

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Vice Mayor Ron Smith
Council Member Sherry Marquez

DATE: September 22, 2009

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the September 22, 2009, regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Ron Smith and Council member Sherry Marquez sit on the AVTA Board for the City of Lancaster.

The following significant items took place during the September Board meeting:

- The Board did not approve the Employee Ancillary Benefits Contract with Guardian. After learning that staff received informal quotes from four insurance brokers, two local and two outside the Antelope Valley, the Board did not approve the recommendation to accept Guardian's proposal and redirected staff. AVTA will now open a full bid process and consult with the JPA member agency human resources departments.
- The Executive Director provided a brief oral update on the AVTA takeover of parts management. Randy Floyd explained they are finding problems with vendors, the software program AssetWorks, and the mechanics. Mr. Floyd reported that with the changes, morale has improved and mechanics are signing up for certification training.

All other items approved were routine.