



**TENTATIVE TRACT/PARCEL MAP EXTENSION CHECKLIST**

ITEMS	
	<a href="#">Standard Application</a>
	Request for Extension, on Applicant's Letterhead
	<a href="#">Financial Interest Disclosure</a>
	Copy of Approved Tentative Map
	<b>For Public Noticing:</b>
	<a href="#">Certified Property Owner's List Affidavit</a>
	Vicinity Ownership/Occupant List in Excel – <a href="#">Required Template</a>
	Vicinity Ownership/Occupant Mailing Labels (1 hardcopy and 1 digital)
	Vicinity Ownership/Occupant Map (500' in Urban/1500' in Rural)
	<a href="#">Submittal Fee</a>

**Submit Online:**

A complete submittal package may be emailed to:

[planning@cityoflancastrca.gov](mailto:planning@cityoflancastrca.gov)

**Submit in Person:**

A complete submittal package may be mailed or delivered to City Hall. All plans must be individually folded prior to submittal.

This constitutes receipt of above-checked required filing materials and does not necessarily guarantee completeness of application. Additional materials may be required upon formal project review.

**FOR STAFF USE ONLY:**

Case No.: \_\_\_\_\_

Received By: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Cross Reference Case No.: \_\_\_\_\_