



CITY OF LANCASTER
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CARES ACT (CV-3) SUBSTANTIAL AMENDMENT NO. 2
ANNUAL ACTION PLAN
PY 2019 – 2020

SUBSTANTIAL AMENDMENT NO. 2
ANNUAL ACTION PLAN
PY 2019 – 2020

SUBSTANTIAL AMENDMENT NO. 1
ANNUAL ACTION PLAN
PY 2020-2021

City of Lancaster
2019-2020 Cares Act (CV-3) Substantial Amendment No. 2
2019-2020 Substantial Amendment No.2 to the Action Plan
2020-2021 Substantial Amendment No. 1 to the Action Plan

City of Lancaster

Community Development Block Grant (CDBG)

CARES ACT Substantial Amendment No. 2
Annual Action Plan PY 2019 – 2020
Substantial Amendment No. 2
Annual Action Plan PY 2019-2020
Substantial Amendment No. 1
Annual Action Plan PY 2020-2021

Jurisdiction(s)

City of Lancaster

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Grant Number: B-19-MC-06-0558
Tax Identification Number: 95-3213004
DUNS Number: 151324167

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BACKGROUND

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The Act identified additional funding for the Community Development Block Grant (CDBG) to support preparation for and response to the community impacts of the COVID-19 pandemic. HUD's distribution plan for the additional funding included multiple phases that would allow for quick access to funding necessary to address the immediate crisis resulting from the rising pandemic, as well as phases that would support post-pandemic community recovery.

This document constitutes the City of Lancaster's substantial amendment to the following three documents:

- PY 2019-2020 Action Plan covering July 1, 2019 through June 30, 2020
- PY 2020-2021 Action Plan, covering July 1, 2020 through June 30, 2021

The following amendment language will be added to the respective documents to allow the City of Lancaster access to emergency CDBG-CV funding through the CARES Act to assist in ensuring a timely response to the impacts of the COVID-19 pandemic.

FIVE-YEAR (FY 2019 – FY 2023) CONSOLIDATED PLAN

The following sections in the Consolidated Plan will be amended:

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

2. Summary of the Objectives and Outcomes Identified in the Plan Needs Assessment Overview

The following is specific to COVID-19 responses will be added to the Consolidated Plan:

Provide Timely Assistance to Those Impacted by the COVID-19 Pandemic

Priority: COVID-19 Pandemic Response: Priority activities may include but are not limited to:

- Building Improvements, Including Public Facilities
- Provision of New or Quantifiably increased Public Service
- Urgent Needs COVID-19 Emergency Response
- Low-Mod Housing – Subsistence Payment
- COVID-19 Vaccination Clinics

NA-05 Overview

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Needs Assessment Overview

The needs previously identified in this Consolidated Plan focused on housing, homelessness prevention and response, public services, public facilities and infrastructure. The COVID-19 pandemic has only exacerbated needs already existing in Lancaster. However, some needs have been reprioritized.

The ongoing shut-down of businesses has resulted in record unemployment, which severely impacts the low-and moderate-income households, especially those already living below the poverty level and those with severe housing cost burden.

As a result of shortages in some areas, combined with loss of income for many households, there has been substantial increase in demand for assistance through public services, especially food banks, meal delivery services, and healthcare-related services. The rapid increase in demand has left many service providers under-staffed and under-resourced and has added substantial cost. The increased demand is expected to be sustained beyond the shutdown as households will take time to regain employment and economic stability.

Homelessness response and homelessness prevention has also risen in priority. Many households have been unable to pay rent since the shut-down and shelter-in-place orders were issued in early March 2020. While there are moratoriums on evictions, housing costs are still a major concern, particularly for lower income households who may be at risk of homelessness once the moratorium is lifted. Homelessness prevention must be a community priority to prevent increase in homelessness as housing protections are lifted.

Persons already experiencing homelessness are also at increased risk of infection and death due to COVID-19. Congregate shelters are not a viable housing solution in a pandemic, and persons experiencing homelessness need access to safe shelter to prevent infection and spread of the disease.

Public facilities that support healthcare or that provide safe housing for persons experiencing homelessness also are prioritized. Both temporary and permanent capacity-building for healthcare and homeless facilities are priorities as well.

