.08	101 3201200 220 17SD021924	(746.00) 8,375.08
				7,629.08		7,629.08
7411865	09838	ANTELOPE VALLEY CHURCH	01-04/20 SECURITY-809 W AVE H8	231.96	306 4342682	231.96
7411866	09838	ANTELOPE VALLEY CHURCH	REFUND-R1207	435.00	101 2182001	435.00
7411867	D1872	CA WATER ENVIRONMENTAL ASSN	TD-CWEA CERTIFICATION RENEWAL GRADE 1	89.00	101 4220311	89.00
7411868	D1872	CA WATER ENVIRONMENTAL ASSN	TZ-RENEWAL-ENVIRO COMP INSP 1 ID# 0002923111	89.00	480 4755206	89.00
7411869	D1872	CA WATER ENVIRONMENTAL ASSN	BK-CWEA CERTIFICATION RENEWAL GRADE 3	99.00	101 4220311	99.00
7411870	D1872	CA WATER ENVIRONMENTAL ASSN	BS-CWEA CERTIFICATION RENEWAL GRADE 3	99.00	101 4220311	99.00
7411871	07090	K. HOVNIANIAN HOMES	RMB-DRAINAGE IMCT FEE-TR 54401	3,002.12	101 3201200 220 17SD021924	(746.00) 3,748.12
				3,002.12		3,002.12
7411872	07090	K. HOVNIANIAN HOMES	RMB-DRAINAGE IMCT FEE-TR 53297	5,193.68	101 3201200 220 17SD021924	(746.00) 5,939.68
				5,193.68		5,193.68
7411873	1215	L A CO WATERWORKS	02/18-04/27/20 WATER SVC	20,898.84	101 4631654 101 4634654 203 4636654 482 4636654	4,320.25 3,643.99 326.14 12,608.46
				20,898.84		20,898.84
7411874	D2481	PINNACLE REAL ESTATE VENTURES	RMB-DRAINAGE IMCT FEE-TR 61033	1,198.78	101 3201200 220 17SD021924	(746.00) 1,944.78
				1,198.78		1,198.78
7411875	D2481	PINNACLE REAL ESTATE VENTURES	RMB-DRAINAGE IMCT FEE-TR 61538	2,182.96	101 3201200 220 17SD021924	(746.00) 2,928.96
				2,182.96		2,182.96
7411876	03154	SO CA EDISON	03/16-04/21/20 ELECTRIC SVC	349.50	482 4636652 484 4755652	89.81 259.69
				349.50		349.50
7411877	03154	SO CA EDISON	03/24-04/27/20 ELECTRIC SVC	2,276.04	101 4633652 101 4634652	1,663.86 594.77

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005

From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
				2,276.04	483 4785660	17.41
						2,276.04
7411878	03154	SO CA EDISON	03/04-05/04/20 ELECTRIC SVC	2,599.94	203 4636652	282.72
					482 4636652	1,931.54
					483 4785660	108.32
					484 4755652	277.36
				2,599.94		2,599.94
7411879	1907	SO CA GAS COMPANY	03/25-04/23/20 GAS SVC	3,987.36	101 4300655	5.71
					101 4631655	74.58
					101 4633655	2,671.75
					101 4650655	790.04
					101 4651655	367.91
					101 4800403	77.37
				3,987.36		3,987.36
7411880	1907	SO CA GAS COMPANY	02/21-03/30/20 GAS SVC	10,246.07	101 4300655	221.19
					101 4631655	4,732.77
					101 4633655	2,891.41
					101 4650655	1,697.03
					101 4651655	494.47
					101 4800403	134.70
					363 4342770	74.50
				10,246.07		10,246.07
7411881	C2555	TIME WARNER CABLE	04/09-05/08/20-BASIC TV	40.77	101 4315651	40.77
7411882	C2555	TIME WARNER CABLE	04/17/20-05/16/20-PRA INFO DSK	65.75	101 4315651	65.75
7411883	D2816	WASTE MANAGEMENT OF A V	02/20-43745 12TH ST W	75.66	306 4342682	75.66
7411884	D2816	WASTE MANAGEMENT OF A V	02/20-44381 STANRIDGE AVE	93.27	306 4342682	93.27
7411885	D2816	WASTE MANAGEMENT OF A V	05/20-45534 GADSDEN AVE	93.27	306 4342682	93.27
7411886	D2816	WASTE MANAGEMENT OF A V	05/20-44848 RODIN AVE	93.27	306 4342682	93.27
7411887	D2816	WASTE MANAGEMENT OF A V	05/20-43028 GUYMAN AVE	93.27	306 4342682	93.27
7411888	D2816	WASTE MANAGEMENT OF A V	05/20-422 LANDSFORD ST	93.27	306 4342682	93.27
7411889	D2816	WASTE MANAGEMENT OF A V	05/20-44381 STANRIDGE AVE	93.27	306 4342682	93.27
7411890	D2816	WASTE MANAGEMENT OF A V	05/20-43745 12TH ST W	93.27	306 4342682	93.27
7411891	D2816	WASTE MANAGEMENT OF A V	02/20-AV PARTNERS FOR HEALTH	373.08	306 4342682	93.27
					306 4342682	93.27
					306 4342682	93.27
					306 4342682	93.27
				373.08		373.08
7411892	D2816	WASTE MANAGEMENT OF A V	05/20-AV PARTNERS FOR HEALTH	373.08	306 4342682	93.27

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005

From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

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					306 4342682	93.27
					306 4342682	93.27
					306 4342682	93.27
				373.08		373.08
7411893	03854	A V JANITORIAL SUPPLY	HAND SANITIZER(4-BX12-16OZ)	617.58	101 4431406	617.58
7411894	D0949	A V OPTOMETRIC CENTER	STAND STRONG RECOVERY LOAN	20,000.00	101 4431770	20,000.00
7411895	06294	A V WEB DESIGNS	NSC-05/20-MONTHLY HOSTING CHGS	99.95	101 4645301	99.95
7411896	09826	ACME ASSET PROTECTION SERVICES	04/20-SECURITY-MTNC YD	10,240.00	306 4342301	1,992.00
					306 4342301	8,248.00
				10,240.00		10,240.00
7411897	C8745	ADVANCE ELECTRIC	OMP-TROUBLESHOOT WALKWAY LIGHTS	590.00	101 4634402	590.00
7411898	C4026	AMARANT, JEREMY	MNWLKS 11/16 12/14 1/11 2/29	500.00	101 4647251	500.00
7411899	D3147	AMERICAN PLUMBING SERVICES,INC	OMP-REPAIR AC BLDG WTR HEATER	161.93	101 4634402	161.93
			OMP-AVTA-UNCLOG DRAIN	170.63	207 4634402	170.63
			MATERIALS FOR PLUMBING	493.17	101 4633403	493.17
				825.73		825.73
7411900	04190	AMERIPRIDE SERVICES	UNIFORM CLEANING	104.20	101 4753209	104.20
			UNIFORM CLEANING	104.20	101 4753209	104.20
				208.40		208.40
7411901	05251	AMTECH ELEVATOR SERVICES	05/20-ELEVATOR SERVICE	1,051.94	101 4632301	262.98
					101 4633301	262.98
					101 4650301	525.98
				1,051.94		1,051.94
7411902	07639	ARCTIC AIR AND REFRIGERATION	OMP-AC UNIT IN AC BLDG	360.00	101 4634402	360.00
7411903	07112	AV ACTION AIR INC	LMS-JH OFCS THERMOSTAT REPAIR	180.00	101 4632402	180.00
			LMS 1ST BASE-CNCSSN-WLK-IN CDR REPAIR	721.35	101 4632402	721.35
				901.35		901.35
7411904	10000	B BAYARDO/C DELACRUZ	REFUND-PARKING FINE-#34025858	39.00	101 3310200	39.00
7411905	06907	BENTAALLA, MICHELLE	REFUND-SESSION 3: LVL 3&4	78.00	101 2182001	39.00
					101 2182001	39.00
				78.00		78.00
7411906	06799	BRAUN BLAISING SMITH WYNNE PC	03/20-LCE-LEGAL CONSULTING	384.16	101 4100303	126.00
					490 4250303	258.16
				384.16		384.16
7411907	06992	BREMER WHYTE BROWN & O'MEARA	CLAIM #038-19/CLGL-1404A1 12/31/2019	1,117.85	109 4430300	1,117.85
			CLAIM #038-19/CLGL-1404A1 01/31/2020	967.65	109 4430300	967.65
			CLAIM #038-19/CLGL-1404A1 2/29/20	2,889.15	109 4430300	2,889.15
			CLAIM #038-19/CLGL-1404A1 03/31/2020	6,667.31	109 4430300	6,667.31

# City of Lancaster Check Register



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Printed: 5/12/2020 10:11

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				11,641.96		11,641.96
7411908	D0919	CA BUILDING STANDARDS	JAN-MAR 2020-GREEN BLDG FEES R	921.60	101 2179003	1,024.00
					101 3201120	(102.40)
				<u>921.60</u>		<u>921.60</u>
7411909	08754	CA MUNICIPAL COMPLNCE CNSLTNTS 04/20-PS-CONSULTING SVCS		27,951.00	101 4820301	27,951.00
7411910	04636	CAYENTA/N HARRIS COMPUTER CORP 04/20-CMS		4,767.00	101 4315302	4,767.00
7411911	A7484	CHAMBER OF COMMERCE	SPONSORSHIP-INVESTOR PANEL YOUNG ENTREPRENEURS ACADEMY	1,000.00	101 4240339	1,000.00
7411912	05128	CLEANSTREET	03/20 MONTHLY STREET SWEEP	44,950.34	203 4752450	43,950.34
					484 4752450	1,000.00
				<u>44,950.34</u>		<u>44,950.34</u>
7411913	09993	COMBS, SYLVIA	REFUND-DEPOSIT-R1309	100.00	101 2182001	100.00
7411914	09990	DANNER, LYNN	RFND-LVL 2 #7218, PRSCHL #7226	78.00	101 2182001	39.00
					101 2182001	39.00
				<u>78.00</u>		<u>78.00</u>
7411915	5062	DEPT OF CNSRVTN-ADMIN SRV ACCT	JAN-MAR 2020-STRNG MOTION FEE	4,256.01	101 2172000	4,480.01
					101 3588100	(224.00)
				<u>4,256.01</u>		<u>4,256.01</u>
7411916	00414	DESERT LOCK COMPANY	KEYS-EQ3303	87.60	203 4752207	87.60
7411917	L0110	DICKSON, STANFORD	LCE-NEM PAYOUT	53.13	490 4250658	53.13
7411918	01048	ECONOLITE CONTROL PROD INC	CABINET REPAIR	19,145.27	203 4785460	19,145.27
			CABINET REPAIRS/MAINTENANCE	6,381.75	203 4785460	6,381.75
				<u>25,527.02</u>		<u>25,527.02</u>
7411919	06380	EWING IRRIGATION PRODUCTS, INC	LMS-BERM FERTILIZER	150.90	101 4632404	150.90
7411920	D3240	FASTENAL COMPANY	PUBLIC WORKS SUPPLIES	1,659.06	101 4753208	114.98
					101 4753214	76.87
					203 4752207	2.26
					203 4752209	435.53
					203 4752406	440.65
					203 4752457	394.20
					484 4752207	85.32
					485 4755207	109.25
				<u>1,659.06</u>		<u>1,659.06</u>
7411921	00617	FEDERAL EXPRESS CORPORATION	EXPRESS MAILING	186.53	101 4240212	21.29
					101 4410212	26.64
					101 4650212	15.46
					101 4770361	69.86
					210 15ST053924	26.64
					210 15ST054924	26.64
				<u>186.53</u>		<u>186.53</u>

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005

From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

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7411922	D3689	FIELDSTONE COMMUNITIES, INC	RMB-DRAINAGE IMCT FEE FOR TRCTS TR-54157, 60291, 60664	909.27	101 3201200 220 17SD021924	(746.00) 1,655.27
				909.27		909.27
7411923	09996	FILTRATION SOLUTIONS WORLDWIDE ELEMENT FR FS2500/OIL NLSS KT		193.40	203 4752207 480 4755207	96.70 96.70
				193.40		193.40
7411924	D1793	FISH WINDOW CLEANING	CH-WINDOW CLEANING	328.00	101 4633301	328.00
7411925	08354	FLASH TRAFFIC INC	RENTAL OF 7 CMS BOARDS	6,490.00	101 4431350	6,490.00
7411926	D4379	FLORES, HECTOR J	BOOT/PANT REIMBURSEMENT	205.00	101 4633209	205.00
7411927	D1042	FORESTAR DORADO SKIES, LLC	RMB-DRAINAGE IMCT FEE-TR 61206	1,448.51	101 3201200 220 17SD021924	(746.00) 2,194.51
				1,448.51		1,448.51
7411928	D0315	FREGOSO, PHYLLIS	05/20-STANDARD RETAINER	8,300.00	101 4649225	8,300.00
7411929	07665	FRONTIER ENERGY INC	03/20-PROFESSIONAL SERVICES	4,277.50	490 4250770	4,277.50
7411930	09103	G & F LIGHTING SUPPLY	MTNC YD-LED 50K(90)	1,024.07	483 4785665	1,024.07
7411931	C9194	GAIL MATERIALS	LMS-FIELD MATERIAL LMS-FIELD MATERIAL	1,402.49 1,424.66	227 12BS014924 227 12BS014924	1,402.49 1,424.66
				2,827.15		2,827.15
7411932	09998	GARCIA, JULIE	REFUND-DEP/CLEAN/RNTL FEES R1010	759.00	101 2182001	759.00
7411933	04247	GATOR STEEL MFG & WELDING	LMS-VANDALISM REPAIR LMS-FENCE MATERIALS LMS-GATES EXTENSION	997.00 917.36 917.36	101 4632402 101 4632402 101 4632402	997.00 917.36 917.36
				2,831.72		2,831.72
7411934	09697	GREATER AMERICA LLC	LOBBYING SVCS-02/20/19-3/19/20 COVID-19 RESPONSE EFFORTS	10,000.00 20,000.00	101 4100301 101 4431301	10,000.00 20,000.00
				30,000.00		30,000.00
7411935	03631	HARRIS & ASSOCIATES, INC.	AD ANNEX SVCS 02/23-03/28/20	985.36	480 4700301 483 4700301 484 4700301	150.00 150.00 685.36
				985.36		985.36
7411936	A7923	HIGH DESERT OBEDIENCE CLUB	REFUND-DOG TRAINING-R1162	297.00	101 2182001	297.00
7411937	A2594	INTERSTATE BATTERY SYS OF A V	BATTERIES(6)	691.71	101 4762207 101 4800207 203 4752207 203 4752207 480 4755207	106.72 115.79 102.69 122.84 243.67
				691.71		691.71

