



CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/
POWER/CALIFORNIA CHOICE ENERGY AUTHORITY
REGULAR MEETING
AGENDA

**TELEPHONIC/VIRTUAL PURSUANT TO
GOVERNMENT SECTION CODE §54953(e)**

Tuesday, January 25, 2022

Regular Meeting – 5:00 p.m.

The City Clerk/Agency/Authority Secretary hereby declares the agenda was posted
by 5:00 p.m. on January 21, 2022
at the entrance to the Lancaster City Hall Council Chambers
44933 Fern Avenue, Lancaster, CA 93534

LEGISLATIVE BODY

City Council/Successor Agency/Financing/Power/California Choice Energy
Authority

Mayor/Chair R. Rex Parris

Vice Mayor/Vice Chair Marvin Crist

Council Member/Agency Director/Authority Darrell Dorris

Council Member/Agency Director/Authority Member Raj Malhi

Council Member/Agency Director/Authority Member Ken Mann

UPDATED MEETING PROCEDURE:

To ensure public safety measures while maintaining transparency and public access, members
of the public may participate in one of the following ways:

o Virtual Platform [Zoom]:

➤ In response to Government Code section 54953(e), this meeting will also be conducted
telephonically and video streamed live on Channel 28 and the City's website:

<https://www.cityoflancafterca.org/our-city/departments-services/city-clerk/meetings-agendas-and-minutes/public-meetings-web-streaming>

➤ **PUBLIC COMMENTS ON AGENDIZED ITEMS MAY BE RECEIVED BY DIALING
1-877-853-5257 USING MEETING ID: 863 6131 1905# PASSWORD:677447#**

AGENDA ITEMS TO BE REMOVED

Sometimes it is necessary to remove items from the agenda. We apologize for any inconvenience this may cause you.

PUBLIC BUSINESS FROM THE FLOOR - AGENDIZED ITEMS

In accordance with Government Code section 54953(e), the public may observe this telephonic/ virtual meeting by listening to the live broadcast on local cable channel 28 or live stream on the City's website: <https://www.cityoflancasterca.org/our-city/departments-services/city-clerk/meetings-agendas-and-minutes/public-meetings-web-streaming> The public may participate in the meeting by ***DIALING 1-877-853-5257 USING MEETING ID: 863 6131 1905# PASSCODE: 677447#***. ***Individual speakers are limited to three (3) minutes each unless a different time limit is announced.***

Consent Calendar items under the Legislative Body may be acted upon with one motion, a second and the vote. If you desire to speak on an item or items on the Consent Calendar, please speak when prompted for the Consent Calendar comments. You will be given three minutes, unless a different time limit is announced, to address your concerns before the Legislative Body takes action on the Consent Calendar.

CALL TO ORDER

City Council/Successor Agency/Financing/Power/California Choice Energy Authority

ROLL CALL

City Council Members /Agency Directors /Authority Members: Dorris, Malhi, Mann;
Vice Mayor/ Vice Chair Crist, Mayor/Chair Parris

INVOCATION

PLEDGE OF ALLEGIANCE

COUNCIL ACTIONS

EMERGENCY DECLARATION

ED 1. COVID-19 Pandemic Updates and Actions

Recommendation:

1. Receive update from staff and/or deputy mayors regarding COVID-19 pandemic status.
2. Direct staff to take actions in response to updated COVID-19 information.
3. Authorize the City Manager to take actions, execute documents and/or expend funds in response to the COVID-19 pandemic.

4. Authorize and/or direct the City Attorney, with the concurrence of the City Manager, to take actions, execute documents and expend funds in response to legal issues pertaining to the COVID-19 pandemic.

CALIFORNIA CHOICE ENERGY AUTHORITY - CONSENT CALENDAR

CCEA CC 1. Receive California Choice Energy Authority Audited Annual Financial Report for Fiscal Year Ending June 30, 2021

Recommendation:

Receive California Choice Energy Authority (CalChoice) audited annual financial report for Fiscal Year ending June 30, 2021.

CalChoice has recently completed its annual financial audit for fiscal year ending June 30, 2021. The audit was completed by CliftonLarsonAllen LLP (CLA), the same audit firm that is completing the financial audit for City of Lancaster. The audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. These procedures include a review of internal controls, testing of transactions and review of the financial statements in order for the auditors to express an opinion on the financial statements.

CONSENT CALENDAR

CC 1. Waive further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

CC 2. Approve the City Council/Successor Agency/Financing/Power/California Choice Energy Authority Regular Meeting Minutes of January 11, 2022.

CC 3. Check Registers – December 26, 2021 through January 8, 2022

Recommendation:

Approve the Check and Wire Registers for December 26, 2021 through January 10, 2022 in the amount of \$5,101,953.08 as presented.

At each regular City Council Meeting, the City Council is presented with check and ACH/wire registers listing the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects issued the prior three to four weeks. This process provides the City Council the opportunity to review the expenditures of the City. Claims are paid via checks, Automated Clearing House (ACH) payments, or federal wires. The justifying backup information for each expenditure is available in the Finance Department.

CC 4. Monthly Report of Investments – December 2021

Recommendation:

Accept and approve the December 2021 Monthly Report of Investments as submitted.

Each month, the Finance Department prepares a report listing the investments for all separate entities under the jurisdiction of the City as identified in the City's Comprehensive Annual Financial Report.

CC 5. Adoption of Resolution Repealing Resolution No. 21-48 and Authorizing City Manager to Make Certain Limited Adjustments to Customer Power Generation Rates for Lancaster Choice Energy

Recommendation:

Adopt **Resolution No. 22-02**, repealing Resolution No. 21-48 and granting City Manager the power and authority to periodically make certain minor adjustments to Lancaster Choice Energy rates.

An essential part of LCE's operation is rate setting. As such, a fundamental requirement in setting rates is to ensure sufficient revenue to cover LCE's operating expenses and provide for reserves. To address fluctuations in operating costs, City Council has determined that LCE rates may require minor adjustments from time to time and prior to the next regularly scheduled City Council meeting for budget adoption or review. The City Council adopted Resolution No. 21-48 on September 14, 2021, authorizing the City Manager to make certain adjustments to LCE power generation rates as he or she reasonably determined necessary with certain conditions, limitations, and requirements.

CC 6. Final Map Approval – Parcel Map No. 77136 (Located near the Northeast Corner of 25th Street West and Avenue L-8)

Recommendation:

Approve the map and accept the dedications as offered on the map for Parcel Map No. 77136; make findings that this project will not violate any of the provisions of Sections 66473.5, 66474.1, and 66474.6 of the Subdivision Map Act; and instruct the City Clerk to endorse on the face of the map the certificate, which embodies the approval of said map and the dedications shown thereon

On August 24, 2017 the Planning Commission approved Tentative Parcel Map No. 77136. The Final Map is in substantial conformance with the approved tentative map. Parcel Map No. 77136 has been examined by the City Surveyor, and is ready for Council approval.

CC 7. Approval to Increase the Contract Amount for Powerflex Systems Inc., for the City Hall Resiliency Project

Recommendation:

Approve an increase in the contract amount for Powerflex Systems Inc (Powerflex), by \$64,348.00 for the City Hall Resiliency Project and authorize the City Manager to sign all documents.

On November 9th, 2021 the City Council approved a contract with Powerflex in the amount of \$997,902.00. Due to unforeseen supply chain issues, labor costs and inflation, Powerflex has requested an increase of \$64,348.00 to the project budget.

CC 8. Resolution to Authorize Submittal of Application for Statewide Park Land and Water Conservation Fund (LWCF) Grant

Recommendation:

Adopt **Resolution No. 22-03**, approving the application and availability of matching funds for the Statewide Park Land and Water Conservation Fund (LWCF) Grant.

The Land and Water Conservation Fund (LWCF), established by President Kennedy's Administration in 1963, assists states in planning, acquisition, and land development to create new outdoor recreation opportunities for the Health and Wellness of Californians. Since 1965, over one thousand parks throughout California have been created or improved with LWCF assistance. The California Department of Parks and Recreation has been delegated responsibility to administer and establish necessary procedures for grant funds from the LWCF.

CC 9. Approval of Extension of the Memorandum of Understanding between the City of Lancaster and Teamsters Local 911 and Approval of Extension of the Memorandum of Understanding between the City of Lancaster and Lancaster Code Enforcement Association

Recommendation:

1. Adopt **Resolution 22-04**, a resolution approving the extension of the Memorandum of Understanding between the City of Lancaster and Lancaster Code Enforcement Association (January 1, 2019 through December 31, 2021) until the union membership ratifies the new Memorandum of Understanding.

2. Adopt **Resolution 22-05**, a resolution approving the extension of the Memorandum of Understanding between the City of Lancaster and Teamsters Local 911 (January 1, 2019 through December 31, 2021) until the union membership ratifies the new Memorandum of Understanding.

The City of Lancaster and Lancaster Code Enforcement Association have held several discussions. The City of Lancaster and Teamsters Local 911 have also held several discussion. Membership vote on the new Memorandum of Understanding, effective January 1, 2022, is expected to take place before March 1, 2022. The City of Lancaster and Lancaster Code Enforcement Association 911 are in agreement to provide the union membership the time necessary to conduct their vote to ratify the new Memorandum of Understanding. Also, the City of Lancaster and Teamsters Local 911 are in agreement to provide the union membership the time necessary to conduct their vote to ratify the new Memorandum of Understanding.

COUNCIL REPORTS

CR1. Report on the Activities of the Board of Directors Meeting for District No. 14 of the County Sanitation Districts of Los Angeles County

CR2. Summary of the January 14, 2022, SCAG Transportation Committee & Kern COG Joint Meeting

CR3. Council Reports

LANCASTER HOUSING AUTHORITY

No action required at this time.

LANCASTER FINANCING AUTHORITY

No action required at this time.

LANCASTER POWER AUTHORITY

No action is required at this time.

LANCASTER SUCCESSOR AGENCY

No action required at this time.

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS

CITY CLERK/AGENCY/AUTHORITY SECRETARY ANNOUNCEMENT

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

This portion of the agenda allows an individual the opportunity to address the Legislative Bodies on any item ***NOT ON THE AGENDA*** regarding City/Agency/Authority business. In accordance with Government Code section 54953(e), the public may observe this telephonic/ virtual meeting by listening to the live broadcast on local cable channel 28 or live stream on the City's website: (<https://www.cityoflanasterca.org/our-city/departments-services/city-clerk/meetings-agendas- and-minutes/public-meetings-web-streaming>) The public may participate in the meeting by ***DIALING 1-877-853-5257 USING MEETING ID: 863 6131 1905# PASSCODE: 677447#.*** ***Individual speakers are limited to three (3) minutes each unless a different time limit is announced.***

CITY COUNCIL / AGENCY/ AUTHORITY COMMENTS

CLOSED SESSION

1. Conference with Legal Counsel - Anticipated Litigation: significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2) - two potential cases.
2. Conference with Legal Counsel - Anticipated Litigation: consideration of initiation of litigation pursuant to Government Code Section 54956.9(d) (4) - two potential cases.
3. Conference with Legal Counsel - Anticipated Litigation: consideration of initiation of litigation pursuant to Government Code Section 54956.9(d) (4) - two potential cases.
4. Antelope Valley Groundwater Cases Included Action:
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co. Superior Court of California, County of Los Angeles, Case No. BC325201;
Los Angeles County Waterworks District No. 40 v. Diamond Farming Co. Superior Court of California, County of Kern, Case No. S-1500-CV-254-348;
Wm. Bolthouse Farms, Inc. v. City of Lancaster, Diamond Farming Co. v. City of Lancaster, Diamond Farming Co. v. Palmdale Water District
Superior Court of California County of Riverside, consolidated actions; Case Nos. RIC 353 840, RIC 344 436, RIC 344 668
5. Ramos v Patino, LASC Case No. MC027974
6. Lozoya v. City of Lancaster, LASC Case No. 19AVCV00714
7. Johnson v. City of Lancaster, LASC Case No. 19AVCV00824
8. Rahier v. City of Lancaster, LASC Case No. 19AVCV00163
9. Brisa Mahoney, et al. v. City of Lancaster, et al., LASC Case No. 20STCV02556
10. Conference with Real Property Negotiators:
Property: APNs 3124-012-008&009
City negotiators: Mike Livingston, Allison Burns
Negotiating parties: Ann Hiramoto; Tina Yoke
Under negotiation: price and terms of payment
11. Manzo v. Beazer Homes Holdings, LLC et al., LASC Case No. 20AVCV00297
12. Hernandez v. County of Los Angeles, et al., LASC Case No. 20AVCV00318
13. Romines v. City of Lancaster, et al., LASC Case No. 20AVCV00345
14. Moujan v. City of Lancaster et al., LASC Case No. 20AVCV00205
15. Davis v. State of California, LASC Case No. 19AVCV00805
16. Lancaster v. Netflix, et al., LASC 21STCV01881
17. Butts v. Lancaster, LASC 21STCP00389
18. Lancaster v. Rives
19. Myesha Lopez, et al. v. County of Los Angeles, et al. CDCA Case No. 5:21-cv-00290-

JGB(SHKx)

20. Ortiz v. Lancaster, LASC Case No. 21AVCV00001
21. Aijala v. Lancaster, LASC Case No. 21STCV07841
22. Gardner v. Dominoids, LASC Case No. 21AVCV00186
23. Evans v. Lancaster, LASC Case No. 21AVCV00145
24. Bojorquez v. Lancaster, LASC Case No. 20AVCV00894
25. Arkey v. Lancaster, LASC Case No. 20AVCV00816
26. Perez v. Lancaster, LASC Case No. 20AVCV00589
27. Serrano v. Los Angeles County et al. LASC Case No. 21AVCV00562
28. Jackson v. RE Schultz Construction et al. LASC Case No. 21AVCV00863

ADJOURNMENT

Next Regular Meeting:

February 8, 2022 at 5:00 PM

MEETING ASSISTANCE INFORMATION

In compliance with the Americans with Disabilities Act and Government Code section 54953(e), the City has implemented a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act and resolving any doubt whatsoever in favor of accessibility. If you need special assistance to participate in this telephonic meeting, please contact the City Clerk at (661)723-6020 or via email at CityClerk@cityoflancasterca.org. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. Due to difficulties in securing sign language interpreters, five or more business days notice is strongly recommended. For additional information, please contact the City Clerk at (661)723-6020.

AGENDA ADDENDUM INFORMATION

On occasion items may be added after the agenda has been mailed to subscribers. Copies of the agenda addendum item will be available at the City Clerk Department and are posted with the agenda on the windows of the City Council Chambers. For more information, please call the City Clerk Department at (661) 723-6020.

All documents available for public review are on file with the City Clerk Department.

STAFF REPORT
California Choice Energy Authority

CCEA CC 1
01/25/22
JC

Date: January 25, 2022

To: Chairman Parris and Authority Members

From: Jason Caudle, Executive Director

Subject: Receive California Choice Energy Authority Audited Annual Financial Report for Fiscal Year Ending June 30, 2021

Recommendations:

Receive California Choice Energy Authority (CalChoice) audited annual financial report for Fiscal Year ending June 30, 2021.

Fiscal Impact:

There is no fiscal impact to California Choice Energy Authority.

Background:

CalChoice has recently completed its annual financial audit for fiscal year ending June 30, 2021. The audit was completed by CliftonLarsonAllen LLP (CLA), the same audit firm that is completing the financial audit for City of Lancaster. The audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. These procedures include a review of internal controls, testing of transactions and review of the financial statements in order for the auditors to express an opinion on the financial statements.

