

STAFF REPORT
City of Lancaster

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08/26/08
MVB

Date: August 26, 2008

To: Mayor Parris and City Council Members

From: James R. Williams, Director of Public Works

Subject: **Award of Bid No. 525-08 – Landscape Maintenance Services**

Recommendation:

Award a two (2) year contract, with annual extensions subject to City Council approval, with an annual cost of \$620,275.32 to Venco Western, Inc. for Landscape Maintenance Services. To ensure we do not exceed the FY 08-09 approved budget, commencement of landscape services will begin September 2, 2008, in the Business Park and within the Landscape Maintenance Benefit Assessment Districts, with all other landscaped areas within the City beginning October 6, 2008. Authorize the City Manager, or his designee, to sign all documents.

Fiscal Impact:

\$620,275.32 annually; sufficient funds are available in account numbers 203-4740-264, 203-4740-268, 203-4740-269, 482-4747-402, and 901-4547-902.

Background:

The Department of Public Works is responsible for the maintenance of landscaped areas citywide. These areas include medians, parkways, freeway on/off ramps, Sierra Highway Bike Path, the Business Park, parking lots, landscape maintenance districts, tree wells, and the perimeter of the prison.

In April 2005, the City Council awarded the landscape maintenance contract to Rich Meier's Landscaping in the amount of \$489,026. This cost includes routine, day-to-day maintenance and care of all landscaped areas. Since that time, an additional 1,150,000 square feet have been added to the Landscape Maintenance Benefit Assessment District and approximately 470,000 square feet of freeway landscaping improvements have been added along State Route 14 at the Avenue L overpass and on the side slopes between Avenue K and Avenue J-8.

The contract also provides for whatever extraordinary maintenance is required whenever landscape is damaged from a traffic accident, vandalism, storms, or for services not specified in the Agreement. These services may include the replacement of old plant material, minor upgrades to irrigation systems, and other improvements that will enhance the look of the landscaping. Staff has determined that approximately \$60,000 is needed each year for extraordinary maintenance.

City staff solicited bids from ten (10) contractors for landscape maintenance services. On August 4, 2008, at 11:00 a.m., the City conducted a bid opening for Bid No. 525-08. Four (4) sealed bids were received, opened, and read aloud. The bids were as follows:

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|-----------------------------------|---------------|
| 1. Venco Western, Inc. | \$620,275.32* |
| 2. Oakridge Landscape Inc. | \$734,641.44 |
| 3. Rich Meier's Landscaping, Inc. | \$846,459.60 |
| 4. Azteca Landscape | \$928,652.00 |

*Corrected for mathematical error

CJL:jw