

**LANCASTER
CITY COUNCIL/SUCCESSOR AGENCY/
FINANCING/HOUSING/POWER/
CALIFORNIA CHOICE ENERGY AUTHORITY
MINUTES
May 11, 2021**

CALL TO ORDER

Mayor Parris called the meeting of the Lancaster City Council/Successor Agency/Financing/Power/California Choice Energy Authority to order at 5:00 p.m.

ROLL CALL

PRESENT: City Council Members /Agency Directors /Authority Members: Dorris, Malhi, Mann; Vice Mayor/Vice Chair Crist; Mayor/Chair Parris

STAFF MEMBERS:

City Manager/Executive Director; Assistant City Manager/Deputy Executive Director; City Attorney/Agency/Authority Counsel; Assistant City Clerk; Development Services Director; Finance & Information Technology Director; Public Safety Director; Parks, Recreation, Arts, & Community Services Director; Human Resources Senior Manager; Real Estate & Economic Development Senior Manager; Communications Manager; City Manager's Office Coordinator II; Information Technology Senior Manager; Finance Senior Manager

INVOCATION

Council Member Dorris

PLEDGE OF ALLEGIANCE

Council Member Malhi

M 1. MINUTES

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority approved the City Council/Successor Agency/Financing/Power/California Choice Energy Authority Regular Meeting Minutes of April 27, 2021, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

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PRESENTATION

1. Audited Annual Financial Report for Fiscal Year 2019-2020
Presenters: George N. Harris II, Finance & Information Technology Director and Daphnie Munoz, Principal, Clifton Larson Allen LLP

Discussion between the City Council, Ms. Munoz, and staff included the information presented, two significant findings, and future audit.

ED 1. COVID-19 PANDEMIC UPDATES AND ACTIONS

Deputy Mayor Dr. Troung and the COVID-19 Team presented this item.

Discussion between the City Council, Deputy Mayor Dr. Troung, Deputy Mayor Dr. Stock, and staff included encouraging people to get the vaccine, working with local schools to promote the vaccine, 10k Vaccine Challenge, number of vaccines administered at the vaccine site located at the AV Fairgrounds, future work with community outreach organizations to promote the vaccine, availability of the vaccine, and new contest to apply to all schools within the valley to promote vaccines.

Additional discussion between the City Council, Deputy Mayor Dr. Troung, Deputy Mayor Dr. Stock, and staff included the recent COVID-19 outbreak in South Asia, efforts to raise funds to assist with fighting the outbreak and upcoming Facebook Live chat regarding vaccinating children.

On a motion by Vice Mayor Crist, and seconded by Council Member Mann, the City Council/Successor Agency/Financing/Power/California Choice Energy Authority, 1. Received the update regarding the COVID-19 pandemic status, 2. Directed staff to take actions in response to updated COVID-19 information, 3. Authorized the City Manager to take actions, execute documents and/or expend funds in response to the COVID-19 pandemic, 4. Authorized and/or directed the City Attorney, with the concurrence of the City Manager, to take actions, execute documents and expend funds in response to legal issues pertaining to the COVID-19 pandemic, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

CITY COUNCIL CONSENT CALENDAR

Item No.'s CC 6 and CC 9 were removed for separate discussion.

The Assistant City Clerk provided the public with the procedure to address the City Council regarding the Consent Calendar.

Addressing the City Council on Item CC 10:
Caller No. 1 – inquired on Ordinance No. 1083 and cannabis activity.

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CITY COUNCIL CONSENT CALENDAR CONTINUED...

On a motion by Vice Mayor Crist, and seconded by Council Member Mann, the City Council approved the Consent Calendar with the exception of Item No.'s CC 6 and CC 9, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

Mayor Parris recused himself from Item No. CC 9 due to the proximity of the project to property he owns and left the dais at this time.

Council Member Mann recused himself from Item No. CC 6 due to his employer being a party involved, and Item No. CC 9 due to the proximity of the project to property he owns, and left the dais at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council approved Consent Calendar Item No. CC 9, by the following vote: 3-0-2-0; AYES: Dorris, Malhi, Crist; NOES: None; RECUSED: Mann, Parris; ABSENT: None

Mayor Parris returned to the dais at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council approved Consent Calendar Item No. CC 6, by the following vote: 4-0-1-0; AYES: Dorris, Malhi, Crist, Parris; NOES: None; RECUSED: Mann; ABSENT: None

Council Member Mann returned to the dais at this time.