On the basis of the audit, CLA expressed that the financial statements as of June 30, 2021 present fairly, in all material respects, the financial position of CalChoice.

In addition to the financial statements, the auditors also issued an Audit Communication Letter and Government Letter. The purpose of the Audit Communication Letter (attached) is to communicate significant audit matters (if any) to the CalChoice Board. No significant audit matters were identified as a result of the audit procedures. The purpose of the Government Letter (attached) is to communicate the auditor's report on internal control over financial matters. No deficiencies in internal control were identified as a result of the audit procedures.

Attachments:

CalChoice Annual Financial Report for Fiscal Year Ending June 30, 2021
Audit Communication Letter dated December 20, 2021
Government Letter dated December 20, 2020



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
California Choice Energy Authority
Lancaster, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of California Choice Energy Authority (the Authority), a component unit of the City of Lancaster, California (the City), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise California Choice Energy Authority's basic financial statements, and have issued our report thereon dated December 20, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered California Choice Energy Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of California Choice Energy Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of California Choice Energy Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether California Choice Energy Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "CliftonLarsonAllen LLP". The signature is written in a cursive, flowing style.

CliftonLarsonAllen LLP

Irvine, California
December 20, 2021

**CALIFORNIA CHOICE ENERGY AUTHORITY
A COMPONENT UNIT OF
CITY OF LANCASTER, CALIFORNIA**

BASIC FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2021



WEALTH ADVISORY | OUTSOURCING
AUDIT, TAX, AND CONSULTING

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**CALIFORNIA CHOICE ENERGY AUTHORITY
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YEAR ENDED JUNE 30, 2021**

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INDEPENDENT AUDITORS' REPORT

Board of Directors
California Choice Energy Authority
Lancaster, California

Report on the Financial Statements

We have audited the accompanying financial statements of the California Choice Energy Authority (the Authority), a component unit of the City of Lancaster, California (the City), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the California Choice Energy Authority as of June 30, 2021, and the changes in its financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the California Choice Energy Authority and do not purport to, and do not, present fairly the financial position of the City of Lancaster, California, as of June 30, 2021 and the changes in its financial position, or, where applicable, its cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis of pages 3 to 6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 2021 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness on the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Irvine, California
December 20, 2021

**CALIFORNIA CHOICE ENERGY AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2021**

The information presented in the Management's Discussion and Analysis is intended to provide a narrative overview of the California Choice Energy Authority's (the Authority) financial activities as of and for the fiscal year ended June 30, 2021. Please consider this information in conjunction with the accompanying basic financial statements.

Financial Highlights

- ❖ The assets of the Authority exceeded its liabilities at the close of fiscal year June 30, 2021, by \$387,307 (net position).
- ❖ The Authority's total net position decreased by \$46,234 in fiscal year 2020-21.

Overview of the Basic Financial Statements

This discussion and analysis is intended to serve as an introduction to the Authority's financial statements. The Authority's financial statements are composed of two components: (1) financial statements and (2) notes to basic financial statements.

Authority-wide Financial Statements

Statement of Net Position: The statement of net position includes all assets and liabilities. Assets and liabilities are reported at their book value, on an accrual basis, as of the statement date.

Statement of Revenues, Expenses, and Changes in Net Position: The statement of revenues, expenses, and changes in net position presents the revenues earned and expenses incurred during the year on an accrual basis.

Statement of Cash Flows: The statement of cash flows presents the inflows and outflows of cash for the year. The statement is prepared using the direct method of cash flows and therefore presents gross rather than net amounts for the year's activities.

The notes to basic financial statements provide additional information that is essential to a full understanding of the data provided in the Authority's financial statements. The notes to basic financial statements can be found on pages 10-13 of this report.

**CALIFORNIA CHOICE ENERGY AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2021**

Financial Analysis

**Summary of Net Position
June 30, 2021 and 2020**

	<u>2021</u>	<u>2020</u>	<u>Change</u>
ASSETS			
Current Assets	\$ 1,925,095	\$ 2,933,810	\$ (1,008,715)
LIABILITIES			
Current Liabilities	654,788	2,500,269	(1,845,481)
Long-Term Liabilities	883,000	-	883,000
Total Liabilities	<u>1,537,788</u>	<u>2,500,269</u>	<u>(962,481)</u>
NET POSITION			
Unrestricted	387,307	433,451	(46,144)
Total Net Position	<u>\$ 387,307</u>	<u>\$ 433,451</u>	<u>\$ (46,144)</u>

As noted earlier, net position may serve over time as a useful indicator of the Authority's financial position. In the case of the Authority, assets exceeded liabilities by \$387,307 at June 30, 2021. Current assets decreased due to a decrease in cash of \$1,009,636 primarily due to the Authority repaying its loan to the City of Lancaster and an increase in receivables of \$176,964.

**Summary of Changes in Net Position
Years Ended June 30, 2021 and 2020**

	<u>2021</u>	<u>2020</u>	<u>Change</u>
OPERATING INCOME (LOSS)			
Operating Revenues	\$ 5,987,488	\$ 5,438,167	\$ 549,321
Operating Expenses	(6,033,722)	(5,650,866)	(382,856)
Total Operating Income (Loss)	<u>(46,234)</u>	<u>(212,699)</u>	<u>166,465</u>
NONOPERATING REVENUES	<u>-</u>	<u>-</u>	<u>-</u>
CHANGE IN NET POSITION	(46,234)	(212,699)	166,465
Net Position - Beginning of Year	<u>433,541</u>	<u>646,240</u>	<u>(212,699)</u>
NET POSITION - END OF YEAR	<u>\$ 387,307</u>	<u>\$ 433,541</u>	<u>\$ (212,699)</u>

**CALIFORNIA CHOICE ENERGY AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2021**

Financial Analysis (Continued)

Operating expenses of \$6,033,722 shown on the statement of revenues, expenses, and changes in net position consist of the following:

	<u>2021</u>	<u>2020</u>
Professional Services - Members	\$ 4,366,453	\$ 3,885,064
Professional Services - Admin	1,413,202	1,575,311
Professional Services - Prospective Members	67,000	97,758
Insurance Premiums	63,768	34,707
Miscellaneous	123,299	58,026
Total	<u>\$ 6,033,722</u>	<u>\$ 5,650,866</u>

Operating revenues increased due to the successful launch of two new Community Choice Aggregate members. These two new members began serving energy to their residents in mid-October, and began utilizing the services of CalChoice and CalChoice consultants.

Operating expenses increased by \$382,856 primarily in the category of Professional Services – Members, due to the additional services provided to the two new Community Choice Aggregate members.

Expenses Budget to Actuals

	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Professional Services - Members	\$ 3,306,343	\$ 4,366,453	\$ (1,060,110)
Professional Services - Admin	1,400,385	1,413,202	(12,817)
Professional Services - Prospective Members	146,760	67,000	79,760
Insurance Premiums	35,000	63,768	(28,768)
Miscellaneous	158,290	123,299	34,991
Total	<u>\$ 5,046,778</u>	<u>\$ 6,033,722</u>	<u>\$ (986,944)</u>

Actual expenses exceeded budget by \$986,944, primarily due to professional svcs – members exceeding the budgeted amount. The Authority launched two new CCA's mid-year, but neither the expenses nor the revenues were included as part of budget.

Next Year's Budget

In the fiscal year 2021-2022 budget, professional services - members continues to be the most significant expense at \$4,924,276 (75%) of the total budgeted expense of \$6,524,244. Costs for professional services - admin are the second highest budgeted expense at \$1,421,515, followed by budgeted expenses for promotions and advertising of \$98,971. The 2021-2022 budget increased by \$1,028,949 from the 2020-2021 budget due to the launch of two additional members, Baldwin Park and Pomona.

**CALIFORNIA CHOICE ENERGY AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2021**

Request for Information

This financial report is designed to provide a general overview of the Authority's finances for all those with an interest in the Authority's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the California Choice Energy Authority, 44933 Fern Ave, Lancaster, CA 93534.

**CALIFORNIA CHOICE ENERGY AUTHORITY
STATEMENT OF NET POSITION
JUNE 30, 2021**

ASSETS

CURRENT ASSETS

Cash and Cash Equivalents	\$ 890,884
Accounts Receivable	682,254
Due from Other Governments	255,073
Due from the City of Lancaster	54,592
Prepaid Items	<u>42,292</u>
Total Assets	<u>1,925,095</u>

LIABILITIES AND NET POSITION

CURRENT LIABILITIES

Accounts Payable	654,788
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LONG-TERM LIABILITIES

Supplier Deposit	<u>883,000</u>
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Total Liabilities	1,537,788
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NET POSITION

Net Investment In Capital Assets	-
Unrestricted	<u>387,307</u>
Total Net Position	<u>387,307</u>

Total Liabilities and Net Position	<u><u>\$ 1,925,095</u></u>
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See accompanying Notes to Basic Financial Statements.

**CALIFORNIA CHOICE ENERGY AUTHORITY
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
YEAR ENDED JUNE 30, 2021**

OPERATING REVENUES	
Sales and Service Charges	\$ 5,987,488
Total Operating Revenues	<u>5,987,488</u>
OPERATING EXPENSES	
Professional Services - Members	4,366,453
Professional Services - Administration	1,413,202
Professional Services - Prospective Members	67,000
Insurance Premiums	63,768
Miscellaneous	123,299
Total Operating Expenses	<u>6,033,722</u>
OPERATING LOSS	<u>(46,234)</u>
CHANGE IN NET POSITION	(46,234)
Net Position - Beginning of Year	<u>433,541</u>
NET POSITION - END OF YEAR	<u><u>\$ 387,307</u></u>

See accompanying Notes to Basic Financial Statements.

**CALIFORNIA CHOICE ENERGY AUTHORITY
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2021**

CASH FLOWS FROM OPERATING ACTIVITIES

Cash Received from Customers and Users	\$ 5,047,859
Cash Paid to Suppliers for Goods and Services	(5,343,143)
Cash Paid to City of Lancaster for Energy Purchases	<u>(214,352)</u>
Net Cash Used by Operating Activities	<u>(509,636)</u>

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

Loan payments to City of Lancaster	<u>(500,000)</u>
Net Cash Provided by Noncapital Financing Activities	<u>(500,000)</u>

NET DECREASE IN CASH AND CASH EQUIVALENTS (1,009,636)

Cash and Cash Equivalents - Beginning of Year 1,900,520

CASH AND CASH EQUIVALENTS - END OF YEAR \$ 890,884

**RECONCILIATION OF OPERATING LOSS TO NET CASH
USED BY OPERATING ACTIVITIES**

Operating Loss	\$ (46,234)
Adjustments to Reconcile Operating Loss to Net Cash Used by Operating Activities:	
(Increase) Decrease in Assets:	
Accounts Receivable	(176,964)
Prepaid Items	485,708
Due from Other Governments	(309,665)
Increase (Decrease) in Liabilities:	
Accounts Payable	210,271
Due to City of Lancaster	(214,352)
Due to Other Governments	(5,400)
Unearned Revenue	(528,000)
Supplier Deposit	<u>75,000</u>
Total Adjustments	<u>(463,402)</u>
Net Cash Used by Operating Activities	<u>\$ (509,636)</u>

See accompanying Notes to Basic Financial Statements.

**CALIFORNIA CHOICE ENERGY AUTHORITY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2021**

NOTE 1 NATURE OF ORGANIZATION

The financial statements are intended to reflect the financial position and changes in the financial position attributable to the California Choice Energy Authority (the Authority), a component unit of the City of Lancaster, California (the City). These financial statements are exclusively for the Authority and do not purport to, and do not, present fairly the financial position and changes in the financial position for the City.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description of the Reporting Entity

The Authority was formed on March 28, 2017 is governed by the Lancaster City Council with each City joining as an associate member of the JPA. The Authority was formed to help member cities in Southern California Edison territory to participate in community choice aggregation (CCA) without having to sacrifice control often associated with joint power authorities or taking on the significant liability for a single entity community choice aggregation. Each associate City's Council would set rates for their City, purchase their energy and contract their CCA services through existing Authority contracts which helps keep costs low and maximize revenues for each associate member. Associate members assume only those responsibilities with which their councils and staff are most comfortable and capable of handling. The Authority handles the procurement, regulatory and compliance and billing and data management for associate members.

Basis of Presentation

The Authority operates as an enterprise fund. An enterprise fund is a proprietary type fund used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Measurement focus is a term used to describe which transactions are recorded within the various financial statements. Basis of accounting refers to when transactions are recorded regardless of the measurement focus applied. The accompanying financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the economic measurement focus, all assets, deferred outflows of resources, liabilities, and deferred inflows of resources (whether current or noncurrent) associated with these activities are included on the statement of net position. The statement of revenues, expenses, and changes in net position present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

CALIFORNIA CHOICE ENERGY AUTHORITY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Cash and Cash Equivalents

The Authority's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Accounts Receivable

The Authority's accounts receivable consists of funds due from other governments and CalChoice members for services and products provided.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. The consumption method of accounting is used for prepaid items.

Deposits

The Authority receives deposits from energy providers for projects under construction to secure energy and resource adequacy in advance. Once the project is operational, the Authority will return the deposit.

Unearned Revenue

The Authority has unearned revenues for payments that were received in advance from customers for the subsequent period. The Authority will recognize revenue for advance customer payments in the service period in which the revenue is earned.

Net Position Assumptions

Sometimes the Authority will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the Authority's practice to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Estimates

The preparation of the financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources at the reporting date. Accordingly, actual results could differ from those estimates.

Subsequent Events

The Authority has evaluated subsequent events through December 20, 2021, the date the financial statements were available to be issued.

**CALIFORNIA CHOICE ENERGY AUTHORITY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2021**

NOTE 3 CASH AND INVESTMENTS

At June 30, 2021, cash and cash equivalents of \$890,884 consist of an interest-earning checking account.

Investments Authorized by the California Government Code

The California Government Code authorizes the Authority to invest in certain types of investments. The table below identifies these investment types and the related maximum percentages by the California Government Code. The table also identifies certain provisions of the California Government Code that address interest rate risk and concentration of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Securities	None	None	None
U.S. Government-Sponsored Agency Securities	None	None	None
Certificates of Deposit	None	None	None
Money Market Mutual Funds	N/A	None	10%
Local Agency Investment Fund	None	None	\$75,000,000

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the Authority's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the Authority's deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. At June 30, 2021, the Authority's deposits of \$890,884 are covered by the Federal Deposit Insurance Corporation or collateralized.

NOTE 4 CONTRACT REQUIREMENTS AND COMMITMENTS

The Authority has master "Take or Pay" agreements with different energy providers that associate members use to purchase energy to provide for future electric capacity for associate member agencies customers. Associate members enter into separate contracts with the providers and these contracts constitute an obligation of the associate member agencies to purchase a set volume of electricity at a set price throughout the terms of the contracts.

