



**LANCASTER SOCIAL EQUITY COMMISSION  
SPECIAL MEETING AGENDA**

**Wednesday,  
December 16, 2020  
5:00 p.m.**

Posted by 5:00 p.m. on Friday, December 11, 2020  
at the entrance to the Lancaster City Hall Council Chambers  
44933 Fern Avenue, Lancaster, CA 93534

**TELEPHONIC MEETING PURSUANT TO EXECUTIVE ORDER N-29-20  
ISSUED BY GOVERNOR NEWSOM**

**LANCASTER SOCIAL EQUITY COMMISSION**

*Chairman Shawntwayne Cannon*

*Vice Chair Lloyri Carter*

*Commissioner Zac Cullen; Commissioner Christopher DeLoach;*

*Commissioner Teresina Hone; Commissioner Chyheeb Joseph;*

*Commissioner Giovanni Pope*

**In response to the Governor's Executive Order N-29-20, this meeting will be conducted telephonically and video streamed live on Channel 28 and the City's website:**

<https://www.cityoflancasterca.org/connect/public-meetings>

**PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS MAY BE RECEIVED  
BY DIALING 1 (888) 475-4499 USING MEETING ID: 961 7867 7437# PASSWORD: 484358#**

**LANCASTER SOCIAL EQUITY COMMISSION  
SPECIAL MEETING AGENDA  
WEDNESDAY, DECEMBER 16, 2020**

**AGENDA ITEMS TO BE REMOVED**

Sometimes it is necessary to remove items from the agenda. We apologize for any inconvenience this may cause you.

**PUBLIC BUSINESS FROM THE FLOOR - AGENDIZED ITEMS**

In accordance with Governor's Order N-29-20, the public may observe this telephonic/ virtual meeting by listening to the live broadcast on local cable channel 28 or live stream on the City's website (<https://www.cityoflanasterca.org/connect/public-meetings>). The public may participate in the meeting **BY DIALING 1 (888) 475-4499 USING MEETING ID: 961 7867 7437# PASSWORD: 484358#** *Individual speakers are limited to three (3) minutes each unless a different time limit is announced.*

Consent Calendar items may be acted upon with one motion, a second and the vote. If you desire to speak on an item or items on the Consent Calendar, you may fill out one speaker card for the Consent Calendar. You will be given three minutes, unless a different time limit is announced, to address your concerns before the Lancaster Social Equity Commission takes action on the Consent Calendar.

**CALL TO ORDER**

**ROLL CALL**

Commission Members: Cullen, DeLoach, Hone, Joseph, Pope; Vice Chair Carter; Chairman Cannon

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CONSENT CALENDAR**

**CC 1.** Adopt **Resolution No. SEC 01-20**, establishing the date, time and place for regular meetings, and providing the manner in which special meetings of the Commission may be called, designating an office meeting address, and establishing the order of business and rules for proceedings of the Lancaster Social Equity Commission.

**NEW BUSINESS**

**NB 1.** Discussion and possible action on the establishment of the Commission Vision, Mission Statement, and Goals for 2021.

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SPECIAL MEETING AGENDA  
WEDNESDAY, DECEMBER 16, 2020**

**PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS**

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**COMMISSIONER COMMENTS**

**ADJOURNMENT**

Next Regular Meeting:

**Wednesday, January 20, 2021 – 5:00 p.m.**

**MEETING ASSISTANCE INFORMATION**

In compliance with the Americans with Disabilities Act, this meeting will be held at a location accessible to persons with disabilities; if you need special assistance to participate in this meeting, please contact the City Clerk at (661) 723-6020. Services such as American Sign Language interpreters, a reader during the meeting, and/or large print copies of the agenda are available. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. Due to difficulties in securing sign language interpreters, five or more business days notice is strongly recommended. For additional information, please contact the City Clerk at (661) 723-6020.

**AGENDA ADDENDUM INFORMATION**

On occasion items may be added after the agenda has been mailed to subscribers. Copies of the agenda addendum item will be available at the City Clerk Department and are posted with the agenda on the windows of the City Council Chambers. For more information, please call the City Clerk Department at (661) 723-6020.

All documents available for public review are on file with the City Clerk Department.