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SP-25 Priority Needs - 91.215(a)(2)

Priority Needs Summary

| | | | |
|----------|------------------------------------|--|----------------------------------|
| 7 | Priority Need Name | COVID-19 Pandemic Response (CARES Act) | |
| | Priority Level | High | |
| | Population | Income | Extremely Low Low Moderate |
| | Geographic Areas Affected | Emphasis on low-income neighborhoods (area benefit) Citywide (based on income) | |
| | Associated Goals | Provide Timely Assistance to Those Impacted by the COVID-19 Pandemic | |
| | Description | Provide emergency response for persons vulnerable to health risks posed by the COVID-19 pandemic. | |
| | Basis for Relative Priority | In March of 2020 the Coronavirus pandemic began to impact U.S. communities and projections indicated that the elderly, persons with underlying health conditions, and persons without access to housing were at particular risk of infection and death. Communities across the nation, including the State of California, initiated Shelter in Place Orders that encouraged non-essential workers to shelter in their homes, and that shut down all non-essential businesses. Impacts from the pandemic are expected to spread from health risks from homelessness, needs for additional housing to support persons experiencing homelessness in providing non-congregate shelters to prevent the spread of COVID-19. Additionally, the Shelter-in-Place Orders resulted in mass business shut-downs during the term of the order. The shutdowns impacted non-essential services and resulted in record unemployment, causing financial strains on many lower- and moderate-income households. Assisting with the vaccination of the general population will assist in controlling the spread of the virus to those most susceptible to being exposed and impaired by the virus. | |

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SP-35 Anticipated Resources – 91.215(a)(4), 91.220(c)(1,2)

Anticipated Resources

| Program | Source of Funds | Use of Funds | Annual Allocation | Program Income | Prior Year(s) | Total | Amt. Avail. For Remain. ConPlan | Narrative |
|---------------------|-----------------|---|-------------------|----------------|---------------|-------------|---------------------------------|---|
| CDBG – CV1 and CV-3 | Public-Federal | Acquisition Admin & Planning Housing Public Improvements Public Services Urgent Need | \$1,744,394 | \$0 | \$0 | \$1,744,394 | \$0 | One time aware of funding-CARES Act, March 2020 |

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PY 2019-2020 Annual Action Plan (July 1, 2019 through June 30, 2020)

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

Introduction

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The Act identified additional funding for the Community Development Block Grant (CDBG) program to support preparation for, and response to, the community impacts of the COVID-19 pandemic. The distribution plan of the U.S. Department of Housing and Urban Development (HUD) for the additional funding includes multiple phases: an initial phase that would allow for quick access to funding necessary to address the immediate crisis resulting from the rising pandemic, as well as later phases that would support post-pandemic community recovery.

The 2019-2020 Annual Action Plan (AP) is being amended to incorporate additional funding in the initial phase (PY 2019-2020) of HUD's CARES Act resource distribution plan.

Pursuant to the U.S. Department of Housing and Urban Development (HUD) regulations and the City of Lancaster Citizen Participation Plan, these changes are considered a "Substantial Amendment) to the 2019-2020 Annual Action Plan that require specific citizen participation actions before the change may be approved by the City Council and submitted to HUD. To allow interested residents the opportunity to review and comment on the proposed changes, the City published a public notice on the City of Lancaster website April 21, 2021 informing residents of the availability of the Substantial Amendment document for public review and comment for a period of 5 days from April 21, 2021 to April 27, 2021. The public review and comment period concludes with a public hearing before the City Council on April 27, 2021 at 5:00 p.m. when the City Council will consider the amendment.

This amendment is necessary to allocate CARES Act phase II funding in the amount of \$870,091.00 and to provide a summary of proposed program activities the City would like to undertake; said funds consisting of a combination of PY 2019-2020 and PY 2020-2021 Entitlement and Reprogrammed funding.