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005

From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7411938	D2852	K B HOMES	RMB-DRAINAGE IMCT FEE-TR 60044	7,889.85	101 3201200	(746.00)
					220 17SD021924	8,635.85
				<u>7,889.85</u>		<u>7,889.85</u>
7411939	10005	KB WINDER LTD	STAND STRONG RECOVERY LOAN	12,267.00	101 4431770	12,267.00
7411940	C7946	L A CO DEPT ANIMAL CARE&CONTRL	03/20-HOUSING COSTS	45,446.49	101 4820363	45,446.49
7411941	1221	L A TIMES	SUBSCRIPTN RNWL #10011508930	34.48	101 4200206	34.48
7411942	C5820	LANCASTER COMMUNITY ORCHESTR	RFND PERMIT CHGS - COVID-19 10 DATES CANCELED	700.00	101 2182001	700.00
7411943	A7680	LANCASTER JETHAWKS	LMS-GAME SHIFT SHIRTS	699.00	101 4632209	699.00
7411944	D3426	LAW OFFICES CHRISTOPHER RAMSE	CLAIM #050-18/CLGL-1405A1	5,538.00	109 4430300	5,538.00
7411945	D1736	LEVEL 3 COMMUNICATIONS LLC	04/20-INTERNET/DATA	4,417.10	101 4315651	4,417.10
7411946	5191	LU'S LIGHTHOUSE, INC	LED MINIBAR-EQ3759	411.83	203 4752207	411.83
7411947	L0838	MARTINEZ, NOE	LCE-NEM PAYOUT	195.19	490 4250658	195.19
7411948	D4421	MCKEE, NICOLE E	BOOT/PANT REIMBURSEMENT	205.46	101 4633209	205.46
			BOOT/PANT REIMBURSEMENT	26.28	101 4633209	26.28
				<u>231.74</u>		<u>231.74</u>
7411949	09991	MCNEIL, JONNIYA	REFUND-DEPOSIT BDAY PRTY-R1304	100.00	101 2182001	100.00
7411950	C3962	MEDRANOS MEXICAN RESTAURANT	STAND STRONG RECOVERY LOAN	20,000.00	101 4431770	20,000.00
7411951	D3578	MINUTEMAN PRESS	LCE-CALPINE PUSH NOTICES(141)	179.50	490 4250213	179.50
			LCE-CALPINE PUSH NOTICES(301)	181.77	490 4250213	181.77
			LCE-CALPINE PUSH NOTICES(1)	0.96	490 4250213	0.96
			POSTCARDS-NEW MOVE(5,000)	542.94	490 4250213	542.94
			LCE-CALPINE PUSH NOTICES(1)	0.96	490 4250213	0.96
			LCE-CALPINE PUSH NOTICES(310)	246.56	490 4250213	246.56
			LCE-CALPINE PUSH NOTICES(350)	200.70	490 4250213	200.70
				<u>1,353.39</u>		<u>1,353.39</u>
7411952	09994	MOHOLT, MELANIE	REFUND-ENRICHMENT PROGRAM FEES	320.00	101 3401100	30.00
					101 3401100	30.00
					101 3401100	130.00
					101 3401100	130.00
				<u>320.00</u>		<u>320.00</u>
7411953	10002	NAILED IT SPA	STAND STRONG RECOVERY LOAN	20,000.00	101 4431770	20,000.00
7411954	08562	NAPA AUTO PARTS	LED STROBE-EQ3782	191.52	203 4752207	191.52
			CDT/CORE DEPOSIT-7606	(41.75)	101 4245207	(41.75)
			SEAT COVER-EQ3302	43.79	101 4753207	43.79
			AC CMPRSSR-EQ7606	171.12	101 4245207	171.12
			OEM REPL MIRROR-EQ5653	143.82	101 4633207	143.82

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 From Check Date 04/19/20 - To Check Date: 05/02/20

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			OXYGEN SENSOR-EQ3307	77.24	484 4752207	77.24
			CNTRL CMPTR-EQ4330	244.17	101 4761207	244.17
			PRMM CPSLS-EQ6820	36.12	101 4245207	36.12
			FUEL CAP TETHER-EQ3991	13.78	480 4755207	13.78
			HYDRAULIC HOSE-EQ3783	96.48	203 4752207	96.48
			OIL FILTER-EQ3783	10.65	203 4752207	10.65
			CRNKCS FLTER-EQ3998	83.43	480 4755207	83.43
			AIR FILTER-EQ3998	13.09	480 4755207	13.09
				<u>1,083.46</u>		<u>1,083.46</u>
7411955	09995	NELSEN, MARY ANNE	SETTLEMENT OF CLAIM 031-20	210.88	109 4430300	210.88
7411956	06148	NIK-O-LOK, INC	05/20-MONTHLY COIN LOCK LEASE	39.00	101 4633602	39.00
7411957	07540	OFFICETEAM	KG-FIN STAFF-WE 04/17/2020	2,065.58	101 4410308	2,065.58
			KG-FIN STAFF-WE 04/24/2020	2,015.20	101 4410308	2,015.20
				<u>4,080.78</u>		<u>4,080.78</u>
7411958	1443	OMEGA MAINTENANCE, INC	ECHO TRIMMERS(5)	1,801.28	203 4752208	1,801.28
7411959	05741	P P G ARCHITECTURAL FINISHES	GRAFFITI REMOVAL SUPPLIES	20.51	482 4752502	20.51
7411960	09275	PACIFIC COAST LOCATORS	DIG ALERT SERVICE	9,500.00	480 4755301	3,166.66
					483 4785301	3,166.67
					484 4755301	3,166.67
				<u>9,500.00</u>		<u>9,500.00</u>
7411961	09992	PAULO, NOEMI	REFUND-DEPOSIT BDAY PRTY R1173	100.00	101 2182001	100.00
7411962	05998	PAVING THE WAY FOUNDATION	CMMNTY SPPRT/GOOD CTZNSHP PRGM	500.00	101 4820301	500.00
			CMMNTY SPPRT/GOOD CTZNSHP PRGM	1,968.00	101 4820301	1,968.00
				<u>2,468.00</u>		<u>2,468.00</u>
7411963	09997	PELAYO, KARINA	REFUND-ENRICHMENT PROGRAM	160.00	101 3401100	30.00
					101 3401100	130.00
				<u>160.00</u>		<u>160.00</u>
7411964	L1689	PLUCAS, ZACHARY	LCE-NEM PAYOUT	5.01	490 4250658	5.01
7411965	08549	PROACTIVE CONSULTING GROUP LLC	JR-PHYS DOT DMV-04/07/20	69.00	101 4220327	69.00
			KR-PHYS DOT DMV-04/08/20	69.00	101 4220327	69.00
			OR-PHYS DOT DMV-04/09/20	69.00	101 4220327	69.00
			RB-PHYS DOT DMV-04/14/20	69.00	101 4220327	69.00
			JR-MASK FIT/OSHA RESP REVIEW	35.00	101 4220301	10.00
					101 4220301	25.00
			TH-MASK FIT-04/14/20	25.00	101 4220301	25.00
			JL-MASK FIT-04/15/20	10.00	101 4220301	10.00
			TD-MASK FIT-04/15/20	25.00	101 4220301	25.00
			TH-MASK FIT/OSHA RSP REV-04/15	35.00	101 4220301	10.00
					101 4220301	25.00
			KR-MASK FIT-04/13/20	10.00	101 4220301	10.00
			SF-MASK FIT/OSHA RSP REV-04/13	35.00	101 4220301	10.00
					101 4220301	25.00



# City of Lancaster Check Register



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Printed: 5/12/2020 10:11

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			OR-MASK FIT-04/13/20	10.00	101 4220301	10.00
				461.00		461.00
7411966	02257	QUALITY SURVEYING, INC	CP17005-SAFE ROUTES TO SCHOOL	16,740.00	210 15SW017924	16,740.00
7411967	05864	QUINN COMPANY	PARTS/LABOR-EQ3835	11,108.46	484 4752207	11,108.46
			CAT HYDO DVNCD-EQ3394	219.13	203 4752207	219.13
				11,327.59		11,327.59
7411968	09897	RANDOLPH, KRISTIAN	SUMMER OF IMPACT 2019	500.00	101 4100261	500.00
7411969	L1690	REYES, ANGEL	LCE-NEM PAYOUT	2.95	490 4250658	2.95
7411970	10004	RIDE A COWBOY LLC	STAND STRONG RECOVERY LOAN	40,000.00	101 4431770	40,000.00
7411971	C4435	ROACH'S TERMITE PEST CONTROL	OMP-PEST CONTROL SVC	190.00	101 4634301	190.00
7411972	L1553	RODRIGUEZ, RAY	LCE-NEM PAYOUT	66.87	490 4250658	66.87
7411973	D3947	S G A CLEANING SERVICES	ANNEX-VANDALISM	460.00	101 4633402	460.00
			LMS-VANDALISM REPAIRS	990.00	101 4632402	990.00
			OMP-MATERIALS REPAIR YARD GATE	680.00	101 4634404	680.00
			OMP-REPAIR PKG LOT POLES	610.00	101 4634402	610.00
			LMS-WATER DAMAGE MATERIALS	924.00	101 4632403	924.00
			ANNEX-VANDALISM	385.00	101 4633404	385.00
			CDR ST-CHNDLRS-OUT OLD-IN NEW	965.00	101 4633402	965.00
			CDR ST-VANDALISM	260.00	101 4633404	260.00
				5,274.00		5,274.00
7411974	03962	SAFETY KLEEN	BULK OIL/GREASE	4,692.86	101 4753214	4,551.45
					101 4753657	141.41
				4,692.86		4,692.86
7411975	09989	SAVOIE-KNOP, CHRISTINE	STAND STRONG RECOVERY LOAN	20,000.00	101 4431770	20,000.00
7411976	09863	SELBERT PERKINS DESIGN	03/20-BRAND DEVELPMNT/IMPLMNTN	24,375.00	101 4200301	24,375.00
7411977	05934	SHI INTERNATIONAL CORP	AMAZON CLOUD SERVICE	526.56	101 4315302	526.56
7411978	09999	SMITH, GREGORY	REFUND-PARKING FINE-#30021136	68.00	101 3310200	68.00
7411979	04688	SPARKLETTS	WATER(4-24PKS)	42.77	101 4100205	42.77
			WATER(4-24PKS)	42.80	101 4100205	42.80
				85.57		85.57
7411980	L1245	STENGEL, JAMES	LCE-NEM PAYOUT	65.00	490 4250658	65.00
7411981	D3695	STRATHAM(RESERVE AT LANCASTER	RMB-DRAINAGE IMCT FEE TR-54369, -70, -01, -02	2,058.46	101 3201200	(746.00)
					220 17SD021924	2,804.46
				2,058.46		2,058.46
7411982	D3696	STRATHAM(STG REGENCY)	RMB-DRAINAGE IMCT FEE TR-54197, -01, -02; 61489	10,387.86	101 3201200	(746.00)
					220 17SD021924	11,133.86