CC 1. ORDINANCE WAIVER

Waived further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

CC 2. CHECK REGISTERS

Approved the Check and Wire Registers for April 11, 2021 through April 24, 2021 in the amount of \$2,595,509.75 as presented.

CC 3. PWCP 21-008, 2021 NEIGHBORHOOD IMPROVEMENT PROJECT

Rejected all bids for **PWCP 21-008**, 2021 Neighborhood Improvement Project. Four (4) bids were received, and all significantly exceeded the project budget.

CC 4. MEASURE R, SR-138 (SR-14) AVENUE J INTERCHANGE IMPROVEMENT PROJECT.

Authorized the City Manager, or his designee, to approve and sign any and all documents necessary for the acquisition of the subject real property, for roadway needs for the Measure R, SR-138 (SR-14) Avenue J Interchange Improvement Project.

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CC 5. JOINT USE AGREEMENT WITH THE SOUTHERN CALIFORNIA EDISON COMPANY (SCE)

Approved the Joint Use Agreement with the Southern California Edison Company (SCE), for Measure R/SR-138 project, located at the southwest corner of 22nd Street West and Avenue J, to provide for the relocation of existing SCE facilities necessitated by the proposed widening of Avenue J. Authorized the City Manager, or his designee, to sign all documents.

CC 6. AWARDED CATERING SERVICES – VACCINATION SITES RFP 736-21:

1. Awarded Professional Services Agreement to Cletehouse Café Inc. of Lancaster, CA with a not to exceed amount of \$50,000.00 per month to provide catering services at the AV Fairgrounds vaccination site. Contract amount undetermined at this time, but expected to exceed \$125,000.
2. Awarded Professional Services Agreement to Primo Café of Lancaster, CA with a not to exceed amount of \$50,000 to provide catering services at the AV Fairgrounds vaccination site.
3. Awarded Professional Services Agreement to Great Wall Restaurant of Lancaster, CA with a not to exceed amount of \$50,000 to provide catering services at the AV Fairgrounds vaccination site.
4. Awarded Professional Services Agreement to Denny’s Restaurant of Lancaster, CA with a not to exceed amount of \$50,000 to provide catering services at the AV Fairgrounds vaccination site.

CC 7. MEMORANDUM OF UNDERSTANDING WITH FRABER PROPERTIES II, LLC

1. Approved a Memorandum of Understanding with Fraber Properties II, LLC for the buyout of Fraber Properties II, LLC’s share of four industrial parcels in the Lancaster Business Park.
2. Authorized the City Manager or his designee to finalize and execute all related documents.
3. Appropriated \$1,046,529.00 from Account No. 101-2900-000 General Fund Balance to Account No. 109-4240-912 Property Acquisition Expense.

CC 8. LANCASTER CHOICE ENERGY 2019 POWER CONTENT LABEL AND ATTESTATION

Provided the attestation specified under California’s Power Source Disclosure (PSD) Program, which requires the governing council of a public agency providing retail electric service to endorse the accuracy of each annual report and power content label, as submitted to the California Energy Commission, for the previous year. In the case of Lancaster Choice Energy (LCE), such attestations will be based on the California Choice Energy Authority’s (CalChoice) technical review and will address the 2019 Annual Reports and Power Content Labels (PCL) prepared for the LCE community choice aggregation (CCA) program.

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CC 9. ORDINANCE NO. 1082

Adopted **Ordinance No. 1082**, amending the City zoning plan for approximately 272.4 acres generally bounded by Avenue J, Avenue J-12, 20th Street West, and 12th Street West, known as Zone Change No. 17-03 (APNS: 3123-001-004, 005, 028, 042, 045, 062, 068, 069, 901, 904, 908, 909, 912, 914, 915, 917, 920 thru 922; 3123-002-031, 032, 034, 047, 050, 051, 059 thru 066, 903, 907, 909; 3123-003-086 thru 089, 094 thru 101; 3123-004-024, 027, 037, 038, 040, 042, 045 thru 048, 903, 904, 907 thru 910; 3123-012-015, 041; 3123-013-036, 041, 068, 101, 900, 901; 3123-014-900 thru 916; 3123-015-026 thru 028, 030, 033, 035, 900 thru 908; and 3123-016-004, 005, 085, 904, 905).