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Proposed Substantial Amendment No. 2 PY 19/20 – CARES CV-3

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|---|---|
| Project Name | CDBG Program Planning and Administration |
| HUD Matrix Code: | Not Applicable |
| National Objective: | Low-Mod Clientele (LMC) |
| Funding: | \$174,018.00 |
| Goals Supported: | Planning and Administration |
| Needs Addressed: | Planning and Administration |
| Projected Start Date: | 07/01/2020 |
| Projected End Date: | 06/30/2021 |
| Location/Service Area Beneficiaries: | Citywide / Eligible Census Tracts |
| Description: | CDBG CARES CV-3 Planning and Administration |

Proposed Substantial Amendment No. 2 PY 19/20 – CARES CV-3

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|---|---|
| Project Name | COVID-19 Vaccination Site |
| HUD Matrix Code: | |
| National Objective: | |
| Funding: | \$208,822.00 |
| Goals Supported: | Planning and Administration |
| Needs Addressed: | Planning and Administration |
| Projected Start Date: | |
| Projected End Date: | 06/30/2021 |
| Location/Service Area Beneficiaries: | Citywide |
| Description: | To cover costs associated with providing COVID-19 vaccination site services |

Proposed Substantial Amendment No. 2 PY 19/20 – CARES CV-3

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|---|--|
| Project Name | Feed the Need |
| HUD Matrix Code: | 05A – Senior Services |
| National Objective: | Low-Mod Clientele (LMC) |
| Funding: | \$100,000.00 |
| Goals Supported: | Support Special Needs Programs and Services |
| Needs Addressed: | Support Special Needs Programs and Services |
| Projected Start Date: | 01/01/2021 |
| Projected End Date: | 06/30/2021 |
| Location/Service Area Beneficiaries: | Citywide |
| Description: | Funding to support a food program to deliver meals to quarantined individuals or |

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| | individuals that need to maintain social distancing due to medical vulnerabilities. |
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Proposed Substantial Amendment No. 2 PY 19/20 – CARES CV-3

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|---|---|
| Project Name | Community Rental Assistance and Child Care |
| HUD Matrix Code: | Not Applicable |
| National Objective: | Low-Mod Clientele (LMC) |
| Funding: | \$387,251.00 |
| Goals Supported: | Provide Supportive Community Services |
| Needs Addressed: | Provide Supportive Community Services |
| Projected Start Date: | 07/01/2020 |
| Projected End Date: | 06/30/2021 |
| Location/Service Area Beneficiaries: | Citywide – Eligible Census Tracts |
| Description: | Provide temporary rental assistance to tenants as a result of job loss due to economic uncertainty. Provide child care services to those working individuals, who without this service would most likely be unable to work. |

Approved Funding Allocation PY 19/20

| | |
|---|---|
| Project Name | Community Center Infrastructure & Rehabilitation |
| HUD Matrix Code: | 03D – Youth Centers |
| National Objective: | Low-Mod Clientele (LMC) |
| Funding: | \$408,213.59 |
| Goals Supported: | Construct / Upgrade Public Facilities / Infrastructure |
| Needs Addressed: | Construct / Upgrade Public Facilities / Infrastructure |
| Projected Start Date: | 07/01/2019 |
| Projected End Date: | 06/30/2020 |
| Location/Service Area Beneficiaries: | 44611 Yucca Avenue |
| Description: | To cover cost associated with the renovation of the Lancaster Community Center. |

Proposed Substantial Amendment No. 2 PY 19/20

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|----------------------------|---|
| Project Name | ADA Transitional Plan Implementation/Park Improvement |
| HUD Matrix Code: | Not Applicable |
| National Objective: | Not Applicable |
| Funding: | \$408,213.59 |

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| Goals Supported: | Improve and expand public facilities and infrastructure |
| Needs Addressed: | Improve and expand public facilities and infrastructure |
| Projected Start Date: | 07/01/2020 |
| Projected End Date: | 06/30/2021 |
| Location/Service Area Beneficiaries: | Citywide |
| Description: | Facilitate and support implementation of ADA Transitional Plan in the City |

Approved Funding Allocation Substantial Amendment No. 1 PY 19/20

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|---|---|
| Project Name | Community Center Infrastructure & Rehabilitation |
| HUD Matrix Code: | 03D – Youth Centers |
| National Objective: | Low-Mod Clientele (LMC) |
| Funding: | \$191,805.65 |
| Goals Supported: | Construct / Upgrade Public Facilities / Infrastructure |
| Needs Addressed: | Construct / Upgrade Public Facilities / Infrastructure |
| Projected Start Date: | 07/01/2019 |
| Projected End Date: | 06/30/2020 |
| Location/Service Area Beneficiaries: | 4611 Yucca Avenue |
| Description: | To cover cost associated with the renovation of the Lancaster Community Center. |