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005  
 From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
				10,387.86		10,387.86
7411983	08725	STREAMLINE SYSTEM DESIGN	CH-COUNCIL CHMBR-RELO PRS LPTP	1,308.40	101 4315301	1,260.00
					101 4315302	48.40
				<u>1,308.40</u>		<u>1,308.40</u>
7411984	09665	TERRACARE ASSOCIATES, LLC	REPLACE PLANTS L-BLVD THEATER	1,755.00	203 4636460	1,755.00
7411985	05832	TESCO CONTROLS INC	BBS BATTERIES	11,935.50	203 4785460	11,935.50
7411986	2009	THE TIRE STORE	TIRES(4)-EQ2300	564.60	101 4647207	564.60
7411987	04239	TIM WELLS MOBILE TIRE SERVICE	FLAT REPAIR-EQ1515	20.00	101 4800207	20.00
7411988	08783	UNIFIRST CORPORATION	UNIFORM CLEANING	125.87	101 4755355	8.36
					480 4755209	117.51
				<u>125.87</u>		<u>125.87</u>
7411989	09669	VERONICA TAM & ASSOCIATES INC	CDBG-TECHNICAL ASST NEEDS ASSESSMENT/STRAT PLAN	412.50	306 4342301	412.50
				<u>4,292.00</u>	306 4342301	<u>4,292.00</u>
				4,704.50		4,704.50
7411990	09590	VIVINT INC	PS-SMRT HME SVC-04/25-05/24/20	73.53	101 4800301	73.53
7411991	06384	VOYAGER FLEET SYSTEMS INC	VOYAGER FLEET SYSTEMS 04/24/20	162.00	101 2602000	162.00
7411992	04496	VULCAN MATERIAL WESTERN DIV	COLD MIX	259.79	203 4752410	259.79
7411993	L1265	WALLACE, ALICIA	LCE-NEM PAYOUT	25.43	490 4250658	25.43
7411994	05087	WALSMA OIL COMPANY	UNLEADED(5452)/DIESEL(1989)	12,492.11	101 1620000	12,492.11
7411995	C8348	WASSON ROOFING & GEN CNTRTNG	ROOF REPL-45740 KINGTREE AVE	22,800.00	306 4342682	22,800.00
7411996	31026	WAXIE SANITARY SUPPLY	COVID-JANITORIAL SUPPLIES	1,887.70	101 4431406	1,887.70
			CH-JANITORIAL SUPPLIES	213.28	101 4633406	213.28
			COVID-SANITIZER	<u>597.45</u>	101 4431406	<u>597.45</u>
				2,698.43		2,698.43
7411997	07092	WCH COMMUNITIES (91 LANCASTER)	RMB-DRAINAGE IMCT FEE-TR 60154	4,273.60	101 3201200	(746.00)
					220 17SD021924	5,019.60
				<u>4,273.60</u>		<u>4,273.60</u>
7411998	07091	WCH COMMUNITIES(TRIMARK HOMES	RMB-DRAINAGE IMCT FEE-TR 54400	625.67	101 3201200	(746.00)
					220 17SD021924	1,371.67
				<u>625.67</u>		<u>625.67</u>
7411999	L0488	WONG, JOEL	LCE-NEM PAYOUT	68.41	490 4250658	68.41
7412000	D3232	DAYCO FUNDING CORP	RELEASE PRF&LBR&MTRLS SECRTS CUP 07-06	54,900.00	101 2503000	54,900.00
7412001	A8656	KIMLEY-HORN & ASSOCIATES INC	PWCP16008-PEDESTRIAN GAP CLOSE	136,380.25	203 15SW016924	55,248.00
					206 15SW016924	31,040.00

# City of Lancaster Check Register



From Check No.: 7411726 - To Check No.: 7412005  
 From Check Date 04/19/20 - To Check Date: 05/02/20

Printed: 5/12/2020 10:11

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
				136,380.25	232 15SW016924	50,092.25
7412002	07230	PAVEMENT COATINGS CO	CP20001-2020 PVMNT MNGMNT PRGR	81,208.57	150 2100003	(4,274.14)
					203 12ST040924	4,274.14
					203 12ST040924	73,520.50
					205 12ST040924	7,688.07
				81,208.57		81,208.57
7412003	09596	SPOHN RANCH, INC.	SKATE PARK-CONSULTING SVCS	65,500.00	227 12GS006924	2,100.00
					227 12GS006924	36,000.00
					701 11BS028924	27,400.00
				65,500.00		65,500.00
7412004	1916	STRADLING, YOCCA, CARLSON, RAUTH	02/20-LEGAL SERVICES	56,383.70	101 4100303	205.10
					101 4100303	322.30
					101 4100303	351.60
					101 4100303	703.20
					101 4100303	751.40
					101 4100303	1,042.00
					101 4100303	1,545.50
					101 4100303	6,328.80
					101 4100303	7,500.00
					101 4100303	13,187.14
					101 4100303	24,353.07
					830 4300303	93.59
				56,383.70		56,383.70
7412005	06220	T R C SOLUTIONS, INC	CP21006-AVE K/SR14 INTERCHANGE	76,517.08	210 15BR004924	76,517.08
Chk Count						280
				Check Report Total		4,198,230.08

**STAFF REPORT**  
**City of Lancaster**

CC 3
05/26/2020
JC

Date: May 26, 2020

To: Mayor Parris and City Council Members

From: Pamela Statsmann, Finance Director

Subject: **TDA Article 8 FY 2019-20 Application for Available Funds**

---

**Recommendation:**

Approve **Resolution No. 20-16**, authorizing the City Manager, or his designee, to apply for \$8,057,160 of funds available to the City of Lancaster from Los Angeles County Metropolitan Transportation Authority (LACMTA).

**Fiscal Impact:**

The application includes a request of FY 2019-20 allocation in the amount of \$6,689,950, as well as a request of prior year's reserves: FY 2016-17 in the amount of \$890,559; FY 2017-18 in the amount of \$476,651. The following amounts remain on reserve: FY 2017-18 in the amount of \$2,297,321 and FY 2019-20 in the amount of \$172,702.

**Background:**

Annually, Los Angeles County Metropolitan Transportation Authority allocates Transportation Development Act (TDA) Article 8 funds to fund unmet transit needs in areas outside the Metro service area.

TDA Article 8 revenues will be used by the City to fund the following Council-approved and budgeted Capital Improvement Projects and operating transfers:

- 2017 Parks Concrete Repair
- 16/17 Pavement Management Program R25
- 17/18 Pavement Management Program R25
- 19/20 Pavement Management Program R25
- 10<sup>th</sup> St West and Avenue J Improvements (HSIP)
- Avenue I Streetscape Enhancement
- 15/16 Lancaster Health District
- 2019 Long Line Striping
- Pedestrian Gap Closure
- 2020 ATP Streets Pedestrian Improvements
- 15th St E/ Lancaster Blvd Roundabout
- General Operations and Maintenance
- Street Maintenance
- Transfer Out - MTA Grants

PS:LH

**Attachments**

Memo to TDA Article 8 recipients dated October 23, 2019 from the Los Angeles County Metropolitan Transportation Authority  
Resolution No. 20-16

**STAFF REPORT**  
**City of Lancaster**

05/26/2020
JC

Date: May 26, 2020  
To: Mayor Parris and City Council Members  
From: Pamela Statsmann, Finance Director  
Subject: **TDA Article 8 FY 2019-20 Application for Available Funds**



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- General Operations and Maintenance
- Street Maintenance
- Transfer Out - MTA Grants

PS:LH

**Attachments**

Memo to TDA Article 8 recipients dated October 23, 2019 from the Los Angeles County Metropolitan Transportation Authority  
Resolution No. 19-20

**STAFF REPORT**  
**City of Lancaster**

CC 4
05/26/20
JC

Date: May 26, 2020

To: Mayor Parris and City Council Members

From: Jeff Hogan, Senior Director - Development Services

Subject: **Award of Bid – Public Works Construction Project No. 20-004  
2020 Thermoplastic Striping Refresh Program**

---

**Recommendation:**

Award Public Works Construction Project No. 20-004, 2020 Thermoplastic Striping Refresh Program to Cal Stripe Inc., of Colton, California, in the amount of \$275,999.00 plus additive alternate locations in the amount of \$62,168.65 and a 20% contingency, to refresh fading, long line striping along various roadway segments throughout the City (totaling about 30 roadway miles). Authorize the City Manager, or his designee, to sign all documents. This contract is awarded to the lowest responsible bidder per California Public Code Section 22038 (b).

**Fiscal Impact:**

\$405,801.18 (including additive alternate locations and a 20% contingency) to be awarded; sufficient funds are available in Capital Improvements Budget Account Numbers 210-15ST078-924 and 206-15ST078-924. There is no annual cost for maintenance since this project is maintenance only.

**Background:**

The proposed project is a maintenance effort to refresh approximately 30 roadway miles of long line striping throughout the City. Thermoplastic traffic paint will be used, because it lasts much longer than the alternative and is more visible to the driver, creating safer roadways in the City. Locations were prioritized based on age of existing striping and traffic volumes.

This project is funded with Measure R and TDA article 8 funds.

On April 21, 2020, at 11:00 a.m., the City conducted an electronic bid opening for Public Works Construction Project No. 20-004 via PlanetBids. Six (6) electronic bids were received. The bids were as follows:



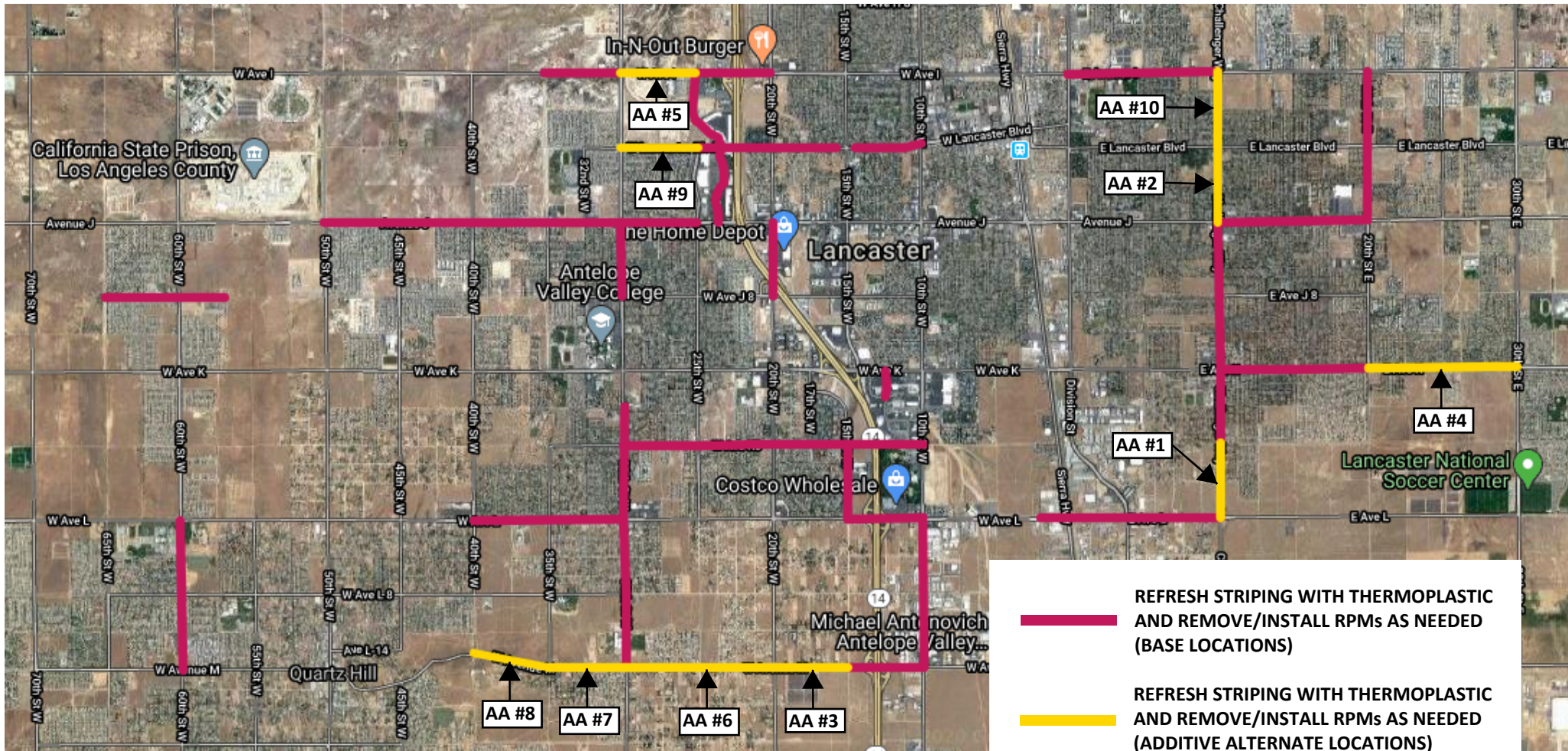
<u>Contractor</u>	<u>City</u>	<u>Base Bid Amount</u>	<u>Total Amount (including additive alternate locations)</u>
1. Cal Stripe Inc.	Colton, CA	\$275,999.00	\$338,167.65
2. Sterndahl Enterprises Inc.	Sun Valley, CA	\$296,797.85	\$369,646.25
3. BC Traffic Specialist*	Orange, CA	\$297,891.57	\$366,169.10
4. Chrisp Company	Fremont, CA	\$301,805.10	\$374,118.00
5. PCI	Azusa, CA	\$330,582.15	\$445,043.75
6. Superior Pavement Markings Inc.	Beaumont, CA	\$394,573.25	\$490,028.92
Engineer's Estimate		\$374,812.52	\$464,367.00

\* Deemed non-responsive due to bidder not providing Bid Bond.