**CALIFORNIA CHOICE ENERGY AUTHORITY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2021**

NOTE 4 CONTRACT REQUIREMENTS AND COMMITMENTS (CONTINUED)

During the fiscal year ended June 30, 2021, the total payments made by associate member agencies under the take or pay contracts was \$114,691,742. At June 30, 2021, the remaining take or pay contracts for each associate member are as follows:

<u>Associate Member</u>	<u>Total Remaining Contract</u>	<u>Termination Date</u>
Apple Valley Choice Energy	\$ 55,370,158	December 2036
Lancaster Choice Energy	129,170,651	December 2036
Pico Rivera Innovative Municipal Energy	43,675,292	December 2036
Rancho Mirage Energy Authority	62,953,623	December 2036
San Jacinto Power	38,171,743	December 2036
Baldwin Park Choice Energy	23,769,132	December 2036
Pomona Choice Energy	61,857,647	December 2036
Santa Barbara Choice Energy	474,000	June 2023

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor. CLA is an independent member of Nexia International, a leading, global network of independent accounting and consulting firms. See [nexia.com/member-firm-disclaimer](https://www.nexia.com/member-firm-disclaimer) for details. **CliftonLarsonAllen LLP**





Board of Directors
California Choice Energy Authority
Lancaster, California

We have audited the financial statements of California Choice Energy Authority (the Authority), a component unit of the City of Lancaster, California (the City), as of and for the year ended June 30, 2021, and have issued our report thereon dated December 20, 2021. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit in our engagement letter dated June 17, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings or issues

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by California Choice Energy Authority are described in Note 1 to the financial statements.

No new accounting policies were adopted, and the application of existing policies was not changed during fiscal year 2021.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

- Management's estimate of the allowance for doubtful accounts is based on an analysis of the collectability of individual accounts.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify, and we did not notify them of any uncorrected or corrected financial statement misstatements.

Disagreements with management

For purposes of this communication, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have requested certain representations from management that are included in the management representation letter dated December 20, 2021.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

Other information in documents containing audited financial statements

With respect to the required supplementary information (RSI) accompanying the financial statements, we made certain inquiries of management about the methods of preparing the RSI, including whether the RSI has been measured and presented in accordance with prescribed guidelines, whether the methods of measurement and preparation have been changed from the prior period and the reasons for any such changes, and whether there were any significant assumptions or interpretations underlying the measurement or presentation of the RSI. We compared the RSI for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during the audit of the basic financial statements. Because these limited procedures do not provide sufficient evidence, we did not express an opinion or provide any assurance on the RSI.

This communication is intended solely for the information and use of the Board of Directors and management of California Choice Energy Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Irvine, California
December 20, 2021

CC 2
1/25/22
JC



CITY COUNCIL/SUCCESSOR AGENCY/HOUSING/
FINANCING/POWER/CALIFORNIA CHOICE ENERGY
AUTHORITY
REGULAR MEETING
MINUTES

***TELEPHONIC/VIRTUAL MEETING PURSUANT TO
GOVERNMENT SECTION CODE §54953 (e)***

Tuesday, January 11, 2022

CALL TO ORDER

Mayor Parris called the meeting of the Lancaster City Council/Successor Agency/Financing/Power California Choice Energy Authority to order at 5:02 pm.

ROLL CALL

PRESENT: City Council Members / Agency Directors / Authority Members: Dorris, Malhi, Vice Mayor/Vice Chairman Crist, Mayor/Chairman Parris.

EXCUSED: Council Member Mann

STAFF MEMBERS: City Manager/Executive Director; Deputy City Manager/Deputy Executive Director; City Attorney/Agency/Authority Counsel; City Clerk/Agency/Authority Secretary; Assistant to the City Manager; Development Services Director; Parks, Recreation and Arts Director; Finance & Technology Director.

INVOCATION

Council Member Darrell Dorris

EMERGENCY DECLARATIONS

Deputy Mayor Dr. Troung presented the COVID-19 Situation Update.

Discussion among Council included efforts to obtain COVID-19 tests.

Mayor Parris directed staff to contact pharmacy to obtain information regarding medication.

Deputy Mayor Tanner announced the availability of COVID-19 testing site for both Palmdale and Lancaster residents. Deputy Mayor Tanner also discussed upcoming testing mechanisms that will be available. She also advised on precautions to take if ill and the importance of getting tested.

Mayor Parris directed Deputy Mayors to advise if any changes need to be made to current COVID-19 regulations.

Deputy Mayor Dr. Stock advised on risks associated with being unvaccinated. He also advised on the best mask to use to lower risks of COVID-19 infection.

The City Clerk provided the procedure for public comment on ED 1.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council APPROVED item number ED 1 as comprised, by the following vote: 4-0-0-1; Ayes: Dorris, Malhi, Crist, Parris; Noes: None; Abstain: None; Absent: Mann

ED 1. COVID-19 UPDATES AND ACTIONS

1. Received update from staff and/or Deputy Mayors regarding COVID-19 pandemic status.
2. Directed staff to take actions in response to updated COVID-19 information.
3. Authorized the City Manager to take actions, execute documents and/or expend funds in response to the COVID-19 pandemic.
4. Authorized and/or directed the City Attorney, with the concurrence of the City Manager, to take actions, execute documents and expend funds in response to legal issues pertaining to the COVID-19 pandemic.

EXCUSAL OF COUNCIL MEMBER MANN

On a motion by Vice Mayor Crist and seconded by Council Member Dorris, the City Council EXCUSED Council Member Mann from the City Council/Successor Agency/Financing/Power/ California Choice Energy Authority Regular Meeting of January 11, 2022 by the following vote: 4-0-0-1; Ayes: Dorris, Malhi, Crist, Parris; Noes: None; Abstain: None; Absent: Mann

SUCCESSOR AGENCY NEW BUSINESS

George Harris, Director of Finance & Technology presented the staff report on SA NB 1

and SA NB 2.

The City Clerk provided the public with the procedure for public comment on SA NB1 and SA NB 2.

No public comment at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Dorris, the City Council APPROVED SA NB 1 and SA NB 2 as comprised, by the following vote: 4-0-0-1; Ayes: Dorris, Malhi, Crist, Parris; Noes: None; Abstain: None; Absent: Mann

SA NB 1. SUCCESSOR AGENCY ADMINISTRATIVE BUDGETS FOR THE PERIODS JULY 1, 2022 TO DECEMBER 31, 2022 AND JANUARY 1, 2023 TO JUNE 30, 2023

Adopted **Resolution No. SA 01-22**, approving the Successor Agency of the Former Redevelopment Agency to the City of Lancaster Administrative Budgets for the periods of July 1, 2022 to December 31, 2022 and January 1, 2023 to June 30, 2023, as detailed in Attachments A & B.

SA NB 2. RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD JULY 1, 2022 TO JUNE 30, 2023

Adopted **Resolution No. SA 02-22**, approving the Recognized Obligation Payment Schedule for the period July 1, 2022 to June 30, 2023, and directed staff to bring before the County of Los Angeles Consolidated Oversight Board for approval.

CONSENT CALENDAR

The City Clerk provided the public with the procedure for public comment on the Consent Calendar.

No public comment at this time.

On a motion by Vice Mayor Crist and seconded by Council Member Malhi, the City Council APPROVED the Consent Calendar as comprised, by the following vote: 4-0-0-1; Ayes: Dorris, Malhi, Crist, Parris; Noes: None; Abstain: None; Absent: Mann

CC 1. ORDINANCE WAIVER

Waived further reading of any proposed ordinances. (This permits reading the title only in lieu of reciting the entire text.)

CC 2. MINUTES

Approved the City Council/Successor Agency/Financing/Power/Housing/California Choice Energy Authority Regular Meeting Minutes of December 14, 2021.

CC 3. CHECK REGISTERS

Approved the Check and Wire Registers for November 28, 2021 through December 24, 2021 in the amount of \$8,061,378.95 as presented.

CC 4. MONTHLY REPORTS OF INVESTMENTS

Accepted and approved the November 2021 Monthly Report of Investments as submitted.

CC 5. ECR19-03148 – ANTELOPE VALLEY TRANSIT AUTHORITY ELECTRIC BUS CHARGING (STREETS)

Approved the developer-constructed streets on the following project. Accepted the streets for maintenance by the City and for public use.

CC 6. ADDITIONAL AUTHORIZATION NO. 2 TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR PREPARATION OF PROJECT PLANS, SPECIFICATIONS, AND ESTIMATES FOR SR-138 (SR-14) AVENUE K INTERCHANGE (REFERENCE PWCP 21-006, FORMERLY PWCP 13-018)

Approved Additional Authorization No. 2 to Professional Consultant Services Agreement with TRC Solutions, Inc., of Irvine, California, in the amount of \$147,037.50 for additional design services for Plans, Specifications, and Estimates (PS&E) for SR-138 (SR-14) Avenue K Interchange (Reference PWCP 21-006, formerly PWCP 13-018). Authorized the City Manager, or his designee, to sign all documents.

CC 7. PROFESSIONAL SERVICES AGREEMENTS WITH INTERWEST CONSULTING GROUP AND BUREAU VERITAS NORTH AMERICA FOR BUILDING & SAFETY PLAN REVIEW AND INSPECTION SERVICES

1. Approved Professional Services Agreement with the consulting firms: Interwest Consulting Group and Bureau Veritas North America for Building & Safety Plan review and inspection services for a period of three(3) years, with the option of two additional one (1) year extensions
2. Authorized the City Manager or his designee to finalize and execute all related documents.

CC 8. RESOLUTION NO. 21-62 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE EMERGENCY BY EXECUTIVE ORDERS N-25-20, N-29-20 AND N-35-20, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A THIRTY (30) DAY PERIOD PURSUANT TO BROWN ACT PROVISIONS

City Council approved **Resolution 22-01**, proclaiming a local emergency, ratifying the proclamation of a state of emergency by Executive Orders N-25-20, N-29-20 and N-35-

20, and authorizing remote teleconference meetings for a thirty (30) day period pursuant to Brown Act provisions

NB 1. “STAND STRONG” BUSINESS RECOVERY LOAN PROGRAM FORGIVENESS

Chenin Dow, Senior Manager-Economic and Real Estate Development presented the staff report on this item.

The City Clerk provided the public with the procedure for public comment on this item.

Addressing the Council at this time:

Caller 9284 -spoke in support and appreciation of the Stand Strong Business Recovery Laon Program Forgiveness.

On a motion by Vice Mayor Crist and seconded by Council Member Dorris, the City Council APPROVED (1) the forgiveness of all Stand Strong Business Recovery loans awarded to businesses deemed “non-essential” by the State of California and/or the Los Angeles County Department of Public Health during the COVID-19 state of emergency; (2) authorized the City Manager or his designee to finalize and execute all related documents, by the following vote: 4-0-0-1; Ayes: Dorris, Malhi, Crist, Parris; Noes: None; Abstain: None; Absent: Mann

COUNCIL AGENDA

The City Clerk provided the procedure for public comments on CA 1 and CA 2.

No public comment at this time.

On a motion by Mayor Parris and seconded by Vice Mayor Crist the City Council approved CA 1 and CA 2 as comprised, by the following vote: 4-0-0-1; Ayes: Dorris, Malhi, Crist, Parris; Noes: None; Abstain: None; Absent: Mann

Mayor Parris swore in Devin Birden as Commissioner to the Measure LC Committee.

CA 1. APPROVED-CONSIDERATION OF NOMINATION AND APPOINTMENT OF DEVIN BIRDEN TO THE MEASURE LC COMMITTEE.

CA 2. APPROVED- CONSIDERATION OF THE NOMINATION AND APPOINTMENT OF TROLIS NIEBLA, ASSISTANT CITY MANAGER TO THE NORTH COUNTY TRANSPORTATION COALITION (NCTC).

CR 1. COUNCIL REPORTS

Vice Mayor Crist reported on Antelope Valley Air Quality and Management District’s

(AVAQMD) purchase of lawn mowers. Vice Mayor Crist also provided a recap of the Antelope Valley Transit Authority's (AVTA) food giveaway.

Council Member Dorris reported on the Southern California Agency of Governments (SCAG) which included discussion of toll lanes and upcoming bill for more control over speed limits.

Council Member Dorris also reported on the meeting with S.A.L.V.A. regarding assistance with vendors.

Council Member Malhi reported on the Medical Main Street meeting.

CALIFORNIA CHOICE ENERGY AUTHORITY

No action is required at this time.

LANCASTER FINANCING AUTHORITY

No action is required at this time.

LANCASTER POWER AUTHORITY

No action is required at this time

LANCASTER HOUSING AUTHORITY

No action is required at this time

CITY MANAGER / EXECUTIVE DIRECTOR ANNOUNCEMENTS

Jason Caudle, City Manager announced upcoming events such as Martin Luther King Jr (MLK) Day of Service and Justice Sunday. The City Manager also announced the preparation of Poppy Festival scheduled on April 22-24; Ray On Our Mind scheduled on January 21; Quarteto Nuevo scheduled on January 23; Speak Easy on January 28, 2022. He also announced MOAH upcoming events; Recycle Bicycle Event on January 29, 2022, and Annual Homeless Count on January 27, 2022.

CITY CLERK/AGENCY/AUTHORITY SECRETARY ANNOUNCEMENT

The City Clerk provided the public with the procedure to address the City Council/Successor Agency/Authority regarding non-agendized items.

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

Addressing the Council at this time:

Paulette Sanders-spoke in concern regarding the lack of celebration for Martin Luther King Jr. (MLK) Day.

COUNCIL/AUTHORITY COMMENTS

No comments at this time.

ADJOURNMENT

Mayor Parris stated that the next meeting is scheduled for Tuesday, January 25, 2022 and adjourned the meeting at 6:16 p.m.

PASSED, APPROVED and ADOPTED this 25th day of January 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

ANDREA ALEXANDER
CITY CLERK
AGENCY/AUTHORITY SECRETARY

R. REX PARRIS
MAYOR/CHAIRMAN

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF MINUTES
CITY COUNCIL/SUCCESSOR AGENCY/FINANCING/POWER/CALIFORNIA CHOICE
ENERGY AUTHORITY

I, _____, _____ of the City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original City Council/Successor Agency/Financing/ Power/California Choice Energy Authority Minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this _____ day of _____, _____.

(seal)

STAFF REPORT
City of Lancaster

CC 3
01/25/22
JC

Date: January 25, 2022
To: Mayor Parris and City Council Members
From: George N. Harris II, Finance Director
Subject: **Check Registers – December 26, 2021 through January 8, 2022**

Recommendation:

Approve the Check and Wire Registers for December 26, 2021 through January 10, 2022 in the amount of \$5,101,953.08 as presented.

Fiscal Impact:

\$5,101,953.08 as detailed in the Check Registers.

Background:

At each regular City Council Meeting, the City Council is presented with check and ACH/wire registers listing the financial claims (invoices) against the City for purchase of materials, supplies, services, and capital projects issued the prior three to four weeks. This process provides the City Council the opportunity to review the expenditures of the City. Claims are paid via checks, Automated Clearing House (ACH) payments, or federal wires. The justifying backup information for each expenditure is available in the Finance Department.