Proposed Substantial Amendment No. 2 PY 19/20

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|---|--|
| Project Name | ADA Transitional Plan Implementation/Park Improvement |
| HUD Matrix Code: | Not Applicable |
| National Objective: | Not Applicable |
| Funding: | \$191,805.95 |
| Goals Supported: | Improve and expand public facilities and infrastructure |
| Needs Addressed: | Improve and expand public facilities and infrastructure |
| Projected Start Date: | 07/01/2020 |
| Projected End Date: | 06/30/2021 |
| Location/Service Area Beneficiaries: | Citywide Parks |
| Description: | To cover cost associated with the update of area park with the installation of all-inclusive |

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| | ADA compliant playgrounds and surrounding areas. |
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Approved Funding Allocation PY 20/21

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|---|---|
| Project Name | Community Center Infrastructure & Rehabilitation |
| HUD Matrix Code: | 03D-Youth Centers |
| National Objective: | Low-Mod Clientele (LMC) |
| Funding: | \$120,000.00 |
| Goals Supported: | Construct / Upgrade Public Facilities / Infrastructure |
| Needs Addressed: | Construct / Upgrade Public Facilities / Infrastructure |
| Projected Start Date: | 07/01/2019 |
| Projected End Date: | 06/30/2020 |
| Location/Service Area Beneficiaries: | 44611 Yucca Avenue |
| Description: | To cover cost associated with the renovation of the Lancaster Community Center. |

Proposed Substantial Amendment No. 1 PY 20/21

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|---|--|
| Project Name | ADA Transitional Plan Implementation/Park Improvement |
| HUD Matrix Code: | Not Applicable |
| National Objective: | Not Applicable |
| Funding: | \$120,000.00 |
| Goals Supported: | Improve and expand public facilities and infrastructure |
| Needs Addressed: | Improve and expand public facilities and infrastructure |
| Projected Start Date: | 07/01/2020 |
| Projected End Date: | 06/30/2021 |
| Location/Service Area Beneficiaries: | Citywide |
| Description: | Facilitate and support implementation of ADA Transitional Plan in the City |
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AP-12 Participation - 91.115, 91.300(c)

Summary of citizen participation process/Efforts made to broaden citizen participation

The AP Amendment addressing additional funding from the CARES Act will be available for a public comment period of 5 days per waiver of the federal regulations. The draft AP Amendment is available for comment from all interested members of the public from April 21, 2021 through April 27, 2021

The draft AP Amendment and the public notice document are available for review on the City of Lancaster’s website at: www.cityoflancafterca.org

Please submit written comments to nnoack@cityoflancafterca.org

Comments may also be mailed to:

Nike Noack
 Finance and Information Technology
 City of Lancaster
 44933 Fern Avenue
 Lancaster, California 93534

AP-15 Expected Resources – 91.320(c) (1,2)

Introduction

In addition to the annual CDBG entitlement, The CARES Act provides funding for the following state-level programs (funding designations for CARES Act funds is Coronavirus (CV):

- Community Development Block Grant CARES Act Stimulus (CDBG-CV).

Anticipated Resources

| Program | Source of Funds | Use of Funds | Annual Allocation | Program Income | Prior Year(s) | Total | Amt. Avail. For Remain. ConPlan | Narrative |
|--------------------|-----------------|---|-------------------|----------------|---------------|-------------|---------------------------------|--|
| CDBG – CV 1 & CV 3 | Public-Federal | Acquisition Admin & Planning Housing Public Improvements Public Services Urgent Need | \$1,744,394 | \$0 | \$0 | \$1,744,394 | \$0 | One time award of funding- CARES Act, March 2020 |

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AP-20 Annual Goals and Objectives – 91.320(c)(3) &(e)

Goals Summary Information

The figures below represent estimates of allocation goals and objectives for the additional funding provided under the CARES Act. These figures are determined by the funding recipients’ priority needs.

| Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|----------------------------|-------------------|-----------------|----------------------------|--|--|------------------------------|---|
| COVID-19 Pandemic Response | 2020 | 2020 | COVID-19 Pandemic Response | Emphasis on low-income neighborhoods (area benefit) Low – Mod Clientele Citywide (based on income) | Senior Citizen Assistance Subsistence Payments Urgent Need | CDBG: \$870,091.00 | Feed the Need Meal Program for eligible Senior Citizens :900 Citywide Subsistence payments: 100 Households Assisted Funds to cover or reimburse the costs to prevent, prepare for and respond to coronavirus incurred by the City Approx. 6,000+ individuals |

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AP-25 Allocation Priorities – 91.320(d)

Introduction

The amended percentages below are based on the expected amount of funds that will be awarded by each new program funded by the CARES Act for federal Fiscal Year (FY) 2019-2020 for eligible activities that fall within that goal. The percentages below will depend on funding needs for activities within the specified goal categories.

| Funding Allocation Priorities Program | Expansion of Public Services (%) | Rental Assistance Program (%) | Urgent Need - City (%) | Total (%) |
|--|---|--------------------------------------|-------------------------------|------------------|
| CDBG-CV | TBD % | TBD % | TBD % | 100% |

AP-38 Project Summary

Project Summary Information

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|--|---|
| Project Name | CARES Program Administration |
| Target Area | Citywide |
| Goals Supported | CARES – CDBG-CV Grant Administration |
| Needs Addressed | COVID-19 Pandemic Response |
| Funding | CDBG CV-3: \$174,018 |
| Description | Funds will be used to oversee and ensure that all CDBG-funded projects comply with applicable federal regulations, perform community outreach, collaborate with partner agencies, and file all necessary reports with U.S. HUD. |
| Target Date | 06/30/2021 |
| Estimate the number and type of families that will benefit from the proposed activities | N/A |
| Location Description | Citywide |

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|---------------------------|---|
| Planned Activities | Funds will be used to oversee and ensure that all CDBG-funded projects comply with applicable federal regulations, perform community outreach, collaborate with partner agencies, and file all necessary reports with U.S. HUD. |
|---------------------------|---|

| Project Name | Public Services |
|--|---|
| Target Area | Citywide |
| Goals Supported | Feed the Need / Assistance to Those Impacted by the COVID-19 Pandemic |
| Needs Addressed | COVID-19 Pandemic Response |
| Funding | CDBG-CV-3: \$100,000.00 |
| Description | Provide a variety of public services to aid in the urgent needs of the most vulnerable segments of Lancaster residents |
| Target Date | 06/30/2021 |
| Estimate the number and type of families that will benefit from the proposed activities | 720 Persons Assisted |
| Location Description | Citywide |
| Planned Activities | Activities may include: <ul style="list-style-type: none"> • Senior Meal Services • Senior Assistance Services Meals for Quarantined Needy Residents |
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| Project Name | Rental Subsistence Grant Program |
| Target Area | Citywide |
| Goals Supported | Provide Timely Assistance to Those Impacted by the COVID-19 Pandemic |
| Needs Addressed | COVID-19 Pandemic Response |
| Funding | CDBG CV-3: \$387,251 |
| Description | CDBG-COVID funds will provide additional support to this activity for Very Low , Low/Mod populations, by supporting individuals who have been adversely impacted by COVID-19 and are unable to make their rental payments. |
| Target Date | 06/30/2021 |
| Estimate the number and type of families that will benefit from the proposed activities | 70 Persons Assisted (approximately \$5,000.00 per family) |
| Location Description | Citywide |
| Planned Activities | Activities may include: <ul style="list-style-type: none"> • Subsistence Assistance |
| | |
| Project Name | Urgent Need – City Emergency Response |
| Target Area | Citywide |
| Goals Supported | Provide Reimbursement to the City for emergency preparations as a result of the COVID-19 Pandemic |
| Needs Addressed | COVID-19 Pandemic Response |
| Funding | CDBG CV-3: \$208,822 |
| Description | Provide the City of Lancaster funds to cover or reimburse costs to prevent, prepare for and respond to coronavirus incurred by the City, regardless of the date of which such costs were incurred, when those costs comply with the CDBG requirements. |
| Target Date | 06/30/2021 |
| Estimate the number and type of families that will benefit from the proposed activities | Approximately 400 individuals |
| Location | Citywide |