SJ:sr

**Attachment:**  
Project Area Map

# PROJECT AREA MAP



**STAFF REPORT**  
**City of Lancaster**

CC 5
05/26/20
JC

Date: May 26, 2020

To: Mayor Parris and City Council Members

From: Jeff Hogan, Senior Director - Development Services

Subject: **Acceptance of Public Works Construction Project No. 17-007 REBID  
Lancaster Boulevard and 15<sup>th</sup> Street East Roundabout, HSIPL-5419(042)**

---

**Recommendations:**

1. Approve Change Orders 1-3, and increase the total amount of the contract with R.C. Becker and Son, Inc., of Santa Clarita, California, for Public Works Construction Project 17-007 REBID, Lancaster Boulevard and 15<sup>th</sup> Street East Roundabout, HSIPL-5419(042), by \$120,364.53 for a total revised contract amount of \$1,732,533.69 plus a 10% contingency.
2. Accept the work constructed by R.C. Becker and Son, Inc., for Public Works Construction Project No. 17-007 REBID, Lancaster Boulevard and 15<sup>th</sup> Street East Roundabout, HSIPL-5419(042), and direct the City Clerk to file the Notice of Completion for the project. Retention on this project shall be disbursed in accordance with California Public Contract Code.

**Fiscal Impact:**

\$1,773,386.08 (including 10% contingency) was awarded based on the original contract. There were three (3) Contract Change Orders totaling \$293,617.90 that brought the total contract cost to \$1,905,787.06. Sufficient funds are available in Capital Improvements Budget Account Numbers 203-16ST006-924, 206-16ST006-924, 209-16ST006-924, 210-16ST006-924, 217-16ST006-924, 232-16ST006-924, and 399-16ST006-924. Associated maintenance costs are \$7,035.

**Background:**

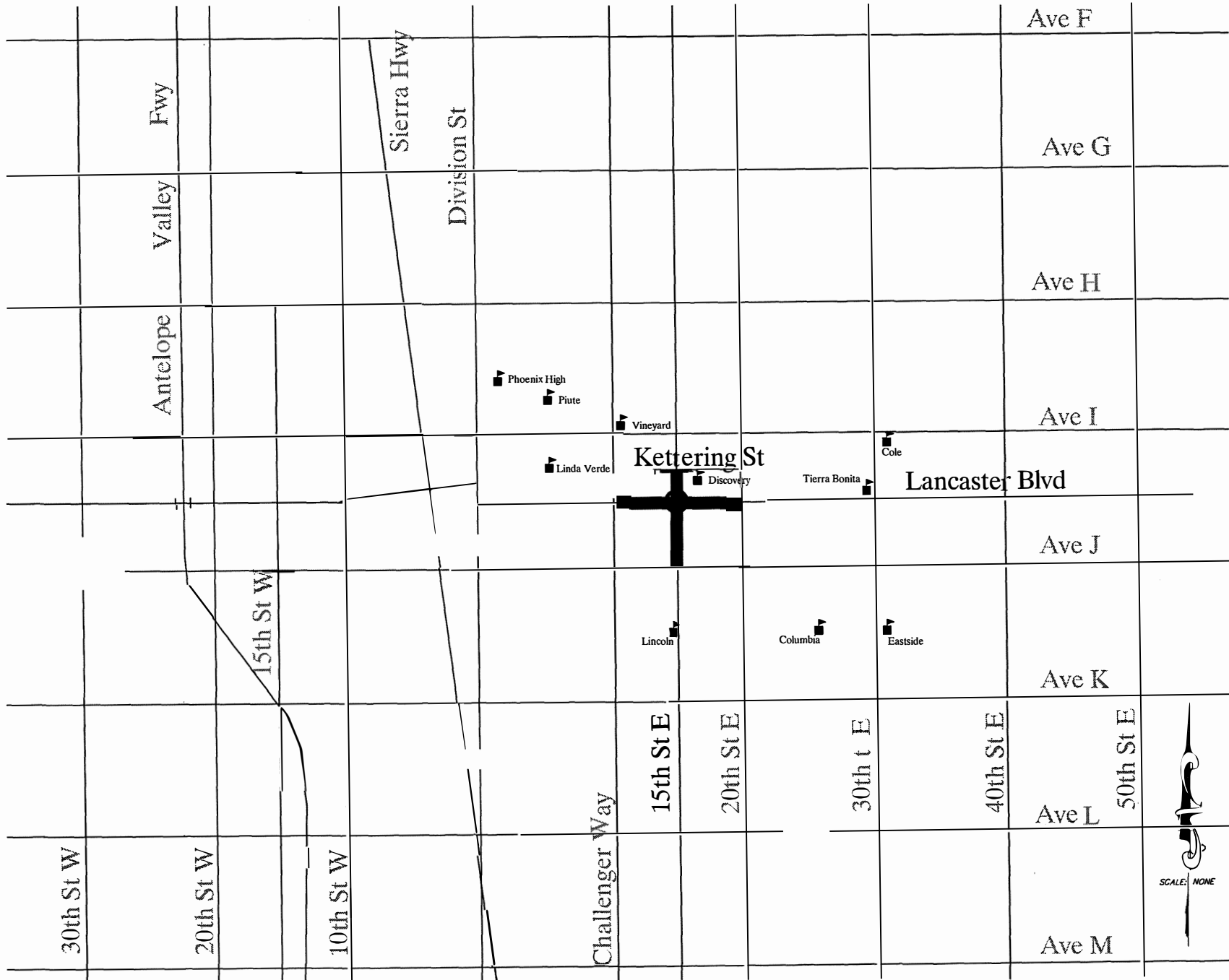
On December 11, 2018, City Council awarded Public Works Construction Project No. 17-007 REBID, Lancaster Boulevard and 15<sup>th</sup> Street East Roundabout, HSIPL-5419(042). This project provided the construction of a single lane roundabout at the intersection of Lancaster Boulevard and 15<sup>th</sup> Street East, which included improvement of pavement, concrete, storm drain, street lights, landscaping and irrigation. In addition to the roundabout, road diet improvements (restriping) were installed on 15<sup>th</sup> Street East from Kettering Street to Avenue J, and on Lancaster Boulevard from Challenger Way to 20<sup>th</sup> Street East. Curb extensions (“bulb-outs”) were constructed on Lancaster Boulevard at 17<sup>th</sup> Street East.

VW:gb

**Attachment:**

Notice of Completion

Exhibit "A"



Vicinity Map

15th St E & Lancaster Blvd Roundabout

**STAFF REPORT**  
**City of Lancaster**

CC 6
05/26/20
JC

Date: May 26, 2020

To: Mayor Parris and City Council Members

From: Jason Caudle, City Manager

Subject: **Resolution Confirming the Continued Existence of a Local Emergency**

---

**Recommendation:**

Adopt **Resolution No. 20-17**, a resolution of the City Council of the City of Lancaster, California, confirming the continued existence of a local emergency in the City of Lancaster, California.

**Fiscal Impact:**

Staff will return to Council with future revenue, expense, or cost reimbursement appropriations recommendations.

**Background:**

On January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization (“WHO”) declared the COVID-19 outbreak a public health emergency of international concern, and subsequently characterized COVID-19 as a pandemic. The United States Health and Human Services Secretary declared a public health emergency related to the COVID-19 outbreak on January 31, 2020. On March 4, 2020, the Governor of California declared a state of emergency related to the COVID-19 outbreak. The Los Angeles County Board of Supervisors and the Los Angeles County Department of Public Health declared a local and public health emergency related to the COVID-19 outbreak on March 4, 2020. The President of the United States declared a national emergency resulting from the COVID-19 outbreak on March 13, 2020.

On March 17, 2020, the City Council affirmed and ratified a Proclamation of the existence of a local emergency resulting from the COVID-19 pandemic.

The State and Los Angeles County Health Officers have issued orders intended to help prevent the spread of COVID-19, including mandating people to stay home except as needed to perform essential services, ordering businesses deemed non-essential to close, and requiring the wearing of face masks. Although some restrictions in these various orders have been relaxed recently, the national and local public health emergency resulting from the COVID-19 pandemic remains in effect, and the virus continues to pose a threat to the health and safety of residents in the City of Lancaster.

Staff recommends that City Council adopt Resolution No. 20-17 to confirm the continued existence of the local emergency, as required by the California Emergency Services Act (the "Act," set forth at Cal. Gov't. Code §§8550-8668), and, in accordance with the Act, to regularly review the need for continuing the local emergency.

**Attachment:**

Resolution No. 20-17

**STAFF REPORT**  
**City of Lancaster**

CC 7
05/26/20
JC

Date: May 26, 2020

To: Mayor Parris and City Council Members

From: Chenin Dow, Assistant to the City Manager

Subject: **Adopt Resolution No. 20-17 , Re-Adopting Certain Regulatory and Procedural Measures Related to the COVID-19 Local Emergency**

---

**Recommendations:**

Adopt **Resolution No. 20-17** Re-Adopting Certain Regulatory and Procedural Measures Related to the COVID-19 Local Emergency.

**Fiscal Impact:**

None.

**Background:**

On March 17, 2020, the City Council adopted a number of measures related to the global COVID-19 pandemic. Among these was Resolution No. 20-10, which established protocols addressing a variety of items including the extension of deadlines for non-critical City functions. These include:

- Deadlines for non-critical City functions extended by 30 calendar days for the duration of the emergency
- All City classes, courses, and sports at City facilities and other City events serving more than 10 people cancelled for the duration of the emergency
- A 90-day stay on the payment of application fees for all new or renewed business licenses
- A 90-day stay on the issuance of code enforcement administrative citations and parking citations, and all collection activities associated with such citations (with the exception of citations related to public health and safety issues)
- Limitation of meetings to 10 or fewer people
- Authorization of the reprioritization of FY 2019-2020 Community Development Block Grant funding to respond to COVID-19
- Directed grocery stores to set aside two (2) hours each day during which access to the store is limited to persons 60 years of age and older
- Directed local to waive any per-household limits on food items, cleaning goods and sanitary supplies for service providers who serve community members in need
- Established COVID-19 screening protocols for group homes, senior residential and day care facilities, and other group living facilities

The proposed resolution reaffirms each of these measures, extending those without a specified duration throughout the duration of the local state of emergency. The resolution also extends the stay on collections for business licenses, issuance of code enforcement administrative citations and parking citations, and all collection activities associated with such citations for an additional 60 days through August 17, 2020.

In addition, the proposed resolution introduces a new measure: the Stand Strong & Stay Active Program. Through this program, businesses or individuals who wish to conduct fitness or exercise classes at a City of Lancaster park may do so through park rentals, provided they utilize all mandated social distancing measures. All park facility rental fees would be waived under the program. Stand Strong & Stay Active would remain in place until fitness businesses are permitted to open their facilities by the State of California and the County of Los Angeles. This program aims to help residents stay fit and healthy throughout the duration of the pandemic, while also providing much-needed support to local businesses.

Each of these measures will aid the Lancaster community as we continue to strive to “Be Well, Stay Informed, Stand Strong.”

CD:te



**STAFF REPORT**  
**City of Lancaster**

PH 1
05/26/20
JC

Date: May 26, 2020

To: Mayor Parris and City Council Members

From: Toi Chisom, Director of Administrative and Community Services

Subject: **Substantial Amendment to the 2019 - 2020 Community Development Block Grant (CDBG) Action Plan**

---

**Recommendations:**

- a. Approve the Substantial Amendment to the 2019 - 2020 Community Development Block Grant (CDBG) Annual Action Plan
- b. Recognize revenues & approve appropriations in the amount of \$1,090,899; \$874,303 in Coronavirus Aid, Relief and Economic Security (CARES Act) CDBG-CV Entitlement Funds and \$216,596 in CDBG carry forward funding from prior years. New and existing appropriations will be allocated pursuant to the Substantial Amendment and CARES Entitlement spending plans.
- c. Authorize the City Manager or designee to execute all contracts and associated documents, including subrecipient agreements, subject to City Attorney approval.

**Fiscal Impact:**

There is no impact to the City's General Fund. The above actions will increase the City's total CDBG funding and appropriations to \$3,058,821 for Fiscal Year 2019-2020. The appropriations will be allocated pursuant to the Substantial Amendment and CARES Entitlement spending plans.

**Background:**

On April 23, 2019, the City Council approved the 2019 - 2020 Community Development Block Grant One-Year Action Plan, which provided a summary of proposed program activities the City would undertake and the funding levels for the 2019 CDBG Program year. The funds were a combination of 2019 - 2020 CDBG Entitlement and Reprogrammed Funding.

In response to a thorough review of the proposed activities, consultation with Housing and Urban Development representatives, recognition of emerging City needs, and the COVID-19 pandemic, the City recognized the need to amend the 2019 - 2020 CDBG Action Plan—to be most responsive and meet community needs.

Additionally, part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Public Law 116-136) funding to the U.S. Department of Housing and Urban Development (HUD) made available supplemental CDBG funding for grants to prevent, prepare for, and respond to coronavirus (CDBG-CV grants). By entitlement, the City of Lancaster received a special CDBG-CV allocation in the amount of \$874,303.

Pursuant to 24 CFR 91.505(a), proposed changes (activities and funding) are considered a Substantial Amendment to the 2019 - 2020 Annual Action Plan and require specific citizen participation actions, including a Public Hearing, before the changes may be approved by the City Council and submitted to HUD.

In addition to the supplemental CDBG-CV allocation, a memorandum was released by HUD regarding CARES Act Flexibilities for CDBG Funds Used to Support Coronavirus Response and Plan Amendment Waiver. The memorandum also transmitted a Guide describing the immediate availability of a 5-day public comment period for amendments and new plan submissions, as well as other flexibilities, by way of a Waiver. The City of Lancaster submitted an official Waiver request, as of April 22, 2020, to allow the City the flexibility to immediately utilize its funds to prevent the spread of COVID-19 and to facilitate assistance to Lancaster households impacted by COVID-19.