CC 10. ORDINANCE NO. 1083

Adopted **Ordinance No. 1083**, amending Chapters 5.56 and 17.43 of the Lancaster Municipal Code (each titled “Commercial Cannabis Activity”) relating to the regulation of commercial cannabis activity in the City.

PH 1. ADOPTION OF THE CITY OF LANCASTER’S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) AND HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) 2021 PROGRAM YEAR ACTION PLAN

Mayor Parris opened the Public Hearing.

The Finance & Information Technology Director presented the staff report regarding this item.

The Assistant City Clerk provided the public with the procedure to address the City Council regarding PH 1.

Addressing the City Council on this item:

Fran Sereseres – inquired on how the program worked and the available funding.

Mayor Parris closed the Public Hearing.

On a motion by Vice Mayor Crist and seconded by Council Member Mann, the City Council 1. Approved and adopted the CDBG and HOME Action Plan for the 2021 Program Year to be submitted to the United States Department of Housing and Urban Development, 2. Appropriated \$1,549,389.00 from 2021/22 CDBG Program Year Funds, 3. Appropriated \$676,132.00 from 2021/22 HOME Program Year Funds, and 4. Authorized the City Manager or designee to execute all contracts and associated documents, including subrecipient agreements, subject to City Attorney approval, by the following vote: 5-0-0-0; AYES: Dorris, Malhi, Mann, Crist, Parris; NOES: None; ABSTAIN: None; ABSENT: None

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**CA 1. SWEARING IN OF IRVINE CARRILLO, LANCASTER ARCHITECTURAL &
DESIGN COMMISSIONER**

Mayor Parris administered the Oath of Office at this time.

CR 1. COUNCIL REPORTS

Discussion between the City Council and staff included the May 10th Special Joint Council Meeting, COVID-19, and illegal cannabis grows.

CALIFORNIA CHOICE ENERGY AUTHORITY

No action required at this time.

LANCASTER HOUSING AUTHORITY

No action required at this time.

LANCASTER FINANCING AUTHORITY

No action required at this time.

LANCASTER POWER AUTHORITY

No action required at this time.

LANCASTER SUCCESSOR AGENCY

No action required at this time.

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS

The City Manager discussed the amount of vaccines issued to date including the discussed contests to promote vaccinations.

CITY CLERK / AGENCY / AUTHORITY SECRETARY ANNOUNCEMENT

The Assistant City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized items.

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

Addressing the City Council at this time:

David Abber - discussed ongoing issues encountered at Kensington Campus.

Ms. Hiramoto – discussed Closed Session Item No. 12.

COUNCIL / AGENCY / AUTHORITY COMMENTS

None.

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ADJOURNMENT

Mayor/Chair Parris adjourned the meeting at 6:50 p.m. and stated the next City Council/Successor Agency/Financing/Power/California Choice Energy Authority meeting will be held on Tuesday, May 25, 2021 at 5:00 p.m. in the Lancaster City Hall Council Chambers.

PASSED, APPROVED and ADOPTED this 25th day of May, 2021, by the following vote:


AYES: Council Members Dorris, Malhi, Mann, Vice Mayor Crist

NOES: None


ABSTAIN: None

ABSENT: Mayor Parris

ATTEST:

DocuSigned by:

05B5925AAB8B481... FOR
ANDREA ALEXANDER
CITY CLERK

APPROVED:

DocuSigned by:

5530A05D53DB43E... FOR
R. REX PARRIS
MAYOR/CHAIRMAN

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STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/HOUSING/POWER/CALIFORNIA
CHOICE ENERGY AUTHORITY

I, _____, _____ of the City of Lancaster,
CA, do hereby certify that this is a true and correct copy of the original City Council/Successor
Agency/Financing/Housing/Power/California Choice Energy Authority Minutes, for which the
original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this
_____ day of _____, _____.

(seal)
