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**CITY COUNCIL/SUCCESSOR AGENCY/HOUSING
FINANCING/POWER/
CALIFORNIA CHOICE ENERGY AUTHORITY
MINUTES
Tuesday, October 27, 2020**

CALL TO ORDER

Mayor Parris called the meeting of the Lancaster City Council/Successor Agency/Housing/Financing/ Power/California Choice Energy Authority to order at 5:00pm.

ROLL CALL

PRESENT: City Council Members / Agency Directors / Authority Members: Dorris, Malhi, Mann, Vice Mayor/Vice Chair Crist, Mayor/Chair Parris

ROLL CALL

PRESENT: Housing Authority Members: Malhi, Mann, Vice Chair Crist, Chair Szeto

ABSENT: Harvey

INVOCATION

Pastor Matt Dumas, Central Christian Church

PLEDGE OF ALLEGIANCE

Mayor Parris waived the Pledge of Allegiance since meeting is being conducted telephonically.

PRESENTATIONS

1. Employee Years of Service- Joe Torres (30 years)
Presented by Jason Caudle, City Manager
2. Go Red for Red Ribbon Week
Presented by Jason Caudle, City Manager and Mayor R. Rex Parris
3. See and Be Seen Active Transportation Safety and Healthy Living Program
Presented by Candice Vander Hyde, Management Analyst

HA CC 1. EXECUTION AND ACKNOWLEDGMENT BY THE LANCASTER HOUSING AUTHORITY OF THE 2017 AND 2020 ASSIGNMENT AND ASSUMPTION AGREEMENTS RELATING TO THE WOODLANDS WEST APARTMENT HOMES (FORMERLY KNOWN AS HIGH VALLEY APARTMENTS)

City Clerk announced procedure for public comment.

Housing Authority Members waived the staff report on this item seeing no public comments.

On a motion by Vice Mayor Crist and seconded by Council Member Mann the Lancaster Housing Authority APPROVED, ratified and authorized the execution and acknowledgment by the Lancaster Housing Authority of a corrected 2017 Assignment and Assumption Agreement between Lancaster Housing Authority and Woodlands West Apartment Homes (formerly known as High Valley Apartments), the rental housing project located at 2325 West Avenue J-8 in the City of Lancaster (the "Project"); Authorized the execution and acknowledgment by the Lancaster Housing Authority of an Assignment and Assumption Agreement with respect to the pending 2020 sale of the Project by the following vote: 4-0-0-1; Ayes: Malhi, Crist, Mann, Szeto ; Noes: None; Abstain: None; Absent: Harvey

MINUTES

On a motion by Vice Mayor Crist and seconded by Council Member Malhi the City Council approved the City Council/Successor Agency/Financing/Power/California

Choice Energy Authority Regular Meeting Minutes of October 13, 2020, by the following vote: 5-0-0-0; Ayes: Parris, Malhi, Dorris, Crist, Mann; Noes: None; Abstain: None; Absent: None

CALIFORNIA CHOICE ENERGY AUTHORITY - CONSENT CALENDAR

On a motion by Vice Mayor Crist and seconded by Council Member Malhi the City Council approved CCEA 1 and CCEA 2, by the following vote: 5-0-0-0; Ayes: Parris, Malhi, Dorris, Crist, Mann; Noes: None; Abstain: None; Absent: None

CCEA CC 1. PROFESSIONAL SERVICES AGREEMENTS FOR FINANCIAL SUPPORT SERVICES TO MAHER ACCOUNTANCY

Awarded a Professional Services Agreement (“Agreement”) with Maher Accountancy (Maher), in the amount of \$30,000 annually per member, currently \$210,000, for financial and accounting support services; and authorized the Executive Director, or his designee, to sign all documents. Further authorized the Executive Director to execute amendments to the Agreement to add additional CalChoice Members as they become operational.

CCEA CC 2. AWARDED PROFESSIONAL SERVICES AGREEMENTS FOR TECHNICAL SUPPORT SERVICES TO PACIFIC ENERGY ADVISORS, INC.

- a. Awarded a Professional Services Agreement with Pacific Energy Advisors, Inc. (PEA), in the amount not to exceed \$202,000 annually for technical support services in support of the City of Baldwin Park; and authorized the Executive Director, or his designee, to sign all documents
- b. Awarded a Professional Services Agreement with PEA, in the amount not to exceed \$202,000 annually for technical support services in support of the City of Pomona; and authorized the Executive Director, or his designee, to sign all documents

CITY COUNCIL CONSENT CALENDAR

City Clerk announced the procedure for public comments.