Notice of the Public Hearing concerning the proposed Substantial Amendment was published in the Antelope Valley press and posted on the City's website, and at City Hall on May 20, 2020.

As such staff recommends amending the 2019 - 2020 Community Block Grant Action Plan as noted in the Substantial Amendment No. 1. The proposed projects are consistent with the 2015 - 2020 Consolidated Plan goals and will provide immediate assistance to the Lancaster community.

Attachments:

1. Substantial Amendment No. 1 for the CDBG Annual Action Plan for the 2019 - 2020 Program Year
2. City of Lancaster 2015 – 2020 Citizen Participation Plan
3. City of Lancaster HUD CARES Act (COVID-19) Waiver Request



R. Rex Parris Mayor  
 Marvin E. Crist Vice Mayor  
 Ken Mann Council Member  
 Raj Malh Council Member  
 Darrell Dorris Council Member  
 Jason Caudle City Manager

April 22, 2020

Mr. Wayne Itoga  
 CPD Program Manager  
 U.S. Department of Housing and Urban Development  
 Community Planning & Development  
 300 N. Los Angeles Street, Suite 4054  
 Los Angeles, CA 90012

Re: City of Lancaster HUD CARES Act (COVID-19) Waiver Request

Dear Mr. Itoga:

This letter serves as the City of Lancaster’s request for approval from the U.S. Department of Housing and Urban Development (HUD) regarding the following waivers listed below in accordance with the Coronavirus Aid Relief and Economic Security (CARES) Act. The City would like to be able to utilize the Waivers as of April 22, 2020.

**Required Information (complete all fields):**

Entitlement Jurisdiction: <u>City of Lancaster</u>
Requestor Name and Title: <u>Toi Chisom, Director of Administration and Community Services</u>
Phone Number: <u>(661) 723-6008</u> E-Mail: <u>tchisom@cityoflanasterca.org</u>
Declared-disaster area(s) where the waivers will be used: <u>City of Lancaster</u>
Date on which the grantee anticipates first use of the waiver flexibility: <u>April 22, 2020</u>

**Grantee will utilize the following waiver flexibilities (select all that apply):**

**CDBG FY 2019 and 2020**

- Public Service Activities
- Citizen Participation Plan & Public Hearings for Consolidated Plans (including Action Plans)
- Deadline to Submit Consolidated Plans (including Annual Action Plans)
- Waiver and Alternative Requirement Authority

**CDBG – CV**

- Public Service Activities
- Reimbursement of Costs
- Citizen Participation and Public Hearings for Consolidated Plans (including Actions Plans)
- Deadline to submit Consolidated Plans (including Annual Action Plans)
- Waiver and Alternative Requirement Authority

**CDBG Consolidated Planning Requirements**

- Citizen Participation Public Comment Period for Consolidated Plan Amendment
- Citizen Participation Reasonable Notice and Opportunity to Comment

By granting the City of Lancaster these waivers, it will allow the City the flexibility to immediately utilize its funds to prevent the spread of COVID-19, and to facilitate assistance to Lancaster households economically impacted by COVID-19. Please feel free to contact me at [tchisom@cityoflancafterca.org](mailto:tchisom@cityoflancafterca.org) or (661) 723-6008 if you have any additional questions regarding this request.

Sincerely,



Toi Chisom  
Director, Administrative and Community Services

# **CITY OF LANCASTER**

## **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT CONSOLIDATED PLAN AND STRATEGY**

### **CITIZEN PARTICIPATION PLAN**

#### **I INTRODUCTION**

The City of Lancaster must adopt and adhere to a Citizen Participation Plan to receive federal funds for the Community Development Block Grant (CDBG) program. The Citizen Participation Plan covers the five-year Consolidated Plan, each subsequent Annual Action Plan, each year's Consolidated Annual Performance Evaluation Report, and any Consolidated Plan Amendments.

The citizen Participation Plan includes 14 sections.

1. Introduction
2. Purpose
3. Standards of citizen participation
4. Encouragement of citizen participation
5. Citizen participation opportunities
6. Public meetings and public hearings
7. Public comments
8. Public information and access to records
9. Citizen participation plan coordinator
10. Technical Assistance
11. Complaints
12. Amendments to the consolidated plan
13. Criteria for substantial amendment
14. Substantial Amendment Process

#### **II PURPOSE OF THE CITIZEN PARTICIPATION PLAN**

This Citizen Participation Plan sets forth the policies and procedures for citizen participation in Lancaster's consolidated planning process. The Administrative and Community Services (ACS) Department, as the lead agency for the Consolidated Plan, is responsible for the citizen participation process.

The Citizen Participation Plan encourages citizens to participate in the consolidated planning process from the beginning. It outlines the procedures for community approval of the Consolidated Plan, for addressing concerns, objections and complaints, and for making amendments to the Plan after approval.

### **III STANDARDS OF CITIZEN PARTICIPATION**

The City of Lancaster shall provide a process of citizen participation at the community-wide level with regard to the overall preparation of the Consolidated Plan and its annual funding programs. The City of Lancaster recognizes and appreciates the value of citizen input for community development planning.

- All aspects of citizen participation shall be conducted in an open manner with freedom of access for all interested persons.
- The City shall make reasonable efforts to ensure the involvement of low-, very low-, and extremely low-income persons, members of minority groups, residents of areas where a significant amount of activity is proposed or ongoing, the elderly, the disabled, the business community, and civic groups who are concerned about the program.
- The City shall make reasonable efforts to ensure continuity of involvement of citizens or citizen organizations throughout all stages of the Consolidated Plan process.
- Citizens shall be provided adequate and timely information to enable them to be meaningfully involved in important decisions at all stages of the program.
- Citizens shall be encouraged to submit their views and comments regarding the Consolidated Plan and its funding programs.

### **IV ENCOURAGEMENT OF CITIZEN PARTICIPATION**

The City shall encourage and provide for citizen participation in all phases of the Consolidated Plan process including any amendments to the Plan and the annual performance report process. Although the City will encourage participation from all facets of the community, including minorities and non-English speaking persons, as well as persons with physical impairments, emphasis will be placed on the involvement of low-, very-low, and extremely low-income residents where housing and community development funds may be spent.

### **V CITIZEN PARTICIPATION OPPORTUNITIES**

The City of Lancaster and the ACS Department urges citizens to voice their concerns and share their ideas concerning its federal programming. It welcomes comments and suggestions regarding the Citizen Participation Plan, the Consolidated Plan (including the

Annual Action Plan), and the Consolidated Annual Performance and Evaluation Report (CAPER).

To encourage citizen participation, the ACS Department will undertake the following activities each year.

- Hold at least two public meetings at different times during the development of the Consolidated Plan and Strategy to garner citizen comments on needs, strategies, actions, and projects.
- Offer at least 30-day comment periods on the draft versions of the City of Lancaster's Consolidated Plan and Strategy, each Annual Action Plan, and any substantial amendments to the Consolidated Plan or Action Plan.
- Offer at least a 15-day comment period on the Consolidated Annual Evaluation and Performance Report prior to submitting the final report to HUD.
- Post both draft and final versions of the City of Lancaster's Consolidated Plan and Strategy, Annual Action Plan, CAPER and any substantial amendments to the Consolidated Plan or Action Plan on the City's internet site.

## **VI PUBLIC MEETINGS AND PUBLIC HEARINGS**

Public meetings and public hearings regarding the consolidated plan process are held to address housing and community development needs and development of proposed activities; to obtain citizen input; and to respond to citizen recommendations and questions in these and other areas related to the plan process. At least two public meetings will be held at different times during the development of the Consolidated Plan and Strategy document. At least one public hearing will be held during each program year which begins on July 1 of each year to receive citizen input and to respond to citizen recommendations and questions related to the consolidated plan process prior to approval of the Consolidated Plan and Strategy Annual Action Plan documents.

Notice of all public hearings shall be published at least 30 days prior to the time of the hearing and shall include times, dates, locations and the topics to be discussed at the hearing.

Public hearings will be held at Lancaster City Hall which is centrally located in the community and accessible to the physically disabled. Public hearings will be held at times convenient to the general public and to the potential and/or actual beneficiaries of the federally-funded programs.

In the event that a significant number of non-English speaking residents can be reasonably expected to attend and participate in a public hearing or public meeting or the

City has been notified in advance that non-English speaking residents will be attending a public meeting or public hearing, the City will exercise best efforts to provide translation services for those residents. The City has staff members fluent in Spanish who are able to provide translation services. If services are required for other languages, the City will exercise best efforts to secure a translator from private sources.

To provide full access to programs under the Consolidated Plan for persons with disabilities, the City staff will select only sites for public meetings and public hearings that are accessible for persons with physical disabilities and conduct outreach to community organizations that represent persons with disabilities as part of the Consolidated Plan process.

## **VII PUBLIC COMMENTS**

Citizens are encouraged to submit views, proposals, and comments concerning the preparation of the final Consolidated Plan, Annual Action Plans, amendments to the Plan, and performance and evaluation reports in writing or orally at formal public hearings. The City will provide written responses to any submitted written proposals and/or comments relating to any portion of the Consolidated Plan process within 15 working days of receipt of the proposals and/or comments when practicable. If a response cannot be completed within 15 working days, due to a lack of final determination concerning the issue, the City will provide a progress report and estimate of when final determination can be expected.

Proposals and comments received during the consolidated plan process will be reviewed by the appropriate staff members and, where considered pertinent, will be submitted with recommendations to the City Council for determination during the public hearing on the final Plan document. A summary of these comments and views and a summary of any comments or views not accepted, and the reasons therefor, shall be attached to the final Consolidated Plan (including the Annual Action Plan), substantial amendment to the Consolidated Plan, Citizen Participation Plan, or Consolidated Annual Performance and Evaluation Report (CAPER).

## **VIII PUBLIC INFORMATION AND ACCESS TO RECORDS**

Citizens, public agencies, and other interested parties may review information and records relating to the Consolidated Plan. The City will provide full and timely public access to HUD programs under the Consolidated Plan including the following documents that the CDBG Administrator maintains on file consistent with applicable state and local laws regarding personal privacy and obligations of confidentiality:



- Federal Laws: Summary of the Housing and Community Development Act of 1977; Title I of the Housing and Community Development Act of 1974, as amended; the National Affordable Housing Act, as amended.
- Federal Regulations: CDBG Program regulations and related issuances and provisions (i.e. Uniform Relocation Assistance) including Title 24 Code of Federal Regulations, Part 570 Community Development Block Grants and Title 24 Code of Federal Regulations, Part 42 Consolidated Submission for Community Planning and Development Programs
- Consolidated Plans, Annual Action Plans, Citizen Participation Plan, and Consolidated Annual Performance and Evaluation Reports
- U.S. Department of Housing and Urban Development (HUD) information: grant agreements, audit records, evaluation reports, approval letters, and other related correspondence
- Public meeting records: public meetings, informal meetings with civic and neighborhood groups, and related notifications pertaining to programs under the Consolidated Plan process

Documents relevant to the CDBG program shall be made available at the City Clerk Office located at City Hall during normal working hours for citizen review upon either a written or oral request. Documents are available for public review from 8 a.m. to 6 p.m. Monday through Thursday and 8 a.m. to 5 p.m. on Friday at Lancaster City Hall, 44933 Fern Avenue, Lancaster, CA 93534.

To locate records and arrange space for viewing, the CDBG Coordinator requests written notice at least three days prior to review. Review of records that are more than two years old will require a seven-day notice. Requests for multiple copies of the same documents may be subject to a per-page copying charge that will not exceed the copying charge to the City and may require additional time to process.

## **IX CITIZEN PARTICIPATION PLAN COORDINATOR**

The Community Development Block Grant (CDBG) Administrator also coordinates citizen participation and consultation. The administrator's responsibilities include the following activities relative to citizen participation:

1. Organizing public hearings and meetings as well as scheduling meetings with neighborhood and civic groups when appropriate.
2. Recording and responding to all written comments and complaints regarding activities funded through the Consolidated Plan.

3. Ensuring distribution of citizen comments and complaints to the appropriate City staff.
4. Ensuring compliance with the Citizen Participation Plan and all applicable federal regulations regarding citizen participation.

## **X TECHNICAL ASSISTANCE**

Upon request, the City will provide technical assistance to organizations that wish to develop proposals for funding assistance under any programs covered by the Consolidated Plan. The City of Lancaster especially encourages groups representative of extremely low- to moderate-income persons to request technical assistance. The City will determine the level and type of technical assistance on a case-by-case basis.

Additionally, the City welcomes and encourages continuous dialogue with citizens and community groups to encourage participation, especially to those citizens affected by Community Development Block Grant activities. City staff will be available to speak to any interested community group to explain the consolidated plan process and any funding programs covered by the Plan. Technical assistance may be obtained by contacting the City's Consolidated Plan staff at (661) 723-6243.

## **XI COMPLAINTS**

The City will provide a written response to every formal written citizen complaint or substantive objection related to the Citizen Participation Plan, the Consolidated Plan (including the Annual Action Plan), Substantial Amendments to the Consolidated Plan, and the CAPER within 15 working days. A formal written complaint or substantive objection regarding the previous mentioned documents or activities should be forwarded to the City of Lancaster City Clerk Department, 44933 Fern Avenue, Lancaster, CA 93534.