Check Nos.:	7423570-7423696	\$ 5,088,261.83
ACH/Wire Check Nos.:	101010976-101010979	\$ <u>13,691.25</u>
		\$ 5,101,953.08

Voided Check No.:	N/A
Voided ACH/Wire No.:	N/A

GH:sp

Staff Report
Monthly Report of Investments
September 26, 2006
Page 2

Attachments:

Check Register
ACH/Wire Register

City of Lancaster Check Register



From Check No.: 7423570 - To Check No.: 7423696
 From Check Date: 12/26/21 - To Check Date: 01/07/22

Printed: 1/10/2022 12:44

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7423570	D4410	BARRUS, RYAN R	RB-BOOT/PANT REIMBURSEMENT	272.83	101 4634209	272.83
7423571	06808	BURGESS, MARK	PERF-ELVIS YEARS-01/08/2022	200.00	101 4650318	200.00
7423572	C2060	CA WATER SERVICE COMPANY	11/09-12/14/21 WATER SVC	462.28	482 4636654	462.28
7423573	10330	CALIFORNIA DEPT SOCIAL SVCS	TRUSTLINE APPLICATIONS(15)	645.00	101 4220255	645.00
7423574	10447	CARAMEL BAKERY INC	SHOP MORE LANC-GFTCD-REIMB	240.00	101 4431307	240.00
7423575	D4457	CARDENAS, ROSA	RC-MILEAGE-CARSON-12/13-12/15	107.63	101 4245350	107.63
7423576	D3337	COACH'S SPORTS BAR & GRILLE	SHOP MORE LANC-GFTCD-REIMB	1,720.00	101 4431307	1,720.00
7423577	09595	CONCORD WORLDWIDE, INC.	ENTERPRISE UNLIMITED	36,750.00	101 4230301	36,750.00
7423578	D0983	CRAZY OTTO'S DINER #3	SHOP MORE LANC-GFTCD-REIMB	2,320.00	101 4431307	2,320.00
7423579	09542	DON SAL COCINA AND CANTINA	SHOP MORE LANC-GFTCD-REIMB	1,260.00	101 4431307	1,260.00
7423580	06857	ENTERTAINMENTMAX, INC	BAL-ELVIS THRU THE YRS-1/8/22	2,750.00	101 4650318	2,750.00
7423581	D0862	FELKINS, JOHN	JF-MILEAGE-CARSON-12/13-12/15	107.63	101 4245350	107.63
7423582	10860	FLORES, JONATHON	PERF-ELVIS YEARS-1/8/2022	200.00	101 4650318	200.00
7423583	D0315	FREGOSO, PHYLLIS	01/22-STANDARD RETAINER	8,300.00	101 4600301	5,447.88
					101 4649225	2,852.12
				8,300.00		8,300.00
7423584	10598	GERTESCCA TOURING INC	HOTEL BUYOUT-JOHN TESH(4)	560.00	101 4650257	560.00
7423585	10598	GERTESCCA TOURING INC	BAL-PERF-JOHN TESH-01/08/2022	6,250.00	101 4650318	6,250.00
7423586	10861	GODDE, ANTHONY	REIMB-CWEA MBMR/CSM GR 1	372.00	101 4220311	180.00
					101 4220311	192.00
				372.00		372.00
7423587	07012	HURDLE, LESLIE G	PERF-ELVIS YEARS-1/8/2022	200.00	101 4650318	200.00
7423588	10858	KAYE, PETER	PERF-ELVIS YEARS-1/8/2022	200.00	101 4650318	200.00
7423589	D2287	LANCASTER CODE ENFRMNT ASSN	UNION DUES-PP 26/2021	180.00	101 2171000	180.00

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7423590	C8867	LIVING STONE CATHEDRAL/WORSHIP	JUSTICE SUNDAY 2022 BUDGET	7,500.00	101 4100251	7,500.00
7423591	D3151	LNCSTR MUSEUM/PUBLIC ART FNDTN	LMPAF SALES/DONATNS-JUL-SEP 21	2,477.73	101 2102500 101 2175001 101 4643235 101 4643235	2,371.94 199.91 (55.54) (38.58)
				<u>2,477.73</u>		<u>2,477.73</u>
7423592	10859	LOWTHER, KAWNIE	MOAH-XMAS WINDOW PAINTING	300.00	101 4649565	300.00
7423593	1348	MATALON, LEON	PERF-ELVIS YEARS-1/8/2022	500.00	101 4650318	500.00
7423594	10353	MR WOK RESTAURANT CORP	SHOP MORE LANC-GFTCD-REIMB	300.00	101 4431307	300.00
7423595	10377	NAYA REST INC DBA DENNYS 7931	SHOP MORE LANC-GFTCD-REIMB	2,420.00	101 4431307	2,420.00
7423596	A7221	P E R S LONG TERM CARE PROGRAM	LONG TERM CARE PREM-PP 26/2021	677.14	101 2170200	677.14
7423597	03154	SO CA EDISON	11/15-12/27/21 ELECTRIC SVC	18,653.96	101 4633652 101 4634652 101 4636402 101 4650652 101 4790902 203 4636652 203 4754652 482 4636652 483 4754660	4,862.71 6,727.27 337.23 5,006.69 596.07 31.62 244.70 102.32 745.35
				<u>18,653.96</u>		<u>18,653.96</u>
7423598	1907	SO CA GAS COMPANY	11/18-12/28/21 GAS SVC	28,073.06	101 4620655 101 4631655 101 4632655 101 4633655 101 4634655 101 4635655 101 4650655 101 4651655 101 4800403 306 4792655	1,823.43 6,777.08 1,843.94 12,563.64 479.16 1,004.27 2,152.57 971.93 333.72 123.32
				<u>28,073.06</u>		<u>28,073.06</u>
7423599	D4474	STILL, DANNY M	DS-BOOT/PANT REIMBURSEMENT	304.48	480 4755220	304.48
7423600	10209	1000BULBS.COM	PLTS-NEW LED LIGHT FIXTURES TCP-NEW LED LIGHT FIXTURES	937.59 384.85	101 4631404 101 4631404	937.59 384.85
				<u>1,322.44</u>		<u>1,322.44</u>
7423601	C0379	A V BALLET	PRCDS-AFY AVB NUTCRACKER	1,301.70	101 3405104	(1,357.50)

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					101 3405104	2,715.00
					101 3405303	(55.80)
				<u>1,301.70</u>		<u>1,301.70</u>
7423602	A3973	A V COMMUNITY THEATRE	PRCDS-ELF-CDR ST THEATER	22,104.82	101 2107000	33,540.00
					101 3405127	(7,868.00)
					101 3405302	(1,207.68)
					101 3405303	(2,359.50)
				<u>22,104.82</u>		<u>22,104.82</u>
7423603	C0077	A V E K	BACTERIOLOGICAL TEST	20.00	101 4635301	20.00
7423604	08979	A V PEST CONTROL	PBP-PEST REMOVAL-NOV	95.00	101 4631301	95.00
			EDP-PEST REMOVAL-NOV	60.00	101 4631301	60.00
			SRP-PEST CONTROL-NOV	110.00	101 4631302	110.00
				<u>265.00</u>		<u>265.00</u>
7423605	06294	A V WEB DESIGNS	NSC-10/01-MONTHLY HOSTING CHGS	99.95	101 4645301	99.95
			NSC-12/01-MONTHLY HOSTING CHGS	99.95	101 4645301	99.95
				<u>199.90</u>		<u>199.90</u>
7423606	C4724	ACTIVE NETWORK LLC	ACTIVENET RFNDS-PREFUNDING	2,497.00	101 2182001	2,497.00
7423607	05445	ADELMAN BROADCASTING, INC	MAGICAL XMAS 2021	390.00	101 4649565	390.00
7423608	10426	ADORAMA INC	HDMI, MEMORY CARD RDR	146.20	101 4207296	146.20
			TRIPOD	1,306.99	101 4207296	1,306.99
				<u>1,453.19</u>		<u>1,453.19</u>
7423609	10165	ADT COMMERCIAL LLC	LMS:ALARM MONITORING SERVICE	557.38	101 4632301	557.38
			LMS-ADT-OKAYTOPAY	44.65	101 4632301	44.65
				<u>602.03</u>		<u>602.03</u>
7423610	D3147	AMERICAN PLUMBING SERVICES,INC	COL-SINK REPAIR	216.54	101 4633402	216.54
			LNSC:UNCLOG TOILET	115.00	101 4635402	115.00
				<u>331.54</u>		<u>331.54</u>
7423611	08974	AMOBIUS GROUP INC	12/21-01/22 VERIBOOK SUBSCRPT	300.00	101 4210251	300.00
7423612	02693	ANDY GUMP, INC	RDP:FENCE RENTAL	33.51	101 4634602	33.51
			WCP:FENCE RENTAL	77.40	101 4631602	77.40
			OMP:FENCE RENTAL	33.51	101 4634602	33.51
			HP-FENCE RENTAL	17.74	101 4634602	17.74
				<u>162.16</u>		<u>162.16</u>
7423613	09784	APCO INTERNATIONAL, INC.	MK-APCO MBRSH-CPRA-#674231	125.00	101 4245206	125.00
7423614	10808	ARELLANO ASSOCIATES, LLC	CLEAN AIR GRANT-CONSULTING SVC	3,314.56	101 4600308	3,314.56

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7423615	09850	ARENA, AMY T	FALL 21 ACTING INSTRUCTOR-8658	315.00	101 4643308	315.00
7423616	C9805	ARROW TRANSIT MIX INC	READY MIX CONCRETE	592.49	203 4752410	592.49
7423617	D0879	B'S EMBROIDERY ETC, INC	RAIN DEFENDER THERMAL HOODIES	13,422.55	101 4631209 101 4632209 101 4633209 101 4634209 101 4635209	2,000.00 2,000.00 3,000.00 3,000.00 3,422.55
				<u>13,422.55</u>		<u>13,422.55</u>
7423618	10710	BAM CREATIVE	ARCHITECTUAL SVCS	2,882.07	101 11BS037924	2,882.07
7423619	10822	BANNER BANK	CP19002-LS ANGLS ENG-ESCR-1923	28,653.06	150 2100003 150 2100003	2,865.31 25,787.75
				<u>28,653.06</u>		<u>28,653.06</u>
7423620	08902	BUILDERS UNLIMITED CONSTRUCTRS	WC-REMOVABLE BOLLARD	3,500.00	227 11BS036924	3,500.00
7423621	1204	C C M F	CCMF DINNER-J CAUDLE, T NIEBLA	150.00	101 4220256	150.00
7423622	00341	C P R S	EC-CPRS MEMBERSHIP RENEWAL DA-MEMBERSHIP DUES	145.00 145.00	101 4220256 101 4220256	145.00 145.00
				<u>290.00</u>		<u>290.00</u>
7423623	D0629	CA ASSOC OF CODE ENF OFFICERS	MBR DUES-KERI COLGROVE MBR DUES-KERI COLGROVE MBR DUES-KERI COLGROVE	38.00 38.00 32.00	101 4245200 101 4245200 101 4245200	38.00 38.00 32.00
				<u>108.00</u>		<u>108.00</u>
7423624	06020	CANON FINANCIAL SERVICES, INC	MONTHLY COPIER CHARGES LATE FEE NOT PAID 566.92 MONTHLY COPIER CHARGES	6,412.37 5,741.72	101 4410254 101 4410254	6,412.37 5,741.72
				<u>12,154.09</u>		<u>12,154.09</u>
7423625	04636	CAYENTA/N HARRIS COMPUTER CORP	01/22-CMS	5,458.00	112 4315302	5,458.00
7423626	05938	CENTERSTAGING LLC	PAC-TRANSPDRUMS-CROCE PLAYS CR	1,550.00	101 4650602	1,550.00
7423627	10309	CLIFTON LARSON ALLEN LLP	FY 20/21 INTERIM BILLING	5,800.00	101 4432304	5,800.00
7423628	00794	CORRALES, RUDY	12/21-SPORTS OFFICIAL	138.00	101 4641308	138.00
7423629	C7625	DAPEER,ROSENBLIT & LITVAK, LLP	11/21-MUNI CODE ENFRCMNT SVCS 11/21-SPECIALIZED LEGAL SVCS HUGHES WESLEY 11/21-SPECIALIZED LEGAL SVCS WRIGHT, ROBERT	1,382.50 369.40 394.85	101 4230301 101 4230301 101 4230301	1,382.50 369.40 394.85
				<u>2,146.75</u>		<u>2,146.75</u>
7423630	D0947	ROCKWEST TECHNOLOGY GRP INC	ISOPROX II CARD(600)	2,143.18	101 4220301	2,143.18

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7423631	06866	DEPT OF INDUSTRIAL RELATIONS	LMS-ELEVATOR CN-107527	225.00	101 4632311	225.00
7423632	00414	DESERT LOCK COMPANY	JRP-KEYS	41.45	101 4631403	41.45
			LMS:SPM LOCKS	140.83	101 4632404	140.83
			LMS:DOOR REPAIR-OKAY TO PAY	187.50	101 4632402	187.50
				<u>369.78</u>		<u>369.78</u>
7423633	09191	DESIGNERS TOUCH LANDSCAPE INC	AHP-IRRIGATION REPAIR	365.00	101 4631402	365.00
			MP:MAINLINE REPAIR	450.00	101 4631402	450.00
				<u>815.00</u>		<u>815.00</u>
7423634	07159	DIAZ, BRANDON	TENNIS INSTRUCTOR-8383	119.70	101 4643308	119.70
			TENNIS INSTRUCTOR-8386	105.00	101 4643308	105.00
			TENNIS INSTRUCTOR-8389	119.70	101 4643308	119.70
			TENNIS INSTRUCTOR-8392	159.60	101 4643308	159.60
				<u>504.00</u>		<u>504.00</u>
7423635	09542	DON SAL COCINA AND CANTINA	CATERING-60 PPL	477.69	101 4790340	477.69
7423636	05665	EGGERTH, DARRELL	12/21-SPORTS OFFICIAL	184.00	101 4641308	184.00
7423637	09575	ENTERPRISE FM TRUST	PW-MONTHLY VEHICLE LEASE	19,524.98	104 4753762	8,709.77
					111 4753762	10,815.21
			PW-MONTHLY VEHICLE LEASE	19,574.08	104 4753762	8,758.87
					111 4753762	10,815.21
				<u>39,099.06</u>		<u>39,099.06</u>
7423638	D3240	FASTENAL COMPANY	TRANSPORTATION SUPPLIES	1,362.70	203 4754208	223.45
					203 4754455	211.27
					203 4754456	452.59
					203 4754457	23.70
					483 4754660	451.69
			FLEET-FILTERS	215.88	111 4753207	215.88
			FLEET SUPPLIES	435.77	101 4753214	149.63
					111 4753209	226.62
					111 4753214	59.52
			TRANSPORTATION SUPPLIES	1,372.16	203 4754208	35.38
					203 4754455	826.87
					203 4754457	225.46
					483 4754208	284.45
			ENVIRONMENTAL SUPPLIES	750.45	101 4754209	55.87
					101 4754406	694.58
			FLEET-FILTERS	11.50	111 4753207	11.50
			FLEET SUPPLIES	257.18	111 4753209	29.72
					111 4753214	227.46
			TRANSPORTATION SUPPLIES	275.63	203 4754455	275.63
			COVID-19 SUPPLIES	12.68	101 4431406	12.68
			TS-DSP PONCHO (20)	99.00	101 4431295	99.00

