



FINANCE

**RFP 836-25  
E-Waste Transportation & Recycling**

Addendum #1  
Date: August 27, 2024

Questions & **Answers:**

1. Will the City provide current or past rates of compensation and charges for e-waste categories?

**No.**

2. Will the City disclose their current provider?

**No.**

3. Does the City Facility have loading docks, or would a lift gate be necessary?

**A liftgate will not be necessary, the City has a forklift.**

4. Will the provide City past totals per period or multiple years on the weight of e-waste categories from trucks, 40-yard containers and collection events?

**Yes, past yearly numbers can be provided upon request.**

5. Is the City looking for reimbursement or expecting an income from any of these categories? If so, please specify which material the City is expecting revenue from.

**Yes, the City is expecting revenue from revenue generating materials collected.**

6. Does the City have an official list of E-Waste material, Labor, Transportation, Containers & Events Pricing Form that they want contracts to fill out, that way pricing can be compared side by side along with other competing contactors?

**Yes, Cell Phones, Ballasts, Car Batteries (lead acid), Computers, CRT, Flat Panel TVs, Flat Panel Monitors, Hard Drives, Laptops, Rear Projection TVs, Tablets, Mixed Metals, Peripherals, Printers/Scanners/Fax, Solar Panels, Battery disposal, Solid Waste Disposal, and Toner/ink Cartridge disposal are the majority of the items received. A more comprehensive list can be provided upon request.**

7. Is the City asking for free Special Events to be performed by contractor year-round at no cost, or is the contractor allowed to indicate a charge to the City for that service?

**The city would ask that be performed at no cost. But the City has not had a special event in a few years where the E-waste contractor was needed.**

8. For the e-waste, would the material be on pallets, or would the City expect the Contractor to package loose material?

**Corrugated cubic yard boxes and pallets are expected to be provided to the City. Only large items will be loose (ie: fax machines, big screen tvs, etc.)**

9. Will the transportation be a combination of loading pallets on trucks and collection of 40-yard containers?

**Transportation as of now is done by loading cubic yard boxes on to pallets and placed into a semi-trailer.**

10. Will the City consider an alternative to 40-yard containers of metal bins for e-waste and TVs? Large CRTs could be placed on pallets or in metal cages to prevent any hazardous glass from breaking in the roll off bins.

**Yes, alternatives will be considered.**

11. Would there be any bulky equipment to pickup that would not fit or be placed on pallets, such as Medical Equipment, Refrigerators, Stoves, Washing Machines, Copiers, Solar Panels?

**Yes, the City currently receives copiers, fax machines, large screen TV's, and other bulky items.**

12. Would Prevailing Wage or Living Wage apply to the Contractor on this Bid?

**No.**

13. Will the City apply for and provide the contractor with a Proof of Designation document from CalRecycle for the SB20 CRT and TV material collected from the public residents?

**Yes, a POD will be submitted to Calrecycle**

14. It states the Vendor will be required to complete a Cal Recycle 198 form per load. Will the City provide the vendor with appropriate information of individuals that they have collected CRTs and TVs from in accordance with each pickup?

**Calrecycle states that individual information for each item dropped off is not necessary since a POD will be filed. The only item required for the form 198 will be the POD.**

15. If the City does not provide the proper information of individuals needed for the Cal Recycle 198 form, how would the vendor reflect any appropriate charges the CRTs/ TVs that are not in compliance with the CalRecycle program?

**See question 14 above please.**

16. Is the City asking for only one 40-yard container to be stationed year-round and swapped for pickups? If not, how many 40-yard containers can the City's facility hold?

**Currently the City is not using any 40-yard roll offs, if transportation is done this way a 40 yard roll off would need to be on site year-round and swapped for pickups.**

17. Ideally, approximately how many 40-yard containers does the City's facility accumulate before requesting a pickup? Would this something that can be worked on depending on space and the Vendor's capability?

**The City right now loads one 53-foot trailer with cubic yard boxes twice a month on average.**

18. Will materials such as Ink, Toner, Batteries, Household batteries, lightbulbs and lamps be materials that will be sent to the contractor?

**Yes, these items do find their way into the stream, the City tries to avoid this but some do slip by.**

19. How many collection events does the City plan to hold per calendar year?

**None, as we are open year-round Tuesday thru Saturday, excluding holidays.**

20. Will the City be willing to review and sign the contractors service agreement in addition to the awarded contract agreement, resulting in a mutual indemnity clause for both the contractor and City?

**The contractor's service agreement can be submitted for review by the City's attorney; however, execution of the agreement will be based on the City attorney's recommendations.**

21. May the city specify the insurance requirements for the use of subcontractors for only the transportation of trucks and transportation of 40-yard containers/metal cages to the contractor's facility?

**The insurance requirements for sub-contractors will be the same as those required of the contractor.**