Such substantive objections must address the following issues (specified in HUD regulations):

- The City's description of needs and objectives in its Consolidated Plan is plainly inconsistent with available facts and data.
- The City's proposed activities are plainly inappropriate to meeting the needs and objections identified by the City.
- The City's application does not comply with HUD requirements regulating programs under the Consolidated Plan or other applicable laws.

- The City's application proposes activities that are otherwise ineligible as specified in applicable HUD regulations.

A summary of citizen comments and complaints and summary of any comments not accepted (and the reasons why the complaint was not accepted) will be attached to the final Consolidated Plan Annual Action Plan, CAPER, or Substantial Amendment.

## **XII AMENDMENTS TO THE CONSOLIDATED PLAN**

The Consolidated Plan regulations (§91.505) require the City of Lancaster to amend its approved Consolidated Plan whenever it makes one of the following decisions:

1. To change allocation priorities or change the method of distributing CDBG funds
2. To carry out an activity, using CDBG funds (including program income), not previously described in the Annual Action Plan
3. To change the purpose, scope, location, or beneficiaries of an activity previously approved in the Annual Action Plan

When the City decides to make a substantive change which requires the Consolidated Plan or Annual Action Plan to be amended, it shall publish a notice of the change and provide a reasonable opportunity for citizens to comment on the proposed amendment. The City will make the amendment public and will notify HUD that the City made an amendment. The City will ensure that all amendments are contained in the Consolidated Annual Performance and Evaluation Report submitted to HUD.

The City reserves the right to make non-substantive changes to the Consolidated Plan without opening a public comment period.

## **XIII CRITERIA FOR SUBSTANTIAL AMENDMENT**

The Consolidated Plan regulations consider certain amendments to be *substantial amendments* that require a public comment period and additional citizen participation. The City of Lancaster defines a *substantial amendment* as:

- Changes in the use of CDBG funds from one eligible activity to another (§91.105(c)(1)). Budget increases or decreases, independent of any other changes, do not constitute a substantial amendment

The City of Lancaster also defines a substantial amendment as:

- Any reduction of funds for an approved activity where the original objective can no longer be met.
- Any new activity not previously included in the Consolidated Plan Annual Action Plan
- A monetary change which exceeds 25% of the total amount funded for a particular project.

If the City should need to make a substantial amendment to its approved Consolidated Annual Plan, the City will follow the same citizen participation process described for the Annual Action Plan, including a 30-day public comment period, a public hearing, and a notice placed in a local newspaper informing the public of the proposed substantial amendment.

In finalizing the substantial amendment, the City will consider any written or verbal citizen comments received at the public hearing. It will attach a summary of these comments (including a summary of any comments not accepted and the reasons it did not accept them) to the substantial amendment. Please see Section XI, "Complaints," of this Citizen Participation Plan for information about where to send comments.

#### **XIV SUBSTANTIAL AMENDMENT PROCESS FOR COVID-19 RESPONSE**

In compliance with HUD memos, dated March 31, 2020 and April 9, 2020, the following amendments(s) are added as part of this Citizen Participation Plan.

These amendments were set up as a response to the recent novel coronavirus (COVID-19) pandemic:

- Addition of disaster response and declaration of emergency public notice requirements (reduction of 15 days to 5 days minimum) and public comment (reduction of 30 days to 5 days);
- Amendments to the Consolidated Plan and Annual Action Plan that meet the Substantial Amendment general provisions as well as expeditious allocation of uncommitted funds to emergency activities, with a reduced notice and comment period to accommodate swift allocation of funds;
- Include provisions relative to Consolidated Plan citizen participation, Community Development Block Grant (CDBG) and Grant waivers made available under the Coronavirus Aid, Relief, and Economic Security (CARES) Act;
- Include virtual hearings as an allowed method for citizen participation;

- Make minor edits that do not change current citizen participation policies. In the event virtual hearings are used, real-time responses and accommodations for persons with disabilities and/or with limited English proficiency will be made available to the greatest extent possible.



**CITY OF LANCASTER**  
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**CARES ACT**  
**SUBSTANTIAL AMENDMENT NO. 1**

**ANNUAL ACTION PLAN**

**PY 2019 - 2020**

## City of Lancaster

Community Development Block Grant (CDBG)

Citizen Participation Plan  
CARES Act Substantial Amendment to Consolidated Plan 2015 – 2020  
Annual Action Plan PY 2019 – 2020

May 5, 2020

### **Jurisdiction(s)**

#### **City of Lancaster**

Mailing Address:

44933 Fern Avenue  
Lancaster, California 93534

Telephone:

661-723-6000

Web Address:

[www.cityoflancasterca.org](http://www.cityoflancasterca.org)

### **CDBG Contacts**

Lisa Anderson

Grant Administrator

Email: [landerson@cityoflancasterca.org](mailto:landerson@cityoflancasterca.org)

Telephone: 661-723-6158

Fax: 661-723-5839

Toi Chisom

Director of Administrative & Community Services

Email: [tchisom@cityoflancasterca.org](mailto:tchisom@cityoflancasterca.org)

Telephone: 661-723-6008

Fax: 661-723-5839

Grant Number: B-19-MC-06-0558  
Tax Identification Number: 95-3213004  
DUNS Number: 151324167

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

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**BACKGROUND**

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The Act identified additional funding for the Community Development Block Grant (CDBG) to support preparation for and response to the community impacts of the COVID-19 pandemic. HUD's distribution plan for the additional funding included multiple phases that would allow for quick access to funding necessary to address the immediate crisis resulting from the rising pandemic, as well as phases that would support post-pandemic community recovery.

This document constitutes the City of Lancaster's substantial amendment to the following three documents:

- Citizen Participation Plan for the CDBG program
- Five-Year (FY 2015-2020) Consolidated Plan, covering July 1, 2015 through June 30, 2020
- FY 2019-2020 Action Plan, covering October July 1, 2019 through June 30, 2020

The following amendment language will be added to the respective documents to allow the City of Lancaster access to emergency CDBG-CV funding through the CARES Act to assist in ensuring a timely response to the impacts of the COVID-19 pandemic.

**AMENDMENT TO THE CITIZEN PARTICIPATION PLAN**

The following Section 14 will be added to the Citizen Participation Plan:

**14. Substantial Amendment Process**

In compliance with HUD memos, dated March 31, 2020 and April 9, 2020, the following amendments(s) are added as part of this Citizen Participation Plan.

These amendments were set up as a response to the recent novel coronavirus (COVID-19) pandemic:

- Addition of disaster response and declaration of emergency public notice requirements (reduction of 15 days to 5 days minimum) and public comment (reduction of 30 days to 5 days);
- Amendments to the Consolidated Plan and Annual Action Plan that meet the Substantial Amendment general provisions as well as expeditious allocation of uncommitted funds to emergency activities, with a reduced notice and comment period to accommodate swift allocation of funds;
- Include provisions relative to Consolidated Plan citizen participation, Community Development Block Grant (CDBG) and Grant waivers made available under the Coronavirus Aid, Relief, and Economic Security (CARES) Act;



**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

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- Include virtual hearings as an allowed method for citizen participation;
- Make minor edits that do not change current citizen participation policies. In the event virtual hearings are used, real-time responses and accommodations for persons with disabilities and/or with limited English proficiency will be made available to the greatest extent possible.

This substantial amendment to the Citizen Participation Plan, added as Section 14, will be applicable to all CDBG community planning development grants through the City's FY 19 and FY 20 Action Plan(s).

### **FIVE-YEAR (FY 2015 – FY 2020) CONSOLIDATED PLAN**

The following sections in the Consolidated Plan will be amended:

#### **ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

2. Summary of the Objectives and Outcomes Identified in the Plan Needs Assessment Overview

The following is specific to COVID-19 responses will be added to the Consolidated Plan:

**Provide Timely Assistance to Those Impacted by the COVID-19 Pandemic**

Priority: COVID-19 Pandemic Response: Priority activities may include but are not limited to:

- Building Improvements, Including Public Facilities
- Provision of New or Quantifiably increased Public Service
- Urgent Needs COVID-19 Emergency Response
- Subsistence Payments

#### **NA-05 Overview**

##### *Needs Assessment Overview*

The needs previously identified in this Consolidated Plan focused on housing, homelessness prevention and response, public services, public facilities and infrastructure. The COVID-19 pandemic has only exacerbated needs already existing in Lancaster. However, some needs have been reprioritized.

The ongoing shut-down of businesses has resulted in record unemployment, which severely impacts the low-and moderate-income households, especially those already living below the poverty level and those with severe housing cost burden.

As a result of shortages in some areas, combined with loss of income for many households, there has been substantial increase in demand for assistance through public services, especially food

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

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banks, meal delivery services, and healthcare-related services. The rapid increase in demand has left many service providers under-staffed and under-resourced and has added substantial cost. The increased demand is expected to be sustained beyond the shutdown as households will take time to regain employment and economic stability.

Homelessness response and homelessness prevention has also risen in priority. Many households have been unable to pay rent since the shut-down and shelter-in-place orders were issued in early March 2020. While there are moratoriums on evictions, housing costs are still a major concern, particularly for lower income households who may be at risk of homelessness once the moratorium is lifted. Homelessness prevention must be a community priority to prevent increase in homelessness as housing protections are lifted.

Persons already experiencing homelessness are also at increased risk of infection and death due to COVID-19. Congregate shelters are not a viable housing solution in a pandemic, and persons experiencing homelessness need access to safe shelter to prevent infection and spread of the disease.

Public facilities that support healthcare or that provide safe housing for persons experiencing homelessness also are prioritized. Both temporary and permanent capacity-building for healthcare and homeless facilities are priorities as well.

DRAFT

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

**SP-25 Priority Needs - 91.215(a)(2)**

**Priority Needs Summary**

<b>7</b>	<b>Priority Need Name</b>	COVID-19 Pandemic Response (CARES Act)	
	<b>Priority Level</b>	High	
	<b>Population</b>	Income	Extremely Low Low Moderate
	<b>Geographic Areas Affected</b>	Emphasis on low-income neighborhoods (area benefit) Citywide (based on income)	
	<b>Associated Goals</b>	Provide Timely Assistance to Those Impacted by the COVID-19 Pandemic	
	<b>Description</b>	Provide emergency response for persons vulnerable to health risks posed by the COVID-19 pandemic.	
	<b>Basis for Relative Priority</b>	In March of 2020 the Coronavirus pandemic began to impact U.S. communities and projections indicated that the elderly, persons with underlying health conditions, and persons without access to housing were at particular risk of infection and death. Communities across the nation, including the State of California, initiated Shelter in Place Orders that encouraged non-essential workers to shelter in their homes, and that shut down all non-essential businesses. Impacts from the pandemic are expected to spread from health risks from homelessness, needs for additional housing to support persons experiencing homelessness in providing non-congregate shelters to prevent the spread of COVID-19. Additionally, the Shelter-in-Place Orders resulted in mass business shut-downs during the term of the order. The shutdowns impacted non-essential services and resulted in record unemployment, causing financial strains on many lower- and moderate-income households.	

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

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**SP-35 Anticipated Resources – 91.215(a)(4), 91.220(c)(1,2)**

**Anticipated Resources**

<b>Program</b>	<b>Source of Funds</b>	<b>Use of Funds</b>	<b>Annual Allocation</b>	<b>Program Income</b>	<b>Prior Year(s)</b>	<b>Total</b>	<b>Amt. Avail. For Remain. ConPlan</b>	<b>Narrative</b>
CDBG – CV	Public-Federal	Acquisition Admin & Planning Housing Public Improvements Public Services Urgent Need	\$874,303	\$0	\$0	\$874,303	\$0	One time aware of funding-CARES Act, March 2020

DRAFT

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

**SP-45 Goals Summary – 91.215(a)(4)**

**Goals Summary Information**

Goal Number	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	COVID-19 Pandemic Response	2020	2020	COVID-19 Pandemic Response	Emphasis on low-income neighborhoods (area benefit)  Citywide (based on income)	Public Service(s)  Senior Citizen Assistance  Urgent Need	<b>CDBG:</b> \$874,303	Feed the Need Meal Program for eligible Senior Citizens :900 Citywide  Subsistence payments: 100 Households Assisted  Funds to cover or reimburse the costs to prevent, prepare for and respond to coronavirus incurred by the City Approx. 400 individuals

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

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**FY 2019-2020 Annual Action Plan (July 1, 2019 through June 30, 2020)**

**Executive Summary**

**AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

**Introduction**

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The Act identified additional funding for the Community Development Block Grant (CDBG) program to support preparation for, and response to, the community impacts of the COVID-19 pandemic. The distribution plan of the U.S. Department of Housing and Urban Development (HUD) for the additional funding includes multiple phases: an initial phase that would allow for quick access to funding necessary to address the immediate crisis resulting from the rising pandemic, as well as later phases that would support post-pandemic community recovery.

The 2019-2020 Annual Action Plan (AP) is being amended to incorporate additional funding in the initial phase (FY 2019-2020) of HUD's CARES Act resource distribution plan.

The City of Lancaster also proposes to take the unexpended balance(s) remaining from the approved Community Development Block Grant (CDBG) projects / activities from previous program years along with amendment and/or deletion of programs / activities previously described in the 2019-2020 Annual Action Plan and redistribute the funds to approved CDBG programs / activities as well as new CDBG programs / activities.

