

NOTICE OF VOTE-BY-MAIL BALLOT PROCESSING AND CANVASSING

NOTICE IS HEREBY GIVEN that I, Andrea Alexander, City Clerk of the City of Lancaster, do appoint the following named individuals to serve as a Processing/Canvassing Board, to process/canvass vote-by-mail ballots and provisional ballots for the General Municipal Election to be held on April 09, 2024.

PRE-ELECTION PROCESSING / CANVASSING

(For vote-by-mail ballots received prior to or on Election Day)

PROCESSING: Beginning March 11th, 8:30 am, continuing through April 09th.

Inspector: Diane R. Gladwell, MMC
Clerk: Brooke Moore
Clerk: Stephanie Leal
Clerk: Renada Collins
Clerk: Adrienne Thomas
Clerk: Kathleen Stenback
Clerk: Andrea Alexander
Clerk: Meg Watkins

Pursuant to Elections Code Section 15101(b) the pre-election processing of vote-by-mail ballot return envelopes (**verification of signature and address and updating voter records**) may begin 29 days before the election, and thus will commence at **8:00 am, March 13th** at the City Clerk's Office, 44933 North Fern Ave., Lancaster, CA. Vote-by-mail return envelopes processing may occur daily thereafter between **8:00 a.m. and 5:00 p.m.** To determine if ballot processing will take place on a particular day, please call 661.723.6026.

Pursuant to Elections Code Section 15101(b) the Pre-Election Canvassing of Vote by Mail ballots (**opening the returned vote by mail ballot envelopes, removing the ballots, accurately duplicating any damaged or defective ballots, and preparing the ballots for the ballot count, including processing write-in votes so that they can be tallied by the machine**) may begin 29th day before the election, and thus will commence at **8:30 am, April 8th** at the City Council Chambers, 44933 North Fern Ave., Lancaster, CA. Vote-by-mail return envelopes processing may occur daily thereafter between **8:00 a.m. and 5:00 p.m.** To determine if ballot processing will take place on a particular day, please call 661.723.6026.

The **count** of the vote-by-mail ballots (those received on or prior to election day that have been processed and canvassed as described above) will commence at **8:01 p.m. on Tuesday, April 09, 2024**, at the City Council Chamber, 44933 North Fern Ave., Lancaster, CA.

POST-ELECTION PROCESSING / CANVASSING

(For vote-by-mail ballots received on Election Day and vote-by-mail ballots received up to 7 days following the election with postmarks on or before election day.)

PROCESSING
Beginning April 10th, 2024 8:00 am, continuing through April 17th.

Inspector: Diane R. Gladwell, MMC
Clerk: Brooke Moore
Clerk: Adrienne Thomas
Clerk: Andrea Alexander
Clerk: Kathleen Stenback
Clerk: Stephanie Leal
Clerk: Meg Watkins
Clerk: Renada Collins

The post-election processing of ballot return envelopes and provisional ballot envelopes (**verification of signature and address and updating voter records**) will begin at **8:00 a.m. on Wednesday, April 10, 2024**, at Lancaster City Clerk's Office, 44933 North Fern Ave., Lancaster, CA. Vote-by-mail ballot processing may occur daily thereafter between **8:00 a.m. and 5:00 p.m.** To determine if ballot processing will take place on a particular day, please call 661.723.6026.

CANVASSING
Wednesday, April 17, 2024,
10:00 a.m.

Inspector: Diane R. Gladwell, MMC
Clerk: Brooke Moore
Clerk: Meg Watkins
Clerk: Stephanie Leal
Clerk: Renada Collins
Clerk: Kathleen Stenback
Clerk: Andrea Alexander

The post-election **canvassing** of vote-by-mail ballots and provisional ballots (**opening the returned vote by mail ballot envelopes, removing the ballots, accurately duplicating any damaged or defective ballots,**

and preparing the ballots for the ballot count) will commence at **11:00 a.m. on April 17, 2024** at Lancaster City Council Chamber, 44933 North Fern Ave., Lancaster, CA

Andrea Alexander, City Clerk

4/5/2024