



FINANCE

**RFP 828-24
Homeless Clean Up & Deterrent Services**

Addendum #1
Date: June 6, 2024

Questions:

1. The work outline states 12 days per month for a total of 100 hours. These hours will not be included in the emergency call services, correct?

Emergency call services will be conducted utilizing the allotted 12 days per month for a total of 100 hours.

2. In the process of picking up all garbage or waste from homeless encampments, will the City of Lancaster provide disposal bins/containers to ensure that waste is containerized properly? Or will PONDER provide containers for waste?

The contractor awarded this bid will be responsible for all cleanup services, disposal and equipment utilized.

3. On Page (4) Pricing "and any additional cost such as dump fees (if needed) "Will the contractors have to pay for dump fees of collected trash and debris? If so, the cost is indeterminable on a daily, monthly, or yearly basis and will not be able to add to the hourly cost of providing the services requested. Are all dump fees paid by the City of Lancaster for this term of the proposed contract. (2) If material and debris collected during normal Clean Up operations is determined to be hazardous and may be required to haul to a Hazardous dump site outside of the City of Lancaster, Will the contractor be able to charge an extra over and above the contract to haul the material for example to another city or state.

The contractor awarded this bid will utilize the current City of Lancaster contract with Waste Management to dispose of trash and non-hazardous material.

City of Lancaster will accommodate disposal of mattresses, e-waste, sharps, paint, and used motor oil. All other hazardous materials will be disposed of by the awarded contractor and invoiced will be paid through reimbursement by the City of Lancaster.

4. Page (2) States the RFP 3 Primary Tasks, Encampment Clean-Up – Illegal Dumping Clean-Up – Deterrent Service Will those objectives be covered within the 12 days per month allotted in the proposal or when doing Large Mowing jobs, Large Pressure Washing Jobs, Fence installation/Repairs or Board Ups of large buildings or houses, Will those projects be done separately or included in the 12 days? Please clarify if those are done and more than 12 days are used in one month will those services be a extra to the contract to be billed as same hourly Rate as Clean Up plus materials used?

The primary services and emergency call services will be conducted utilizing the allotted 12 day per month for a total of 100 hours.

5. Page (4) Pricing with respect to additional charges for materials used I.E. for Fencing or Board ups, should there be a separate invoice for those materials or should those costs be included within the Invoice for work completed during the normal 12 days of work completed.

Materials used for deterrent services will be invoiced by the selected contractor and paid through reimbursement by the City of Lancaster.

6. Page (7) Due Dates: It says that all “Proposals” are due by 2:00 PM on Monday June 3, 2024, but on Page 6 “Schedule of Award “It reads last day to submit Questions 2:00 PM June 3, 2024 Proposals Due Date 2:00 PM June 10, 2024. Please Clarify the Dates and Times for schedules for questions and proposals due dates and times.

The Schedule of Award (page 6) has the correct due date of June 10, 2024, at 2:00 P.M. Due Dates (page 7) was a typo that reflected the incorrect date of June 3, 2024.

7. Page (9) “Minimum Crew of 2 “Typically a crew of 3 persons accompanies the Truck/Dump Trailer, Skid Steer, and tools supplied. Should we input our hourly rate based on a 3-man crew or a 2-man crew. If a third man is required to complete the task at hand will be able to charge extra for that third man for the day of work completed if only a 2man crew was bid. Or will all of the work be completed each day with only a 2-man Crew?

The City of Lancaster is requiring a minimum of a 2 man work crew. If the submitting contractor has separate requirements, this should be reflected in their contract bid.

8. Page (4) "Proposal Format and Content "It Reads "Proposals shall be submitted with one (1) original document as well as a digital version via flash drive, and must include the following sections to facilitate evaluation" Page (7) "Due Dates" It Reads "All Proposals (an original and three copies) are due by 2:00 (13:59:59) P.M. on Monday, June 3, 2024. Please clarify the date due for the Proposal and exactly how many copies, original, and if flash drive is required.

All proposals shall be submitted with an original set of documents and a digital version via a flash drive. This set of documents must include company information, pricing, exception to professional services agreement, professional references, and a signature sheet.

The Schedule of Award (page 6) has the correct due date of June 10, 2024, at 2:00 P.M. Due Dates (page 7) was a typo that reflected the incorrect date of June 3, 2024.