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				4,792.95		4,792.95
7423639	00617	FEDERAL EXPRESS CORPORATION	EXPRESS MAILINGS	24.28	101 4761212	24.28
			EXPRESS MAILINGS	153.72	101 4650212	89.51
					101 4770212	64.21
				<u>178.00</u>		<u>178.00</u>
7423640	C4848	GARRISON FAMILY MED. GROUP INC	COVID-19 TESTS 12/20-12/30	19,000.00	101 4431302	19,000.00
7423641	03430	GRAINGER	AVTA/OMP:ELECTRIC METER	564.40	207 4634402	564.40
7423642	C7863	GREEN SET, INC	XMAS DECOR RENTAL	7,453.67	101 4649565	7,453.67
7423643	00849	HAAKER EQUIPMENT CO	VACTOR SEWER CLNR RENTAL 10/18-12/03/21	10,000.01	484 4755602	10,000.01
7423644	02585	HARRELL, BARON	12/21-SPORTS OFFICIAL	46.00	101 4641308	46.00
7423645	06058	HAYNES SALES	6000 PSI STEAM HOSE 2PLY(4)	963.60	203 4752208	963.60
7423646	A8868	I B M CORPORATION	10/21-11/21 CLOUD PAY PER USE	717.87	101 4791301	717.87
7423647	08084	INDEPENDENT CITIES ASSOCIATION	MB-ICA MEMBERS	7,500.00	101 4200206	7,500.00
7423648	09070	INSIGHT NORTH AMERICA LLC	11/21-INVESTMENT ADVISORY SRVC	2,921.51	101 3501110	2,921.51
7423649	08104	INTL TRAINING & REHAB TECH INC	PACP INITIAL TRAING NASSCO(2)	1,950.00	480 4755200	1,950.00
7423650	10569	IZONE IMAGING	NSC-FIELD MAPS	4,264.63	101 4646251	337.22
					101 4646251	3,927.41
				<u>4,264.63</u>		<u>4,264.63</u>
7423651	D4004	J P POOLS	ESP-POOL CONSULT DEC	1,350.00	101 4631301	1,350.00
			W PL-POOL CONSULTING DEC	1,000.00	101 4631301	1,000.00
				<u>2,350.00</u>		<u>2,350.00</u>
7423652	D1903	KERN MACHINERY INC-LANCASTER	NSC-MOWER BLADES	1,064.25	101 4635404	1,064.25
7423653	D0600	L A CO DEPT OF PUBLIC WORKS	R9LAN9158-CSR#269158-110TH W	572.59	203 4752457	572.59
7423654	C7873	LANCASTER AUTO MALL ASSOC	12/21- AUTO MALL SIGN EXPENSE	197.41	101 4790340	197.41
7423655	1203	LANCASTER PLUMBING SUPPLY	NSC-RESTROOM REPAIRS	1,420.23	101 4635403	1,420.23
			TBP-SINK REPAIR	48.33	101 4631403	48.33
				<u>1,468.56</u>		<u>1,468.56</u>
7423656	D3426	LAW OFFICES CHRISTOPHER RAMSEY	CLAIM #067-19/CLGL-1410A1	5,889.00	113 4230303	5,889.00
7423657	D1059	LEMON LEAF	CATERING-MAGICAL XMAS EVENT	1,813.61	101 4649565	1,813.61

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7423658	10350	LOVE RAMEN	SHOP MORE LANC-GFTCD-REIMB	780.00	101 4431307	780.00
7423659	09417	MALDONADO, ARIEL	12/21-SPORTS OFFICIAL	115.00	101 4641308	115.00
7423660	02454	MC MASTER-CARR SUPPLY CO	OMP-SCOREBOARD REPAIR ITEMS OMP-PIN FOR PARTITION DOOR	251.79 10.77	101 4634404 101 4634403	251.79 10.77
				<u>262.56</u>		<u>262.56</u>
7423661	10190	MCKESSON MEDICAL-SURGICAL INC	TEST KIT-SARS ANTIGEN QUICKVU	2,180.53	101 4431295	1.22
					101 4431295	2,179.31
				<u>2,180.53</u>		<u>2,180.53</u>
7423662	05995	MEYN, RONALD F	ICE SCULPTURE	6,500.00	101 4649565	6,500.00
7423663	06673	MILLER, JACK C	FALL21 TBLTENNIS INSTRCTR-8638 FALL21 TBLTENNIS INSTRCTR-8640 FALL21 TBLTENNIS INSTRCTR-8641 FALL21 TBLTENNIS INSTRCTR-8412 FALL21 TBLTENNIS INSTRCTR-8414 FALL21 TBLTENNIS INSTRCTR-8415	6.00 12.00 12.00 23.40 70.20 117.00	101 4643308 101 4643308 101 4643308 101 4643308 101 4643308 101 4643308	6.00 12.00 12.00 23.40 70.20 117.00
				<u>240.60</u>		<u>240.60</u>
7423664	05773	MORRISON WELL MAINTENANCE	NSC-11/21-BACTERIOLOGICAL TST	200.00	101 4635301	200.00
7423665	C7808	OPSEC SPECIALIZED PROTECTION	JRP-OVERNIGHT SECURITY JRP-OVERNIGHT SECURITY LMS-SECURITY 12/13-12/19/21	624.00 624.00 2,912.00	101 4630460 101 4630460 101 4431295	624.00 624.00 2,912.00
				<u>4,160.00</u>		<u>4,160.00</u>
7423666	06636	P & J ELECTRIC INC	EDP-UNANTICIPATED-TRBLSHT LGHT	577.94	101 4630460	577.94
7423667	05741	P P G ARCHITECTURAL FINISHES	JRP-VANDALISM-PAINT PAINT SUPPLIES	117.36 26.21	101 4630460 203 4752502	117.36 26.21
				<u>143.57</u>		<u>143.57</u>
7423668	05998	PAVING THE WAY FOUNDATION	CMMNTY SPPRT/GOOD CTZNSHP PRGM	5,500.00	101 4820301	5,500.00
7423669	A2220	PESTMASTER SERVICES, LP	WEED ABATEMENT MOWING MOWING MOWING	952.48 940.50 823.90 2,714.57	484 4752266 101 4752408 306 4752408 484 4752266 101 4752408 306 4752408	952.48 803.25 137.25 823.90 2,318.43 396.14
				<u>5,431.45</u>		<u>5,431.45</u>
7423670	06160	PRIME TIME PARTY RENTALS	TABLES/CHAIRS-HOTEL OPENING	2,786.00	101 4790340	2,786.00
7423671	06712	RICE, BRIAN S.	12/21-SPORTS OFFICIAL	46.00	101 4641308	46.00

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7423672	L1831	RODRIGUEZ, JUAN E	LCE-NEM 2020 ANNUAL PAYOUT	26.47	101 2140000	26.47
7423673	C3064	SANTOS, RENALDO	12/21-SPORTS OFFICIAL	230.00	101 4641308	230.00
7423674	09863	SELBERT PERKINS DESIGN (CA)	07/21-PAC BRAND DEVT 07/21-ASR SUB BRANDS 08/21-PAC BRAND DEVT 09/21-MOAH BRAND DEVT 11/21-AUTO MALL SIGNAGE 11/21-ASR BRAND ROLLOUT 2A 11/21-CA CITIES PUB BANK BRND	500.00 1,000.00 5,250.00 4,000.00 7,500.00 2,700.00 2,000.00	101 4650301 101 4205301 101 4205301 101 4205251 101 4790355 101 4205301 101 4205301 101 4100301	500.00 1,000.00 5,250.00 4,000.00 7,500.00 112.50 2,587.50 2,000.00
				<u>22,950.00</u>		<u>22,950.00</u>
7423675	07139	SITEONE LANDSCAPE SUPPLY LLC	FINANCE CHARGES	206.30	101 4632404	206.30
7423676	01816	SMITH PIPE & SUPPLY INC	JRP-IRRIGATION SUPPLIES JRP-IRRIGATION SUPPLIES STP-IRRIGATION SUPPLIES MP-IRRIGATION REPAIRS MP-PIPE GLUE PDW-PIPE TBP-VALVE NSC-PVC PARTS PDW-PVC PIPE LNSC-IRRIGATION PDW-FITTING AND PIPE AHP-IRRIGATION SUPPLIES PDW-PVC PIPE	165.96 379.99 55.63 154.46 39.54 305.17 363.48 134.63 501.27 748.58 136.19 88.34 200.51	101 4631404 101 4631404 101 4631404 101 4631404 101 4631404 101 4634404 101 4631404 101 4635404 101 4634404 101 4635404 101 4634404 101 4631404 101 4634404	165.96 379.99 55.63 154.46 39.54 305.17 363.48 134.63 501.27 748.58 136.19 88.34 200.51
				<u>3,273.75</u>		<u>3,273.75</u>
7423677	05413	STATEWIDE TRAFFIC SAFETY/SIGNS	EVENT BARRICADES(200)	9,190.50	203 4752295	9,190.50
7423678	1531	SUBURBAN PROPANE	TBP-PROPANE-NOV-1469-013649	40.00	101 4631301	40.00
7423679	03610	TAYLOR COMMUNICATIONS INC	CHECK STOCK-9850B	1,521.81	101 4410259	1,521.81
7423680	A1393	TEAMSTERS LOCAL 911	12/21 UNION DUES	3,325.00	101 2157000	3,325.00
7423681	08177	TEKWERKS	01/22-REMOTE MONITORING	1,995.00	112 4315302	1,995.00
7423682	C5522	THOMSON REUTERS-WEST PMT CENTI	11/21-INFORMATION CHARGES	1,012.00	101 4245301	1,012.00
7423683	04496	VULCAN MATERIAL WESTERN DIV	COLD MIX	133.59	203 4752410	133.59
7423684	06209	WAGEWORKS	12/21 FSA ADMIN FEES-#31154	489.29	101 2170213	489.29
7423685	31026	WAXIE SANITARY SUPPLY	OMP-JANITORIAL SUPPLIES	1,982.87	101 4634406	1,982.87

City of Lancaster Check Register



From Check No.: 7423570 - To Check No.: 7423696
 From Check Date: 12/26/21 - To Check Date: 01/07/22

Printed: 1/10/2022 12:44

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7423686	10864	WINCO FOODS, LLC	SHOP MORE LANC-GFTCD-REIMB	3,960.00	101 4431307	3,960.00
7423687	06134	WOLF CREEK RESTUARANT/BREWERY	FOD-BEVERAGES	348.00	101 4649563	348.00
7423688	09201	XEROX FINANCIAL SERVICES LLC	11/27-12/26/21 LEASE PAYMENT	770.85	101 4410254	770.85
7423689	D3242	ZIMMER, DANIEL	12/21-SPORTS OFFICIAL	138.00	101 4641308	138.00
7423690	1215	L A CO WATERWORKS	10/14-12/23/21 WATER SVC	72,530.83	101 4631654 101 4633654 101 4634654 203 4636654 482 4636654	6,561.49 1,090.97 17,826.52 13,427.74 33,624.11
				<u>72,530.83</u>		<u>72,530.83</u>
7423691	A7061	C A RASMUSSEN, INC	CP21012-AVE J INTERCHANGE IMPR	1,077,062.78	150 2100003 210 15BR007924 210 15BR007924	(56,687.52) 56,687.52 1,077,062.78
				<u>1,077,062.78</u>		<u>1,077,062.78</u>
7423692	06077	CHRISP COMPANY	CP21022-2021 RESTRIPING	303,206.94	150 2100003 150 2100003 150 2100003 208 15ST080924 208 15ST080924 210 15ST080924 210 15ST080924 232 15ST080924 232 15ST080924	(9,789.70) (4,842.99) (1,325.57) 4,842.99 92,016.67 1,325.57 25,185.88 9,789.70 186,004.39
				<u>303,206.94</u>		<u>303,206.94</u>
7423693	1214	L A CO SHERIFF'S DEPT	10/21-LAW ENFORCEMENT SVCS	2,436,374.75	101 4820354 101 4820357	2,199,406.89 236,967.86
				<u>2,436,374.75</u>		<u>2,436,374.75</u>
7423694	10595	LOS ANGELES ENGINEERING	CP19002-10TH W / AVE J IMPR	544,408.24	150 2100003 150 2100003 203 12ST039924 203 12ST039924 399 12ST039924 399 12ST039924	(25,787.75) (2,865.31) 2,865.31 54,440.82 25,787.75 489,967.42
				<u>544,408.24</u>		<u>544,408.24</u>
7423695	06313	R C BECKER & SON, INC	OMP-CONCRETE REPLACEMENT CP21017-AVTA BUS STOP IMP	32,121.27 119,617.83	227 11ZZ004924 150 2100003 207 11BS033924 207 11BS033924	32,121.27 (6,295.68) 6,295.68 119,617.83
				<u>151,739.10</u>		<u>151,739.10</u>

City of Lancaster Check Register



From Check No.: 7423570 - To Check No.: 7423696
 From Check Date: 12/26/21 - To Check Date: 01/07/22

Printed: 1/10/2022 12:44

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
7423696	09160	ST. FRANCIS ELECTRIC, LLC	11/21-STL ROUTINE	24,226.50	483 4754660	24,226.50
			11/21-TS ROUTINE	21,500.00	203 4754461	21,456.41
					203 4785461	43.59
			11/21-STL RESPONSE	938.00	483 4754660	938.00
			11/21-TS RESPONSE	3,051.75	203 4754461	3,045.57
					203 4785461	6.18
			11/21-SNS PROJECT	6,327.00	211 15ST070924	6,327.00
			11/21-STAND 4 POLES REQ 43	6,500.00	483 4754460	6,500.00
			11/21-STAND 4 POLES REQ 44	6,500.00	483 4754460	6,500.00
				<u>69,043.25</u>		<u>69,043.25</u>

Chk Count 127

Check Report Total 5,088,261.83

City of Lancaster Check Register



From Check No.: 101010976 - To Check No.: 101010979

From Check Date: 12/26/21 - To Check Date: 01/07/22

Printed: 1/10/2022 12:29

Check No	Supplier	Supplier Name	Invoice Description	Invoice Amt	Charge Code	GL Amount
101010976	09509	ADP, LLC	ADP FEES-PE 11/30/21	39.52	101 4220301	39.52
			ADP FEES-PE 11/20/21	730.78	101 4220301	730.78
				<u>770.30</u>		<u>770.30</u>
101010977	09509	ADP, LLC	ADP FEES-PE 12/04/21	680.29	101 4220301	680.29
101010978	09509	ADP, LLC	ADP FEES-PE 11/30/21	20.00	101 4220301	20.00
			ADP FEES-PE 12/13/21	4,114.32	101 4220301	4,114.32
			ADP FEES-PE 11/30/21	20.00	101 4220301	20.00
				<u>4,154.32</u>		<u>4,154.32</u>
101010979	09509	ADP, LLC	ADP FEES-PE 12/18/21	1,194.10	101 4220301	1,194.10
			ADP FEES-BAR-CODE TIME CLOCKS	6,861.52	101 4220301	6,861.52
			ADP FEES-PE 12/31/21	30.72	101 4220301	30.72
				<u>8,086.34</u>		<u>8,086.34</u>
Chk Count				<u>4</u>	Check Report Total	<u>13,691.25</u>

STAFF REPORT
City of Lancaster

CC 4
01/25/22
JC

Date: January 25, 2022
To: Mayor Parris and City Council Members
From: George N. Harris II, Finance Director
Subject: **Monthly Report of Investments – December 2021**

Recommendation:

Accept and approve the December 2021 Monthly Report of Investments as submitted.

Fiscal Impact:

None

Background:

Each month, the Finance Department prepares a report listing the investments for all separate entities under the jurisdiction of the City as identified in the City’s Comprehensive Annual Financial Report.

Portfolio Recap

Yield:

	<u>December 2021</u>	<u>November 2021</u>
Total Portfolio	0.82%	0.97%
Local Agency Investment Fund	0.21%	0.20%
Total Portfolio Balance:	\$102,492,064	\$85,676,435

The portfolio balance increased from November to December by \$16,815,629 or 19.6%. Significant revenues for December included \$13,000,000 bond draw down, \$9,843,903 Property Taxes, \$2,214,308 Sales & Use Tax, and \$1,489,859 Measure LC Sales Tax. The largest City expenditures were \$3,201,998 Capital Projects, \$3,003,366 property purchase, and \$2,956,842 Payroll & Benefits.

