

MINUTES

MEETING LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

June 26, 2009

CALL TO ORDER

Vice Chair Harvey called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Donlon led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL

PRESENT: Commissioners Buchanan, Donlon, Hall, Stallworth and Wiley and Vice Chair Harvey.

ABSENT: Chairperson Cook.

Also present were the following: Chuen Ng (Associate Planner), Chris Aune (Assistant Planner), Kurt Gunzel (Community Neighborhood Building Manager) and Tess Epling (Recording Secretary).

NEW ITEM

1. DISCUSSION OF ONLINE SURVEY

Chuen Ng mentioned that Mayor Parris was pleased with the progress of the commission.

Chris Aune presented the survey contents and showed the set-up whereby 2 photos are shown and responders will be asked to choose which photo they prefer. The photos he took were supposed to take up the architectural features that the commission has been discussing, namely: residential landscaped parkways, front elevation, view from the street, alley, perimeter walls, connectivity, view corridor, wall signages, side street elevations, corner features, monument signs, entry features and parking structures. There were also photos of multiple family residences, medical buildings, light industrial offices, mini storage, service stations and auto malls.

The commissioners noted that photos should not be too extreme and that comparisons made have to be like for like. They suggested that it would be good to state the intent of what the commission is trying to accomplish, ask specific questions (instead of the generic "Which do you prefer?"), and indicate the verbiage of the guidelines so that responders know what specific architectural feature they are focusing on when looking at the photos.

They also thought that it would be good to give responders the choice of checking off one of the following options after each question: Strongly Agree Agree Neutral Disagree Strongly Disagree; and to allow them to state a reason for their response.

Chris Aune will bring the survey back to the commission for a final review at the next meeting.

PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS

No one in the audience spoke.

ADJOURNMENT

The meeting was adjourned at 5:20 p.m. to Friday, July 10, 2009, at 4:00 p.m., at the Large Parks, Recreation & Arts Conference Room, Lancaster City Hall.

DIANA COOK, Chairperson
Lancaster Architectural and Design Commission

ATTEST:

BRIAN S. LUDICKE, Planning Director
City of Lancaster