

MINUTES

MEETING LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

May 15, 2009

CALL TO ORDER

Vice Chair Harvey called the meeting to order at 4:06 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Donlon led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL

PRESENT: Commissioners Buchanan, Donlon, Hall and Stallworth and Vice Chair Harvey.

ABSENT: Commissioner Wiley and Chairperson Cook.

Also present were the following: Silvia Donovan (Principal Planner), Chris Aune (Assistant Planner) and Tess Epling (Recording Secretary).

Commissioner Wiley arrived at 4:40 p.m.

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES

Minutes from the Regular Meeting of April 17, 2009.

It was moved by Commissioner Hall and seconded by Commissioner Buchanan to approve the minutes from the regular meeting of April 17, 2009.

AYES: Commissioners Buchanan, Donlon, Hall, and Stallworth and Vice Chair Harvey.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Wiley and Chairperson Cook.

2. CONTINUED ITEM

The commissioners were apprised that Commissioner Buchanan suggested using the City of Tucson's design guidelines as a template and cited the following reasons for the choice: from

an end user's perspective, it is easily understandable and clear what needs to be done; it allows reference to the General Plan policy to support the formulated guidelines, thus making it more enforceable; it is an easier document to use and produce and could still have the look, format and ideas of City of Santa Clarita's guidelines that the commissioners originally preferred; Tucson is a desert community with a growth pattern similar to Lancaster. The commissioners present agreed unanimously to change the template to be used from that of Santa Clarita's to Tucson's. The commissioners were in concurrence that design guidelines should develop with superior development standards to add value to the community as a whole and quality of lifestyle. The developers that come to Lancaster need to adhere to the design guidelines, so it would be unacceptable to allow them to build cheaply here.

All the commissioners agreed that conducting a charrette to involve the community and get their participation is necessary. The following methods were suggested as a public outreach: doing a web survey, sending out emails to Lancaster residents, advertising in Outlook and as a back-up, holding a one-day session. Staff will find out how the process can be done online and will get back with answers.

The commissioners also determined that the colors blue and green would be appropriate, in line with the "Lancaster Positively Clear" look.

The commissioners and staff went briefly through the timeline provided by Silvia Donovan and agreed to hold additional meetings as necessary on the following dates: May 29, June 26, July 31, August 28, September 25, October 30 and December 4. A separate meeting on May 2nd comprising of Commissioner Buchanan and staff was scheduled to discuss and finalize the timeline for commissioners' review at the next meeting.

PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS

No audience was present.

ADJOURNMENT

The meeting was adjourned at 5:44 p.m. to Friday, May 29, 2009, at 4:00 p.m., at the Large Parks, Recreation & Arts Conference Room, Lancaster City Hall.

Diana Cook, Chairperson
Lancaster Architectural and Design Commission

ATTEST:

BRIAN S. LUDICKE, Planning Director
City of Lancaster