The City’s temporary idle cash, those funds that are not immediately needed to pay current bills and not governed by bond indentures or bond resolutions, is invested in accordance with the City’s adopted Investment Policy. This policy is reviewed regularly by the City Council, with the latest policy adopted February 13, 2018, by Resolution No. 18-06.

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible within the guidelines of this Investment Policy. The City attempts to achieve the highest yield obtainable through a diversified portfolio only after meeting the criteria established for safety and liquidity in that order. The principal investment objectives of the City are:

1. Preservation of capital and protection of investment principal;
2. Maintenance of sufficient liquidity to meet anticipated cash flows;
3. Attainment of a market rate of return;
4. Diversification to avoid incurring unreasonable market risks, and;
5. Compliance with the City's Municipal Code and with all applicable City resolutions, California statutes and Federal regulations.

The City's portfolio is a short-term and intermediate-term fixed income portfolio. The maximum maturity of any investment is 5 years, with consideration of anticipated cash flow requirements and known future liabilities. The City contracts with an investment advisory service (Insight Investment) to assist in the effort to maximize the returns of the City portfolio. The City's investments include publicly traded Treasury notes, Treasury Bills, Federal Agency Investments, Time Deposits, and Local Agency Investment Fund (LAIF) under the auspices of the State Treasurer for investment. Funds invested in LAIF are available within 24 hours, and other investments are available upon maturity at full face value. These investments enable the City to meet its expenditure requirements for the next six months, as required by state law.

The City's investment procedures are governed by Sections 53600 et. seq. of the California Government Code. Additional requirements have been placed on the City's authorized investments by the Investment Policy (a copy is available in the Finance Department or from the City Clerk), and all investments listed on the attached report adhere to these requirements.

GH:ma

Attachment:

Monthly Report of Investments

**ATTACHMENT A
CITY OF LANCASTER
MONTHLY REPORT OF INVESTMENTS
31-Dec-21**

	Interest Rate	Amount	Total
<u>City of Lancaster</u>			
Wells Fargo Bank			\$28,178,838
City of Lancaster Account	0.00%	\$28,178,838	
U S Bank - Safekeeping			\$41,928,659
US Treasury Notes	1.78%	\$14,645,599	
Federal Government Agencies	1.46%	\$11,881,587	
Corporate Securities	2.72%	\$10,614,217	
Municipal/Provincial Bonds	1.09%	\$4,777,997	
Cash & Equivalents	0.00%	\$9,258	
Chase Bank			\$150,965
Certificate of Deposit	0.01%	\$150,965	
Local Agency Investment Fund (L.A.I.F.)	0.21%	\$21,850,664	\$21,850,664
Successor Agency for the Lancaster Redevelopment Agency Local Agency Investment Fund (L.A.I.F.)	0.21%	\$10,382,938	\$10,382,938
Total Pooled Portfolio			<u>\$102,492,064</u>
Weighted Average	0.82%		

	Interest Rate	Amount	Total
River City Bank			\$1,759,604
Lancaster Choice Energy LockBox Account	0.00%	\$1,284,166	
CCEA Operating Account	0.00%	\$475,438	
The Bank of New York Mellon Trust Company, N.A.			\$1,483,822
LRA & LA County Escrow Account - Government Bonds	0.00%	\$1,483,822	
US Bank			\$60,675,389
LRA Combined 2004 Fire Protection Facilities Project Bonds	0.02%	\$827,228	
LRA Combined 2004 Sheriff Facilities Prjet Refunding Bonds	0.02%	\$1,815,395	
LPA Solar Renewable Energy Issue of 2021	0.01%	\$12,667	
SA Combined Project Areas Refunding Bonds 2015A & B	0.02%	\$32	
SA Combined Project Areas Refunding Bonds 2016 A-1 & A-2	0.02%	\$29	
SA Combined Project Areas Refunding Bonds 2016B	0.02%	\$5	
LFA 2016 Assessment Revenue Bonds (Streetlights Acquisition)	0.02%	\$26	
SA 2017 Tax Allocation Revenue Bonds (TARB)	0.02%	\$8	
LFA LRB 2018 Construction and Improvements	0.02%	\$2,394,084	
LFA 2018 Lease Revenue Bonds	0.02%	\$2	
LFA LRB 2019 Street Improvements	0.02%	\$55,625,913	
Total Restricted Cash/Investments Held in Trust		<u>\$60,675,389</u>	
Total Restricted Cash/Investments Held in Trust (note 4)			<u>\$63,918,815</u>

All investments are authorized pursuant to and consistent with the investment policy of the City of Lancaster. Policy adopted 02/13/18 under resolution number 18-06.

George N. Harris II
Finance Director

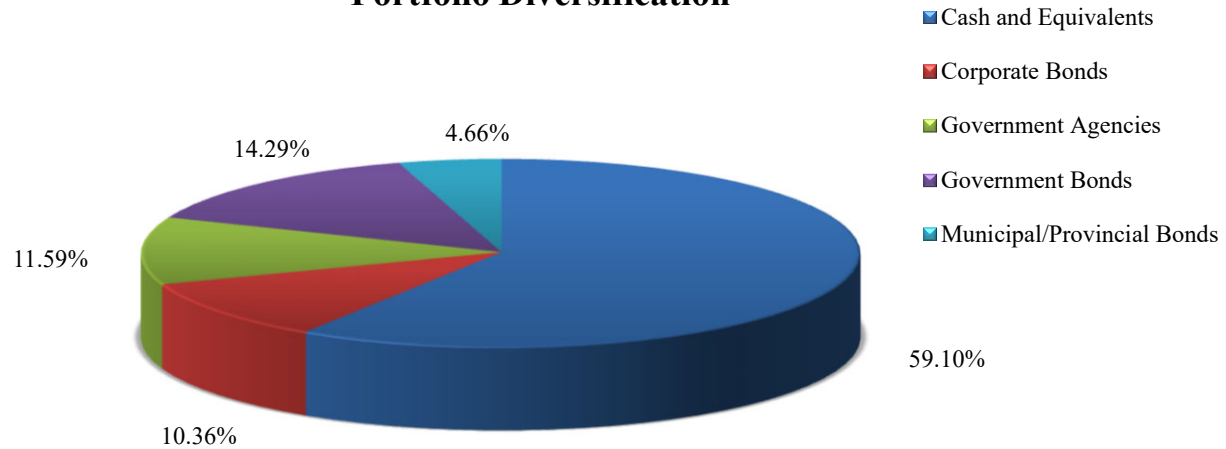
City of Lancaster
Cash Balances by Fund
December 31, 2021

Fund No.	Fund Name	Ending Balance	Fund No.	Fund Name	Ending Balance
101	GENERAL FUND	\$ 30,395,177	323	STATE GRANT - STPL	\$ (1,090,788)
104	CAPITAL REPLACEMENT FUND	\$ 194,030	324	STATE GRANT - OTS	\$ 14,398
106	COMMUNITY SERVICES FOUNDATION	\$ 127,981	330	STATE GRANT RECYCLING	\$ 201,297
109	CITY SPECIAL RESERVES FUND	\$ 16,611,064	331	STATE GRANT - OIL RECYCLING	\$ 3,917
111	FLEET INTERNAL SERVICE FUND	\$ (328,423)	349	MISC STATE GRANTS	\$ (863,483)
112	IT INTERNAL SERVICE FUND	\$ (909,916)	361	CDBG	\$ (579,273)
113	GEN LIAB INTERNAL SERVICE FUND	\$ 565,381	363	NBRHD STABILIZATION PRGM	\$ 2,635,954
150	CAPITAL PROJECTS FUND - CITY	\$ (2,220,689)	364	HPRP-HOMELESS PREV & RAPID REH	\$ -
203	GAS TAX	\$ (15,361)	391	LANCASTER HOME PROGRAM	\$ 1,006,650
204	AQMD	\$ (46,572)	399	FEDERAL MISCELLANEOUS GRANTS	\$ (647,521)
205	PROP 1B	\$ 5,759	401	AGENCY FUND	\$ 10,215
206	TDA ARTICLE 8 FUND	\$ (1,473,956)	402	PERFORMING ARTS CENTER	\$ -
207	PROP "A" TRANSIT FUND	\$ 3,651,018	404	GRANTS FUND	\$ -
208	TDA ARTICLE 3 BIKEWAY FUND	\$ (67,335)	408	X-AEROSPACE GRANTS FUND	\$ -
209	PROPOSITION "C" FUND	\$ 6,487,656	456	STILL MEADOW LN SWR ASSMNT DST	\$ 12,527
210	MEASURE R FUND	\$ (545,497)	480	SEWER MAINT FUND	\$ 1,849,861
211	MEASURE M FUND	\$ 2,617,294	482	LANDSCAPE MAINTENANCE DISTRICT	\$ 578,426
212	MEASURE A FUND	\$ (65,937)	483	LIGHTING MAINTENANCE DISTRICT	\$ 973,068
213	PARKS DEVELOPMENT FUND	\$ 781,754	484	DRAINAGE MAINTENANCE DISTRICT	\$ 1,186,013
217	SIGNALS - DEVELOPER FEES FUND	\$ 2,458,634	485	RECYCLED WATER FUND	\$ 55,255
220	DRAINAGE - DEVELOPER FEES FUND	\$ 11,032,757	486	LANCASTER POWER AUTHORITY	\$ 3,937,050
224	BIOLOGICAL IMPACT FEE FUND	\$ 797,799	490	LANCASTER CHOICE ENERGY	\$ (1,803,542)
226	USP - OPERATION	\$ 2,569	491	CALIFORNIA CHOICE ENERGY AUTH	\$ 89,751
227	USP - PARKS	\$ 1,839,023	701	LANCASTER FINANCING AUTHORITY	\$ (26,072,495)
228	USP - ADMIN	\$ 57,206	810	ASSESSMENT DISTRICT FUND	\$ 154,596
229	USP - CORP YARD	\$ 183,332	811	AD 93-3	\$ -
230	MARIPOSA LILY FUND	\$ 62,733	812	AD 92-101	\$ 202
232	TRAFFIC IMPACT FEES FUND	\$ 1,325,562	830	CFD 89-1 EASTSIDE WATER FUND	\$ 23,537
233	DEVELOPER IN LIEU	\$ 106,700	831	CFD 90-1 (BELLE TIERRA)	\$ -
248	TRAFFIC SAFETY FUND	\$ 187,942	832	CFD 91-1 (QUARTZ HILL)	\$ 542
251	ENGINEERING FEES	\$ (1,852)	833	CFD 91-2 (LANC BUSINESS PARK)	\$ -
252	PROP 42 CONGESTION MANAGEMENT	\$ 46,543	991	REDEV OBLIGATION RETIREMENT FD	\$ 8,787,973
261	LOS ANGELES COUNTY REIMB	\$ (115,732)	992	DEBT SERVICE - SUCCESSOR AGENCY	\$ 11,308,034
301	LANCASTER HOUSING AUTH. OPS.	\$ 1,862,660	993	DEBT SERVICE - COUNTY	\$ 1,247,563
306	LOW & MOD INCOME HOUSING	\$ 9,883,491	994	DEBT SERVICE - COUNTY	\$ (12,555,597)
321	MTA GRANT - LOCAL	\$ 693,415	996	SCHOOLS SUBORDINATE P/T FUND	\$ 30
				Total Cash Balance	\$ 76,650,364

**City of Lancaster
Recap of Securities Held
December 31, 2021**

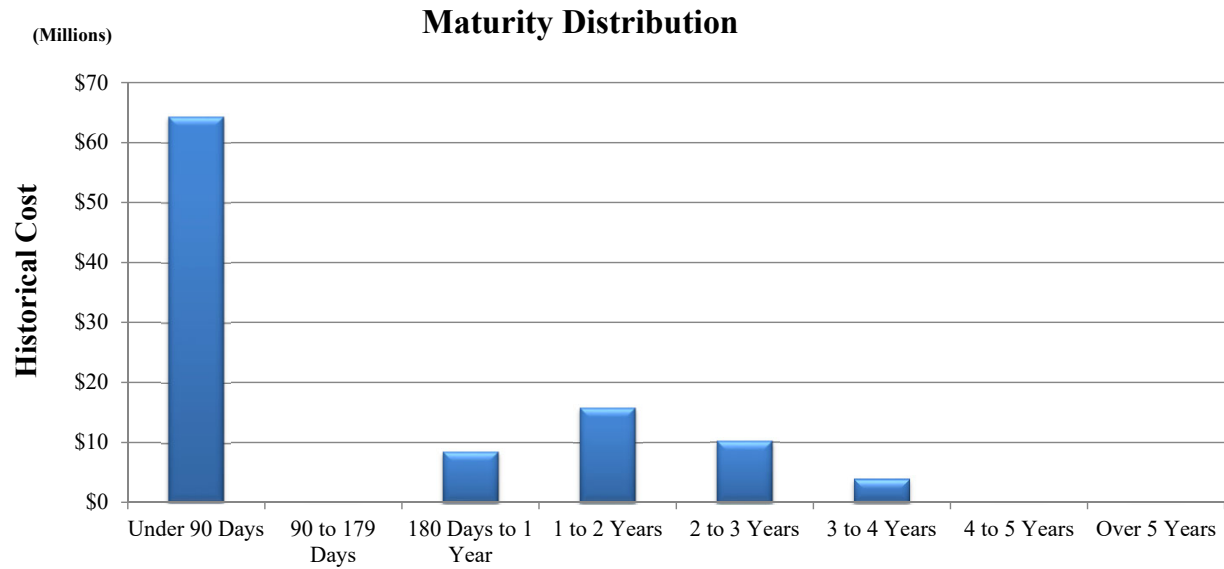
	Historical Cost	Amortized Cost	Fair Value	Unrealized Gain (Loss)	Weighted Average Effective	% Portfolio/ Segment	Weighted Average Market
Cash and Equivalents	\$60,572,663	\$60,572,663	\$60,572,663	\$0	1	59.10%	0.00
Corporate Bonds	\$10,614,217	\$10,452,251	\$10,428,315	(\$23,935)	599	10.36%	1.54
Government Agencies	\$11,881,587	\$11,739,966	\$11,711,739	(\$28,227)	787	11.59%	1.93
Government Bonds	\$14,645,599	\$14,543,919	\$14,570,381	\$26,462	451	14.29%	1.22
Municipal/Provincial Bonds	\$4,777,997	\$4,754,023	\$4,728,097	(\$25,926)	641	4.66%	1.74
	\$102,492,064	\$102,062,821	\$102,011,195	(\$51,627)	605	100.00%	1.56

Portfolio Diversification



City of Lancaster
Maturity Distribution
December 31, 2021

Maturity	Historical Cost	Percent
Under 90 Days	\$64,327,263	62.76%
90 to 179 Days	\$0	0.00%
180 Days to 1 Year	\$8,457,748	8.25%
1 to 2 Years	\$15,670,001	15.29%
2 to 3 Years	\$10,134,736	9.89%
3 to 4 Years	\$3,902,317	3.81%
4 to 5 Years	\$0	0.00%
Over 5 Years	\$0	0.00%
	\$102,492,064	100.00%



**ATTACHMENT A
CITY OF LANCASTER
MONTHLY REPORT OF INVESTMENTS
January 25, 2022**

- (1) This is the actual City bank account balance as of 12/31/2021. It only reflects checks that have been presented for payment and deposits received by the bank. The balance on deposit per the City books would reflect reductions for all checks and warrants issued and all deposits transmitted.
- (2) This is the safekeeping account utilized for investing City funds pursuant and consistent with the investment policy adopted 02/13/2018. The current portfolio consists of treasury notes, government agencies, corporates, and CDs.
- (3) Pooled Portfolio:

	<u>% of Portfolio</u>	<u>Policy Limit</u>
Cash	27.50%	None
CDs	0.15%	25% of total portfolio
Commercial Paper	0.00%	25% of total portfolio
US Treasury	14.29%	None
Federal Securities	11.59%	None
Corporate Securities	10.36%	30% of total portfolio
Municipal/Provincial	4.66%	None
LAIF	31.45%	None

- (4) These are restricted cash and investments are held in trust by the banks indicated. These amounts cannot be pooled for other investing.

