

RESOLUTION NO. 09-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AUTHORIZING DESTRUCTION OF CERTAIN RECORDS (PLANS & PLAN CHECKS).

WHEREAS, Government Code Section 34090 et. seq, authorizes the City Council to destroy those City records, documents, and supplies after the same are no longer required, with the approval of the Legislative Body by resolution, and the written consent of the City Attorney;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The City Council finds that the records set forth in "Exhibit A" (Plans & Plan Checks) attached hereto and incorporated by reference, are eligible under Government Code § 34090, H & S 19850 for destruction and are older than current year plus two years.

Section 2. The City Council of the City of Lancaster does hereby authorize the City Clerk to destroy those eligible records, documents, books or papers described in "Exhibit A."

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2009, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

GERI K. BRYAN, CMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }
CITY OF LANCASTER }

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, CA
do hereby certify that this is a true and correct copy of the original Resolution No. 09-15 for
which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____
day of _____, _____.

(seal)

Exhibit "A"
APPROVAL FOR
and
CERTIFICATE OF DESTRUCTION

In accordance with the City of Lancaster Records Disposition Schedule, and
Resolution No. 09-15, as approved by the City Council, the following records of
your Department are eligible for final destruction on **April 14, 2009**.

Department PUBLIC WORKS
I do hereby approve the final disposition of the below listed records.

Department Approval _____
James R. Williams, Public Works Director Date

City Attorney Approval _____
David R. McEwen Date

City Clerk Approval _____
Geri K. Bryan, CMC Date

<u>Date/Range</u>	<u>Records Series Title</u>	<u>Records Center Box Location</u>
1995 - 2006	Plans & Plan Checks	CCV 980

Disposition Method:

Non-confidential Confidential Archives

**CERTIFICATE
OF DESTRUCTION**

I hereby certify that the above
listed records were disposed of on _____

Date

Witness (signature)

Please return this form to City Clerk Department. Following destruction, you will receive a copy signed by the witness of the destruction.