No comments at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi the City Council approved the Consent Calendar as comprised, by the following vote: 5-0-0-0; Ayes: Parris, Malhi, Dorris, Crist, Mann; Noes: None; Abstain: None; Absent: None

CC 1. ORDINANCE WAIVER

Waived further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

CC 2. CHECK REGISTERS

Check Registers - September 27, 2020 through October 10, 2020. Approved Check Registers as presented.

CC 3. MONTHLY REPORT

Approved Monthly Report of Investments for the month of September 2020.

CC 4. TASK ORDER NO. 1 UNDER REVIVE 25 PAVEMENT MANAGEMENT PROGRAM CONSULTING SERVICES AGREEMENT FOR PAVEMENT EVALUATION AND DESIGN SERVICES FOR 2021 SUMMER PAVEMENT MANAGEMENT PROGRAM (REFERENCE PWCP 21-009)

Approved Task Order No. 1 with Pavement Engineering, Inc., of Santa Clarita, California, in accordance with the Professional Consultant Services Agreement for Revive 25 Pavement Management Program Consulting Services in the amount of \$335,870.00 with a 10% contingency; and authorized the City Manager, or his designee, to sign all documents.

CC 5. TASK ORDER FOR MULTI-YEAR PROFESSIONAL SERVICES AGREEMENT (SERVICE GROUP CATEGORY 3 – (UTILITIES) ADDITIONAL AUTHORIZATION NO. 2, DESIGN SERVICES FOR PWCP 21-006 AVENUE K RECYCLED WATERLINE IMPROVEMENTS

Approved Task Order No. 3 - Additional Authorization No. 2 with DMR Team of Acton, California, for additional recycled waterline design modification in accordance with the 2018-2020 Multi-Year Professional Services Agreement in the amount of \$13,748.00; and authorized the City Manager, or his designee, to sign all documents.

CC 6. CITY OF LANCASTER'S MODEL YEAR 2021 FLEET LEASE AGREEMENT

1. Approved a Model Year 2021 Fleet Lease Agreement (Exhibit A) between the City of Lancaster and Enterprise Fleet Management, Inc., for sixteen (16) replacement vehicles in the amount of \$556,594.00; one (1) down payment plus the first annual payment totaling \$147,842.00, followed by four (4) remaining annual payments of \$102,188.00 a year, over a total of five (5) years. Authorized the City Manager to execute a lease agreement and any amendments between the City of Lancaster and Enterprise Fleet Management, Inc.

2. Appropriated \$107,933.35 in Fiscal Year 2020-2021 into Replacement Motor Vehicles Operating Budget Account No. 104-4753-762 for the Model Year 2021 Enterprise year one (1) lease, and to cover existing lease contract budget deficits.

CC 7. RENEWAL OF PACIFIC DESIGN AND INTEGRATION, DBA GOVTV, VIDEO PRODUCTION SYSTEM LICENSE AND VIDEO SERVICES AGREEMENT

Approved the Video Production System License and Video Services Agreement renewal between the City of Lancaster and Pacific Design and Integration, dba GovTV for the initial three (3) year term.

CC 8. AMENDMENT TO CONFLICT OF INTEREST CODE LIST OF DESIGNATED EMPLOYMENT CLASSIFICATIONS

Adopted **Resolution No. 20-53**, rescinding Resolution No. 16-48 in its entirety and establishing the List of Designated Employment Classifications and the Disclosure Categories of the Conflict of Interest Code as provided in Section 2.40.030, Title 2, of the Lancaster Municipal Code.

CC 9. APPROVAL OF MULTI-YEAR PROFESSIONAL SERVICES AGREEMENTS

Approved Multi-Year Professional Service Agreements with each of the pre-qualified consulting firms on the short-list created for each service category, and authorized the City Manager, or his designee, to execute all task orders.

CC 10. CONSIDERATION OF ADOPTION OF ORDINANCE NO. 1076, ESTABLISHING SPEED LIMITS ON 32 ROADWAY SEGMENTS AND AMENDING SECTION 10.04.020 OF LANCASTER MUNICIPAL CODE

Adopted **Ordinance No. 1076**, establishing speed limits on 32 roadway segments (12 roadway segments will have reduced speed limits/20 roadway segments will remain with the same speed limits) in the City of Lancaster, and adopted the Engineering and Traffic Survey (E&TS) study dated June 2020. The spot speed survey and analysis were conducted by the City's on-call traffic engineering service firm, Interwest Consultant Group, in October and November 2019, under the supervision of a registered traffic engineer in the State of California.

PH 1. LANCASTER MAINTENANCE DISTRICT ANNEXATIONS

Mayor Parris opened the Public Hearing.