STAFF REPORT
City of Lancaster

CC 5
01/25/2021
JC

Date: January 25, 2022

To: Mayor Parris and Council Members

From: Jason Caudle, City Manager

Subject: Adoption of Resolution Repealing Resolution No. 21-48 and Authorizing City Manager to Make Certain Limited Adjustments to Customer Power Generation Rates for Lancaster Choice Energy

Recommendations:

Adopt **Resolution No. 22-02**, repealing Resolution No. 21-48 and granting City Manager the power and authority to periodically make certain minor adjustments to Lancaster Choice Energy rates.

Fiscal Impact:

None.

Background:

Lancaster City Council approved an implementation plan (“Implementation Plan”) for Lancaster Choice Energy (“LCE”), which was certified by the California Public Utilities Commission on October 16, 2014. Pursuant to section 8.4 of the Implementation Plan and applicable law, the City Council established initial power generation rates for LCE customers and has thereafter established such rates as part of the City’s regular budget adoption and review process.

An essential part of LCE’s operation is rate setting. As such, a fundamental requirement in setting rates is to ensure sufficient revenue to cover LCE’s operating expenses and provide for reserves. To address fluctuations in operating costs, City Council has determined that LCE rates may require minor adjustments from time to time and prior to the next regularly scheduled City Council meeting for budget adoption or review. The City Council adopted Resolution No. 21-48 on September 14, 2021, authorizing the City Manager to make certain adjustments to LCE power generation rates as he or she reasonably determined necessary with certain conditions, limitations, and requirements.

The City Council now desires to modify the conditions, limitations, and requirements as follows:

:

January 25, 2022

Adoption of Resolution Repealing Resolution No. 21-48 and Authorizing City Manager to Make Certain Limited Adjustments to Customer Power Generation Rates for Lancaster Choice Energy
Page 2 of 2

- (a) Prior to implementing a rate adjustment, the City Manager shall have reasonably determined the rate adjustment is (i) necessary for LCE to avoid an operating deficit or surplus, (ii) consistent with applicable law, and (iii) consistent with LCE's Implementation Plan and other governing documents and policies;
- (b) Written notice of the rate adjustment, which shall include a brief explanation of the City Manager's reason(s) for the rate adjustment, shall be sent by first class mail to each LCE customer or presented on electricity bill insert at least thirty (30) days prior to the rate adjustment becoming effective; and
- (c) A rate adjustment shall not result in a rate that is more than four percent (4%) higher or lower than Southern California Edison's total rate.

Attachments:

Resolution No. 22-02, A Resolution of the City Council of the City of Lancaster, California, Repealing Resolution No. 21-48 and Authorizing City Manager to Make Certain Limited Adjustments to Customer Power Generation Rates for Lancaster Choice Energy

RESOLUTION NO. 22-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, REPEALING RESOLUTION NO. 21-48 AND AUTHORIZING THE CITY MANAGER TO MAKE CERTAIN LIMITED ADJUSTMENTS TO CUSTOMER POWER GENERATION RATES FOR LANCASTER CHOICE ENERGY

WHEREAS, the City Council (“City Council”) of the City of Lancaster (“City”) adopted Ordinance No. 997 declaring its intent to establish Lancaster Choice Energy (“LCE”) pursuant to the community choice aggregation (“CCA”) provisions of California law; and

WHEREAS, the City Council approved an implementation plan (“Implementation Plan”) for LCE, and the California Public Utilities Commission certified the Implementation Plan on October 16, 2014; and

WHEREAS, LCE was registered as an energy provider on October 31, 2014; and

WHEREAS, pursuant to section 8.4 of the Implementation Plan and applicable law, the City Council established initial power generation rates for LCE customers and has thereafter established such rates as part of the City’s regular budget adoption and review process; and

WHEREAS, the City Council adopted Resolution No. 21-48 on September 14, 2021; and

WHEREAS, the City Council desires to repeal Resolution No. 21-48; and

WHEREAS, in order to address fluctuations in operating costs and ensure sufficient revenue, the City Council has determined that LCE rates may require minor adjustment from time to time and prior to the City Council’s next regularly scheduled budget adoption or review; and

WHEREAS, subject to the terms and conditions of this Resolution, the City Council desires to grant to the City Manager of the City (“City Manager”) the power and authority to periodically make certain minor adjustments to LCE rates.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS:

Section 1. The foregoing recitals are true, correct and constitute a substantive part of this Resolution.

Section 2. Resolution No. 21-48 is repealed.

Section 3. The City Manager shall have the power and authority to increase or reduce LCE customer power generation rates as and to the extent he or she reasonably determines necessary for LCE to avoid an operating deficit or surplus. The City Manager’s power and

authority pursuant to this Resolution shall be subject to the following conditions, limitations and requirements:

- (a) Prior to implementing a rate adjustment, the City Manager shall have reasonably determined the rate adjustment is (i) necessary for LCE to avoid an operating deficit or surplus, (ii) consistent with applicable law, and (iii) consistent with LCE's Implementation Plan and other governing documents and policies;
- (b) Written notice of the rate adjustment, which shall include a brief explanation of the City Manager's reason(s) for the rate adjustment, shall be sent by first class mail to each LCE customer or presented on an electricity bill insert at least thirty (30) days prior to the rate adjustment becoming effective; and
- (c) A rate adjustment shall not result in a rate that is more than four percent (4%) higher or lower than Southern California Edison's total rate.

Section 3. Future resolutions establishing or modifying LCE rates, as well as all related notices and rate schedules, shall include a notation that the rates established therein are subject to adjustment pursuant to this Resolution. No specific language is required for such notation and failure to include the notation shall not impact the effectiveness of this Resolution (including the power and authority granted herein) or the effectiveness of any notice, rate schedule or resolution approved by the City Council.

Section 4. This Resolution shall be effective immediately upon approval by the City Council and remain in full force unless and until expressly repealed.

PASSED, APPROVED, and ADOPTED this 25th day of January, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

ANDREA ALEXANDER
City Clerk
City of Lancaster

FOR
R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, CA,
do hereby certify that this is a true and correct copy of the original Resolution No. 22-02, for which
the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____
day of _____, _____.

(seal)

STAFF REPORT
City of Lancaster

CC 6
1/25/2022
JC

Date: January 25, 2022

To: Mayor Parris and City Council Members

From: Jeff Hogan, Senior Director - Development Services

Subject: Final Map Approval – Parcel Map No. 77136 (Located near the Northeast Corner of 25th Street West and Avenue L-8)

Recommendation:

Approve the map and accept the dedications as offered on the map for Parcel Map No. 77136; make findings that this project will not violate any of the provisions of Sections 66473.5, 66474.1, and 66474.6 of the Subdivision Map Act; and instruct the City Clerk to endorse on the face of the map the certificate, which embodies the approval of said map and the dedications shown thereon.

Fiscal Impact:

None.

Background:

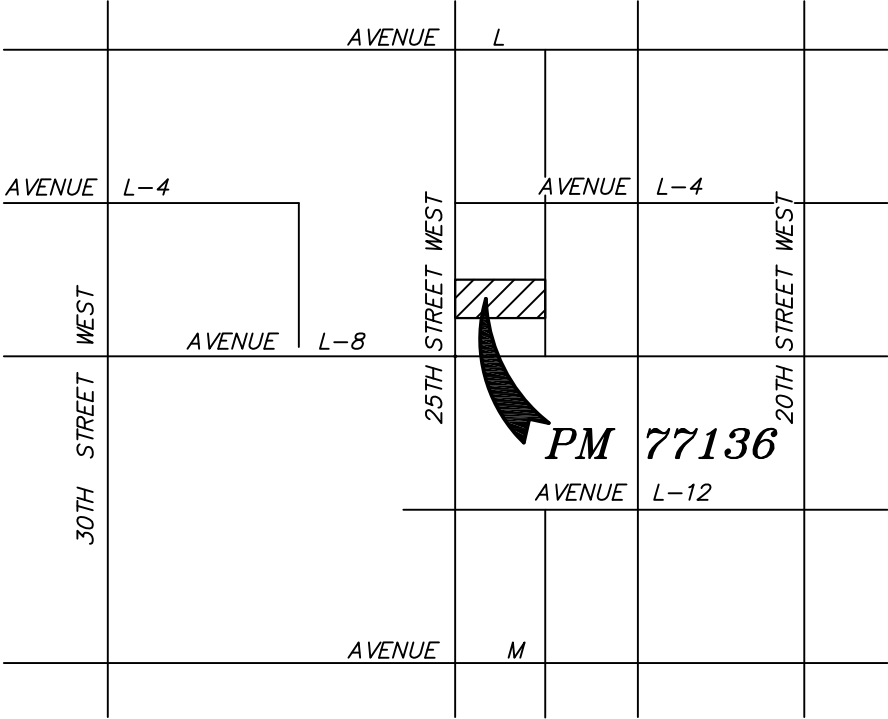
On August 24, 2017, the Planning Commission approved Tentative Parcel Map No. 77136. The Final Map is in substantial conformance with the approved tentative map. Parcel Map No. 77136 has been examined by the City Surveyor, and is ready for Council approval.

AT:vw

Attachment:

Vicinity Map

CITY OF
LANCASTER



VICINITY MAP

N.T.S.

STAFF REPORT
City of Lancaster

CC 7
1/25/2022
JC

Date: January 25, 2022

To: Mayor Parris and City Council Members

From: Jeff Hogan, Senior Director - Development Services
Chenin Dow, Senior Manager - Real Estate & Economic Development
Patti Garibay, Manager - Real Estate & Economic Development

Subject: **Approval to Increase the Contract Amount for Powerflex Systems Inc., for the City Hall Resiliency Project**

Recommendations:

1. Appropriate \$83,008.00 from Account No. 101-2900-000, Fund Balance to Account No. 349-11ZZ008-924, City Hall Resiliency Project.
2. Approve an increase in the contract amount for Powerflex Systems Inc., (Powerflex), by \$64,348.00 for the City Hall Resiliency Project, and authorize the City Manager to sign all documents.

Fiscal Impact:

\$64,348.00, bringing the total amount to \$1,042,250.00; with these actions, sufficient funds are available in expenditure Account No. 349-11ZZ008.

Background:

On November 9th, 2021, the City Council approved a contract with Powerflex in the amount of \$977,902.00. Due to unforeseen supply chain issues, labor costs and inflation, Powerflex has requested an increase of \$64,348.00 to the project budget.

Approval of the contract increase will allow the project to move forward as planned, commencing with an interconnection study facilitated by Powerflex and Southern California Edison.

PG/sk

Attachment:

First Amendment to Engineering, Procurement and Construction Services Agreement

FIRST AMENDMENT
TO
ENGINEERING, PROCUREMENT AND CONSTRUCTION SERVICES AGREEMENT

THIS FIRST AMENDMENT TO ENGINEERING, PROCUREMENT AND CONSTRUCTION SERVICES AGREEMENT (“**Amendment**”) is entered into as of this 6th day of January 2022 (the “**Amendment Date**”) by and between **City of Lancaster, a California municipal corporation and charter city (“Owner”)**, and **Powerflex Systems, Inc., a Delaware corporation (“Contractor”)**. Each of Owner and Contractor is sometimes referred to as a “Party” and collectively as the “Parties.”

RECITAL

Owner and Contractor are entering into this Amendment to amend the Engineering, Procurement and Construction Services Agreement between Owner and Contractor dated as of November 10, 2021, (the “**Agreement**”).

AGREEMENT

1. **Defined Terms.** Capitalized terms used but not defined in this Amendment have the meanings assigned to them pursuant to the Agreement.
2. **Adjustment to Contract Price and Milestone Payment Schedule.**

- a. Agreement Section 3.1 hereby is deleted and replaced in its entirety by the following Section 3.1:

3.1 Contract Price. As consideration to Contractor for completing and furnishing the Work and Materials, Owner agrees to pay Contractor One Million Forty-Two Thousand Two Hundred Fifty Dollars (**\$1,042,250.00**) plus applicable sales tax, in accordance with **Exhibit M**, and subject to adjustment pursuant to authorized Change Orders (such amount being the “**Contract Price**”). Any payments made by Owner to Contractor in accordance with the Milestone Payment Schedule shall be based on the Contract Price specified in **Exhibit M**. Except as set forth above or with respect to any additions or deductions relating to authorized Change Orders, and as provided in **Section 3.2**, the Contract Price shall not be increased or decreased for any reason under this Agreement.

- b. Agreement **Exhibit M** hereby is deleted and replaced in its entirety by **Exhibit M** to this Amendment.
3. **Change to Microgrid Milestone Schedule of Work.** Agreement **Exhibit C** hereby is deleted and replaced in its entirety by **Exhibit C** to this Amendment.
4. **Miscellaneous.**

- a. This Amendment shall be interpreted and enforced in accordance with the laws of the State of California, excluding any choice of law rules that may direct the application of the laws of another jurisdiction.
- b. This Amendment may be executed in one or more duplicate counterparts, and when executed and delivered by all the parties listed below, shall constitute a single binding Amendment with respect to the Agreement.
- c. Except as specifically provided in this Amendment, the Agreement remains unchanged and in full force and effect in accordance with its terms.

[Signature page follows.]

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed in their respective names as of the Amendment Date.

CONTRACTOR:
POWERFLEX SYSTEMS, INC. Delaware corporation

OWNER:
CITY OF LANCASTER, a California municipal corporation and charter city

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

ATTEST:

Andrea Alexander, City Clerk

Allison Burns, City Attorney

EXHIBIT M – MILESTONE PAYMENT SCHEDULE

Contractor and Owner have agreed on the following Milestone Payment Schedule apportioning the Contract Price across the items identified below, which Owner and Contractor agree constitute the significant cost items associated with the Work. The items identified below are for the convenience of administering payments to Contractor pursuant to Article 3 and shall not be interpreted as establishing or modifying Contractor's Scope of Work under the Agreement. Owner reserves the right in its sole discretion to assign any costs for the Work submitted by Contractor to any item set forth below.

