



PRELIMINARY REVIEW CHECKLIST

This review allows for the submittal of potential development plans to the City. This allows an applicant to obtain draft comments and conditions about a project, and help them decide whether or not they will be moving forward with development. If the applicant chooses to make a formal submittal, the Preliminary Review fee is applied toward the required entitlement fees.

ITEMS	
	Standard Application
	Site Plan
	Projects Creating New Housing Units: Project Description Form
	Submittal Fee

Submit Online:

A complete submittal package may be emailed to: planning@cityoflancasterca.gov

Submit in Person:

A complete submittal package may be mailed or delivered to City Hall. All plans must be individually folded prior to submittal.

This constitutes receipt of above-checked required filing materials and does not necessarily guarantee completeness of application. Additional materials may be required upon formal project review.

FOR STAFF USE ONLY:

Case No.: _____
Received By: _____
Date Filed: _____