

MINUTES

REGULAR MEETING LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

April 17, 2009

CALL TO ORDER

Chairperson Cook called the meeting to order at 4:27 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Buchanan led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL

PRESENT: Commissioners Buchanan, Donlon, Hall and Stallworth, Vice Chair Harvey, Chairperson Cook.

ABSENT: Commissioner Wiley.

Also present were the following: Silvia Donovan (Principal Planner), Chris Aune (Assistant Planner) and Tess Epling (Recording Secretary).

Commissioner Wiley arrived at 5:00 p.m.

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES

Minutes from the Regular Meeting of March 13, 2009.

It was moved by Commissioner Hall and seconded by Commissioner Donlon to approve the minutes from the regular meeting of March 13, 2009.

AYES: Commissioners Buchanan, Donlon, Hall, and Stallworth, Vice Chair Harvey and Chairperson Cook.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Wiley.

2. CONTINUED ITEM

Chairperson Cook followed up with Silvia Donovan on the status of the verbiage for the mission statement. Commissioner Buchanan opined that the design guidelines should correspond to the mission statement. The commission proceeded to formulate a mission statement. They also looked at the North Downtown Transit Village Design Guidelines and agreed that the document's mission statement embodies and articulates what the commission is trying to achieve.

The commissioners were in concurrence that to speed up the process of putting together and coming up with the design guidelines for the city, additional meetings should be held because it appears that the regular monthly meeting is not adequate. One suggestion was to have it on a Friday from 4:00 p.m. to 5:00 p.m. Another suggestion was to conduct workshops and charettes. Silvia Donovan noted that staff is devoting time during the workweek to concentrate on ADC. Commissioner Buchanan volunteered to have subcommittee meetings with staff to shore up the process. After the regular meeting of May 8, 2009, the commissioners will decide when to schedule the extra meeting.

Silvia Donovan asked the commissioners to go through and review the design guidelines for Multi-Family Residential and Commercial projects. She also mentioned that the Planning workshop and city tour of Santa Clarita is scheduled on April 21, and that the commissioners are more than welcome to attend.

The commissioners looked at the formatting of the design guidelines of 3 cities, namely: Santa Clarita, Temecula and Pasadena.

PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS

No audience was present.

ADJOURNMENT

The meeting was adjourned at 5:58 p.m. to Friday, May 8, 2009, at 4:00 p.m., at the Large Parks, Recreation & Arts Conference Room, Lancaster City Hall.

CASSANDRA HARVEY, Vice Chair
Lancaster Architectural and Design Commission

ATTEST:

BRIAN S. LUDICKE, Planning Director
City of Lancaster