City Clerk provided the procedure for public comment.

Jeff Hogan, Development Services Director presented the staff report and requested a continuance on PH 1.

Allison Burns, City Attorney announced that the item be moved to a date certain on November 10, 2020; leave public hearing open and continue to November 10, 2020.

Mayor Parris declared public hearing item no. 1 continued to November 10, 2020.

NB1. RESOLUTION CONFIRMING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY

Jason Caudle, City Manager presented the staff report on this item.

Deputy Mayor Dr. Troung gave a presentation on COVID19-clinical update.

Discussion among Council included:

Mayor Parris discussed accurate charts and results from LA County; researching rates of cities that have implemented curfews.

Council discussed experiences of being in different venues where there is mask compliance; directing staff to create a campaign to encourage mask usage; being aware of gatherings during holiday season; being aware of flu season; seeking exceptions to current guidelines imposed by LA County and Sate based on current numbers.

City Clerk announced the procedure for public comment.

No public comment at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Mann the City Council adopted **Resolution No. 20-54**, a resolution of the City City Council of the City of Lancaster, California, confirming the continued existence of a local emergency in the City of Lancaster, California, by the following vote: 5-0-0-0; Ayes: Parris, Malhi, Dorris, Crist, Mann; Noes: None; Abstain: None; Absent: None

NB2. PUBLIC WORKS CONSTRUCTION PROJECT NO. 20-012 PRIME DESERT WOODLAND TRAILS PROJECT PHASE III (HT-19-024)

Ramon Galo, Manager-Parks & Facilities, presented the staff report and update on Prime Desert Woodland Trails Project Phase III (HT-19-024).

City Clerk announced the procedure for public comment.

No public comments at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi the City Council approved acceptance of work constructed by Bowe Contractors, Inc., for Public Works Construction Project No. 20-012, Prime Desert Woodland Trails Project Phase III (HT-19-024), and directed the City Clerk to file the Notice of Completion for the project by the following vote: 5-0-0-0; Ayes: Parris, Malhi, Dorris, Crist, Mann; Noes: None; Abstain: None; Absent: None

CR1. REPORT ON THE ACTIVITIES OF THE BOARD OF DIRECTORS FOR THE ANTELOPE VALLEY TRANSIT AUTHORITY

Vice Mayor/Vice Chairman Crist gave a report on the activities of the Board of Directors for the Antelope Valley Transit Authority which included rider drop-off of approximately seventy-five percent (75%) and new wellness center for drivers provided by carbon credits.

Council Member Malhi discussed the naming of new wellness center after Vice Mayor/Vice Chairman Crist.

CITY CLERK/AGENCY/AUTHORITY SECRETARY ANNOUNCEMENT

The City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized items.

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

Addressing the Council at this time:

Fran Sereseres- discussed Hispanic chamber of commerce discussion of ballot measure and thanked Mayor Parris for work done.

Wendy Winters- discussed concern with no bathroom or water fountain at Prime Desert Woodland Trails and concern with farmer's market not open year-round.

Deputy Mayor Tiffany Tanner-discussed status of church openings; scheduled date for last farmer's market and healthy living booth.

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS

City Manager discussed upcoming virtual Halloween contests; commended construction workers and inspectors; provided status on current drive-in movies.

Deputy Mayor Heather Varden gave an update on Kensington Campus.

CITY COUNCIL / AGENCY/ AUTHORITY COMMENTS

Council Member Mann discussed size of LA County and its effects on Lancaster.

ADJOURNMENT

Mayor Parris adjourned the meeting at 6:41 p.m. and stated the next City Council/Successor Agency/Financing/Power/California Choice Energy Authority meeting will be held on Tuesday, November 10, 2020 at 5:00 p.m.

PASSED, APPROVED and ADOPTED this 10th day of November by the following vote:

AYES: Dorris, Malhi, Mann, Crist, Parris

NOES: None

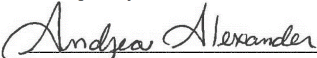
ABSTAIN: None

ABSENT: None

ATTEST:

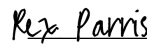
APPROVED:

DocuSigned by:



ANDREA ALEXANDER
CITY CLERK

DocuSigned by:



REX PARRIS
MAYOR/CHAIRMAN

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/HOUSING/POWER/CALIFORNIA
CHOICE ENERGY AUTHORITY

I, _____, _____ of the City of Lancaster,
CA, do hereby certify that this is a true and correct copy of the original City Council/Successor
Agency/Financing/Housing/Power/California Choice Energy Authority Minutes, for which the
original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this
_____ day of _____, _____.

(seal)
