



**DEVELOPMENT SERVICES**  
**BUILDING & SAFETY**  
**APPLICATION FOR CERTIFICATE OF OCCUPANCY**

44933 N. Fern Avenue  
 Lancaster, CA 93534  
 (661)723-6144  
 www.cityoflancasterca.org

**NOTE:** No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the Building Official has issued a certificate of occupancy therefore as provided herein. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction.

In order to assure that any applicable laws or regulations pertaining to this project have been satisfied, we request you have this form completed by the following agencies and returned to the Community Development Division office located at 44933 Fern Avenue.

**PLEASE PRINT CLEARLY**

Project Address: \_\_\_\_\_ Sq. Ft.: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Property Owner's Mailing Address: \_\_\_\_\_

Business Owner's Name: \_\_\_\_\_

Business Owner's Mailing Address: \_\_\_\_\_

Name of Business: \_\_\_\_\_ Fire Sprinklers: Yes / No

Construction Type: \_\_\_\_\_ Zone: \_\_\_\_\_ Occup. Group Division: \_\_\_\_\_ Use of Building: \_\_\_\_\_

Plan Check/Permit No.: \_\_\_\_\_ Tract No.: \_\_\_\_\_ Lot No.: \_\_\_\_\_ Occup. Load: \_\_\_\_\_

**City and Agency Clearances**

**City of Lancaster**

\_\_\_\_\_ Engineering (661) 723-6049 / Inspection Hotline (661) 723-6157

Permission to occupy is granted by:

Infrastructure Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Infrastructure Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

Subdivision Technician: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Planning (661) 723-6100

Permission to occupy is granted by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Utility Services (661) 802-8321

Permission to occupy is granted by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Environmental Services (661) 723-5985

Permission to occupy is granted by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Building and Safety (661) 723-6144

Permission to occupy is granted by:

Building Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Building Engineer/Official: \_\_\_\_\_ Date: \_\_\_\_\_

ComDev Technician: \_\_\_\_\_ Date: \_\_\_\_\_

**County of Los Angeles**

\_\_\_\_\_ Water Works (661) 940-9270

Permission to occupy is granted by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Fire Department (661) 949-6319

Permission to occupy is granted by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Health Department (661) 723-4551

Permission to occupy is granted by: \_\_\_\_\_ Date: \_\_\_\_\_

**Other Agency**

\_\_\_\_\_ Name of Agency: \_\_\_\_\_

Permission to occupy is granted by: \_\_\_\_\_ Date: \_\_\_\_\_

Following the filing of this application with the necessary clearances and approvals of the building, electrical, plumbing, and mechanical systems, and Title 24 Disability Access requirements completion, a Certificate of Occupancy shall be issued.