Milestone	Payment Terms	% of Contract Price	Estimated Milestone Payment
SCE Interconnection Application Submission	30	0.6%	\$6,500.00
Final Notice to Proceed	30	19.4%	\$201,950.00
Building Permit Approval and SCE Interconnection	30	10%	\$104,225.00
Schneider Energy Control Center Delivered	30	30%	\$312,675.00
BES Delivered	30	30%	\$312,675.00
Mechanical Completion	30	5%	\$52,112.50
Final Completion	30	5%	\$52,112.50

EXHIBIT C – Microgrid Milestone Schedule of Work

Milestone	Expected Date
Contract Execution	11.10.21
Interconnection Application Submission	1.30.22
Interconnection Approval	3.30.22
Final Notice to Proceed	4.20.22
Building Permit Approval	6.30.22
Schneider Energy Control Center Installed	1.30.23
BESS Delivered	2.30.23
Mechanical Completion	3.30.23
Final Completion and Turnover	4.30.23

STAFF REPORT
City of Lancaster

CC 8
1/25/2022
JC

Date: January 25, 2022

To: Mayor Parris and City Council Members

From: Sonya Patterson, Director of Parks, Arts, Recreation and Community Services

Subject: Resolution to Authorize Submittal of Application for Statewide Park Land and Water Conservation Fund (LWCF) Grant

Recommendation:

Adopt **Resolution No. 22-03**, approving the application and availability of matching funds for the Statewide Park Land and Water Conservation Fund (LWCF) Grant.

Fiscal Impact:

None at this time

Background:

The Land and Water Conservation Fund (LWCF), established by President Kennedy’s Administration in 1963, assists states in planning, acquisition, and land development to create new outdoor recreation opportunities for the Health and Wellness of Californians. Since 1965, over one thousand parks throughout California have been created or improved with LWCF assistance. The California Department of Parks and Recreation has been delegated responsibility to administer and establish necessary procedures for grant funds from the LWCF.

Staff has reviewed the grant guidelines and determined the Amargosa Creek Recreational Trail Project is a viable and competitive grant project. The Project is a 2.5-mile corridor of protected bicycle and pedestrian trail along the Amargosa Creek, which will offer residents increased opportunities for active transportation, healthy recreation, and community engagement. The Project seeks to provide greater bicyclist and pedestrian access to recreational opportunities, cultural centers, residential communities, businesses, and future developments, while engaging our community in the development of public art and educational signage celebrating the corridor’s desert landscape and waterway stewardship.

The grant procedures require the applicant to certify by resolution the approval of the application before submission to the California Department of Parks and Recreation. The adoption of this resolution will approve the submittal of the grant application and availability of matching funds for the Amargosa Creek Recreation Trail Project.

The project is estimated to cost \$5,000,000. There is no fiscal impact with the approval of the resolution and submittal of the grant at this time. However, if awarded, the City would be required to make available matching funds in the amount of \$2,500,000 for the project. The City is simultaneously applying for the CalTrans Clean California Local Grants Program in the amount of \$6,000,000, which would be used as matching funds if awarded, and further expand the scope of the project.

Attachment:

Resolution No. 22-03

Amargosa Creek Trail - Concept Plan

RESOLUTION NO. 22-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LANCASTER, APPROVING THE APPLICATION FOR LAND
AND WATER CONSERVATION FUND AMARGOSA CREEK
RECREATION TRAIL PROJECT

WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing Matching funds to the State of California and its political subdivisions for acquiring lands and developing Facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing Applications by local agencies under the program; and

WHEREAS, the Applicant certifies by resolution the approval of the Application and the availability of eligible Matching funds prior to submission of the Application to the State; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER, AS FOLLOWS:

Section 1. The City of Lancaster hereby approves the filing of an Application for Land and Water Conservation Fund assistance for the proposed Amargosa Creek Recreation Trail Project.

Section 2. Agrees to abide by Section 6(f)(3) of Public Law 88-578 which states "No property acquired or developed with assistance under this section shall, without the approval of the National Secretary of the Interior, be converted to other than public outdoor recreations uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."

Section 3. Certifies that said agency has Matching funds from eligible source(s) and can finance 100 percent of the Project, which up to half may be reimbursed; and.

Section 4. Appoints the City Manager or his designee as agent of the Applicant to conduct all negotiations and execute and submit all documents, including, but not limited to, Applications, Contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned Project.

PASSED, APPROVED and ADOPTED this 25th day of January, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

ANDREA ALEXANDER
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF RESOLUTION
CITY OF LANCASTER

I, _____, _____ City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 22-03, for which the original is on file in my office.

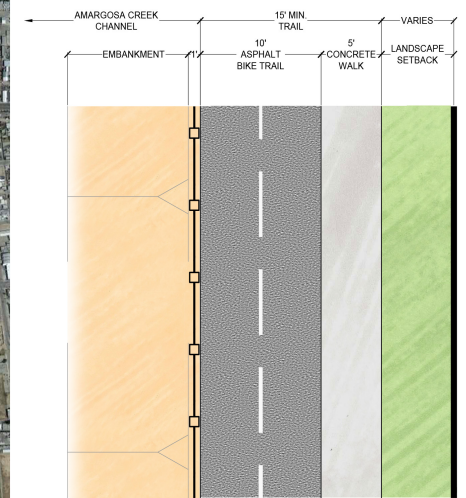
WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

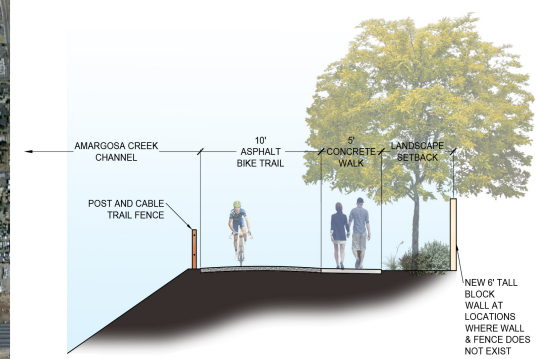


LEGEND

- NEW BIKE AND PEDESTRIAN TRAIL
- NEW STREET CROSSING
- FUTURE PEDESTRIAN BRIDGE
- FUTURE PARK SPACE



PROPOSED TRAIL PLAN VIEW



PROPOSED TRAIL SECTION

STAFF REPORT
City of Lancaster

CC 9
1/25/2022
JC

Date: January 25, 2022

To: Mayor Parris and City Council Members

From: Kathleen Abaied, Human Resource Manager

Subject: Approval of Extension of the Memorandum of Understanding between the City of Lancaster and Teamsters Local 911 and Approval of Extension of the Memorandum of Understanding between the City of Lancaster and Lancaster Code Enforcement Association

Recommendation:

1. Adopt **Resolution 22-04**, a resolution approving the extension of the Memorandum of Understanding between the City of Lancaster and Lancaster Code Enforcement Association (January 1, 2019 through December 31, 2021) until the union membership ratifies the new Memorandum of Understanding.
2. Adopt **Resolution 22-05**, a resolution approving the extension of the Memorandum of Understanding between the City of Lancaster and Teamsters Local 911 (January 1, 2019 through December 31, 2021) until the union membership ratifies the new Memorandum of Understanding.

Fiscal Impact:

None.

Background:

The City of Lancaster and Teamsters Local 911 have held several discussions. Membership vote on the new Memorandum of Understanding, effective January 1, 2022, is expected to take place before March 1, 2022. The City of Lancaster and Teamsters Local 911 are in agreement to provide the union membership the time necessary to conduct their vote to ratify the new Memorandum of Understanding.

The City of Lancaster and Lancaster Code Enforcement Association have held several discussions. Membership vote on the new Memorandum of Understanding, effective January 1, 2022, is expected to take place before March 1, 2022. The City of Lancaster and Lancaster Code

Enforcement Association 911 are in agreement to provide the union membership the time necessary to conduct their vote to ratify the new Memorandum of Understanding.

Attachments:

Resolution No. 22-04

Resolution No. 22-05

RESOLUTION NO. 22-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER,
CALIFORNIA APPROVING THE EXTENSION OF THE MEMORANDUM OF
UNDERSTANDING (MOU) BETWEEN THE CITY AND LANCASTER CODE
ENFORCEMENT ASSOCIATION.

WHEREAS, the City Council is desirous of approving the extension of the Memorandum of Understanding between the Lancaster Code Enforcement Association; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER DOES HEREBY RESOLVE, DETERMINE AND FIND AS FOLLOWS;

Section 1. Approve the extension of the Memorandum of Understanding (MOU) between the City and Lancaster Code Enforcement Association until the union membership ratifies a new Memorandum of Understanding in 2022.

Section 2. Any Resolution in conflict with provisions stated herein shall be considered superseded by the provisions contained in this Resolution.

PASSED, APPROVED and ADOPTED this 25th day of January, 2022 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

ANDREA ALEXANDER
City Clerk
City of Lancaster

R. REX PARRIS,
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 22-04, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this ___ day of _____, _____.

(seal)

RESOLUTION NO. 22-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER,
CALIFORNIA APPROVING THE EXTENSION OF THE MEMORANDUM OF
UNDERSTANDING (MOU) BETWEEN THE CITY AND TEAMSTERS LOCAL 911.

WHEREAS, the City Council is desirous of approving the extension of the Memorandum of Understanding between the City and Teamsters 911; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER DOES HEREBY RESOLVE, DETERMINE AND FIND AS FOLLOWS;

Section 1. Approve the extension of the Memorandum of Understanding (MOU) between the City and Teamsters Local 911 until the union membership ratifies a new Memorandum of Understanding in 2022.

Section 2. Any Resolution in conflict with provisions stated herein shall be considered superseded by the provisions contained in this Resolution.

PASSED, APPROVED and ADOPTED this 25th day of January, 2022, by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

ANDREA ALEXANDER
City Clerk
City of Lancaster

R. REX PARRIS,
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, CA, do
hereby certify that this is a true and correct copy of the original Resolution No. 22-05,
for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this ___ day of
_____, _____.

(seal)

**STAFF REPORT
City of Lancaster**

CR 1
1/25/2022
JC

Date: January 25, 2022

To: Mayor Parris and City Council Members

From: Vice Mayor Marv Crist

Subject: **Report on the Activities of the Board of Directors Meeting for District No. 14 of the County Sanitation Districts of Los Angeles County**

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive, through their trunk sewers, the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors, comprised of one representative from each City and the County, generally meets monthly to review and decide upon the business of the District.

The following is a summary of the items discussed during the Special Board of Director’s Meeting of the Los Angeles County Sanitation District No. 14 held on January 13, 2022.

The following members were present:

Alternate Director Marvin Crist (Chair pro tem)
Alternate Director Kathryn Barger
Director Hofbauer

The following actions were taken:

Minutes of Special Meeting Held September 9, 2021

Approve Minutes of Special Meeting Held September 9, 2021.

Approved (3-0-0-0)

District Expenses for the Months of August-November 2021

Approve the District Expenses for the months of August-November 2021 in the amount of \$6,698,238.91.

Local District Expenses:

Operations & Maintenance (O & M)	\$4,746,830.77
Capital	832,891.74
Legal	16,571,25

Allocated Expenses:

Joint Administration.....	487,834.35
Technical Support	591,508.60
Legal	<u>22,602.20</u>
<u>Total Expenses</u>	<u>\$6,698,238.91</u>

Approved (3-0-0-0)

Approve Resolution of the Board of Directors of County Sanitation District No. 14 of Los Angeles County Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020, by California Governor and Authorizing Remote Teleconference Meetings of the Legislative Body

Summary: Between 2007 and 2012, the District made a number of upgrades to its facilities including construction of the Lancaster Water Reclamation Plant Expansion; construction of the Rosamond Outfall Trunk Sewer; and replacement of a section of the Trunk F Sewer. Four State Clean Water Revolving Fund low-interest loans obtained during that period were used to partially fund the work. Now, because interest rates have dropped to near-historic low levels, savings can be realized by refinancing the loan principal still outstanding. The proposed Resolution, as attached, includes approval of the necessary documents, direction to staff to distribute the documents, and authority for the Financing Authority (comprised of all the active Districts and governed by a Commission made up of those Districts' chairpersons) to sell new revenue bonds on the District's behalf. Under the proposed action, the District would approve the issuance of approximately \$45 million of refinancing bonds, resulting in an estimated net present value savings of \$4 million. The necessary extensive documents to be considered for the sale of the bonds are available at <http://www.lacsd.org/d14bonds>. A letter discussing this issue accompanies the agenda. This item is consistent with the Districts Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship and to protect financial assets through prudent investment programs.

Approved (3-0-0-0)

Re: Contract with Stronghold Engineering, Inc., in Amount of Approximately \$6,172,029, for Construction of Lancaster Water Reclamation Plant (WRP) Power Distribution System Modifications (Project)

(a) Report on Bids and Award and Order Executed Contract

(b) Order Staff to Review Insurance and Surety Bonds for Performance and Payment and, if Sufficient, Order Secretary to Sign Contract Evidencing Approval of Bonds and Insurance

Summary: The Project will include the addition of electrical equipment to provide redundancy to most of the switchboards associated with the power distribution systems at the Lancaster WRP. In addition, existing busways will be replaced with busducts, and protective relaying will be upgraded to provide arc- flash protection to the modified power distribution systems, and all appurtenant work. Funds have been allocated in the capital budget to cover the cost of this Project. The bid summary/recommendation to award is attached. Staff has determined that the Project described herein is exempt or otherwise not subject to the provisions of the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Sections 15301 and 15302 and Title 14 of the California Code of Regulations (“CEQA Guidelines”) Section 21080. This item is consistent with the Districts’ Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness).

Approved (3-0-0-0)

Authorize Issuance of Purchase Orders as Follows:

(a) To R&B Automation, Inc., in Amount of Approximately \$148,240.00 for Replacement of Valve Actuators at Lancaster Water Reclamation Plant (WRP)

Summary: The Recycled Water Pump Station at the Lancaster WRP is designed with eight flow control valves that regulate flow from the plant and on-site storage reservoirs into the pump station wet well. These valves are controlled by specialized electro-hydraulic actuators that also automatically close on power failure to protect the station from being flooded because it is located at a lower elevation than both the plant and storage reservoirs. The existing eight valve actuators have been in service since 2012 but have been unreliable and difficult to maintain due to long lead times for repair parts and poor technical support due to lack of local/regional support. The Districts has replaced similar electro-hydraulic actuators at other treatment plants with electric actuators manufactured by Sipos that have required minimal servicing. In addition, the replacement electric actuators are supported by R&B Automation, a local company, and have proven to be reliable at other WRPs for similar applications. This item is consistent with the Districts’ Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness).

(b) To Horizons Construction Co. International, Inc., in Amount of Approximately \$298,529.93 for Demolition and Disposal of Abandoned Facilities at Lancaster Water Reclamation Plant (WRP)

Summary: The Lancaster WRP has been in service since 1959 and has undergone several upgrades since its commissioning. Some of the decommissioned facilities have been abandoned in place. There are three locations at the WRP that contain abandoned chemical addition stations and tanks that will be demolished and removed. Pursuant to authority previously granted by the Board, the project will be completed utilizing the Job Order Contracting program which relies on pre-established, competitively bid construction tasks that will accelerate project delivery and reduce

administration and design costs. Staff has determined that the Project is exempt or otherwise not subject to the provisions of the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 15301 and Title 14 of the California Code of Regulations (“CEQA Guidelines”) Section 15304. These items are consistent with the Districts’ Guiding Principles to protect financial and facility assets through prudent investment and maintenance programs; and commitment to operational excellence (protection of public health and the environment, regulatory compliance, and cost effectiveness).

Approved (3-0-0-0)

Receive and Order Filed Annual Comprehensive Financial Report (ACFR) for Fiscal Year Ending June 30, 2021

Summary: The Districts’ ACFR for the fiscal year ending June 30, 2021, which includes the annual audit required by state and federal laws, is attached. This item is consistent with the Districts’ Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to protect financial and facility assets through prudent investment and maintenance programs.

Approved (3-0-0-0)

NJ:df