Pursuant to the U.S. Department of Housing and Urban Development (HUD) regulations and the City of Lancaster Citizen Participation Plan, these changes are considered a "Substantial Amendment) to the 2019-2020 Annual Action Plan that require specific citizen participation actions before the change may be approved by the City Council and submitted to HUD. To allow interested residents the opportunity to review and comment on the proposed changes, the City published a public notice on the City of Lancaster website May 20, 2020 informing residents of the availability of the Substantial Amendment document for public review and comment for a period of 5 days from May 20, 2020 to May 26, 2020. The public review and comment period concludes with a public hearing before the City Council on May 26, 2020 at 5:00 p.m. when the City Council will consider the amendment.

This amendment is necessary to reallocate unexpended CDBG funds from the previously-approved programs / activities in the amount of \$704,304.04 and \$ 1,823.00 in program income to amend and/or delete previously-approved programs / activities (PY 19/20).

Staff proposes to reallocate these funds to projects which meet the Consolidated Plan – Strategic Plan goals which are required by HUD to benefit low to moderate income persons.

The tables on the following page outline and show the proposed changes to the 2019-2020 Annual Action Plan, Section AP-38 where approved CDBG projects and activities are detailed.

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

**Approved Funding Allocation PY 19/20**

<b>Project Name</b>	Kensington Campus Set-Aside Beds
<b>HUD Matrix Code:</b>	03T – Homeless Programs
<b>National Objective:</b>	Low-Mod Area (LMA) Low-Mod Clientele (LMC)
<b>Funding:</b>	\$60,000.00
<b>Goals Supported:</b>	Support Special Needs Programs and Services
<b>Needs Addressed:</b>	Provide Decent Affordable Housing / Support Special Needs Programs and Services
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide
<b>Description:</b>	To cover costs associated with providing set aside beds for homeless individuals at the Kensington Campus Homeless Shelter, including wrap around support services.

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	Kensington Campus Set-Aside Beds
<b>HUD Matrix Code:</b>	03T – Homeless Programs
<b>National Objective:</b>	Low-Mod Area (LMA) Low-Mod Clientele (LMC)
<b>Funding:</b>	\$0.00
<b>Goals Supported:</b>	Support Special Needs Programs and Services
<b>Needs Addressed:</b>	Provide Decent Affordable Housing / Support Special Needs Programs and Services
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide
<b>Description:</b>	To cover costs associated with providing set aside beds for homeless individuals at the Kensington Campus Homeless Shelter, including wrap around support services.

**Approved Funding Allocation PY 19/20**

<b>Project Name</b>	Youth Programs
<b>HUD Matrix Code:</b>	05D – Youth Services
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$30,000.00
<b>Goals Supported:</b>	Support Special Needs Programs and Services
<b>Needs Addressed:</b>	Support Special Needs Programs and Services
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide / Eligible Census Tracts

**City of Lancaster  
2019-2020 CARES Act Substantial Amendment No. 1**

<b>Description:</b>	Funding to support youth programs including prevention, intervention, and development programs across multiple domains, including academics, workforce preparation, leadership and civic engagement, and health and well-being.
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**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	Youth Programs
<b>HUD Matrix Code:</b>	05D – Youth Services
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$10,000.00
<b>Goals Supported:</b>	Support Special Needs Programs and Services
<b>Needs Addressed:</b>	Support Special Needs Programs and Services
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide / Eligible Census Tracts
<b>Description:</b>	Funding to support youth programs including prevention, intervention, and development programs across multiple domains, including academics, workforce preparation, leadership and civic engagement, and health and well-being.

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	Feed the Need
<b>HUD Matrix Code:</b>	05A – Senior Services
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$200,000.00
<b>Goals Supported:</b>	Support Special Needs Programs and Services
<b>Needs Addressed:</b>	Support Special Needs Programs and Services
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide
<b>Description:</b>	Funding to support a food program to deliver meals to quarantined individuals or individuals that need to maintain social distancing due to medical vulnerabilities.

**Approved Funding Allocation PY 19/20**

<b>Project Name</b>	Community Center Infrastructure & Rehabilitation
<b>HUD Matrix Code:</b>	03D – Youth Centers
<b>National Objective:</b>	Low-Mod Clientele (LMC)



**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

<b>Funding:</b>	\$360,000.00
<b>Goals Supported:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Needs Addressed:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	44611 Yucca Avenue
<b>Description:</b>	To cover cost associated with the renovation of the Lancaster Community Center.

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	Community Center Infrastructure & Rehabilitation
<b>HUD Matrix Code:</b>	03D – Youth Centers
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$408,213.59
<b>Goals Supported:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Needs Addressed:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	44611 Yucca Avenue
<b>Description:</b>	To cover cost associated with the renovation of the Lancaster Community Center.

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	Kensington Campus Infrastructure
<b>HUD Matrix Code:</b>	03C – Homeless Facilities
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$150,000.00
<b>Goals Supported:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Needs Addressed:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide – Kensington Campus
<b>Description:</b>	Edison Utility Connections

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

**Approved Funding Allocation PY 19/20**

<b>Project Name</b>	Park ADA Improvement Program
<b>HUD Matrix Code:</b>	03D – Youth Centers
<b>National Objective:</b>	Low-Mod Area Benefit (LMA)
<b>Funding:</b>	\$908,213.00
<b>Goals Supported:</b>	Support Special Needs Program and Services Construct and Upgrade Public Facilities / Infrastructure
<b>Needs Addressed:</b>	Maintain and Promote Neighborhood Preservation / Support Special Needs Programs and Services / Construct/Upgrade Public Facilities / Infrastructure
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Owen Memorial Park, Skytower Park, Pierre Bain Park, Eligible Census tracts
<b>Description:</b>	To cover cost associated with the update of area parks with the installation of all-inclusive ADA compliant playgrounds and surrounding areas.

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	Park ADA Improvement Program
<b>HUD Matrix Code:</b>	03D – Youth Centers
<b>National Objective:</b>	Low-Mod Area Benefit (LMA)
<b>Funding:</b>	\$700,000.00
<b>Goals Supported:</b>	Support Special Needs Program and Services Construct and Upgrade Public Facilities / Infrastructure
<b>Needs Addressed:</b>	Maintain and Promote Neighborhood Preservation / Support Special Needs Programs and Services / Construct/Upgrade Public Facilities / Infrastructure
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Owen Memorial Park, Skytower Park, Pierre Bain Park, Eligible Census tracts
<b>Description:</b>	To cover cost associated with the update of area parks with the installation of all-inclusive ADA compliant playgrounds and surrounding areas.

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

**Approved Funding Allocation PY 19/20**

<b>Project Name</b>	Alternate Programs
<b>HUD Matrix Code:</b>	14A – Single Unit Rehabilitation
<b>National Objective:</b>	Low / Mod Housing Benefit
<b>Funding:</b>	\$50,000.00
<b>Goals Supported:</b>	Maintain and Promote Neighborhood Preservation
<b>Needs Addressed:</b>	Provide Decent Affordable Housing Maintain and Promote Neighborhood Preservation
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Eligible Census tracts - Citywide
<b>Description:</b>	To cover cost associated with implementation of housing programs to assist low / low moderate homeowners with emergent housing issues / repairs

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	Alternate Programs
<b>HUD Matrix Code:</b>	14A – Single Unit Rehabilitation
<b>National Objective:</b>	Low / Mod Housing Benefit
<b>Funding:</b>	\$0.00
<b>Goals Supported:</b>	Maintain and Promote Neighborhood Preservation
<b>Needs Addressed:</b>	Provide Decent Affordable Housing Maintain and Promote Neighborhood Preservation
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Eligible Census tracts - Citywide
<b>Description:</b>	To cover cost associated with implementation of housing programs to assist low / low moderate homeowners with emergent housing issues / repairs

**Approved Funding Allocation PY 19/20**

<b>Project Name</b>	Code Enforcement Officers
<b>HUD Matrix Code:</b>	15 – Code Enforcement
<b>National Objective:</b>	Low-Mod Housing (LMH)
<b>Funding:</b>	\$219,152.00
<b>Goals Supported:</b>	Maintain and Promote Neighborhood Preservation

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

<b>Needs Addressed:</b>	Maintain and Promote Neighborhood Preservation
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Eligible Census Tracts
<b>Description:</b>	Funds will be allocated for the salary and overhead costs incurred by code enforcement staff within a targeted area of the City. This effort is being provided to help promote social and physical revitalization as well as enhance the quality of life for its residents through rehabilitation efforts. These code enforcement activities, together with public improvements, rehabilitation and services to be provided, are expected to help reverse the declining conditions and recent trends of deterioration within the neighborhoods.

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	Code Enforcement Officers
<b>HUD Matrix Code:</b>	15 – Code Enforcement
<b>National Objective:</b>	Low-Mod Housing (LMH)
<b>Funding:</b>	\$0.00
<b>Goals Supported:</b>	Maintain and Promote Neighborhood Preservation
<b>Needs Addressed:</b>	Maintain and Promote Neighborhood Preservation
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Eligible Census Tracts
<b>Description:</b>	Funds will be allocated for the salary and overhead costs incurred by code enforcement staff within a targeted area of the City. This effort is being provided to help promote social and physical revitalization as well as enhance the quality of life for its residents through rehabilitation efforts. These code enforcement activities, together with public improvements, rehabilitation and services to be provided, are expected to help reverse the declining conditions and recent trends of deterioration within the neighborhoods.

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

**Approved Funding Allocation PY 19/20**

<b>Project Name</b>	108 Loan Repayment Mental Health Assn
<b>HUD Matrix Code:</b>	19F – Planned Repayment of Section 108 Loan
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$96,535
<b>Goals Supported:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Needs Addressed:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide / Eligible Census Tracts
<b>Description:</b>	Funds will be used to repay a \$1.45 million loan that was used to acquire property for the new site of the Antelope Valley Mental Health Association within the North Downtown Neighborhood Revitalization/Transit Village project area.

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	108 Loan Repayment Mental Health Assn
<b>HUD Matrix Code:</b>	19F – Planned Repayment of Section 108 Loan
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$98,143.00
<b>Goals Supported:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Needs Addressed:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide / Eligible Census Tracts
<b>Description:</b>	Funds will be used to repay a \$1.45 million loan that was used to acquire property for the new site of the Antelope Valley Mental Health Association within the North Downtown Neighborhood Revitalization/Transit Village project area.

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

**Approved Funding Allocation PY 19/20**

<b>Project Name</b>	108 Loan Repayment Fox Field Infrastructure / Corridor
<b>HUD Matrix Code:</b>	19F – Planned Repayment of Section 108 Loan
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$26,380.00
<b>Goals Supported:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Needs Addressed:</b>	Maintain and Promote Neighborhood Preservation / Construct/Upgrade Public Facilities/Infrastructure
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide
<b>Description:</b>	Funds will be used to repay a \$320,000 loan that was used for public improvements to the Fox Field Industrial area. The improvements have been completed and will aid in attracting new industrial and manufacturing businesses to the area expanding economic and job creation opportunities.

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	108 Loan Repayment Fox Field Infrastructure / Corridor
<b>HUD Matrix Code:</b>	19F – Planned Repayment of Section 108 Loan
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$30,495.00
<b>Goals Supported:</b>	Construct / Upgrade Public Facilities / Infrastructure
<b>Needs Addressed:</b>	Maintain and Promote Neighborhood Preservation / Construct/Upgrade Public Facilities/Infrastructure
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Citywide
<b>Description:</b>	Funds will be used to repay a \$320,000 loan that was used for public improvements to the Fox Field Industrial area. The improvements have been completed and will aid in attracting new industrial and manufacturing businesses

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

	to the area expanding economic and job creation opportunities.
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**Approved Funding Allocation PY 19/20**

<b>Project Name</b>	108 Loan Repayment Antelope Valley Children’s Center
<b>HUD Matrix Code:</b>	19F – Planned Repayment of Section 108 Loan
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$98,559.00
<b>Goals Supported:</b>	Maintain and Promote Neighborhood Preservation / Support Special Needs Programs and Services
<b>Needs Addressed:</b>	Maintain and Promote Neighborhood Preservation / Support Special Needs Programs and Services
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Eligible Census Tracts
<b>Description:</b>	Funds will be used to repay a \$1.5 million loan that was used to construct a 14,445 square foot Antelope Valley Child Abuse Center within the City's North Downtown Neighborhood Revitalization/Transit Village project area.

**Proposed Substantial Amendment PY 19/20**

<b>Project Name</b>	108 Loan Repayment Antelope Valley Children’s Center
<b>HUD Matrix Code:</b>	19F – Planned Repayment of Section 108 Loan
<b>National Objective:</b>	Low-Mod Clientele (LMC)
<b>Funding:</b>	\$100,182.60
<b>Goals Supported:</b>	Maintain and Promote Neighborhood Preservation / Support Special Needs Programs and Services
<b>Needs Addressed:</b>	Maintain and Promote Neighborhood Preservation / Support Special Needs Programs and Services
<b>Projected Start Date:</b>	07/01/2019
<b>Projected End Date:</b>	06/30/2020
<b>Location/Service Area Beneficiaries:</b>	Eligible Census Tracts
<b>Description:</b>	Funds will be used to repay a \$1.5 million loan that was used to construct a 14,445 square foot Antelope Valley Child Abuse Center within

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

	the City's North Downtown Neighborhood Revitalization/Transit Village project area.
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**AP-12 Participation - 91.115, 91.300(c)**

**Summary of citizen participation process/Efforts made to broaden citizen participation**

The AP Amendment addressing additional funding from the CARES Act will be available for a public comment period of 5 days per waiver of the federal regulations. The draft AP Amendment is available for comment from all interested members of the public from May 20, 2020 through May 26, 2020.