SEC CC 1
12/16/20

RESOLUTION NO. SEC 01-18

A RESOLUTION OF THE LANCASTER SOCIAL EQUITY COMMISSION ESTABLISHING THE DATE, TIME AND PLACE FOR REGULAR MEETINGS AND PROVIDING THE MANNER IN WHICH SPECIAL MEETINGS OF THE COMMISSION MAY BE CALLED, DESIGNATING AN OFFICIAL MEETING ADDRESS, AND ESTABLISHING THE ORDER OF BUSINESS AND RULES FOR ITS PROCEEDINGS

RESOLVED by the Committee Members of the Lancaster Social Equity Commission (the "Commission"), as follows:

1. Regular Meetings. The regular meetings of the Commission shall be on the third Wednesday of every month; the time will be 5:00 p.m. If any regular meeting falls on a holiday, such regular meeting shall be held on the next business day at the same hour.
2. Special Meetings. Special meetings of the Commission shall be held upon call of the Chairperson of the Commission, or by a majority of the members thereof, by delivering personally or by mail written notice to each member, and to each local newspaper of general circulation, radio or television station requesting notice in writing. Such notice shall be delivered personally or by mail and shall be received at least twenty-four (24) hours before the time of such meeting as specified in the notice. Such written notice may be dispensed with as to any member who at or prior to the time the meeting convenes files with the Secretary of the Commission a written waiver of notice. Such waiver may be given by telegram. Such written notice may also be dispensed with as to any member who is actually present at the meeting at the time it convenes. Such call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meeting.
3. Meeting Place. All meetings of the Commission shall be held at the regular meeting place of the Commission, unless the Commission shall adjourn to or fix another place of meeting in a notice to be given thereof, or unless prevented by flood, fire or other disaster. Such regular meeting place is hereby fixed and established as the Chambers of the City Council of the City of Lancaster, 44933 Fem Avenue, Lancaster, California 93534.
4. Order of Business. The order of business at the regular meetings of the Commission shall be as from time to time determined by the Commission.
5. Rules of Proceedings.
  - a) Public Meetings: All legislative sessions of the Commission, whether regular or special, shall be open to the public.
  - b) Quorum: Four (4) of the members of the Commission shall constitute a quorum for the transaction of business.

c) Method of Action: The Commission shall act only by ordinance, resolution or motion, which, to become effective, shall be adopted by the affirmative vote of not less than a majority of the members of the Commission voting.

d) Recording Vote: Except where action shall be taken by unanimous vote of all members present and voting, the Ayes and Noes shall be taken on all actions had.

e) Adjournment: The Commission may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting the Secretary may declare the meeting adjourned to a stated time and place and shall cause a written notice of the adjournment to be given in the manner as provided for special meetings, unless such notice is waived as provided for special meetings. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special meeting was held within twenty-four (24) hours after the time of the adjournment. When a regular or adjourned regular meeting is adjourned as herein provided, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.

f) Hearings - Continuance: Any hearing being held, or noticed or ordered to be held, by the Commission at any meeting may, by order or notice of continuance, be continued or recontinued to any subsequent meeting of the Commission in the same manner and to the same extent set forth for the adjournment of meetings; provided, that if the hearing is continued to a time less than twenty-four (24) hours after the time specified in the order of notice of hearing, a copy of the order or notice of continuance of hearing shall be deposited immediately following the meeting at which the order or declaration of continuance was adopted or made.

6. Office and Mailing Address. The office of the Commission and its official mailing address are hereby fixed and established at 44933 Fern Avenue, Lancaster, California 93534.

7. Initial Meeting. The calling of the initial special meeting of this Commission by City staff at least twenty-four (24) hours before the meeting at which this Resolution was adopted and the posting and mailing of notice thereof in accordance with the provisions of the Ralph M. Brown Act is hereby ratified, confirmed and approved as if originally ordered and directed by this Commission.

PASSED, APPROVED and ADOPTED this 16<sup>th</sup> day of December, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

\_\_\_\_\_  
KATHLEEN STENBACK  
Assistant City Clerk/Commission Secretary  
City of Lancaster

\_\_\_\_\_  
SHAWNTWAYNE CANNON  
Chairman  
Lancaster Social Equity Commission

STATE OF CALIFORNIA                    )  
COUNTY OF LOS ANGELES            )        ss  
CITY OF LANCASTER                    )

CERTIFICATION OF RESOLUTION  
LANCASTER SOCIAL EQUITY COMMISSION

I, \_\_\_\_\_, \_\_\_\_\_ City of Lancaster,  
California, do hereby certify that this is a true and correct copy of the original Resolution No. SEC  
01-20, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

\_\_\_\_\_