

MINUTES

MEETING LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

June 12, 2009

CALL TO ORDER

Chairperson Cook called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Buchanan led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL

PRESENT: Commissioners Buchanan and Hall, Vice Chair Harvey and Chairperson Cook.

ABSENT: Commissioners Donlon, Stallworth and Wiley.

Also present were the following: Silvia Donovan (Principal Planner), Chris Aune (Assistant Planner), Kurt Gunzel (Community Neighborhood Building Manager) and Tess Epling (Recording Secretary).

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES

Minutes from the Meeting of May 29, 2009.

It was moved by Commissioner Hall and seconded by Commissioner Buchanan to approve the minutes from the meeting of May 29, 2009.

AYES: Commissioners Buchanan and Hall, Vice Chair Harvey and Chairperson Cook.
NOES: None.
ABSTAIN: None.
ABSENT: Commissioners Donlon, Stallworth and Wiley.

2. CONTINUED ITEM

Commissioners and staff worked on formulating a mission statement and came up with the following: "To establish standards for All Development by implementing quality design for timeless architecture that enhances the community's image, pride and quality of life."

A PowerPoint presentation was provided to the Commissioners for their review of the design and architecture of two on-going projects. Suggestions to improve the building façade of an industrial building included adding a split face block to create a texture change; recessing the entry way to add a shadow line; or placing a modern awning over the window to create a contemporary appearance. The second project, a gas station located in the downtown gateway, comments included screening the equipment on top of the roof, adding windows facing the major streets and changing the roof line.

Chris Aune discussed the online survey he is preparing and mentioned that he probably will have a total of 20 questions. The survey could be posted for a minimum of 2 weeks and advertised on the City's webpage and Outlook newsletter.

Silvia Donovan mentioned that at the June 23 City Council meeting, the Mayor would get an update on the accomplishments of the commission and the projected timeline to finish the design guidelines. The commissioners cited the following: education and training of the commissioners, field trips to view architectural designs and benchmarking the guidelines of 3 cities as a template.

The commissioners concurred that they would like to have Gretchen Gutierrez of Building Industry Association (BIA) provide a presentation at the July meeting and provide the BIA perspective on the formulation of design guidelines.

PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS

No one in the audience spoke.

ADJOURNMENT

The meeting was adjourned at 5:31 p.m. to Friday, June 26, 2009, at 4:00 p.m., at the Large Parks, Recreation & Arts Conference Room, Lancaster City Hall.

DIANA COOK, Chairperson
Lancaster Architectural and Design Commission

ATTEST:

BRIAN S. LUDICKE, Planning Director
City of Lancaster