The draft AP Amendment and the public notice document are available for review on the City of Lancaster’s website at: [www.cityoflanasterca.org](http://www.cityoflanasterca.org)

Please submit written comments to [landerson@cityoflanasterca.org](mailto:landerson@cityoflanasterca.org)

Comments may also be mailed to:

Lisa Anderson, Grant Administrator  
 Administrative and Community Services Department  
 City of Lancaster  
 44933 Fern Avenue  
 Lancaster, California 93534

**AP-15 Expected Resources – 91.320(c) (1,2)**

**Introduction**

In addition to the annual CDBG entitlement, The CARES Act provides one-time funding for the following state-level programs (funding designations for CARES Act funds is Coronavirus (CV):

- Community Development Block Grant CARES Act Stimulus (CDBG-CV).

**Anticipated Resources**

Program	Source of Funds	Use of Funds	Annual Allocation	Program Income	Prior Year(s)	Total	Amt. Avail. For Remain. ConPlan	Narrative
CDBG	Public-Federal	Acquisition Admin & Planning Housing Public Improvements Public Services	\$1,478,391	\$1,823	\$704,304.04	\$2,184,518.04	\$0	Annual Entitlement, Prior year(s) to be reallocated in 19/20 Annual Action Plan
CDBG – CV	Public-Federal	Acquisition Admin & Planning Housing Public Improvements Public Services Urgent Need	\$874,303	\$0	\$0	\$874,303	\$0	One time award of funding-CARES Act, March 2020



**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

**AP-20 Annual Goals and Objectives – 91.320(c)(3) &(e)**

**Goals Summary Information**

The figures below represent estimates of allocation goals and objectives for the additional funding provided under the CARES Act. These figures are determined by the funding recipients’ priority needs.

<b>Goal Name</b>	<b>Start Year</b>	<b>End Year</b>	<b>Category</b>	<b>Geographic Area</b>	<b>Needs Addressed</b>	<b>Funding</b>	<b>Goal Outcome Indicator</b>
COVID-19 Pandemic Response	2020	2020	COVID-19 Pandemic Response	Emphasis on low-income neighborhoods (area benefit) Low – Mod Clientele Citywide (based on income)	Senior Citizen Assistance Subsistence Payments Urgent Need	<b>CDBG:</b> \$874,303	Feed the Need Meal Program for eligible Senior Citizens :900 Citywide Subsistence payments: 100 Households Assisted Funds to cover or reimburse the costs to prevent, prepare for and respond to coronavirus incurred by the City Approx. 400 individuals

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

**AP-25 Allocation Priorities – 91.320(d)**

**Introduction**

The amended percentages below are based on the expected amount of funds that will be awarded by each new program funded by the CARES Act for federal Fiscal Year (FY) 2019-2020 for eligible activities that fall within that goal. The percentages below will depend on funding needs for activities within the specified goal categories.

<b>Funding Allocation Priorities Program</b>	<b>Expansion of Public Services (%)</b>	<b>Rental Assistance Program (%)</b>	<b>Urgent Need - City (%)</b>	<b>Total (%)</b>
CDBG-CV	TBD %	TBD %	TBD %	100%

**AP-38 Project Summary**

**Project Summary Information**

<b>Project Name</b>	<b>CARES Program Administration</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	CARES – CDBG-CV Grant Administration
<b>Needs Addressed</b>	COVID-19 Pandemic Response
<b>Funding</b>	CDBG: \$174,86.60
<b>Description</b>	Funds will be used to oversee and ensure that all CDBG-funded projects comply with applicable federal regulations, perform community outreach, collaborate with partner agencies, and file all necessary reports with U.S. HUD.
<b>Target Date</b>	12/31/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Funds will be used to oversee and ensure that all CDBG-funded projects comply with applicable federal regulations, perform community outreach, collaborate with partner agencies, and file all necessary reports with U.S. HUD.

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

<b>Project Name</b>	<b>Public Services</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Feed the Need / Assistance to Those Impacted by the COVID-19 Pandemic
<b>Needs Addressed</b>	COVID-19 Pandemic Response
<b>Funding</b>	CDBG: \$125,000
<b>Description</b>	Provide a variety of public services to aid in the urgent needs of the most vulnerable segments of Lancaster residents
<b>Target Date</b>	12/31/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	900 Persons Assisted
<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Activities may include: <ul style="list-style-type: none"> <li>• Senior Meal Services</li> <li>• Senior Assistance Services</li> <li>• Meals for Quarantined Needy Residents</li> </ul>

<b>Project Name</b>	<b>Public Service - Rental Subsistence Grant Program</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide Timely Assistance to Those Impacted by the COVID-19 Pandemic
<b>Needs Addressed</b>	COVID-19 Pandemic Response
<b>Funding</b>	CDBG: \$364,609.68
<b>Description</b>	CDBG-COVID funds will provide additional support to this activity for Very Low, Low/Mod populations, by supporting individuals who have been adversely impacted by COVID-19 and are unable to make their rental payments.
<b>Target Date</b>	12/31/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 Persons Assisted (max \$1,000 month, not to exceed 3 months)
<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Activities may include: <ul style="list-style-type: none"> <li>• Subsistence Assistance</li> </ul>

**City of Lancaster**  
**2019-2020 CARES Act Substantial Amendment No. 1**

<b>Project Name</b>	<b>Urgent Need – City Emergency Response</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide Reimbursement to the City for emergency preparations as a result of the COVID-19 Pandemic
<b>Needs Addressed</b>	COVID-19 Pandemic Response
<b>Funding</b>	CDBG: \$209,832.72
<b>Description</b>	Provide the City of Lancaster funds to cover or reimburse costs to prevent, prepare for and respond to coronavirus incurred by the City, regardless of the date of which such costs were incurred, when those costs comply the CDBG requirements.
<b>Target Date</b>	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	Approx. 400 individuals
<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Activities may include: <ul style="list-style-type: none"> <li>• Multi-Service Center Administration</li> <li>• Mobile/Drive-Thru Testing and Clinics</li> <li>• City COVID Prevention/Mitigation/Response</li> </ul>

**STAFF REPORT**  
**City of Lancaster**

NB 1
5/26/20
JC

Date: May 26, 2020

To: Mayor Parris and City Council Members

From: Chenin Dow, Assistant to the City Manager

Subject: **Stand Strong Reopening Assistance Program**

---

**Recommendations:**

- a. Approve the Stand Strong Reopening Assistance Program, designed to provide businesses with the items they need to safely reopen under the guidelines issued by the Los Angeles County Department of Public Health and the State of California.
- b. Appropriate \$750,000 from Account No. 101-4431-770, Stand Strong Business Recovery Loan Program to Account No. 101-4240-355, Special Programs to fund the Stand Strong Reopening Assistance Program.

**Fiscal Impact:**

\$750,000 will be reallocated from the Stand Strong Business Recovery Loan Program to the Stand Strong Reopening Assistance Program.

**Background:**

As businesses prepare to reopen under new health and safety guidelines issued by the Los Angeles County Department of Public Health and the State of California, they face two challenges: 1) ongoing shortages of PPE, hand sanitizer, and other required items; and 2) increased business costs due to requirements to provide such supplies for all employees and customers, as well as potential costs in adapting their businesses physically to accommodate social distancing. Most small business owners have never had a need to source supplies such as face masks before, and certainly not during a nationwide shortage that has increased prices and made locating such items exceedingly difficult.

The Stand Strong Reopening Assistance Program (“Stand Strong”) will provide for these needs. Our Small Business Recovery Resource team stands ready to guide business owners through the new requirements appropriate to their industry. In addition, qualifying businesses will have the opportunity to apply for reopening assistance through Stand Strong. With a simple, streamlined application, businesses will be able to request the supplies they need to reopen as quickly as possible. The City will provide these items as appropriate, free of charge. While the program will focus on items such as PPE, hand sanitizer, and CDC-approved cleaning products, it will have the flexibility to provide additional items needed to reopen that may be specific to a particular business or industry.

To qualify for Stand Strong, a business must:

- Be an independent, locally-owned small business whose primary business operation is located within the Lancaster City limits
- Have annual gross revenue of \$3.5 million or less

\$750,000 presently allocated to the Stand Strong Business Recovery Loan Program will be reallocated to the Reopening Assistance Program. Approximately \$500,000 in loans have been awarded to date, leaving an additional \$750,000 remaining in the loan program.

Through this program, the City of Lancaster will save businesses time and money, allowing them to reopen quickly and efficiently once permitted to do so and put their employees back to work. In addition, the City will help protect the health of our residents by providing sanitization supplies as we work to safely reopen our community.

If approved, the program is slated to launch June 8.

**STAFF REPORT**  
**City of Lancaster**

NB 2
5/26/20
JC

Date: May 26, 2020

To: Mayor Parris and City Council Members

From: Chenin Dow, Assistant to the City Manager

Subject: **Grocery Workers Appreciation Program**

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**Recommendations:**

- a. Approve the Grocery Workers Appreciation Program, which will provide grocery workers who have served during the pandemic with a bill credit of up to \$50 on their Lancaster Choice Energy bills.
- b. Approve the dismissal of up to \$50,000 in Lancaster Choice Energy charges for qualifying grocery workers under the Grocery Workers Appreciation Program.

**Fiscal Impact:**

Lancaster Choice Energy revenues will be reduced by up to \$50,000.

**Background:**

The City of Lancaster deeply appreciates the countless frontline and essential workers who have contributed to our community throughout the course of COVID-19. Their tireless efforts have helped our community slow the spread, reducing infections and saving lives.

Through the proposed program, the City aims to recognize one group of such essential workers who rarely receive the limelight: grocery workers.

Grocery workers likely never expected their career choice to place them on the front lines of a global pandemic, yet that is precisely where they find themselves today. Throughout the course of a shift, they may be exposed to hundreds upon hundreds of people, all with the potential to expose them and their families to COVID-19. Yet they continue to work to allow everyone in our community to feed their families, and in order to feed their own.

In recognition of the sacrifices they continue to make for our community, Lancaster Choice Energy (LCE) has created a program which will provide eligible grocery workers who are LCE customers with a one-time credit on their LCE charges. To be eligible, a customer must submit an application, including proof of employment at a grocery store at any time since the state of emergency was declared on March 17, 2020. They will receive a bill credit for all Lancaster Choice Energy charges on their electric bill for that month, up to \$50.

The program will allocate \$50,000 in bill credits, allowing for a minimum of 1,000 local workers to receive the benefit. The program will run from June 15 through August 31, 2020, or until funds are exhausted. As summer months typically represent the highest usage, this timing will allow grocery workers to receive the greatest benefit under the program.

The program will include workers at any grocery store, defined as a retail place that primarily sells food either fresh or preserved, and essential non-food items. This includes traditional grocery-focused stores such as Vons, Aldi, and Vallarta; locally-owned independent stores such as Ben's Corner, Remy's Oriental Market, and La Bodega Meat Market; and stores that also sell a wide variety of non-food items, such as Walmart, Target, and Costco.

If the program is approved, grocery workers interested in participating in the program can visit [LancasterChoiceEnergy.com](http://LancasterChoiceEnergy.com) beginning June 15 to apply.

CD





**MEMORANDUM  
CITY OF LANCASTER**

CR 1

05/26/20

JC

TO: Mayor Parris and City Council Members

FROM: Vice Mayor Marvin Crist

DATE: May 26, 2020

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

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**Recommendation:**

Receive a report of the proceedings and issues discussed at the April regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

**Background:**

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Marvin Crist serves as the Chairman, and Angela Underwood-Jacobs serves as a Director on behalf of the City of Lancaster.

**The following significant events took place at the regular April Board meeting:**

**Present:** Chairman Marvin Crist  
Vice Chair Dianne Knippel  
Angela Underwood-Jacobs  
Director Michelle Flanagan  
Director Steve Hofbauer  
Director Richard Loa / Alternate Director Kathryn Mac Laren

**Resolution No. 2020-003, Confirming Emergency Regulations for Public Meetings To Mitigate Transmission of Covid-19**

Adopt Resolution No. 2020-003, a Resolution confirming emergency regulations for public meetings to mitigate transmission of COVID-19.

Approved (6-0-0-0)

**Contract #2020-12 to Rec Solar Commercial Corporation for Solar + Storage Energy Partner**

Authorized the Executive Director/CEO to negotiate and execute a power purchase agreement under AVTA's Contract #2020-12 with REC Solar Commercial Corporation, Petaluma, California, for a term of twenty-five years not to exceed .06478 cents per kWh, with Self-Generation Incentive Program (SGIP), Equity category rebate.

Approved (6-0-0-0)

**Contract #2020-45 for Proposed Land Expansion Acquisition**

Authorized the Executive Director/CEO to negotiate, award and execute land purchase agreements under contract # 2020-45 with various landowners in an amount not to exceed \$3.5 million. Executive Director/CEO will ensure all final agreements comply with Federal Transit Administration (FTA) requirements as well as all state and local requirements and regulations and return to the Board of Directors with final negotiated terms, conditions and amounts for all parcels of land.

Approved (6-0-0-0)

**Second Amended and Restated Executive Director/Chief Executive Officer (Ceo) Employment Agreement**

Approved the Second Amended and Restated Executive Director/CEO Employment Agreement.

Approved (6-0-0-0)

CVH/sr